



Thurston Conservation District Board of Supervisors Work Session Topic List & Board Meeting Agenda

February 25, 2025, 5:00 pm - 7:50 pm

Zoom Meeting Link:

<https://zoom.us/j/91658577844?pwd=cDgvaC9jcWRBU0luUFFHc1lrb3hLQT09>

Passcode: 2918

Meeting ID: 916 5857 7844

Call in: 1-253-215-8782

Work Session Topic List

5:00 pm – 6:00 pm

1. Topic List Review, *All*
 2. Skookumchuck River Restoration Monitoring: *Joey Burgess*
 3. Annual and Strategic Planning, *Sarah Moorehead*
 4. WACD Legislative Day Debrief, *All*
 5. Thurston Regional Planning Council Representation, *TJ Johnson*
 6. Conservation and Education Center (CEC) Development, *All*
 7. Long Term Funding Committee, *All*
 8. Important Updates & Announcements
 - a. Board of Supervisors, *All*
 - b. Executive Director, *Sarah Moorehead (Executive Director)*
-

Board Meeting

6:30 pm – 7:50 pm

- | | |
|--|-------------------|
| 1. Welcome, Introductions, Audio Recording Announcement | 6:30 PM |
| | <i>5 minutes</i> |
| 2. Agenda Review | 6:35 PM |
| | <i>5 minutes</i> |
| 3. Consent Agenda – Action Item | 6:40 PM |
| A. January 28, 2025, Board Work Session & Meeting Minutes | <i>5 minutes</i> |
| B. February 2025, Financial Report | |
| C. 2025-2035 Thurston County Rates and Charges Funding Agreement | |
| 4. Public Comment | 6:45 PM |
| *Three minutes per person | <i>10 minutes</i> |

- | | |
|--|-------------------|
| 5. Partner Reports (if present) | 6:55 PM |
| A. Natural Resources Conservation Service, (NRCS) <i>DaShell Burnham</i> | <i>15 Minutes</i> |
| B. Washington State Conservation Commission (WSCC), <i>Josh Giuntoli</i> | |
| C. Washington Association of Conservation Districts (WACD), <i>Doug Rushton</i> | |
| D. National Association of Conservation Districts (NACD), <i>Doug Rushton</i> | |
|
 | |
| 6. TCD Resolution #2025-02 WA State Local Government Investment Pool (LGIP) | 7:10 PM |
| | <i>5 minutes</i> |
|
 | |
| 7. Governance, All – Action Item | 7:15 PM |
| A. March 25, 2025 Work Session Topic List & Meeting Agenda Development | <i>10 minutes</i> |
|
 | |
| 8. Executive Session: To discuss potential litigation | 7:25 PM |
| <i>RCW 42.30.110 (I) To discuss with legal counsel representing the agency litigation or potential litigation.</i> | <i>20 minutes</i> |
|
 | |
| 9. Executive Session Report Out – Action Item | 7:45 PM |
| | <i>5 minutes</i> |
|
 | |
| Adjourn | 7:50 PM |
|
 | |
| Informational Only Items: | |
| I. <i>Executive Director’s Report</i> | |
| II. <i>Department of Ecology Nonpoint Newsletter</i> | |
-

Important Future Dates

March 2025

- | | |
|--|-------------|
| Native Plant Sale & Festival, Thurston Co. Fairgrounds | March 01 |
| WACD Board Meeting | March 17 |
| TCD Board of Supervisors Election Day | March 18 |
| WSCC Meeting, Grays Harbor CD, | March 19-20 |
| Student Green Congress, The Evergreen State College | March 20 |
| WSCC Meeting, Grays Harbor | March 20 |
| Native Plant Salvage & TCD Hedgerow Installation Project, see events calendar | March 22 |
| TCD Board Work Session & Meeting 5:00 - 7:30 p.m. In-person and Virtual (Zoom) | March 25 |
| NACD’s 2025 Fly-In, Washington D.C. | March 26 |

April 2025

- | | |
|--|----------|
| WACD Board Meeting | April 21 |
| TCD Board Work Session & Meeting 5:00 - 7:30 p.m. In-person and Virtual (Zoom) | April 22 |

May 2025

- | | |
|--|-----------|
| WSCC Meeting, Yakima | May 14-15 |
| WACD Board Meeting | May 19 |
| TCD Office Closed, Memorial Day | May 26 |
| TCD Board Work Session & Meeting 5:00 - 7:30 p.m. In-person and Virtual (Zoom) | May 27 |

June 2025

Annual WADE Training Conference, Leavenworth

June 9-11

WACD Strategic Planning Meeting, Bow

June 16-17

TCD Board Work Session & Meeting 5:00 - 7:30 p.m. In-person and Virtual (Zoom)

June 24

Item

3



Thurston Conservation District Consent Agenda Decision Sheet February 25, 2025 Board Meeting

-
- A. January 28, 2024 Board Meeting and Work Session Minutes
 - a. Proposed action: accept without amendment and approve.
 - b. Action was taken:
 - Passed Moved for discussion during meeting Tabled to a future meeting

 - B. February 2025 Financial Report
 - a. Proposed action: accept without amendment and approve.
 - b. Action was taken:
 - Passed Moved for discussion during meeting Tabled to a future meeting

 - C. 2025-2035 Thurston County Rates and Charges Funding Agreement
 - a. Proposed action: accept without amendment and approve.
 - b. Action was taken:
 - Passed Moved for discussion during meeting Tabled to a future meeting

ADOPTED BY THE BOARD OF THE THURSTON CONSERVATION DISTRICT, WASHINGTON ON
February 25, 2025 AND EFFECTIVE IMMEDIATELY

SIGNED:

TJ Johnson, Board Chair

Betsie DeWreede, Board Vice-Chair

David Iyall, Board Auditor

Doug Rushton, Board Member

Marianne Tompkins, Board Member

Attest: Sarah Moorehead, Executive Director

Thurston Conservation District Board of Supervisors

Work Session Minutes

January 28, 2025

Hybrid: In-Person and Virtual on Zoom

Originally Scheduled: 5:00 p.m. – 6:00 p.m.

Actual Meeting Time: 5:00 p.m. – 5:55 p.m.



Present at Work Session:

TJ Johnson, TCD Board Chair

Betsie DeWreede, TCD Board Vice Chair

Doug Rushton, TCD Board Supervisor

Sarah Moorehead, TCD Executive Director

Sophia Barashkoff, TCD Staff

Kiana Sinner, TCD Staff

Ben Cushman, TCD Legal Counsel

Leonard Hernandez, Thurston County
Manager

Susan Kravit-Smith, Member of the Public

- 1 **1.** Topic List Review, *All*
- 2 **2.** Partner Presentation: Meet Leonard Hernandez, Thurston County Manager
- 3 **3.** Staff Presentation: Harvest Festival & Native Seed & Bulb Sale, *Kiana Sinner*
- 4 **4.** TCD Policy 6.7: Cash, Reserves, and Investments Amended, *Sarah Moorehead*
 - 5 **A.** TCD Draft Resolution #2025-02: WA State Local Government Investment Pool (LGIP)
- 6 **5.** Employee Management Committee, *Sarah Moorehead*
- 7 **6.** TCD Long Term Funding Committee, *All*
- 8 **7.** 2025 Community Partner Presentations, *Sarah Moorehead*

Respectfully,

TJ Johnson, TCD Board Chair

**Thurston Conservation District Board of Supervisors
Regular Board Meeting Minutes**

January 28, 2025

Hybrid: In-Person and Virtual on Zoom

Originally Scheduled: 6:30 p.m. – 7:35 p.m.

Actual Meeting Time: 6:30 pm – 7:34 p.m.



Present at Meeting:

TJ Johnson, TCD Board Chair

Ben Cushman, TCD Legal Counsel

Betsie DeWreede, TCD Board Vice Chair

Josh Giuntoli, Washington State

Doug Rushton, TCD Board Supervisor

Conservation Commission (WSCC)

Sarah Moorehead, TCD Executive Director

Susan Kravit-Smith, Member of the Public

Sophia Barashkoff, TCD Staff

Summary of Action Items

- 1 • None.

Summary of Motions Passed

- 2
- 3 *Supervisor DeWreede moved to approve the Agenda. Supervisor Rushton seconded. Motion*
- 4 *passed unanimously, (3-0).*
- 5 *Supervisor Rushton moved to approve the Consent Agenda. Supervisor DeWreede seconded.*
- 6 *Motion passed unanimously, (3-0).*
- 7 *Supervisor DeWreede moved to approve the TCD Resolution #2025-01: Cost of Living*
- 8 *Adjustment. Supervisor Rushton seconded. Motion passed unanimously, (3-0).*
- 9 *Supervisor DeWreede moved to adjourn the January 28, 2025 TCD Board Meeting. Supervisor*
- 10 *Rushton seconded. Motion passed unanimously, (3-0).*

Full Version of the Minutes

11 **Welcome & Introductions**

12 At 6:30 p.m., TCD Board Chair TJ Johnson called the January 28, 2025 Regular Board Meeting to
13 order. TCD Board, Staff, members of the public, and Legal Counsel were introduced by Board
14 Chair Johnson. For each vote, TCD Board Chair Johnson called out Supervisors by name. He
15 announced that the meeting was being video recorded. TCD Supervisors Johnson, DeWreede,
16 Rushton, and Executive Director Moorehead attended the meeting in person at the TCD office.
17 Supervisor Tompkins was not in attendance and was excused. Supervisor Iyall was not in
18 attendance.

19 **Agenda Review**

20 *Supervisor DeWreede moved to approve the Agenda. Supervisor Rushton seconded. Motion*
21 *passed unanimously, (3-0).*

22 **Consent Agenda**

- 23 A. December 17, 2024, Board Work Session & Meeting Minutes
24 B. 2024 Year End & January 2025 Financial Reports
25 C. Ducks Unlimited Vendor Agreement
26 D. Antiquity Consulting Vendor Agreement
27 E. City of Olympia Urban Agricultural Funding Agreement
28 F. TCD Policy 6.7: Cash, Reserves, and Investments Amended

29 ***Supervisor Rushton moved to approve the Consent Agenda. Supervisor DeWreede seconded.***
30 ***Motion passed unanimously, (3-0).***

31 **Public Comment**

32 No public members made comments.

33 **Partner Reports**

- 34 A. National Resources Conservation Service (NRCS) Update, DaShell Burnham
35 • Ms. Burnham was not present.
36 B. Washington State Conservation Commission (WSCC) Update, Josh Giuntoli
37 • Mr. Giuntoli gave an update.
38 C. Washington Association of Conservation Districts (WACD) Update, TCD Supervisor Doug
39 Rushton.
40 • Supervisor Rushton gave an update.
41 • A written update was provided to the board.
42 D. National Association of Conservation Districts (NACD) Update, TCD Supervisor and NACD
43 Board Member Rushton
44 • A written update was provided to the board.

45 **TCD Resolution #2025-01: Cost of Living Adjustment**

46 ***Supervisor DeWreede moved to approve the TCD Resolution #2025-01: Cost of Living***
47 ***Adjustment. Supervisor Rushton seconded. Motion passed unanimously, (3-0).***

48 **Governance**

- 49 A. Annual and Strategic Planning, *Sarah Moorehead*
50 B. WACD Legislative Day, *All*
51 C. Conservation and Education Center Development (CEC), *All*
52 D. February 25, 2025 Work Session Topic List & Meeting Agenda Development

53 **Work Session**

- 54 • Topic List Review, *All*
55 • Staff Presentation: Skookumchuck River Restoration Monitoring, *Joey Burgess*
56 • Community Partner Presentation: TBD
57 • Annual and Strategic Planning, *Sarah Moorehead*
58 • WACD Legislative Day Debrief: *All*

- 59 • Riverbend Ranch Project Update, *Sarah Moorehead*
- 60 • Conservation & Education Center (CEC) Development, *All*
- 61 • Long-Term Funding Committee, *All*
- 62 • Important Updates & Announcements
- 63 ○ Board of Supervisors, *All*
- 64 ○ Executive Director, *Sarah Moorehead*

65 **Board Meeting Agenda**

- 66 • Welcome, Introductions, Audio Recording Announcement
- 67 • Agenda Review
- 68 • Consent Agenda
- 69 ○ January 28, 2025 Board Work Session & Meeting Minutes
- 70 ○ February 2025 Financial Report
- 71 • Public Comment
- 72 • Partner Reports (if present)
- 73 ○ National Resources Conservation Service
- 74 ○ Washington State Conservation Commission
- 75 ○ Washington Association of Conservation Districts
- 76 ○ National Association of Conservation Districts
- 77 • TCD Resolution #2025-02: WA State Local Government Investment Pool (LGIP)
- 78 • Governance, *All*
- 79 ○ March 25, 2025 Work Session Topic List & Meeting Agenda Development
- 80 • **Executive Session:** to consider the selection of a site or the acquisition of real
- 81 estate by lease or purchase when public knowledge regarding such consideration
- 82 would cause a likelihood of increased price.
- 83 • **Executive Session:** to discuss with legal counsel representing the agency
- 84 litigation or potential litigation.

