

Thurston Conservation District Board of Supervisors

Work Session Minutes

January 23, 2024

Hybrid: In-Person and Virtual on Zoom

Originally Scheduled: 5:00 p.m. – 6:00 p.m.

Actual Meeting Time: 5:00 p.m. – 5:57 p.m.



Present at Work Session:

TJ Johnson, TCD Board Chair

Betsie DeWreede, TCD Board Supervisor

Doug Rushton, TCD Board Supervisor

Sarah Moorehead, TCD Executive Director

Sophia Barashkoff, TCD Staff

Katrinka Hibler, TCD Staff

Aimee Richardson, TCD Staff

Ben Cushman, TCD Legal Counsel

- 1 **1.** Topic List Review, *All*
- 2 **2.** Staff Presentation: Cozy Valley Restoration Design, *Katrinka Hibler*
- 3 **3.** New Office Update, *Sarah Moorehead*
- 4 **4.** Rates and Charges Renewal Process, *Sarah Moorehead*
- 5 **5.** Conservation and Education Center (CEC), *All*
- 6 **6.** Important Updates & Announcements
 - 7 a. Board of Supervisors, *All*
 - 8 b. Executive Director, *Sarah Moorehead*

Respectfully,

DocuSigned by:

TJ Johnson

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TJ Johnson, TCD Board Chair

Thurston Conservation District Board of Supervisors Regular Board Meeting Minutes

January 23, 2024

Hybrid: In-Person and Virtual on Zoom

Originally Scheduled: 6:30 p.m. – 8:00 p.m.

Actual Meeting Time: 6:30 pm – 7:37 p.m.



Present at Meeting:

TJ Johnson, TCD Board Chair

Betsie DeWreede, TCD Board Supervisor

Doug Rushton, TCD Board Supervisor

Sarah Moorehead, TCD Executive Director

Ben Cushman, TCD Legal Counsel

Sophia Barashkoff, TCD Staff

Katrinka Hibler, TCD Staff

Aimee Richardson, TCD Staff

Heather Wendt, Washington Association of
Conservation Districts (WACD)

Molly Paige, Department of Ecology (ECY)

Fred Colvin, Member of the Public

Jennifer Colvin, Member of the Public

Summary of Action Items

- 1 • None.

Summary of Motions Passed

- 2
- 3 *Supervisor DeWreede moved to approve the amended Agenda. Supervisor Rushton seconded.*
- 4 *Motion passed unanimously, (3-0).*
- 5 *Supervisor DeWreede moved to approve the amended Consent Agenda. Supervisor Rushton*
- 6 *seconded. Motion passed unanimously, (3-0).*
- 7 *Supervisor DeWreede moved to approve the January 2024 & 2023 Year End Financial Report.*
- 8 *Supervisor Rushton seconded. Motion passed unanimously, (3-0).*
- 9 *Supervisor DeWreede moved to approve the NACD REPI Challenge MOA Amendment.*
- 10 *Supervisor Rushton seconded. Motion passed unanimously, (3-0).*
- 11 *Supervisor Rushton moved to approve the payment of the Tilley Court Tenant Improvement*
- 12 *costs with TCD Reserve funds. Supervisor DeWreede seconded. Motion passed unanimously,*
- 13 *(3-0).*
- 14 *Supervisor DeWreede moved to approve the TCD Resolution #2024-01 Cost of Living*
- 15 *Adjustment. Supervisor Rushton seconded. Motion passed unanimously, (3-0).*
- 16 *Supervisor DeWreede moved to adjourn the January 12, 2024 TCD Board Meeting. Supervisor*
- 17 *Rushton seconded. Motion passed unanimously, (3-0).*

Full Version of the Minutes

18 **Welcome & Introductions**

19 At 6:30 p.m., TCD Board Chair TJ Johnson called the January 23, 2024 Regular Board Meeting to
20 order. TCD Board, Staff, members of the public, and Legal Counsel were introduced by the
21 Board Chair. For each vote, TCD Board Chair Johnson called out Supervisors by name. He
22 announced that the meeting was being video recorded. TCD Supervisors Johnson, DeWreede,
23 Rushton and Executive Director Moorehead attended the meeting in person at the TCD office.
24 Supervisor Iyall was not in attendance and was excused and Supervisor Wheatley was not in
25 attendance.

26 **Agenda Review**

27 Supervisor Johnson asked to remove item B and Supervisor DeWreede asked to remove item C
28 from the Consent Agenda for discussion.

29 ***Supervisor DeWreede moved to approve the amended Agenda. Supervisor Rushton seconded.***
30 ***Motion passed unanimously, (3-0).***

31 **Consent Agenda**

32 A. December 21, 2023, Board Work Session & Meeting Minutes

33 ***Supervisor DeWreede moved to approve the amended Consent Agenda. Supervisor Rushton***
34 ***seconded. Motion passed unanimously, (3-0).***

35 **January 2024 & 2023 Year-End Financial Report**

36 ***Supervisor DeWreede moved to approve the January 2024 & 2023 Year-End Financial Report.***
37 ***Supervisor Rushton seconded. Motion passed unanimously, (3-0).***

38 **National Association of Conservation Districts (NACD) Readiness and Environmental**
39 **Preparedness Initiative (REPI) Challenge Memorandum of Agreement (MOA) Amendment**

40 ***Supervisor DeWreede moved to approve the NACD REPI Challenge MOA Amendment.***
41 ***Supervisor Rushton seconded. Motion passed unanimously, (3-0).***

42 **Public Comment**

43 Fred Colvin and Jennifer Colvin shared their participation in the Tenino Agricultural Business
44 Park and asked TCD to support their plans for a meat processing plant.

