

Thurston Conservation District Board of Supervisors Work Session Minutes

January 28, 2025

Hybrid: In-Person and Virtual on Zoom

Originally Scheduled: 5:00 p.m. – 6:00 p.m.

Actual Meeting Time: 5:00 p.m. – 5:55 p.m.



Present at Work Session:

TJ Johnson, TCD Board Chair

Betsie DeWreede, TCD Board Vice Chair

Doug Rushton, TCD Board Supervisor

Sarah Moorehead, TCD Executive Director

Sophia Barashkoff, TCD Staff

Kiana Sinner, TCD Staff


Ben Cushman, TCD Legal Counsel

Leonard Hernandez, Thurston County
Manager

Susan Kravit-Smith, Member of the Public

- 1 **1.** Topic List Review, *All*
- 2 **2.** Partner Presentation: Meet Leonard Hernandez, Thurston County Manager
- 3 **3.** Staff Presentation: Harvest Festival & Native Seed & Bulb Sale, *Kiana Sinner*
- 4 **4.** TCD Policy 6.7: Cash, Reserves, and Investments Amended, *Sarah Moorehead*
 - 5 **A.** TCD Draft Resolution #2025-02: WA State Local Government Investment Pool (LGIP)
- 6 **5.** Employee Management Committee, *Sarah Moorehead*
- 7 **6.** TCD Long Term Funding Committee, *All*
- 8 **7.** 2025 Community Partner Presentations, *Sarah Moorehead*

Respectfully,

Signed by:

191788897FD9411

TJ Johnson, TCD Board Chair

Thurston Conservation District Board of Supervisors Regular Board Meeting Minutes

January 28, 2025

Hybrid: In-Person and Virtual on Zoom

Originally Scheduled: 6:30 p.m. – 7:35 p.m.

Actual Meeting Time: 6:30 pm – 7:34 p.m.



Present at Meeting:

TJ Johnson, TCD Board Chair

Betsie DeWreede, TCD Board Vice Chair

Doug Rushton, TCD Board Supervisor

Sarah Moorehead, TCD Executive Director

Sophia Barashkoff, TCD Staff

Ben Cushman, TCD Legal Counsel

Josh Giuntoli, Washington State

Conservation Commission (WSCC)

Susan Kravit-Smith, Member of the Public

Summary of Action Items

- 1 • None.

Summary of Motions Passed

- 2 *Supervisor DeWreede moved to approve the Agenda. Supervisor Rushton seconded. Motion*
- 3 *passed unanimously, (3-0).*
- 4
- 5 *Supervisor Rushton moved to approve the Consent Agenda. Supervisor DeWreede seconded.*
- 6 *Motion passed unanimously, (3-0).*
- 7 *Supervisor DeWreede moved to approve the TCD Resolution #2025-01: Cost of Living*
- 8 *Adjustment. Supervisor Rushton seconded. Motion passed unanimously, (3-0).*
- 9 *Supervisor DeWreede moved to adjourn the January 28, 2025 TCD Board Meeting. Supervisor*
- 10 *Rushton seconded. Motion passed unanimously, (3-0).*

Full Version of the Minutes

Welcome & Introductions

11 At 6:30 p.m., TCD Board Chair TJ Johnson called the January 28, 2025 Regular Board Meeting to

12 order. TCD Board, Staff, members of the public, and Legal Counsel were introduced by Board

13 Chair Johnson. For each vote, TCD Board Chair Johnson called out Supervisors by name. He

14 announced that the meeting was being video recorded. TCD Supervisors Johnson, DeWreede,

15 Rushton, and Executive Director Moorehead attended the meeting in person at the TCD office.

16 Supervisor Tompkins was not in attendance and was excused. Supervisor Iyall was not in

17 attendance.

18

Agenda Review

19 *Supervisor DeWreede moved to approve the Agenda. Supervisor Rushton seconded. Motion*

20 *passed unanimously, (3-0).*

21

22 **Consent Agenda**

- 23 A. December 17, 2024, Board Work Session & Meeting Minutes
- 24 B. 2024 Year End & January 2025 Financial Reports
- 25 C. Ducks Unlimited Vendor Agreement
- 26 D. Antiquity Consulting Vendor Agreement
- 27 E. City of Olympia Urban Agricultural Funding Agreement
- 28 F. TCD Policy 6.7: Cash, Reserves, and Investments Amended

29 ***Supervisor Rushton moved to approve the Consent Agenda. Supervisor DeWreede seconded.***
30 ***Motion passed unanimously, (3-0).***

31 **Public Comment**

32 No public members made comments.

33 **Partner Reports**

- 34 A. National Resources Conservation Service (NRCS) Update, DaShell Burnham
 - 35 • Ms. Burnham was not present.
- 36 B. Washington State Conservation Commission (WSCC) Update, Josh Giuntoli
 - 37 • Mr. Giuntoli gave an update.
- 38 C. Washington Association of Conservation Districts (WACD) Update, TCD Supervisor Doug
39 Rushton.
 - 40 • Supervisor Rushton gave an update.
 - 41 • A written update was provided to the board.
- 42 D. National Association of Conservation Districts (NACD) Update, TCD Supervisor and NACD
43 Board Member Rushton
 - 44 • A written update was provided to the board.