85 F. Important Updates & Announcements

- 86 • Board of Supervisors, *All*
- 87 • Executive Director, *Sarah Moorehead*

88 ***Supervisor DeWreede moved to adjourn the January 28, 2025 TCD Board Meeting. Supervisor***

89 ***Rushton seconded. Motion passed unanimously, (3-0).***

90 **Adjourn 7:34 pm**

Respectfully,

TJ Johnson, TCD Board Chair

Thurston Conservation District

February 2025 Financial Notes



January Profit & Loss (P&L)

1. TCD reported a net income loss of \$128,020 for the first month of the year.

Previous Year P&L Comparison

2. Plant Sales income is up 52% compared to last January.
3. TCD is not currently working on a Partner Fee for Service project so that income is down from last year.
4. The amounts for a couple expense line items were uncharacteristically high last year because of the office move. The amounts for those line items returned to normal this year, including *Computer Services*, *Utilities* (specifically *Garbage Collection*).

Unrestricted Budget vs Actual

5. We've recorded the 2025 budgeted amount for the *36-Hour Leave Accrual Adjustment* (line 50). You'll remember that TCD must calculate and record the total cost to the District in case for some reason, the District had to pay out vacation, compensatory, and sick leave pay for all employees. The Leave Accrual amount for each employee is calculated by multiplying the employee's leave balance by their hourly rate. The total Leave Accrual Amount is the sum of leave accrual amounts for all employees. The Leave Accrual amount rises and falls as staff earn and use leave. When the District went to a 36-hour workweek and with the 2025 Cost of Living Adjustment (COLA), the hourly rates for salaried employees increased. This meant that the District's historic Leave Accrual amount increased by \$16,100. This is a one-time increase. The District budgeted for half of that amount in 2025 and will budget for the 2nd half in 2026.

Thurston Conservation District
Profit & Loss
January 2025

	Jan 25
Ordinary Income/Expense	
Income	
3400000 · Charges for Goods and Services	
3451100 · Soil/Water Conservation Service	
3451110 · Soil Testing	150.75
3451140 · Plant Sales	7,838.03
Total 3451100 · Soil/Water Conservation Service	7,988.78
Total 3400000 · Charges for Goods and Services	7,988.78
3300000 · Grant Revenues	210,906.55
3600000 · Miscellaneous Revenues	
3699100 · Miscellaneous Other	87.49
3685000 · Special Assessments - Service	2,259.61
3670000 · Nongovernmental Contributions	50.00
3610000 · Interest and Other Earnings	65.08
Total 3600000 · Miscellaneous Revenues	2,462.18
Total Income	221,357.51
Gross Profit	221,357.51
Expense	
Vehicle Allocation	0.00
Overhead Allocation	0.00
5531000 · Salaries & Benefits	223,149.50
5314101 · Legal Fees & Services	2,000.00
5314102 · Audit & Accounting	532.27
5314103 · Computer Services	836.75
5314100 · Professional Services	69,003.52
5314400 · Advertising	175.37
5314203 · Printing Services	366.11
5314104 · Janitorial Services	700.00
5314501 · Office Rent	8,427.00
5314700 · Utilities	345.10
5314503 · Equipment Leases	655.15
5314504 · Vehicle Leases	479.05
5314200 · Communications	1,473.33
5313102 · Photocopier Usage	148.92
5314505 · Software Licenses	496.84
5313101 · Office Supplies	306.97
5314202 · Postage & Shipping	50.16
5314902 · Organizational Dues	1,141.00
5314307 · Licenses and Permits	128.00
5314117 · Soil Testing	347.65
Project Expenses	3,176.46
5314306 · Board - Conference & Training	146.39
5314300 · Staff - Travel	1,165.79
5314119 · Cultural Resources	4,419.87
5314108 · Construction & Restoration Work	25,631.09
5314600 · Liability Insurance Premiums	3,496.58
66300 · Sales Tax Adjustments	19.59
5945360 · Capital Outlays	
5945363 · Equipment & Office Furniture	262.42
5945364 · Computer Hardware	296.39
Total 5945360 · Capital Outlays	558.81
Total Expense	349,377.27
Net Ordinary Income	-128,019.76
Net Income	-128,019.76

Thurston Conservation District
Profit & Loss Prev Year Comparison
January 2025

	Jan 25	Jan 24	\$ Change	% Change
Ordinary Income/Expense				
Income				
3400000 · Charges for Goods and Services				
3451100 · Soil/Water Conservation Service				
3451110 · Soil Testing	150.75	510.74	-359.99	-70.5%
3451140 · Plant Sales	7,838.03	5,145.97	2,692.06	52.3%
3451150 · Partner Fee for Service	0.00	10,272.75	-10,272.75	-100.0%
Total 3451100 · Soil/Water Conservation Service	7,988.78	15,929.46	-7,940.68	-49.9%
3417000 · Sales of Merchandise				
3417020 · Event Ticket Income	0.00	1,022.83	-1,022.83	-100.0%
Total 3417000 · Sales of Merchandise	0.00	1,022.83	-1,022.83	-100.0%
Total 3400000 · Charges for Goods and Services	7,988.78	16,952.29	-8,963.51	-52.9%
3300000 · Grant Revenues	210,906.55	102,441.76	108,464.79	105.9%
3600000 · Miscellaneous Revenues				
3691000 · Sale of Surplus	0.00	12.00	-12.00	-100.0%
3699100 · Miscellaneous Other	87.49	170.40	-82.91	-48.7%
3685000 · Special Assessments - Service	2,259.61	2,204.84	54.77	2.5%
3670000 · Nongovernmental Contributions	50.00	0.00	50.00	100.0%
3610000 · Interest and Other Earnings	65.08	37.79	27.29	72.2%
Total 3600000 · Miscellaneous Revenues	2,462.18	2,425.03	37.15	1.5%
Total Income	221,357.51	121,819.08	99,538.43	81.7%
Gross Profit	221,357.51	121,819.08	99,538.43	81.7%
Expense				
Equipment Allocation	0.00	1,167.00	-1,167.00	-100.0%
Vehicle Allocation	0.00	0.00	0.00	0.0%
Overhead Allocation	0.00	0.00	0.00	0.0%
5531000 · Salaries & Benefits	223,149.50	175,232.93	47,916.57	27.3%
5314101 · Legal Fees & Services	2,000.00	2,000.00	0.00	0.0%
5314102 · Audit & Accounting	532.27	395.19	137.08	34.7%
5314103 · Computer Services	836.75	3,143.00	-2,306.25	-73.4%
5314100 · Professional Services	69,003.52	19,616.62	49,386.90	251.8%
5314400 · Advertising	175.37	31.78	143.59	451.8%
5314203 · Printing Services	366.11	483.80	-117.69	-24.3%
5314104 · Janitorial Services	700.00	600.00	100.00	16.7%
5314501 · Office Rent	8,427.00	8,687.00	-260.00	-3.0%
5314700 · Utilities	345.10	4,268.19	-3,923.09	-91.9%
5314503 · Equipment Leases	655.15	452.65	202.50	44.7%
5314504 · Vehicle Leases	479.05	499.06	-20.01	-4.0%
5314200 · Communications	1,473.33	1,299.16	174.17	13.4%
5313102 · Photocopier Usage	148.92	165.91	-16.99	-10.2%
5354800 · Repairs & Maintenance	0.00	51.45	-51.45	-100.0%
5314505 · Software Licenses	496.84	501.91	-5.07	-1.0%
5313101 · Office Supplies	306.97	244.92	62.05	25.3%
5314202 · Postage & Shipping	50.16	55.68	-5.52	-9.9%
5314902 · Organizational Dues	1,141.00	1,000.00	141.00	14.1%
5314307 · Licenses and Permits	128.00	25.00	103.00	412.0%
5314117 · Soil Testing	347.65	355.92	-8.27	-2.3%
Project Expenses	3,176.46	8,079.91	-4,903.45	-60.7%
5314302 · Staff - Conference & Training	0.00	71.06	-71.06	-100.0%
5314306 · Board - Conference & Training	146.39	133.46	12.93	9.7%
5314300 · Staff - Travel	1,165.79	975.37	190.42	19.5%

Thurston Conservation District
Profit & Loss Prev Year Comparison
January 2025

	<u>Jan 25</u>	<u>Jan 24</u>	<u>\$ Change</u>	<u>% Change</u>
5314119 · Cultural Resources	4,419.87	0.00	4,419.87	100.0%
5314108 · Construction & Restoration Work	25,631.09	7,037.14	18,593.95	264.2%
5314600 · Liability Insurance Premiums	3,496.58	2,726.25	770.33	28.3%
66300 · Sales Tax Adjustments	19.59	0.00	19.59	100.0%
5945360 · Capital Outlays				
5945363 · Equipment & Office Furniture	262.42	87.57	174.85	199.7%
5945364 · Computer Hardware	296.39	512.81	-216.42	-42.2%
Total 5945360 · Capital Outlays	<u>558.81</u>	<u>600.38</u>	<u>-41.57</u>	<u>-6.9%</u>
Total Expense	<u>349,377.27</u>	<u>239,900.74</u>	<u>109,476.53</u>	<u>45.6%</u>
Net Ordinary Income	<u>-128,019.76</u>	<u>-118,081.66</u>	<u>-9,938.10</u>	<u>-8.4%</u>
Net Income	<u><u>-128,019.76</u></u>	<u><u>-118,081.66</u></u>	<u><u>-9,938.10</u></u>	<u><u>-8.4%</u></u>

Thurston Conservation District

Balance Sheet

02/21/25

As of January 31, 2025

Accrual Basis

	<u>Jan 31, 25</u>
ASSETS	
Current Assets	
Checking/Savings	
3088010 · Checking-103 Beneficial	368,267.77
3081001 · Checking-7444 Timberland	3,377.30
3088020 · Savings Accounts	
3088021 · Saving-116 Beneficial Reserve	4,169.89
3088022 · Saving-129 Beneficial CEC	119,370.30
Total 3088020 · Savings Accounts	<u>123,540.19</u>
3088030 · Counter Cash	100.00
3088040 · PayPal Account	1,300.47
Total Checking/Savings	<u>496,585.73</u>
Accounts Receivable	371,396.55
Other Current Assets	
3090500 Prepaid Accounts	
3090509 · Other Prepaid Expenses	2,145.94
3090501 · Prepaid Insurance	24,944.10
3090507 · Security Deposit - Tilley Court	8,427.00
Total 3090500 Prepaid Accounts	<u>35,517.04</u>
3091000 · 309.10.00 Inventory Asset	2,666.56
3092000 · 309.20.00 Cash on Hand	6,886.61
Total Other Current Assets	<u>45,070.21</u>
Total Current Assets	913,052.49
Fixed Assets	
3090600 · Tenant Improvements	89,000.00
Total Fixed Assets	<u>89,000.00</u>
TOTAL ASSETS	<u><u>1,002,052.49</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	122,096.25
Credit Cards	5,435.84
Other Current Liabilities	
3471000 · Grant Advances	67,133.84
3861100 · Sales Tax Payable	335.36
3861000 · Payroll Liabilities	167,984.89
Total Other Current Liabilities	<u>235,454.09</u>
Total Current Liabilities	<u>362,986.18</u>
Total Liabilities	362,986.18
Equity	639,066.31
TOTAL LIABILITIES & EQUITY	<u><u>1,002,052.49</u></u>