45 **Washington Conservation Society (WCS): Leaving a Legacy, Heather Wendt (WCS and WACD)**

46 WCS Board Member Wendt inducted Fred Colvin into the Creating a Legacy Program.

47

48 **Partner Reports**

- 49 A. Natural Resources Conservation Service (NRCS), Lynn Khuat
50 • Ms. Khuat was not present.
- 51 B. Department of Ecology (ECY) Update, Molly Paige
52 • Ms. Paige gave an update.
- 53 C. Washington State Conservation Commission (WSCC) Update, Jean Fike, TCD Supervisor
54 Rushton
55 • Ms. Fike was not present.
56 • Supervisor Rushton provided an update.
57 • WSCC Executive Director Thompson announced a principle-based reorganization.
58 • WSCC will establish a tribal relations program.
- 59 D. Washington Association of Conservation Districts (WACD) Update, TCD Supervisor Doug
60 Rushton
61 • Supervisor Rushton provided an update.
62 • A written update was provided in the Board Packet.
- 63 E. National Association of Conservation Districts (NACD) Update, TCD Supervisor and NACD
64 Board Member Rushton
65 • Supervisor Rushton provided an update.
66 • February 10 – 14 is the Annual NACD meeting in San Diego, CA.
67 • A written update was provided in the Board Packet.

68 **2024 Legislative Session**

69 WACD Legislative Day is this Thursday, February 1, 2024. The board discussed some of the
70 proposed legislation that will be discussed with local WA State legislators.

71 **Tilley Court Tenant Improvements**

72 Executive Director Moorehead gave an update on the Tilley Court Tenant Improvement (TI)
73 costs. Staff proposes that TCD’s Reserve Fund will be used to cover the necessary TI costs.

74 ***Supervisor Rushton moved to approve the payment of the Tilley Court Tenant Improvement***
75 ***costs with TCD Reserve funds. Supervisor DeWreede seconded. Motion passed unanimously,***
76 ***(3-0).***

77 **Governance**

- 78 A. 2024 TCD Elections update
79 B. 2024 Annual Plan Development
80 C. February 27, 2024 Work Session Topic List & Meeting Agenda Development

81 **Work Session**

- 82 • Topic List Review, *All*
83 • Staff Presentation: Forest Health Grant/Welcome New Forester, *Stephanie*
84 *Bishop*

- 85 • Rates and Charges, *Sarah Moorehead*
- 86 • Conservation & Education Center (CEC) Development, *All*
- 87 • New Office Update, *Sarah Moorehead*
- 88 • Legislative Day Update, *Sarah Moorehead/Doug Rushton*
- 89 • Important Updates & Announcements
- 90 ○ Board of Supervisors, *All*
- 91 ○ Executive Director, *Sarah Moorehead*

92 **Board Meeting Agenda**

- 93 • Welcome, Introductions, Audio Recording Announcement
- 94 • Agenda Review
- 95 • Consent Agenda
- 96 ○ January 23, 2024 Board Work Session & Meeting Minutes
- 97 ○ February 2024 Financial Report
- 98 • Public Comment
- 99 • Partner Reports (if present)
- 100 ○ Natural Resources Conservation Service
- 101 ○ Washington State Department of Ecology
- 102 ○ Washington State Conservation Commission
- 103 ○ Washington Association of Conservation Districts
- 104 ○ National Association of Conservation Districts
- 105 • Governance, *All*
- 106 ○ March 26, 2024 Work Session Topic List & Meeting Agenda Development


107 **TCD Resolution #2024-01 Cost of Living Adjustment**

108 ***Supervisor DeWreede moved to approve the TCD Resolution #2024-01 Cost of Living***
109 ***Adjustment. Supervisor Rushton seconded. Motion passed unanimously, (3-0).***

110 ***Supervisor DeWreede moved to adjourn the January 23, 2024 TCD Board Meeting. Supervisor***
111 ***Rushton seconded. Motion passed unanimously, (3-0).***

112 **Adjourn 7:37 pm**

Respectfully,

DocuSigned by:

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TJ Johnson, TCD Board Chair

Certificate Of Completion

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Signer Events

TJ Johnson
 olyurbanagrarian@gmail.com
 Chair, Board of Supervisors
 Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:

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Electronic Record and Signature Disclosure:

Accepted: 2/28/2024 1:29:33 PM
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In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

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Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

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Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent	Hashed/Encrypted	2/28/2024 12:58:58 PM
Certified Delivered	Security Checked	2/28/2024 1:29:33 PM
Signing Complete	Security Checked	2/28/2024 1:29:49 PM
Completed	Security Checked	2/28/2024 1:29:49 PM

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