45 **TCD Resolution #2025-01: Cost of Living Adjustment**

46 ***Supervisor DeWreede moved to approve the TCD Resolution #2025-01: Cost of Living***
47 ***Adjustment. Supervisor Rushton seconded. Motion passed unanimously, (3-0).***

48 **Governance**

- 49 A. Annual and Strategic Planning, *Sarah Moorehead*
- 50 B. WACD Legislative Day, *All*
- 51 C. Conservation and Education Center Development (CEC), *All*
- 52 D. February 25, 2025 Work Session Topic List & Meeting Agenda Development

53 **Work Session**

- 54 • Topic List Review, *All*
- 55 • Staff Presentation: Skookumchuck River Restoration Monitoring, *Joey Burgess*
- 56 • Community Partner Presentation: TBD
- 57 • Annual and Strategic Planning, *Sarah Moorehead*
- 58 • WACD Legislative Day Debrief: *All*

- 59 • Riverbend Ranch Project Update, *Sarah Moorehead*
- 60 • Conservation & Education Center (CEC) Development, *All*
- 61 • Long-Term Funding Committee, *All*
- 62 • Important Updates & Announcements
- 63 ○ Board of Supervisors, *All*
- 64 ○ Executive Director, *Sarah Moorehead*

65 **Board Meeting Agenda**

- 66 • Welcome, Introductions, Audio Recording Announcement
- 67 • Agenda Review
- 68 • Consent Agenda
 - 69 ○ January 28, 2025 Board Work Session & Meeting Minutes
 - 70 ○ February 2025 Financial Report
- 71 • Public Comment
- 72 • Partner Reports (if present)
 - 73 ○ National Resources Conservation Service
 - 74 ○ Washington State Conservation Commission
 - 75 ○ Washington Association of Conservation Districts
 - 76 ○ National Association of Conservation Districts
- 77 • TCD Resolution #2025-02: WA State Local Government Investment Pool (LGIP)
- 78 • Governance, *All*
 - 79 ○ March 25, 2025 Work Session Topic List & Meeting Agenda Development
- 80 • **Executive Session:** to consider the selection of a site or the acquisition of real
- 81 estate by lease or purchase when public knowledge regarding such consideration
- 82 would cause a likelihood of increased price.
- 83 • **Executive Session:** to discuss with legal counsel representing the agency
- 84 litigation or potential litigation.

85 F. Important Updates & Announcements

- 86 • Board of Supervisors, *All*
- 87 • Executive Director, *Sarah Moorehead*

88 ***Supervisor DeWreede moved to adjourn the January 28, 2025 TCD Board Meeting. Supervisor***

89 ***Rushton seconded. Motion passed unanimously, (3-0).***

90 **Adjourn 7:34 pm**

Respectfully,

Signed by:

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TJ Johnson, TCD Board Chair

Certificate Of Completion

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 Source Envelope:
 Document Pages: 4
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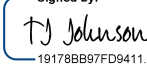
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Signer Events

TJ Johnson
 olyurbanagrarian@gmail.com
 Chair, Board of Supervisors
 Security Level: Email, Account Authentication
 (None)

Signature

Signed by:

 19178BB97FD9411...
 Signature Adoption: Pre-selected Style
 Using IP Address: 73.109.169.103

Timestamp

Sent: 2/26/2025 11:04:29 AM
 Viewed: 2/26/2025 1:19:06 PM
 Signed: 2/26/2025 1:19:27 PM

Electronic Record and Signature Disclosure:
 Accepted: 2/26/2025 1:19:06 PM
 ID: c4377e9f-974e-440c-9849-dc0066f35aba

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	2/26/2025 11:04:29 AM
Certified Delivered	Security Checked	2/26/2025 1:19:06 PM
Signing Complete	Security Checked	2/26/2025 1:19:27 PM
Completed	Security Checked	2/26/2025 1:19:27 PM

Payment Events	Status	Timestamps
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