2025 Unrestricted Budget vs Actual



January 8.33%

	Account Name	2025 Budget	2025 Actual	\$ Over Budget	% of Budget
1	- Income	1,213,975	43,347	-1,170,628	3.57%
2	- Retail Sales	66,320	8,141	-58,179	12.28%
3	- Food Production and Consumption	2,300	0	-2,300	0.00%
4	Poultry Equipment & Tool Rentals	2,300	0	-2,300	0.00%
5	- Soil Conservation and Health	9,920	151	-9,769	1.52%
6	Soil Testing	8,600	151	-8,449	1.75%
7	Nutrient Spreader Rentals	820	0	-820	0.00%
8	No-Till Drill Rentals	500	0	-500	0.00%
9	- Community Outreach and Education	53,100	7,838	-45,262	14.76%
10	Plant Sales	53,000	7,838	-45,162	14.79%
11	TCD Swag Shop	100	0	-100	0.00%
12	- Water Quality & Quantity and Protection & Restoration of Ecosystems	0	0	0	N/A
13	Partner Fee for Service - Restoration Crew	0	0	0	N/A
14	- Other Income	1,000	153	-847	15.26%
15	Contributions Private	0	0	0	N/A
16	Interest Income	1,000	65	-935	6.51%
17	Miscellaneous Income	0	87	87	N/A
18	+ Grant Revenue	204,491	0	-204,491	0.00%
20	Rates and Charges	564,110	2,260	-561,850	0.40%
21	- Overhead	379,054	32,946	-346,108	8.69%
22	Overhead Allocation	357,054	31,432	-325,622	8.80%
23	Vehicle Allocation	22,000	1,513	-20,487	6.88%
24	2024 Carry Overs	50,000	50,000	0	100.00%
25	- Program Allocation	443,884	36,981	-406,903	8.33%
26	- Local Food Production and Consumption	26,000	2,277	-23,723	8.76%
27	Poultry Equipment Rentals	26,000	2,277	-23,723	8.76%
28	- Producer Support & Preservation and Expansion of Working Lands	1,000	0	-1,000	0.00%
29	Working Lands Preservation Initiative	1,000	0	-1,000	0.00%
30	- Water Quality & Quantity and Protection & Restoration of Ecosystems	44,157	7,087	-37,069	16.05%
31	Restoration Crew & Equipment (T050)	0	0	0	N/A
32	Conservation TA 1	44,157	3,544	-40,613	8.02%
33	- Soil Conservation and Health	42,770	2,792	-39,978	6.53%
34	Soil Health Testing	32,000	2,082	-29,918	6.51%
35	Nutrient Spreader Rentals	5,770	463	-5,307	8.02%
36	No-Till Drill Rentals	5,000	247	-4,753	4.94%
37	- Community Outreach and Engagement	190,875	16,149	-174,726	8.46%
38	Conservation & Education Center	60,000	3,457	-56,543	5.76%
39	District Communications	61,875	6,603	-55,272	10.67%
40	Plant Sale	54,000	2,118	-51,882	3.92%
41	Elections	15,000	3,970	-11,030	26.47%
42	- Adult and Youth Conservation Education	47,870	6,464	-41,406	13.50%
43	South Sound Green	41,670	6,272	-35,398	15.05%

	Account Name	2025 Budget	2025 Actual	\$ Over Budget	% of Budget
44	Teens in Thurston Volunteer Program	2,200	75	-2,125	3.41%
45	Envirothon	4,000	118	-3,882	2.94%
46	<input type="checkbox"/> Climate Change Adaptation & Mitigation and Other Strategic Plan Priorities	91,213	2,212	-89,001	2.43%
47	Conservation TA 2	44,157	3,544	-40,613	8.02%
48	Investing in Future Conservation	47,056	2,212	-44,844	4.70%
49	<input type="checkbox"/> Administrative Expenses - A010	713,433	79,317	-634,116	11.12%
50	Administrative Salaries & Benefits	377,006	33,055	-343,951	8.77%
51	36-Hour Leave Accrual Adjustment	8,050	8,050	0	100.00%
52	<input type="checkbox"/> Professional Services	72,684	3,369	-69,315	4.64%
53	Legal Services	24,000	2,000	-22,000	8.33%
54	Audit & Accounting	9,940	532	-9,408	5.35%
55	Computer Services	35,744	837	-34,907	2.34%
56	Professional Services	3,000	0	-3,000	0.00%
57	<input type="checkbox"/> Facility, Vehicles and Maintenance	165,793	12,861	-152,932	7.76%
58	Janitorial Services	9,100	700	-8,400	7.69%
59	Office Rent	101,124	8,427	-92,697	8.33%
60	Utilities	5,785	345	-5,440	5.97%
61	Equipment Leases	3,920	505	-3,415	12.89%
62	Vehicle Leases	7,000	479	-6,521	6.84%
63	Communications	16,152	1,365	-14,787	8.45%
64	Photocopier Usage	1,000	149	-851	14.89%
65	Vehicle Repairs & Maintenance	5,000	0	-5,000	0.00%
66	Computer Hardware Purchases	3,000	132	-2,868	4.39%
67	Computer Software	11,612	497	-11,115	4.28%
68	Equipment & Office Furniture	2,100	262	-1,838	12.50%
69	<input type="checkbox"/> Supplies	11,400	1,473	-9,927	12.92%
70	Office Supplies	5,000	307	-4,693	6.14%
71	Postage & Shipping	300	0	-300	0.00%
72	Organizational Dues	6,000	1,141	-4,859	19.02%
73	Licenses & Permits	100	25	-75	25.00%
74	<input type="checkbox"/> Conferences, Training and Travel	32,850	912	-31,938	2.78%
75	Staff Conference & Training (A037)	16,100	0	-16,100	0.00%
76	Board Conference and Training Fees	3,250	81	-3,169	2.50%
77	Board Meeting Snacks	1,000	65	-935	6.52%
78	Staff Travel	10,000	765	-9,235	7.65%
79	Board Travel	2,500	0	-2,500	0.00%
80	<input type="checkbox"/> Insurance and Banking	45,650	3,497	-42,153	7.66%
81	Bank Fees & Interest Charges	650	0	-650	0.00%
82	Liability Insurance Premiums	45,000	3,497	-41,503	7.77%
83	Late Fees & Penalties	0	0	0	N/A
84	<input type="checkbox"/> Savings	106,658	0	-106,658	0.00%
85	Reserve Fund	56,658	0	-56,658	0.00%
86	Conservation Education Center Savings Plan	50,000	0	-50,000	0.00%
87	Net Income (Surplus or Deficit)	0	-22,951	-22,951	N/A

2025 Restricted Budgets vs Actuals



As of January 31, 2025

	Grant Name	Account Number	Grant Number	Grant Start Date	Grant End Date	Total Grant Amount	Official Remaining	2025 Budget	2025 Actual	2025 Remaining Budget	% of Total Time	% of Total Budget Spent
1	RCO											
2	FY22-27 ASRP Riverbend	R050	22-1548C	03/28/22	06/30/27	7,673,670	1,541,676	169,583	32,866	136,716	54.19%	79.91%
3	SRFB Cozy Valley	R060	21-1089C	09/23/21	06/01/25	132,778	10,467	12,761	2,298	10,463	91.02%	92.12%
4	ESRP Zangle Cove	R070	20-1517R	07/01/21	06/30/25	110,072	22,411	22,654	265	22,390	89.73%	79.64%
5	FY23-25 ESRP Lower Eld Bulkhead Removal	R090	22-1201R	07/01/23	07/01/26	125,200	6,656	7,251	595	6,656	52.96%	94.68%
6	South Sound Outreach (HSIL)	R100	23-1853O	05/07/24	04/30/27	109,846	107,487	29,900	401	29,499	24.79%	2.15%
7	DOE											
8	Ecology Elwanger	E200	WQC-2025-ThurCD-00165	11/01/24	10/31/27	500,000	496,646	276,515	3,354	273,161	8.40%	0.67%
9	Federal											
10	Frogs on Farm	US80	F20AC11306-00	08/15/20	08/15/25	93,135	61,567	61,567	0	61,567	89.27%	33.89%
11	USFWS Restoring South Sound Prairies	US90	F22AC01820-00	07/01/22	07/01/27	190,000	88,670	1,000	0	1,000	51.78%	53.33%
12	WSCC											
13	FY23-25 Livestock	W025	24-13-LT	07/01/23	06/30/25	20,000	6,622	6,622	0	6,622	79.48%	66.89%
14	Early Action Reaches (EAR) Skookumchuck Project	W030	20-13-EA	04/01/20	12/31/25	744,780	131,202	151,200	19,997	131,202	84.10%	82.38%
15	FY21-25 Flood (FL) Chehalis Project	W050	22-13-FL	09/01/21	06/30/25	261,333	35,934	37,157	1,225	35,933	89.28%	86.25%
16	FY23-25 Shellfish Cost Share	W060	24-13-SH	11/27/23	06/30/25	125,000	103,274	105,550	2,276	103,274	74.23%	17.38%
17	FY23-25 CREP	W070	24-13-CE	07/01/23	06/30/25	116,432	56,698	56,768	71	56,698	79.48%	51.30%
18	FY23-25 NRI Cost Share	W080	24-13-NR	08/21/23	06/30/25	100,722	42,698	42,698	0	42,698	77.94%	57.61%
19	FY24-25 Engineering	W100	25-13-PE	09/11/24	06/30/25	34,800	23,183	23,603	420	23,183	48.81%	33.38%
20	FY24-25 Salmon Riparian Funding	W110	24-13-SRF	02/27/24	06/30/25	207,514	147,818	156,345	8,527	147,818	69.39%	28.77%
21	FY24-25 Sustainable Farms and Fields	W120	25-13-SFF	08/29/24	06/30/25	72,730	55,281	56,990	1,709	55,281	50.98%	23.99%
22	Forest Health and Community Wildfire Resiliency	W130	24-13-FH	09/22/23	06/30/25	471,000	195,230	221,030	25,800	195,230	76.85%	58.55%
23	Irrigation Efficiencies	W140	24-13-IE	04/03/24	06/30/25	45,778	23,106	24,450	1,344	23,106	66.96%	49.53%
24	Regional Implementation Team (RIT)	W150	22-13-RIT	10/01/21	06/30/25	102,000	12,371	14,650	2,278	12,371	89.04%	87.87%
25	Community Engagement Plan (CEP)	W160	24-13-CEP	02/20/24	06/30/25	17,500	9,825	10,651	826	9,825	69.82%	43.86%
26	FY24-25 Riparian Grant Program (RGP)	W170	24-13-RGP	04/15/24	06/30/25	917,983	648,692	727,247	65,142	662,105	66.06%	29.34%

	Grant Name	Account Number	Grant Number	Grant Start Date	Grant End Date	Total Grant Amount	Official Remaining	2025 Budget	2025 Actual	2025 Remaining Budget	% of Total Time	% of Total Budget Spent
27	FY24-25 Sustainable Farms and Fields CCA	W180	24-13-SF1	05/16/24	06/30/25	63,838	43,588	44,523	936	43,588	63.50%	31.72%
28	Thurston County											
29	FY23-25 VSP	TC400	08-23	07/01/23	06/30/25	227,500	50,437	60,053	9,616	50,437	79.48%	77.83%
30	FY23-25 VSP Cost Share	TC450		08/08/23	06/30/25	485,649	197,004	200,024	3,236	196,788	78.35%	59.43%
31	FY24-26 Thurston County Working Lands Outreach	TC500		08/13/24	06/30/26	5,500	5,408	5,408	0	5,408	25.04%	1.67%
32	Sentinel Landscape Program (SLP)											
33	NACD SLP	SLP075	NA	10/01/21	06/30/28	1,279,225	322,658	151,476	50,700	100,776	49.45%	74.78%
34	Miscellaneous											
35	FY23-25 ESRP Shore Friendly Phase 3	M035	19-1703C	07/01/23	06/30/25	388,883	208,740	213,950	5,210	208,740	79.48%	46.32%
36	FY25-29 Olympia Urban Farmland	M065	NA	01/01/25	12/31/29	259,000	255,459	51,800	3,541	48,259	1.70%	1.37%
37	GRuB Beginning Farmer Development	M066	NA	01/01/24	08/31/25	10,259	8,609	8,609	0	8,609	65.19%	16.08%
38	FY24-25 NACD Bucoda Community Farm	M077	NA	09/24/24	11/15/25	60,000	54,116	56,791	2,675	54,116	31.10%	9.81%
39	One Tree Planted	M085	NA	09/03/21	until spent	33,076	25,006	3,998	0	3,998	NA	24.40%
40	WCRRRI Prairie Habitat Enhancement	M095	2022-06	01/01/22	06/30/25	111,954	28,290	32,298	4,008	28,290	88.25%	74.73%
41	WFC Meyer Phase 2	M100	NA	01/01/23	09/01/25	106,546	25,956	25,955	0	25,955	78.15%	75.64%
42	DOH Eld Inlet Manure Management	M500	GVL29108-0	05/13/24	07/31/27	294,313	247,653	86,939	10,903	76,036	22.47%	15.85%
43	FY24-26 Pierce County Shellfish NTA	M600	SC-111404	01/01/24	01/31/27	191,000	124,282	60,238	5,846	54,391	35.23%	34.93%
44	Farm Plan Catalog	M800	G-8233	06/07/24	05/31/25	10,553	5,732	7,460	1,729	5,732	66.57%	45.69%
45	South Sound GREEN											
46	2025 Interlocal	G019-SS		01/01/25	12/31/25	64,160	60,420	64,160	3,740	60,420	8.49%	5.83%
47	FY24-25 WSC Mini Grant	G019.50		12/10/24	until spent	500	500	0	0	0	NA	0.00%
48	FY24 OSD i-Grant	G019.10		03/01/24	until spent	4,000	1,012	0	0	0	NA	74.71%
49	2025 McLane Salmon Trail							0	0	0	NA	NA
50	FY23-25 Outdoor Learning	G019.10		10/01/23	06/30/25	38,825	24,550	24,550	0	24,550	76.53%	36.77%
51	Every Kid Outdoors	G019.12		07/01/24	until spent	500	500	0	0	0	NA	0.00%
52	2023 Community Foundation	G019.29		10/25/23	until spent	2,500	2,500	2,500	0	2,500	NA	0.00%
53	2024 Community Foundation	G019.29		11/01/24	until spent	2,500	2,500	0	0	0	NA	0.00%
54	2024 Dawkins	G019.28		01/01/24	until spent	20,750	14,435	14,461	26	14,435	NA	30.43%
55	Carlson Charitable	G019.31		12/05/23	until spent	2,500	279	279	0	279	NA	88.83%
56	2024 Nisqually for Water Quality Testing	G019.60		01/01/24	until spent	5,000	2,942	2,942	0	2,942	NA	41.16%
57	TCC General	G019		01/01/18	until spent	11,561	1,708	1,708	0	1,708	NA	85.23%
58	2024 Squaxin	G019.85		02/01/24	until spent	2,250	2,250	0	0	0	NA	0.00%
59	Inspire Olympia	G019.13		07/09/24	07/31/25	29,975	15,035	17,456	2,421	15,035	53.35%	49.84%

