

# Thurston Conservation District Board of Supervisors

## Work Session Minutes

April 23, 2024

Hybrid: In-Person and Virtual on Zoom

Originally Scheduled: 5:00 p.m. – 6:00 p.m.

Actual Meeting Time: 5:00 p.m. – 6:11 p.m.



### Present at Work Session:

TJ Johnson, TCD Board Chair

Helen Wheatley, TCD Board Supervisor

Doug Rushton, TCD Board Supervisor

David Iyall, TCD Board Supervisor

Marianne Tompkins, Board Member-Elect

Sarah Moorehead, TCD Executive Director

Sophia Barashkoff, TCD Staff

Tina Wagner, TCD Staff

Nora Carman-White, TCD Staff

Kirsten Hill, TCD Staff

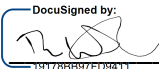
Ben Cushman, TCD Legal Counsel

Levi Keesecker PhD, WSCC

Ronda Larson Kramer, Member of the Public

- 1        **1.** Topic List Review, *All*
- 2        **2.** Staff Presentation: Growers Conference Recap, *Tina Wagner and Nora Carman-White*
- 3        **3.** WSCC All Districts Meeting Debrief, *Sarah Moorehead and Doug Rushton*
- 4        **4.** Rates and Charges, *Sarah Moorehead*
- 5        **5.** Community Partner Presentation, WSCC Science Hub, Levi Keesecker, PhD, Science Hub
- 6            Lead
- 7        **6.** Conservation and Education Center (CEC) Development, *All*
- 8        **7.** Important Updates & Announcements
- 9            a. Board of Supervisors, *All*
- 10          b. Executive Director, *Sarah Moorehead*

Respectfully,

DocuSigned by:  
  
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TJ Johnson, TCD Board Chair

**Thurston Conservation District Board of Supervisors  
Regular Board Meeting Minutes**

April 23, 2024

Hybrid: In-Person and Virtual on Zoom

Originally Scheduled: 6:30 p.m. – 7:45 p.m.

Actual Meeting Time: 6:30 pm – 7:00 p.m.



**Present at Meeting:**

TJ Johnson, TCD Board Chair

Helen Wheatley, TCD Board Supervisor

Doug Rushton, TCD Board Supervisor

David Iyall, TCD Board Supervisor

Marianne Tompkins, Board Member-Elect

Sarah Moorehead, TCD Executive Director

Sophia Barashkoff, TCD Staff

Ben Cushman, TCD Legal Counsel

Ronda Larson Kramer, Member of the Public

**Summary of Action Items**

- 1 • None.

**Summary of Motions Passed**

2  
3 *Supervisor Rushton moved to approve the Agenda. Supervisor Wheatley seconded. Motion*  
4 *passed unanimously, (4-0).*

5 *Supervisor Wheatley moved to approve the Consent Agenda. Supervisor Iyall seconded.*  
6 *Motion passed unanimously, (4-0).*

7 *Supervisor Wheatley moved to approve the Brumfield Construction Inc. Vendor Agreement.*  
8 *Supervisor Iyall seconded. Motion passed unanimously, (4-0).*

9 *Supervisor Rushton moved to approve the Thurston Conservation District 2024 Annual Plan.*  
10 *Supervisor Iyall seconded. Motion passed unanimously, (4-0).*

11 *Supervisor Iyall moved to adjourn the April 23, 2024 TCD Board Meeting. Supervisor Wheatley*  
12 *seconded. Motion passed unanimously, (4-0).*

**Full Version of the Minutes**

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13 **Welcome & Introductions**

14 At 6:30 p.m., TCD Board Chair TJ Johnson called the April 23, 2024 Regular Board Meeting to  
15 order. TCD Board, Staff, members of the public, and Legal Counsel were introduced by the  
16 Board Chair. For each vote, TCD Board Chair Johnson called out Supervisors by name. He  
17 announced that the meeting was being video recorded. TCD Supervisors Johnson, Iyall, Rushton  
18 and Wheatley and Executive Director Moorehead attended the meeting in person at the TCD  
19 office. Supervisor DeWreede was not in attendance and was excused.

20 **Agenda Review**

21 ***Supervisor Rushton moved to approve the Agenda. Supervisor Wheatley seconded. Motion***  
22 ***passed unanimously, (4-0).***

23 **Consent Agenda**

- 24 A. March 26, 2024, Board Work Session & Meeting Minutes  
25 B. April 2024 Financial Report  
26 C. FY24-26 Anchor QEA Vendor Agreement  
27 D. FY24-25 Bishop Contracting LLC Vendor Agreement  
28 E. FY24-27 WA State Department of Health (DOH) Eld Inlet Manure Management Funding  
29 Agreement  
30 F. FY24-25 WSCC Irrigation Efficiencies Funding Agreement  
31 G. FY22-27 ASRP Riverbend Phase 2 Funding Agreement-Budget Amendment

32 ***Supervisor Wheatley moved to approve the Consent Agenda. Supervisor Iyall seconded.***  
33 ***Motion passed unanimously, (4-0).***

34 **Public Comment**

35 Ronda Larson Kramer commented by sharing her concern for rural and conservation land loss  
36 due to the 2022 Urban Growth Area (UGA) Land Swap Law.