Grant Name	Account Number	Grant Number	Grant Start Date	Grant End Date	Total Grant Amount	Official Remaining	2025 Budget	2025 Actual	2025 Remaining Budget	% of Total Time	% of Total Budget Spent
Teens in Thurston Volunteer Program											
Nisqually TNT 2024	T070	NA	01/01/24	until spent	5,581	5,357	224	0	224	NA	4.01%
Envirothon Program											
2025 Chehalis Tribe Envirothon	T040		03/01/25	until spent	2,500	2,500	2,500	0	2,500	NA	0.00%
2023 Pork Blakely Envirothon	T040		03/02/23	until spent	500	34	34	0	34	NA	93.19%
Olympia Food Co-op Envirothon	T040		01/01/24	until spent	100	100	100	0	100	NA	0.00%

Thurston Conservation District
Payment Report
January 2025

Type	Num	Date	Name	Funding Source	Expense Account	Paid Amount
Check	EFT	01/01/2025	Tilley Court Caves, LLC	A010 - Administrative Expenses	5314501 · Office Rent	8,427.00
Bill Pmt -Check	EFT	01/02/2025	Comcast	A010 - Administrative Expenses	5314204 · Internet Services	179.66
Check	EFT	01/02/2025	Delta Dental	A010 - Administrative Expenses	5531212 · Dental Benefits	2,355.40
Credit Card Charge	13741	01/02/2025	Lincoln Creek Lumber Co.	RCO:R050 - FY 22-27 ASRP Riverbend	5314107 · Project Supplies	11.81
Check	EFT	01/02/2025	Regence - Health Care		5531210 · Medical Benefits	26,247.72
Credit Card Charge	13602	01/02/2025	US Postal Service	TCD Programs:T098 - Soil Health Testing	5314202 · Postage & Shipping	8.56
Check	EFT	01/02/2025	Wells Fargo		Wells Fargo	289.48
Credit Card Charge	13617	01/04/2025	Haggen	A010 - Administrative Expenses	5313101 · Office Supplies	6.03
Bill Pmt -Check	22748	01/06/2025	Aimee Richardson	Various	Various	151.43
Bill Pmt -Check	22732	01/06/2025	Anchor QEA	RCO:R050 - FY 22-27 ASRP Riverbend	5314100 · Professional Services	9,105.63
Bill Pmt -Check	22733	01/06/2025	Ashley Lewis	Various	Restoration Crew Intern Stipend	1,200.00
Bill Pmt -Check	22734	01/06/2025	Balsley Sign Company	A010 - Administrative Expenses	5945363 · Equipment & Office Furniture	262.42
Bill Pmt -Check	22749	01/06/2025	Bishop, Stephanie	Various	5314305 · Meals / Per Diems	78.00
Bill Pmt -Check	22753	01/06/2025	Brumfield Construction, Inc	RCO:R090 - Lower Eld Bulkhead Removal	5314108 · Construction & Restoration Work	95,194.40
Bill Pmt -Check	22754	01/06/2025	Brumfield Construction, Inc	RCO:R050 - FY 22-27 ASRP Riverbend	5314108 · Construction & Restoration Work	97,942.96
Bill Pmt -Check	22736	01/06/2025	Clark's Native Trees	RCO:R050 - FY 22-27 ASRP Riverbend	5314108 · Construction & Restoration Work	4,927.65
Bill Pmt -Check	22750	01/06/2025	Deschutes Law Group	A010 - Administrative Expenses	5314101 · Legal Fees & Services	4,000.00
Bill Pmt -Check	22737	01/06/2025	Elizavyeta Dmitrieva	Various	Restoration Crew Intern Stipend	1,200.00
Bill Pmt -Check	22751	01/06/2025	Emily Landrus	Various	Various	192.97
Bill Pmt -Check	22738	01/06/2025	Ghader Alrashid	Various	Restoration Crew Intern Stipend	1,200.00
Credit Card Charge	13626	01/06/2025	Home Depot	MISC:M065 - FY23-24 City of Olympia Urban Ag	5314107 · Project Supplies	59.19
Bill Pmt -Check	22739	01/06/2025	Jaden McGinty	RCO:R050 - FY 22-27 ASRP Riverbend	Restoration Crew Intern Stipend	666.67
Bill Pmt -Check	22740	01/06/2025	Michael Grosvenor	UNRESTRICTED:A037 - Staff Training	5314302 · Staff - Conference & Training	200.00
Bill Pmt -Check	22741	01/06/2025	Natural Waters, LLC	RCO:R060 - SRFB Cozy Valley	5314100 · Professional Services	900.00
Bill Pmt -Check	22742	01/06/2025	North Thurston Public Schools	Various	Various	1,152.30
Bill Pmt -Check	22743	01/06/2025	Pacific Conservation District	WSCC:W160 - Community Engagement Plan	5314100 · Professional Services	225.48
Bill Pmt -Check	22744	01/06/2025	Petrocard	A010 - Administrative Expenses	5313201 · Vehicle Fuel	178.43
Bill Pmt -Check	22745	01/06/2025	Rainier School District No. 307	GREEN:G019.107 McLane Salmon Trail	Various	831.00
Bill Pmt -Check	22746	01/06/2025	Salix Solutions	Various	5314108 · Construction & Restoration Work	19,311.62
Bill Pmt -Check	22752	01/06/2025	Sarah Moorehead_V	Various	Various	969.56
Bill Pmt -Check	22747	01/06/2025	Tumwater School District	Various	5314112 · Bus Transportation	523.85
Credit Card Charge	13732	01/07/2025	Chevron	WSCC:W110 - FY24-25 Salmon Riparian Funding	5314107 · Project Supplies	23.02
Credit Card Charge	13618	01/07/2025	Office Depot	A010 - Administrative Expenses	5313101 · Office Supplies	131.40
Credit Card Charge	1363238764	01/07/2025	QuickBooks Time Support (TSheets)	A010 - Administrative Expenses	5314102 · Audit & Accounting	223.79
Check	EFT	01/07/2025	TPSC Benefits	A010 - Administrative Expenses	5531215 · HRA Benefits	750.00
Credit Card Charge	13643	01/08/2025	Home Depot	GREEN:TCC:G019.130 Inspire Olympia	5314107 · Project Supplies	65.02
Liability Check	EFT	01/08/2025	Internal Revenue Service		Various	16,621.12

Type	Num	Date	Name	Funding Source	Expense Account	Paid Amount
Credit Card Charge	13733	01/08/2025	Tenino Short Stop	WSSC:W030 - EAR Skookumchuck	5314107 · Project Supplies	20.60
Bill Pmt -Check	EFT	01/08/2025	VSP - Vision Care	A010 - Administrative Expenses	5531213 · Vision Insurance	227.72
Bill Pmt -Check	EFT	01/09/2025	Internal Revenue Service	A010 - Administrative Expenses	5314111 · Late Fees & Penalties	655.42
Liability Check		01/09/2025	QuickBooks Payroll Service		3861001 · Direct Deposit Liabilities	48,884.48
Credit Card Charge	3836097	01/09/2025	Rightworks	A010 - Administrative Expenses	5314102 · Audit & Accounting	26.33
Credit Card Charge	13629	01/09/2025	US Postal Service	TCD Programs:T098 - Soil Health Testing	5314202 · Postage & Shipping	9.78
Liability Check	EFT	01/13/2025	WA St Dept of Retirement Systems		3861005 · PERS Deferral Payable	4,044.76
Liability Check	EFT	01/13/2025	WA St Dept of Retirement Systems		3861005 · PERS Deferral Payable	21,484.65
Credit Card Charge	13735	01/14/2025	Pilot Travel Center	WSSC:W030 - EAR Skookumchuck	5314107 · Project Supplies	9.54
Bill Pmt -Check	EFT	01/14/2025	Puget Sound Energy	A010 - Administrative Expenses	5314701 · Electricity	345.10
Credit Card Charge	13680	01/15/2025	Alaska Airline	Various	5314306 · Airfare	643.20
Credit Card Charge	13645	01/16/2025	Dell	SLP Program:SLP075 - NACD REPI Pilot & Challenge	5945364 · Computer Hardware	43.87
Credit Card Charge	13719	01/16/2025	Facebook	WSSC:W170 - Riparian Grant Program	5314400 · Advertising	24.41
Credit Card Charge	13646	01/16/2025	Lenovo	SLP Program:SLP075 - NACD REPI Pilot & Challenge	5945364 · Computer Hardware	120.77
Credit Card Charge	13644	01/16/2025	Safeway	GREEN:TCC:G019.28 Dawkins	5314901 · Meeting & Event	25.64
Credit Card Charge	13652	01/16/2025	Target	A010 - Administrative Expenses	5313101 · Office Supplies	133.32
Credit Card Charge	13641	01/16/2025	US Postal Service	TCD Programs:T098 - Soil Health Testing	5314202 · Postage & Shipping	9.78
Credit Card Charge	13651	01/17/2025	Amazon	A010 - Administrative Expenses	5313101 · Office Supplies	36.22
Credit Card Charge	13716	01/17/2025	Fred Meyer	TCD Programs:T070 -Teens in Thurston Volunteer Program	5314901 · Meeting & Event	16.03
Credit Card Charge	13739	01/17/2025	WA St Dept of Agriculture	WSSC:W110 - FY24-25 Salmon Riparian Funding	5314307 · Licenses and Permits	103.00
Credit Card Charge	13703	01/19/2025	Facebook	TCD Programs:T030 - District Communications	5314400 · Advertising	22.00
Credit Card Charge	E0300V6R3I	01/19/2025	Microsoft	A010 - Administrative Expenses	5314505 · Software Licenses	16.46
Credit Card Charge	E0300V6WEM	01/19/2025	Microsoft	A010 - Administrative Expenses	5314505 · Software Licenses	480.38
Credit Card Charge	46465719	01/20/2025	Garmin	A010 - Administrative Expenses	5314205 · Garmin	89.81
Check	EFT	01/20/2025	TPSC Benefits	A010 - Administrative Expenses	5531215 · HRA Benefits	750.00
Credit Card Charge	13692	01/21/2025	Amazon	A010 - Administrative Expenses	5314102 · Audit & Accounting	24.15
Bill Pmt -Check	22756	01/21/2025	Ashley Lewis	Various	Restoration Crew Intern Stipend	1,600.00
Bill Pmt -Check	22769	01/21/2025	Christina Wagner	Various	5314304 · Mileage	180.90
Bill Pmt -Check	22771	01/21/2025	Deschutes Law Group	A010 - Administrative Expenses	5314101 · Legal Fees & Services	2,000.00
Bill Pmt -Check	22772	01/21/2025	Drayton Archaeology	WSSC:W170 - Riparian Grant Program	5314100 · Professional Services	10,565.98
Bill Pmt -Check	22757	01/21/2025	Ecostudies Institute	SLP Program:SLP075 - NACD REPI Pilot & Challenge	5314100 · Professional Services	2,992.06
Bill Pmt -Check	22758	01/21/2025	Elizavyeta Dmitrieva	Various	Restoration Crew Intern Stipend	1,600.00
Bill Pmt -Check	22759	01/21/2025	Ghader Alrashid	Various	Restoration Crew Intern Stipend	1,600.00
Bill Pmt -Check	22760	01/21/2025	Half Moon Sanitation	GREEN:G019.108 - NFWF Five Star	5314503 · Equipment Leases	185.00
Bill Pmt -Check	22761	01/21/2025	Hannah's Cleaning Service	A010 - Administrative Expenses	5314104 · Janitorial Services	1,400.00
Bill Pmt -Check	22762	01/21/2025	Jaden McGinty	Various	Restoration Crew Intern Stipend	1,600.00
Bill Pmt -Check	22763	01/21/2025	Midwest Labs	TCD Programs:T098 - Soil Health Testing	5314117 · Soil Testing	347.65
Bill Pmt -Check	22764	01/21/2025	Petrocard	A010 - Administrative Expenses	5313201 · Vehicle Fuel	112.82
Bill Pmt -Check	22770	01/21/2025	Red Bever	GREEN:G019.107 McLane Salmon Trail	5314304 · Mileage	40.20
Bill Pmt -Check	22765	01/21/2025	Ross Strategic	WSSC:W130- Forest Health & Wildfire Resiliency	5314100 · Professional Services	4,482.35
Bill Pmt -Check	22766	01/21/2025	Salix Solutions	WSSC:W170 - Riparian Grant Program	5314108 · Construction & Restoration Work	5,105.70

Type	Num	Date	Name	Funding Source	Expense Account	Paid Amount
Credit Card Charge	13661	01/21/2025	Target	A010 - Administrative Expenses	5314306 · Board - Conference & Training	81.22
Bill Pmt -Check	22767	01/21/2025	WA St Conservation Commission	A010 - Administrative Expenses	5314504 · Vehicle Leases	479.05
Bill Pmt -Check	22768	01/21/2025	WA St University Energy Program	A010 - Administrative Expenses	5314103 · Computer Services	836.75
Liability Check	22755	01/21/2025	WSCCE - Council 2		3861008 · Union Dues	1,179.42
Credit Card Charge	13659	01/22/2025	Conservation Job Board	TCD Programs:T030 - District Communications	5314400 · Advertising	55.00
Credit Card Charge	13660	01/22/2025	Conservation Job Board	TCD Programs:T030 - District Communications	5314400 · Advertising	55.00
Credit Card Charge	13671	01/22/2025	Evergreen State College	TCD Programs:G019.110 TCD SS Green Allocation	5314307 · Parking fees	4.00
Credit Card Charge	13662	01/22/2025	Kiperts	WSCC:W030 - EAR Skookumchuck	5314108 · Construction & Restoration Work	498.29
Bill Pmt -Check	EFT	01/22/2025	Ricoh USA, Inc.	A010 - Administrative Expenses	Various	422.09
Credit Card Charge	13670	01/22/2025	Trader Joes	A010 - Administrative Expenses	5314310 · Board Meeting Snacks	24.62
Credit Card Charge	13740	01/22/2025	ULINE	WSCC:W110 - FY24-25 Salmon Riparian Funding	5314107 · Project Supplies	113.15
Bill Pmt -Check	EFT	01/22/2025	Verizon	A010 - Administrative Expenses	5314201 · Telephone	1,004.10
Bill Pmt -Check	EFT	01/22/2025	VSP - Vision Care	A010 - Administrative Expenses	5531213 · Vision Insurance	227.72
Liability Check	EFT	01/23/2025	Internal Revenue Service		Various	17,384.44
Credit Card Charge	P1102101413	01/23/2025	Intuit	A010 - Administrative Expenses	5314102 · Audit & Accounting	192.00
Credit Card Charge	13665	01/23/2025	PARR Rochester Lumber	WSCC:W030 - EAR Skookumchuck	5314108 · Construction & Restoration Work	268.53
Liability Check		01/23/2025	QuickBooks Payroll Service		3861001 · Direct Deposit Liabilities	50,667.90
Credit Card Charge	13669	01/23/2025	US Postal Service	TCD Programs:T098 - Soil Health Testing	5314202 · Postage & Shipping	10.67
Liability Check	EFT	01/23/2025	WA St Dept of Retirement Systems		3861005 · PERS Deferral Payable	4,304.96
Credit Card Charge	13683	01/27/2025	Pilot Travel Center	A010 - Administrative Expenses	5313201 · Vehicle Fuel	27.55
Check	EFT	01/27/2025	TPSC Benefits	A010 - Administrative Expenses	5531215 · HRA Benefits	160.00
Credit Card Charge	13668	01/27/2025	Trader Joes	A010 - Administrative Expenses	5314310 · Board Meeting Snacks	40.55
Credit Card Charge	13666	01/27/2025	WooCommerce	TCD Programs:T097 - Plant Sale	5314107 · Project Supplies	526.97
Check	EFT	01/28/2025	TPSC Benefits	A010 - Administrative Expenses	5531215 · HRA Benefits	110.16
Check	EFT	01/28/2025	WA St Dept of Revenue	A010 - Administrative Expenses	5314307 · Licenses and Permits	25.00
Sales Tax Payment	EFT	01/29/2025	City of Tumwater		3861100 · Sales Tax Payable	30.34
Liability Check	EFT	01/29/2025	WA St Dept of Employment Security		3861007 · State Unemployment Payable	1,743.14
Liability Check	EFT	01/29/2025	WA St Dept of Employment Security		3861010 · WA - Family & Medical Leave	2,152.71
Liability Check	EFT	01/29/2025	WA St Dept of Employment Security		3861013 · WA State Cares Act	2,362.12
Liability Check	EFT	01/29/2025	WA St Dept of L&I		3861009 · State L&I Payable	5,130.54
Sales Tax Payment	EFT	01/29/2025	WA St Dept of Revenue	WA St Dept of Revenue	3861100 · Sales Tax Payable	2,678.66
Credit Card Charge	13673	01/30/2025	Blue Summit Supplies	A010 - Administrative Expenses	5314102 · Audit & Accounting	66.00
Credit Card Charge	13736	01/30/2025	Harbor Freight	RCO:R050 - FY 22-27 ASRP Riverbend	5314107 · Project Supplies	15.35
Credit Card Charge	13682	01/30/2025	Home Depot	TCD Programs:G019.110 TCD SS Green Allocation	5314107 · Project Supplies	13.08
Credit Card Charge	13734	01/30/2025	Lowe's	RCO:R050 - FY 22-27 ASRP Riverbend	5314107 · Project Supplies	28.45
Credit Card Charge	13737	01/30/2025	Lowe's	RCO:R050 - FY 22-27 ASRP Riverbend	5314107 · Project Supplies	28.45
Credit Card Charge	16996137	01/30/2025	Mail Chimp	TCD Programs:T030 - District Communications	5314207 · Web Hosting and Maintenance	96.27
Credit Card Charge	13672	01/30/2025	US Postal Service	TCD Programs:T098 - Soil Health Testing	5314202 · Postage & Shipping	11.37
Credit Card Charge	13691	01/31/2025	Amazon	A010 - Administrative Expenses	5945364 · Computer Hardware	131.75
Credit Card Charge	13702	01/31/2025	Facebook	TCD Programs:T030 - District Communications	5314400 · Advertising	18.96



BOARD MEETING ITEM SUMMARY SHEET

Agenda Item Title: 2025-2035 Thurston County Rates & Charges Funding Agreement	
Lead Staff: Susan Shelton	Board Meeting Date: 02/25/25
Goal of Presentation:	<input checked="" type="checkbox"/> Decision <input type="checkbox"/> Information <input type="checkbox"/> Feedback
Description/Background:	<i>Please provide a description or background of the project.</i>
Rates and Charges funding agreement from Thurston County property taxes	
Pros: Provides unrestricted funding for 10 years. Unrestricted funding covers administrative costs and flexible programmatic costs.	Cons: TCD pays about \$650 per year to Thurston County to administer Rates & Charges.
Fiscal Impacts: <i>Please describe the costs associated with this action.</i>	
TCD pays about \$650 per year to Thurston County to administer Rates & Charges.	
Recommended Action:	<i>What decision do you recommend the board make?</i>
Approve the agreement	
Legal Review:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Required
Supporting Documents: <i>Please list below and attach supporting documents (contracts, maps, agreements, draft resolution or other documents).</i>	
TCD MOA DRAFT 2-14-2025 Exhibit 1 - TCD R&C Spending Plan & Revenue Estimate	



SPENDING PLAN & REVENUE ESTIMATE

Town of Bucoda		
Revenue	\$ 1,970	
District Administration	\$ 400	
Total Operating Funds	<u> </u>	\$ 1,570
Water Quality & Quantity	\$ 122	
Protect and Restore Ecosystems	\$ 170	
Producer Support and Preservation of Working Lands	\$ 124	
Rural and Urban Stewardship	\$ 690	
Local Food Production and Consumption	\$ 36	
Climate Change Adaptability	\$ 50	
Community Outreach/Engagement & Adult and Youth Conservation Education	\$ 215	
Reserve Funding	\$ 163	
Total Operating Costs	<u> </u>	\$ 1,570

City of Lacey		
Revenue	\$ 84,161	
District Administration	\$ 17,086	
Total Operating Funds	<u> </u>	\$ 67,075
Water Quality & Quantity	\$ 5,222	
Protect and Restore Ecosystems	\$ 7,244	
Producer Support and Preservation of Working Lands	\$ 5,304	
Rural and Urban Stewardship	\$ 29,471	
Local Food Production and Consumption	\$ 1,552	
Climate Change Adaptability	\$ 2,120	
Community Outreach/Engagement & Adult and Youth Conservation Education	\$ 9,190	
Reserve Funding	\$ 6,971	
Total Operating Costs	<u> </u>	\$ 67,075

City of Olympia		
Revenue	\$ 91,137	
District Administration	\$ 18,503	
Total Operating Funds	<u> </u>	\$ 72,635
Water Quality & Quantity	\$ 5,654	
Protect and Restore Ecosystems	\$ 7,845	
Producer Support and Preservation of Working Lands	\$ 5,744	
Rural and Urban Stewardship	\$ 31,914	
Local Food Production and Consumption	\$ 1,681	
Climate Change Adaptability	\$ 2,296	
Community Outreach/Engagement & Adult and Youth Conservation Education	\$ 9,952	
Reserve Funding	\$ 7,549	
Total Operating Costs	<u> </u>	\$ 72,635



Thurston Conservation District
 2918 Ferguson St. SW, STE A
 Tumwater, WA 98512
 360.754.3588
www.thurstoncd.com

SPENDING PLAN & REVENUE ESTIMATE

City of Rainier		
Revenue	\$ 1,780	
District Administration	\$ 361	
Total Operating Funds		\$ 1,418
Water Quality & Quantity	\$ 110	
Protect and Restore Ecosystems	\$ 153	
Producer Support and Preservation of Working Lands	\$ 112	
Rural and Urban Stewardship	\$ 623	
Local Food Production and Consumption	\$ 33	
Climate Change Adaptability	\$ 45	
Community Outreach/Engagement & Adult and Youth Conservation Education	\$ 194	
Reserve Funding	\$ 147	
Total Operating Costs		\$ 1,418

City of Tenino		
Revenue	\$ 546	
District Administration	\$ 111	
Total Operating Funds		\$ 435
Water Quality & Quantity	\$ 34	
Protect and Restore Ecosystems	\$ 47	
Producer Support and Preservation of Working Lands	\$ 34	
Rural and Urban Stewardship	\$ 191	
Local Food Production and Consumption	\$ 10	
Climate Change Adaptability	\$ 14	
Community Outreach/Engagement & Adult and Youth Conservation Education	\$ 60	
Reserve Funding	\$ 45	
Total Operating Costs		\$ 435

City of Tumwater		
Revenue	\$ 45,036	
District Administration	\$ 9,143	
Total Operating Funds		\$ 35,893
Water Quality & Quantity	\$ 2,794	
Protect and Restore Ecosystems	\$ 3,877	
Producer Support and Preservation of Working Lands	\$ 2,838	
Rural and Urban Stewardship	\$ 15,771	
Local Food Production and Consumption	\$ 831	
Climate Change Adaptability	\$ 1,135	
Community Outreach/Engagement & Adult and Youth Conservation Education	\$ 4,918	
Reserve Funding	\$ 3,730	
Total Operating Costs		\$ 35,893