37 **Partner Reports**

- 38 A. Natural Resources Conservation Service (NRCS), Lynn Khuat  
39 • Ms. Khuat was not present.  
40 B. Washington State Conservation Commission (WSCC) Update, Jean Fike  
41 • Ms. Fike was not present.  
42 C. Washington Association of Conservation Districts (WACD) Update, TCD Supervisor Doug  
43 Rushton  
44 • Supervisor Rushton provided an update.  
45 • WACD has a draft of their work plan for 2025 and is asking for comments by May  
46 10th.  
47 • A written update was provided to the board.  
48 D. National Association of Conservation Districts (NACD) Update, TCD Supervisor and NACD  
49 Board Member Rushton  
50 • A written update was provided to the board.

51 **Appreciation of Board Service**

52 Appreciation of service for Helen Wheatley, TCD Board Supervisor whose term ends in June  
53 2024.

54 **Contract Award**

- 55 A. Brumfield Construction Inc. Vendor Agreement.  
56 TCD awarded Brumfield Construction Inc. a contract for large-scale restoration  
57 construction under the Aquatic Species Restoration Plan (ASR) along the Skookumchuck  
58 River at Riverbend Ranch.

59 ***Supervisor Wheatley moved to approve the Brumfield Construction Inc. Vendor Agreement.***  
60 ***Supervisor Iyall seconded. Motion passed unanimously, (4-0).***

61 **Governance**

- 62 A. 2024 Election Update  
63 B. Thurston Conservation District 2024 Annual Plan

64 ***Supervisor Rushton moved to approve the Thurston Conservation District 2024 Annual Plan.***  
65 ***Supervisor Iyall seconded. Motion passed unanimously, (4-0).***

- 66 C. June 25, 2024 Work Session Topic List & Meeting Agenda Development

67 **Work Session**

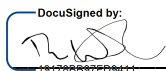
- 68 • Topic List Review, *All*  
69 • Staff Presentation: Plant Sale Recap, *Kiana Sinner*  
70 • Community Partner Presentation: *TBD*  
71 • Conservation & Education Center (CEC) Development, *All*  
72 • Important Updates & Announcements  
73 ○ Board of Supervisors, *All*  
74 ○ Executive Director, *Sarah Moorehead*

75 **Board Meeting Agenda**

- 76 • Welcome, Introductions, Audio Recording Announcement  
77 • Agenda Review  
78 • Consent Agenda  
79 ○ April 23, 2024 Board Work Session & Meeting Minutes  
80 ○ May 2024 Financial Report  
81 • Public Comment  
82 • Partner Reports (if present)  
83 ○ Natural Resources Conservation Service  
84 ○ Washington State Conservation Commission  
85 ○ Washington Association of Conservation Districts  
86 ○ National Association of Conservation Districts  
87 • Welcome Board Supervisor Tompkins  
88 • Officer Elections  
89 • Rates and Charges  
90 • Governance, *All*

- 91                   ○ June 25, 2024 Work Session Topic List & Meeting Agenda Development
- 92                   ● Executive Session: To discuss potential legal action with counsel.
- 93    ***Supervisor Iyall moved to adjourn the April 23, 2024 TCD Board Meeting. Supervisor Wheatley***
- 94    ***seconded. Motion passed unanimously, (4-0).***
- 95    **Adjourn 7:00 pm**

Respectfully,

DocuSigned by:  


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TJ Johnson, TCD Board Chair

**Certificate Of Completion**

Envelope Id: F74517AB6CF8440FA55FCE8FCE5F2494	Status: Completed
Subject: Complete with DocuSign: 03A_04-23-24 WS & BM Minutes.pdf	
Source Envelope:	
Document Pages: 5	Signatures: 2
Certificate Pages: 4	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Enabled	TCD Administration
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	2918 Ferguson St SW Suite A
	A
	Tumwater, WA 98512-6187
	TCDAdmin@thurstoncd.com
	IP Address: 73.35.227.169

**Record Tracking**

Status: Original	Holder: TCD Administration	Location: DocuSign
5/29/2024 11:48:31 AM	TCDAdmin@thurstoncd.com	

**Signer Events**

TJ Johnson  
 olyurbanagrarian@gmail.com  
 Chair, Board of Supervisors  
 Security Level: Email, Account Authentication (None)

**Signature**

DocuSigned by:  
  
 191785B97FD9411...  
 Signature Adoption: Drawn on Device  
 Using IP Address: 172.56.200.65  
 Signed using mobile

**Timestamp**

Sent: 5/29/2024 11:50:24 AM  
 Viewed: 5/30/2024 8:07:37 AM  
 Signed: 5/30/2024 8:07:59 AM

**Electronic Record and Signature Disclosure:**  
 Accepted: 5/30/2024 8:07:37 AM  
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**In Person Signer Events**

**Signature**

**Timestamp**

**Editor Delivery Events**

**Status**

**Timestamp**

**Agent Delivery Events**

**Status**

**Timestamp**

**Intermediary Delivery Events**

**Status**

**Timestamp**

**Certified Delivery Events**

**Status**

**Timestamp**

**Carbon Copy Events**

**Status**

**Timestamp**

**Witness Events**

**Signature**

**Timestamp**

**Notary Events**

**Signature**

**Timestamp**

**Envelope Summary Events**

**Status**

**Timestamps**

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Certified Delivered	Security Checked	5/30/2024 8:07:37 AM
Signing Complete	Security Checked	5/30/2024 8:07:59 AM
Completed	Security Checked	5/30/2024 8:07:59 AM

**Payment Events**

**Status**

**Timestamps**

**Electronic Record and Signature Disclosure**

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To contact us by email send messages to: [TCDadmin@thurstoncd.com](mailto:TCDadmin@thurstoncd.com)

### **To advise Thurston Conservation District of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [TCDadmin@thurstoncd.com](mailto:TCDadmin@thurstoncd.com) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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