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SPENDING PLAN & REVENUE ESTIMATE

City of Yelm		
Revenue	\$ 14,400	
District Administration	\$ 2,923	
Total Operating Funds		\$ 11,476
Water Quality & Quantity	\$ 893	
Protect and Restore Ecosystems	\$ 1,239	
Producer Support and Preservation of Working Lands	\$ 908	
Rural and Urban Stewardship	\$ 5,042	
Local Food Production and Consumption	\$ 266	
Climate Change Adaptability	\$ 363	
Community Outreach/Engagement & Adult and Youth Conservation Education	\$ 1,572	
Reserve Funding	\$ 1,193	
Total Operating Costs		\$ 11,476

Unincorporated Thurston County		
Revenue	\$ 338,635	
District Administration	\$ 68,750	
Total Operating Funds		\$ 269,885
Water Quality & Quantity	\$ 21,010	
Protect and Restore Ecosystems	\$ 29,149	
Producer Support and Preservation of Working Lands	\$ 21,342	
Rural and Urban Stewardship	\$ 118,582	
Local Food Production and Consumption	\$ 6,245	
Climate Change Adaptability	\$ 8,531	
Community Outreach/Engagement & Adult and Youth Conservation Education	\$ 36,978	
Reserve Funding	\$ 28,049	
Total Operating Costs		\$ 269,885

Total All Jurisdictions		
Revenue	\$ 577,665	
District Administration	\$ 117,278	
Total Operating Funds		\$ 460,387
Water Quality & Quantity	\$ 35,840	
Protect and Restore Ecosystems	\$ 49,724	
Producer Support and Preservation of Working Lands	\$ 36,407	
Rural and Urban Stewardship	\$ 202,285	
Local Food Production and Consumption	\$ 10,653	
Climate Change Adaptability	\$ 14,552	
Community Outreach/Engagement & Adult and Youth Conservation Education	\$ 63,079	
Reserve Funding	\$ 47,848	
Total Operating Costs		\$ 460,387



Thurston Conservation District
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 Tumwater, WA 98512
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**Memorandum of Agreement between
Thurston County, Washington and the Thurston Conservation District**

This Agreement is made and entered into by and between Thurston County, a legal subdivision of the State of Washington ("County"), and Thurston Conservation District, a legal subdivision of the State of Washington ("District").

NOW, THEREFORE, the parties mutually agree as follows:

I. PURPOSE

The purpose of this Agreement is to establish the agreement of the County and the District with respect to the use and reporting of funds from the system of rates and charges approved by the Board of Thurston County Commissioners in Resolution No. 16476, dated December 10, 2024.

II. RESPONSIBILITIES OF THE DISTRICT

A. The District will administer its Resource Conservation Programs (Programs) and expenditures pursuant to Exhibit 1, Proposed Resource Conservation Spending Plan and Estimate of Revenues, attached hereto.

B. Program Reporting. The District will produce an Annual Budget, Year-End Financial Report, Annual Work Plan and Report of Accomplishments Reports, each calendar year, in addition to a Long-Range Strategic Plan every five years, and provide these reports to the members of the Board of County Commissioners and the County Manager. These reports include, but will not be limited to, the following information:

- An Annual Budget, including anticipated revenues and expenses for each calendar year.
- A Year-End Financial report, detailing the revenues and expenditures at the conclusion of each budget year.
- An Annual Work Plan detailing the anticipated activities funded in the Annual Budget each year, consistent with RCW 89.08.220 (7).
- An Annual Report of work plan accomplishments covering the previous calendar year.
- If applicable, a description of any adverse conditions that have affected the program objectives and/or time schedules, and actions taken to resolve these issues.

<u>Annual Month of Completion</u>	<u>Report</u>
January	Year-End Financial Report
February	Annual Budget
May	Annual Work Plan
June	Annual Report
As Identified	Report on adverse conditions affecting the program and actions to resolve

C. Accounting.

a. Fund Accounts. The District will maintain a separate program allocation budget for Conservation District Programs, including the funds collected by the Thurston County Treasurer. Separate accounting shall be made for each project, program or activity identified in Exhibit 1, attached hereto.

b. District Administrative Costs. The District's administrative costs shall be linked to each specific project, program or activity most closely related to their use, or prorated across all activities and jurisdictions in the case of general operating expenses.

D. Maintenance of Records. The District shall maintain all books, documents, receipts, invoices, and records, including payroll records, necessary to sufficiently and properly reflect the expenditures funds collected through rates and charges. Financial records pertaining to matters authorized by this Agreement are subject to inspection and audit by representatives of County or the State Auditor upon request. The District shall file Annual Financial Reports to the State Auditor's Office pursuant to RCW 89.08.210, and is subject to routine Accountability Audits by the Washington State Auditor's Office.

E. Roll, Appeal, Refunds.

a. The District, at its expense, will prepare a roll of the rates and charges as approved in Resolution No. 16476, dated December 10, 2024.

b. The District shall, at its expense, conduct and determine any appeal of rates and charges pursuant to RCW 89.08.405 and promptly transmit to the County Treasurer any revision to the roll to be collected. The District shall refund any amount paid which it determines upon appeal to be in error.

c. The District shall promptly transmit to the County Treasurer any change in the classification of parcels, application of use codes, and charge applicable to any parcels after transmission of its roll described under subsection a. above.

III. GENERAL PROVISIONS

A. Notice. Except as set forth elsewhere in this Agreement, for all purposes under this Agreement, except service of process, notice shall be given by the District to the County Manager, 3000 Pacific Avenue SE Olympia, WA 98501. Notice to the District for all purposes under this Agreement shall be given to the Chair of the Board of Supervisors and to the District Executive Director, 528 Tilley Ct SE, Suite 152, Tumwater, WA 98501.

B. Compliance with Laws. The District shall comply with all federal, state, and local laws, statutes, ordinances, rules and regulations applicable to the performance of this Agreement.

C . Order of Precedence. In the event of inconsistency of any term of this Agreement with any statute, rule, ordinance, or resolution, the inconsistency shall be resolved by giving precedence in the following order:

- Applicable state and federal statutes, rules and regulations
- Local laws rules, and regulations
- Thurston County Resolution No. 16476, dated December 10, 2024
- The provisions of this Agreement and any exhibits attached hereto or incorporated by reference

C. Defense and Indemnity. The District agrees to defend, indemnify and save harmless the County, its appointed and elective officers and employees, from and against all loss or expense, including, but not limited to, judgments, settlements, attorney's fees associated with the implementation of the terms and conditions of this Agreement, and costs by reason of any and all claims or demands upon the County, its elected or appointed officials or employees. The County, on behalf of itself, its appointed and elected officers, employees, and agents agrees to defend, indemnify and save harmless the District, except only such injury or damage as shall have been occasioned by the sole negligence of the County, its appointed or elected officials or employees. It is further provided that no liability shall attach to the County by reason of entering into this Agreement, except as expressly provided therein.

E. Amendment. This Agreement may only be modified by mutual written agreement signed by the parties.

F. Term and Effective Date. This Agreement shall be effective upon the date last executed and shall remain in effect for the duration of the ten-year period of collection of rates and charges approved in Resolution No. 16476.

The persons executing this Agreement below warrant they have the authority to execute this Agreement on behalf of their respective parties.

THURSTON CONSERVATION DISTRICT

TJ Johnson date
Chair, Board of Supervisors

Reviewed:

Sarah Moorehead date
Executive Director

THURSTON COUNTY

Leonard Hernandez date
Thurston County Manager

Approved as to form:
JON TUNHEIM
PROSECUTING ATTORNEY

By:
Deputy Prosecuting Attorney

Item

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Summary Notes
NACD's 2025 Annual Meeting
Salt Lake City February 8-12, 2025.

As your Washington representative, I attended all the NACD board and related meetings which precluded me from attending the great assortment of concurrent sessions. This summary covers meetings I attended.

There were a nominal 800 attendees at this 79th meeting and we had 26 from Washington – from NRCS, Districts, the Commission and WACD.

OUR WACD RESOLUTIONS THAT WENT TO NACD

There were 32 resolutions total. All three WACD resolutions passed and will enter the NACD policy book and will be assigned to one of the NACD standing committees (District and Partner Relations, Legislative, or Natural Resources).

1. 2024-03 Conservation Reserve Program (CRP) signature requirements.
NACD supports changing Schedule USC 3832 (the CRP handbook) allowing districts the option to submit a signature waiver opting out of signing CRP conservation plans. (Basic issue is districts are asked to agree with a plan where they have not had input into or maybe not seen.)
2. 2024-06 Improving the USDA Forest Service Community Wildfire Defense Grant Scoring Process.
NACD supports working with the Forest Service to improve and make the Community Wildfire Defense grant scoring process more transparent. (Issue is USFS does not seem to follow their guidelines, districts cannot discern how/when process evolves, how the applications are prioritized.)
3. 2024-09 The Role of FSA and NRCS in Managing CREP and CRP.
NACD supports transferring full management of CREP, CRP, and similar programs to NRCS, with FSA handling non-technical financial functions, and establishing an inter-agency collaboration framework ensuring program effectiveness. (Issue: FSA acting without NRCS technical input resulting in decisions causing challenges reducing the credibility of, and participation in, the programs and agencies (including CDs). FSA should stay in the administrative, financial "lane" and NRCS provide its expertise in the technical "lane".

NOTES FROM NACD BOARD AND COMMITTEE AND GENERAL SESSIONS

NATURAL RESOURCES COMMITTEE (NRC)

- Please share stories with [Candice Abinanti](#), NACD Director of Communications.

BOARD MEETINGS (Four Meetings)

- CEO Report. Jeremy Peters gave a transition update – NACD is non-partisan and will work with administration:
 1. NACD will work with Administration supporting voluntary, locally-led conservation.
 2. NACD is tracking events to understand impacts to CDs.
 3. Every Administration has the right to set priorities and ensure taxpayer funds being spent responsibly.
 4. CDs help those on working lands and help improve operations.
 5. Important to understand effects transition has on farmers, ranches, and conservation.
 6. Very fluid situation – impacts of recent actions are unclear.
- Send information/videos detailing local impacts of executive orders to Government Affairs Director [Chris Young](#).
- New NACD Leadership. Elections were held for first and second vice presidents, and secretary-treasurer. Results are:
 - First VP - Mark Masters from GA.
 - Second VP – Karl Jensen from SD.

Summary Notes
 NACD's 2025 Annual Meeting
 Salt Lake City February 8-12, 2025.

- Secretary-Treasurer – Ryan Britt from MO.
- NACD's Strategic Plan is still timely and relevant, and no changes are proposed. "Defend the core"
- Finances. Audit was positive. For FY24, total revenue was \$25,012,239 and total expenses were \$24,809,262.
 - a. Revenue from memberships was \$985,752. Membership revenue from FY 23 was \$1,033,219. WA state contributed \$32,454 (FY24). Eleven states had all districts paying dues.
 - b. North Yakima, South Yakima, Central Klickitat, Eastern Klickitat CDs, and the Washington Association of Conservation Districts were noted as being "platinum" level (highest) of membership.
 - c. Return on Investment – For FY24, with all Districts paying in \$985,752 in dues, there was pass through of \$7,531,040.
 - d. NACD will continue working on deliverables (i.e., those tied to federal dollars) until we have a written notice to change from grantees.
- Organizational
 - a. Louis Aspey is the acting NRCS chief. NRCS is in negotiations with Transition Team on payments and processes.
 - b. Farm Bill – Government Affairs Director Young prophesized, "the cards are stacked against passage of a 2024 Farm Bill". NACD's main concern is to keep the IRA dollars in the Farm Bill. Expectation is for more continuing resolutions.
 - c. NACD CEO Jeremy Peters noted we should become "alchemists" – get used to turning something basic into something valuable.

PACIFIC REGION MEETING

1. Joint Pacific and SW NACD regional meeting to be held in Littleton, CO on September 9-12, 2025.
2. Attendance – About 49 attended the Pacific region meeting.

GENERAL SESSIONS

- Outgoing NACD President Kim LaFleur (MA): She spoke of "Clocks and Compasses" – Life should be directed by our "compass" and not the clock.
- [Erik Weihenlayer](#) - a blind adventurer who mountain climbs, white water kayaks, dives, and more. In dealing with adversity, he talked about "quitters, campers, and climbers" characterizing adversity as not a dead-end but a pathway. Similarly, adversity can be a source of transformation.
- New NACD President Gary Blair's (MS) Vision:

○ Attracting young and diverse members at all levels	○ Assisting Districts	○ District capacity
○ Training	○ Sharing and replicating ideas	○ Integrating local ideas at national level
○ Proactive more than reactive	○ Partnerships are key	○ Contacting Districts
○ "We are NACD"		

Upcoming Events

- March 26, 2025. There will be on-line training sessions prior to the Fly-in.
- July 25-30, 2025. 2025 Summer meeting in Milwaukee, WI.
- February 14-19, 2026. 2026 Annual Meeting in San Antonio, TX.
- July 17-22, 2026. 2026 Summer Meeting in Grand Rapids, MI.
- February 6-10, 2027. 2027 Annual Meeting at Caesar's Palace in Las Vegas, NV.

Submitted by Doug Rushton, Thurston CD, WACD Board, NACD Board Member
 Information current as of February 14, 2025.

K:\NACD\2025\Annual Meeting - SLC\Meeting Summary\2-14-25 Summary of 2025 NACD Annual Meeting.docx
 K:\WACD\2025\Board Meetings & Work Sessions\2-24-25\2-14-25 Summary of 2025 NACD Annual Meeting.docx
 K:\Thurston CD\2025\Board Work Sessions & Board Meetings\2-25-25 TCD Work Session & Meeting\2-14-25 Summary of 2025 NACD Annual Meeting.docx

Item

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BOARD MEETING ITEM SUMMARY SHEET

Agenda Item Title: Resolution #2025-02: WA State Local Government Investment Pool (LGIP)	
Lead Staff: Kirsten Hill	Board Meeting Date: 02/25/25
Goal of Presentation:	<input checked="" type="checkbox"/> Decision <input type="checkbox"/> Information <input type="checkbox"/> Feedback
Description/Background:	<i>Please provide a description or background of the project.</i>
<p>This Resolution would give TCD the ability to invest in the Office of the Washington State Treasurer's Local Government Investment Pool (LGIP).</p>	
Pros: - By passing this resolution and establishing the LGIP as an option for TCD's Investment Fund, funds in the Reserve and Special Purpose funds will earn higher yields. - Funds invested with LGIP are fairly liquid and can be withdrawn easily.	Cons: - There is some minimal administrative work to reactivate TCD's account with LGIP. - There are minor administrative tasks to implement, for each deposit and withdrawal made with LGIP.
Fiscal Impacts: <i>Please describe the costs associated with this action.</i>	
<p>LGIP's current yield is 4.6%, so there would be a positive fiscal impact in passing this Resolution and investing some of TCD's funds in the LGIP.</p>	
Recommended Action:	<i>What decision do you recommend the board make?</i>
<p>The recommendation is to pass this Resolution at the February Board of Supervisors meeting.</p>	
Legal Review:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Required
Supporting Documents: <i>Please list below and attach supporting documents (contracts, maps, agreements, draft resolution or other documents).</i>	
<p>TCD Resolution #2025-02 Local Government Investment Pool - draft</p>	



**Thurston Conservation District
Resolution #2025-02
WA State Local Government Investment Pool (LGIP)**



1 **A RESOLUTION OF THE BOARD OF SUPERVISORS OF THURSTON CONSERVATION**
2 **DISTRICT TO AUTHORIZE INVESTMENT OF THURSTON CONSERVATION DISTRICT**
3 **MONIES IN THE WA STATE LOCAL GOVERNMENT INVESTMENT POOL (LGIP).**
4

5 WHEREAS, pursuant to Chapter 294, Laws of 1986, the Legislature created a trust fund
6 to be known as the public funds investment account (commonly referred to as the Local
7 Government Investment Pool (LGIP)) for the contribution and withdrawal of money by an
8 authorized governmental entity for purposes of investment by the Office of the State Treasurer;
9 and

10 WHEREAS, from time to time it may be advantageous to the authorized governmental
11 entity, Thurston Conservation District, the “governmental entity”, to contribute funds available for
12 investment in the LGIP; and

13 WHEREAS, the investment strategy for the LGIP is set forth in its policies and
14 procedures; and

15 WHEREAS, any contributions or withdrawals to or from the LGIP made on behalf of the
16 governmental entity shall be first duly authorized by the TCD Board of Supervisors, the
17 “governing body” or any designee of the governing body pursuant to this resolution, or a
18 subsequent resolution; and

19 WHEREAS, the governmental entity will cause to be filed a certified copy of said
20 resolution with the Office of the State Treasurer; and

21 WHEREAS, the governing body and any designee appointed by the governing body with
22 authority to contribute or withdraw funds of the governmental entity has received and read a
23 copy of the prospectus and understands the risks and limitations of investing in the LGIP; and

24 WHEREAS, the governing body attests by the signature of its members that it is duly
25 authorized and empowered to enter into this agreement, to direct the contribution or withdrawal
26 of governmental entity monies, and to delegate certain authority to make adjustments to the
27 incorporated transactional forms, the individuals designated herein.

28 NOW THEREFORE, BE IT RESOLVED that the governing body does hereby authorize
29 the contribution and withdrawal of governmental entity monies in the LGIP in the manner
30 prescribed by law, rule, and prospectus.

31 BE IT FURTHER RESOLVED that the governing body has approved the Local
32 Government Investment Pool Authorization Form (Form) as completed by the Finance and

**Thurston Conservation District
Resolution #2025-02
WA State Local Government Investment Pool (LGIP)**



33 Administration Director and incorporates said form into this resolution by reference and does
34 hereby attest to its accuracy.

35 BE IT FURTHER RESOLVED that the governmental entity designates the Finance and
36 Administration Director, the “authorized individual” to authorize all amendments, changes, or
37 alterations to the Form or any other documentation including the designation of other individuals
38 to make contributions and withdrawals on behalf of the governmental entity.

39 BE IT FURTHER RESOLVED that this delegation ends upon the written notice, by any
40 method set forth in the prospectus, of the governing body that the authorized individual has
41 been terminated or that his or her delegation has been revoked. The Office of the State
42 Treasurer will rely solely on the governing body to provide notice of such revocation and is
43 entitled to rely on the authorized individual’s instructions until such time as said notice has been
44 provided.

45 BE IT FURTHER RESOLVED that the Form as incorporated into this resolution or
46 hereafter amended by delegated authority, or any other documentation signed or otherwise
47 approved by the authorized individual shall remain in effect after revocation of the authorized
48 individual’s delegated authority, except to the extent that the authorized individual whose
49 delegation has been terminated shall not be permitted to make further withdrawals or
50 contributions to the LGIP on behalf of the governmental entity. No amendments, changes, or
51 alterations shall be made to the Form or any other documentation until the entity passes a new
52 resolution naming a new authorized individual; and

53 BE IT FURTHER RESOLVED that the governing body acknowledges that it has
54 received, read, and understood the prospectus as provided by the Office of the State Treasurer.
55 In addition, the governing body agrees that a copy of the prospectus will be provided to any
56 person delegated or otherwise authorized to make contributions or withdrawals into or out of the
57 LGIP and that said individuals will be required to read the prospectus prior to making any
58 withdrawals or contributions or any further withdrawals or contributions if authorizations are
59 already in place.

60
61 **PASSED AND ADOPTED BY THE THURSTON CONSERVATION DISTRICT BOARD OF**
62 **SUPERVISORS ON FEBRUARY 25, 2025 AND EFFECTIVE IMMEDIATELY.**

SIGNED:

TJ Johnson, Board Chair

David Iyall, Board Auditor

**Thurston Conservation District
Resolution #2025-02
WA State Local Government Investment Pool (LGIP)**



Doug Rushton, Board Member

Betsie DeWreede, Board Member

Marianne Tompkins, Board Member

ATTEST:

Sarah Moorehead, Executive Director

DRAFT

Item

7



Thurston Conservation District Board of Supervisors Work Session Topic List & Board Meeting Agenda

March 25, 2025, 5:00 pm - 8:30 pm

Zoom Meeting Link:

<https://zoom.us/j/91658577844?pwd=cDgvaC9jcWRBU0luUFFHc1lrb3hLQT09>

Passcode: 2918

Meeting ID: 916 5857 7844

Call in: 1-253-215-8782

Work Session Topic List

5:00 pm – 6:00 pm

1. Topic List Review, All
2. Food Processing & Tool Rental Programs: Aimee Richardson
3. Community Partner Presentation: *TBD*
4. Annual and Strategic Planning, *Sarah Moorehead*
5. Long Term Funding Committee, *All*
6. Riverbend Ranch Project Update, *Sarah Moorehead*
7. Conservation and Education Center (CEC) Development, *All*
8. Important Updates & Announcements
 - a. Board of Supervisors, *All*
 - b. Executive Director, *Sarah Moorehead (Executive Director)*

Board Meeting

6:30 pm – 8:30 pm

- | | |
|--|------------------------------------|
| 1. Welcome, Introductions, Audio Recording Announcement | 6:30 PM
<i>5 minutes</i> |
| 2. Agenda Review | 6:35 PM
<i>5 minutes</i> |
| 3. Consent Agenda – Action Item | 6:40 PM |
| A. February 25, 2025, Board Work Session & Meeting Minutes | <i>5 minutes</i> |
| B. March Financial Report | |
| 4. Public Comment | 6:45 PM |
| *Three minutes per person | <i>10 minutes</i> |
| 5. Partner Reports (if present) | 6:55 PM |
| A. Natural Resources Conservation Service, (NRCS) <i>DaShell Burnham</i> | <i>15 minutes</i> |

- B. Washington State Conservation Commission (WSCC), *Josh Giuntoli*
- C. Washington Association of Conservation Districts (WACD), *Doug Rushton*
- D. National Association of Conservation Districts (NACD), *Doug Rushton*

6. Blank, All – Action Item	7:10 PM <i>10 minutes</i>
7. Governance, All – Action Item	7:20 PM
A. Blank	<i>15 minutes</i>
B. April 22, 2025 Work Session Topic List & Meeting Agenda Development	
8. Blank	7:35 PM <i>20 minutes</i>
9. Executive Session: To consider the selection of a site or the acquisition of real estate	7:55 PM
<i>RCW 42.30.110 (1b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price.</i>	<i>20 minutes</i>
10. Executive Session Report Out – Action Item	8:15 PM <i>5 minutes</i>
11. Executive Session: To discuss potential litigation.	8:20 PM
<i>RCW 42.30.110 (I) To discuss with legal counsel representing the agency litigation or potential litigation.</i>	<i>5 minutes</i>
12. Executive Session Report Out – Action Item	8:25 PM <i>5 minutes</i>
Adjourn	8:30PM

Informational Only Items:

- I. Executive Director’s Report*

Important Future Dates

April 2025

WACD Board Meeting	April 21
TCD Board Work Session & Meeting 5:00 - 7:30 p.m. In-person and Virtual (Zoom)	April 22

May 2025

WSCC Meeting, Yakima	May 14-15
WACD Board Meeting	May 19
TCD Office Closed, Memorial Day	May 26
TCD Board Work Session & Meeting 5:00 - 7:30 p.m. In-person and Virtual (Zoom)	May 27

June 2025

Annual WADE Training Conference, Leavenworth	June 9-11
WACD Strategic Planning Meeting, Bow	June 16-17
TCD Board Work Session & Meeting 5:00 - 7:30 p.m. In-person and Virtual (Zoom)	June 24

July 2025

TCD Offices Closed	July 4
WACC Meeting, Jefferson County	July 17
TCD Board Work Session & Meeting 5:00 - 7:30 p.m. In-person and Virtual (Zoom)	July 22



Executive Director's Report

Sarah Moorehead – Executive Director

February 25, 2025

Priority Initiatives Updates

2025 Legislative Session

Information relating to Conservation Districts in the legislature can be found on the WACD Hub: <https://wadistricts.us/wacd/member-services/>



On February 5th, TCD joined many other CDs to educate and inform elected officials in our area about the conservation programs and projects we deliver to our local communities.

TCD was well received and fortunate enough to garner extra time for collaboration and communication with legislative staff. Overall, legislators shared positive news, such as the statewide budget deficit being lower than projected, and interest in prioritizing community focused programs and services.

In addition, we shared how proposed legislation on the System of Rates and Charges would positively impact the growing demand for CD services.

Rates and Charges Legislation

TCD's Executive Director participated in two public hearings in the House and Senate to testify in favor of SB 5510 and HB 1488 – to localized the control of setting rates and charges to County governments, regardless of population criteria.

To follow this legislation:

SB 5510 -

<https://app.leg.wa.gov/billsummary?BillNumber=5510&Chamber=Senate&Year=2025>

HB 1488 -

<https://app.leg.wa.gov/billsummary?BillNumber=1488&Year=2025&Initiative=false>



Enhancing Tribal Partnerships

TCD is grateful for the collaboration with, support and service to all our Tribal partners. Recently, opportunities to strengthen communications and prioritize restoration efforts with the Squaxin Island Tribe emerged. Staff at both TCD and the Squaxin Island Tribe have developed a standing partnership building opportunity to continue to leverage resources and support our shared missions.

National Association of Conservation Districts Annual Meeting



TCD's Senior Education and Outreach Specialist, Kiana Sinner, gave a powerful and informative presentation focusing on collaborative work with the USFWS Partners for Fish and Wildlife Program on endangered Oregon Spotted Frog recovery.

The presentation demonstrated the project's important geographic modeling, priority habitat identification, and analysis of attitudes and barriers to conservation on private lands. The resulting report thoroughly described the interests, willingness and pathways to recover this important species through voluntary conservation methods.

Not only was this a highly successful project, but the methodology demonstrated paved the pathway to demonstrate the value and power of voluntary conservation inherent in Conservation District work. Many CDs, including TCD, look forward to replicating this model to maximize and document voluntary stewardship efforts. We are so proud of Kiana!

Important Highlights:

- Supported important discussions about reducing unique barriers to accessing USDA funding within Washington State, including the Regional Conservation Partnership Program (RCPP) with NRCS leadership.
- Participated in Sentinel Landscape workshops and discussions to leverage the NACD cooperative agreement and maximize the funding pipeline to CDs and partners involved in Sentinel Landscapes.
- Developed collaborative pathways with WSCC to increase the scale of funding allocated to TCD for riparian restoration in Thurston County.
- Cross-pollinated concepts and ideas with other CDs on Urban and Community Agriculture programs and practices.
- Learned about marketing and communications campaign opportunities and strategies for the development of the Conservation and Education Center.

District Operations

January 28, 2025 Board Meeting Action Items

- None

Annual and Strategic Planning

Strategic Plan Extension

Staff have conducted an initial cumulative analysis of the current strategic plan goals and metrics. While we are still underway reconciling data discrepancies or inconsistencies, it is clear that TCD has largely exceeded many areas of our strategic plan! As we look at revising the plan to include 2025, TCD is pleased to have developed an easy to use new data tracking system for reporting on future plans!

Annual Plan

Incorporated into our new tracking system, metrics from each annual plan will be captured to provide more insight into cumulative strategic plan process throughout the duration of the plan.

2025 Board Supervisor Election

Ballot requests are open! Ballots can be requested via phone or email to be mailed (through 3/11) or in person at the TCD office (through 3/18).

Please refer to TCD's election webpage for instructions on how to request a ballot:

<https://www.thurstoncd.com/about-us/board-member-elections/>

TCD to Transition IT Services

We have unfortunately learned that WSU Energy will be discontinuing external IT support services to other entities later this year. TCD is working with WSU Energy to put together a solicitation for new IT services, which will be released in the coming weeks. We anticipate that this transition will take place in late spring/early summer and WSU Energy has agreed to support the transition.

Monthly Staff Reports

Reminder – Monthly staff reports can be viewed electronically! The link to view monthly staff reports can be found on your Board Portal.



DEPARTMENT OF
ECOLOGY
State of Washington

Nonpoint

Newsletter

February 2025

Welcome!

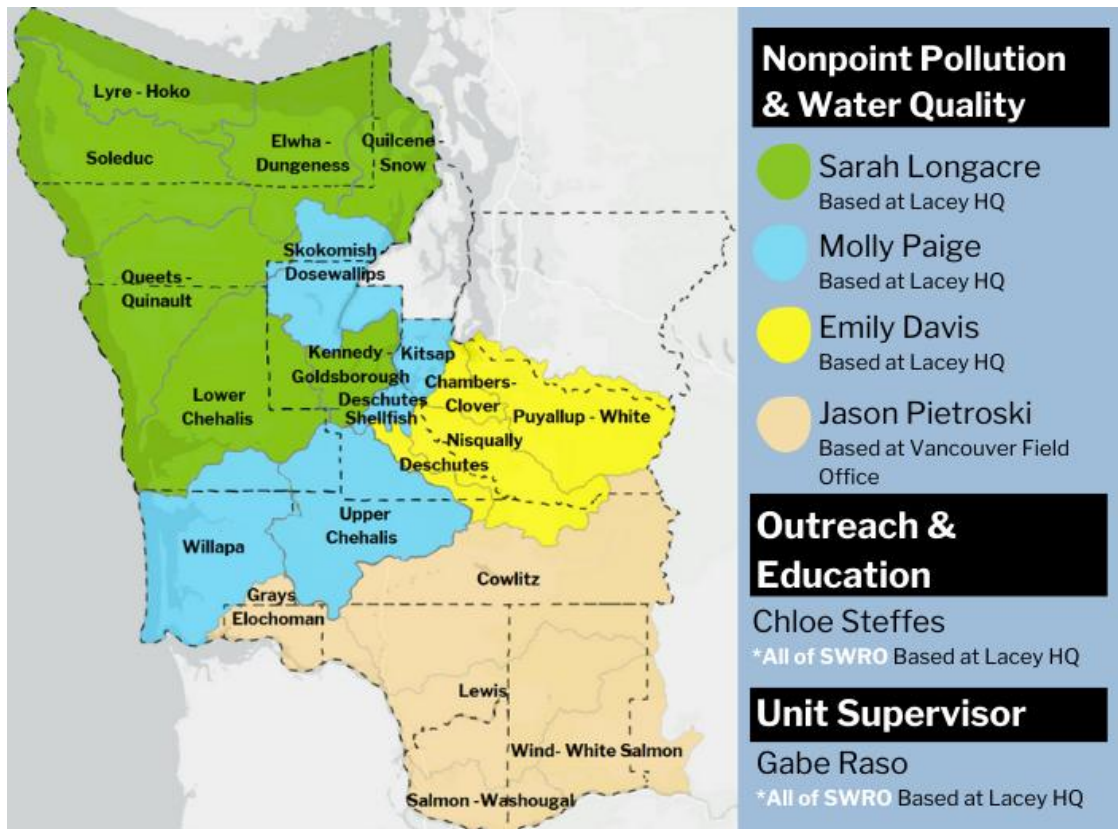
Welcome to the latest edition of the Southwest Regional Nonpoint Newsletter from the Washington State Department of Ecology! Below, you'll find our monthly updates on ongoing projects, events, and resources relating to nonpoint source pollution and water quality in southwestern Washington.

Our Team



Who's Working In Your Watershed?

Our SWRO Nonpoint team is now fully staffed! Check out the map below to see who is working in your local watersheds.



Tackling Nonpoint Pollution



Tracking Nonpoint Pollution: January 2025
Environmental Report Tracking System (ERTS)

In February, we received a total of 6 nonpoint-related ERTS reports from community members in southwestern Washington. See the attached table for the location of the reports by county.

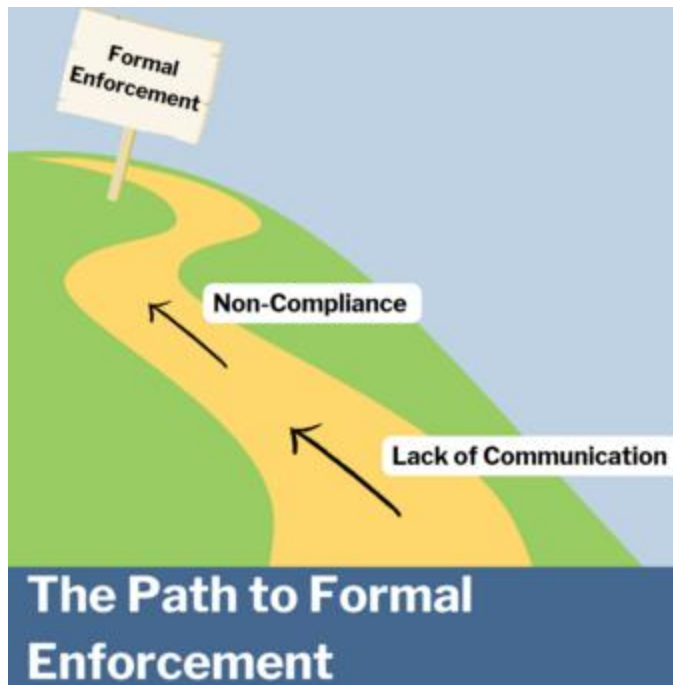
County	ERTS	Watershed Evals	AO
Mason	1	0	0
Thurston	0	1	1
Pierce	0	0	0
Lewis	1	0	0
Grays Harbor	1	0	0
Pacific	1	0	0
Clallam	0	0	0
Jefferson	0	0	0
King	1	2	0
Cowlitz	0	0	0
Skamania	0	0	0
Wahkiakum	0	0	0
Clark	1	4	0

Watershed Evaluations

In addition to responding to ERTS reports, our team proactively addresses nonpoint pollution through watershed evaluations. These evaluations involve visits to targeted areas during the wet season where we assess potential sites from public rights-of-way. In the month of January, we conducted a total of 7 watershed evaluations across southwestern Washington as listed in the table above.

Administrative Order (AO): What Is It, and When Is It Used?

An Administrative Order is a formal enforcement action issued when a landowner or operator has not responded to prior efforts to communicate or collaborate with Ecology and its partner agencies, and/or has failed to meet agreed-upon expectations and deadlines for addressing water quality issues on their property. It outlines specific tasks that must be completed within a set timeframe to resolve the violation. In January, one Administrative Order (AO) was issued in southwestern Washington as is listed in the table above.



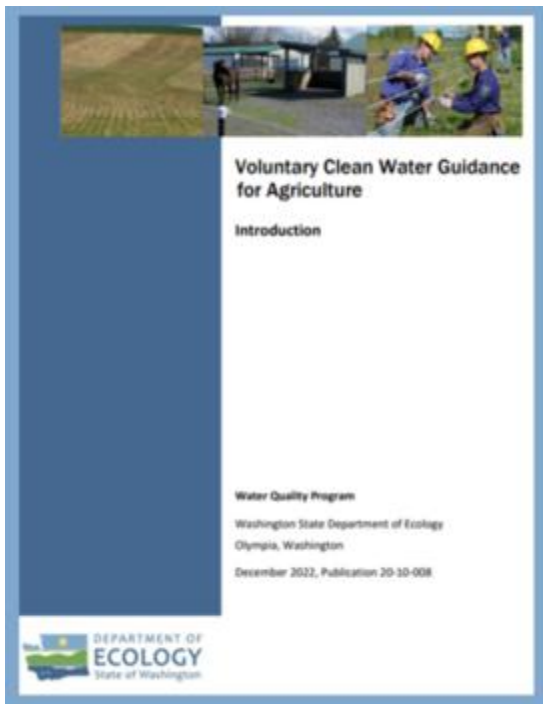
2026 Draft Water Quality Funding Offer List & Intended Use Plan

We Want to Hear From You!

State Fiscal Year 2026 [Draft Offer List and Intended Use Plan](#) is now available.

Give your feedback during the public review and comment period from **12 a.m. on Feb. 5, 2025 until 11:59 p.m. on March 3, 2025**. Ecology will present the draft list and discuss the project evaluation and funding cycle process at a public information meeting on **Feb. 13, 2025 at 1 p.m.**

Seeking More Information On Ecology's BMPs?



Check out our *Voluntary Clean Water Guidance for Agriculture*, a guide to water quality BMPs intended to support healthy farms while helping producers meet clean water standards. This guide complements existing resources like the NRCS Field Office Technical Guides and helps producers make productive water quality decisions during farm planning. Ecology uses this guidance for grant funding, watershed cleanup, technical assistance, and outreach, while supporting other programs in recommending water quality projects to landowners. [Voluntary Clean Water Guidance for Agriculture](#)

Did You Know? Ecology Offers Language Services

Ecology provides language services to ensure individuals whose primary language is not English can access important information about our programs and resources. Language services are available to community members and partners collaborating with Ecology, including landowners and partner organizations/agencies.

We can help with:

- Information written in your preferred language
- Access to qualified interpreters, both in person and over the phone

For more information, please reach out to your Ecology Nonpoint staff contact.

Contact Us



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To Report Environmental Concerns:

Online: [Statewide Report Form](#)

Email: swroerts@ecy.wa.gov

Phone: 360-407-6300

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