

Thurston Conservation District Board of Supervisors

Work Session Minutes

December 12, 2023

Hybrid: In-Person and Virtual on Zoom

Originally Scheduled: 5:30 p.m. – 6:30 p.m.

Actual Meeting Time: 5:30 p.m. – 6:31 p.m.



Present at Work Session:

TJ Johnson, TCD Board Chair

Helen Wheatley, TCD Board Vice Chair

Betsie DeWreede, TCD Board Supervisor

Doug Rushton, TCD Board Supervisor

Sarah Moorehead, TCD Executive Director

Sophia Barashkoff, TCD Staff

Nora Carman-White, TCD Staff

Ben Cushman, TCD Legal Counsel

Lisa Zaborac, Washington Association of Conservation Districts (WACD)

Emily Davis, Department of Ecology (DOE)

- 1 **1.** Topic List Review, *All*
- 2 **2.** Staff Presentation: 2024 Growers Conference, *Nora Carman-White*
- 3 **3.** 2023 WCAD Annual Meeting Debrief, *Doug Rushton, Sarah Moorehead*
- 4 **4.** 2024 Board Priorities, *All*
- 5 **5.** Conservation and Education Center (CEC), *All*
- 6 **6.** New Office Update, *Sarah Moorehead*
- 7 **7.** Important Updates & Announcements
 - 8 a. Board of Supervisors, *All*
 - 9 b. Executive Director, *Sarah Moorehead*

Respectfully,

DocuSigned by:

TJ Johnson

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TJ Johnson, TCD Board Chair

Thurston Conservation District Board of Supervisors Regular Board Meeting Minutes

December 12, 2023

Hybrid: In-Person and Virtual on Zoom

Originally Scheduled: 7:00 pm – 8:25 pm

Actual Meeting Time: 7:00 pm – 8:32 pm



Present at Meeting:

TJ Johnson, TCD Board Chair

Helen Wheatley, TCD Board Vice Chair

Betsie DeWreede, TCD Board Supervisor

Doug Rushton, TCD Board Supervisor

Sarah Moorehead, TCD Executive Director

Ben Cushman, TCD Legal Counsel

Sophia Barashkoff, TCD Staff

Lisa Zaborac, Washington Association of
Conservation Districts (WACD)

Emily Davis, Department of Ecology (DOE)

Lynn Khuat, National Resource Conservation
Service (NRCS)

Alex Wyatt, National Resource Conservation
Service (NRCS)

Summary of Action Items

- 1 • None.

Summary of Motions Passed

- 2
- 3 *Supervisor DeWreede moved to approve the Agenda. Supervisor Wheatley seconded. Motion*
- 4 *passed unanimously, (4-0).*
- 5 *Supervisor DeWreede moved to approve the Consent Agenda. Supervisor Wheatley seconded.*
- 6 *Motion passed unanimously, (4-0).*
- 7 *Supervisor Rushton moved to approve the 2024 Thurston Conservation District Budget.*
- 8 *Supervisor DeWreede seconded. Motion passed unanimously, (4-0).*
- 9 *Supervisor Wheatley moved to adjourn the December 12, 2023 TCD Board Meeting.*
- 10 *Supervisor DeWreede seconded. Motion passed unanimously, (4-0).*

Full Version of the Minutes

Welcome & Introductions

11 At 7:00 p.m., TCD Board Chair TJ Johnson called the December 12, 2023 Regular Board Meeting
12 to order. TCD Board, Staff, members of the public, and Legal Counsel were introduced by the
13 Board Chair. For each vote, TCD Board Chair Johnson called out Supervisors by name. He
14 announced that the meeting was being video recorded. TCD Supervisors Johnson, Wheatley,
15 and DeWreede attended the meeting virtually. Supervisor Rushton and Executive Director
16 Moorehead attended the meeting in person at the TCD office. Supervisor Iyall was not in
17 attendance and was excused.
18

19 **Agenda Review**

20 ***Supervisor DeWreede moved to approve the Agenda. Supervisor Wheatley seconded. Motion***
21 ***passed unanimously, (4-0).***

22 **Consent Agenda**

- 23 A. November 21, 2023, Board Work Session & Meeting Minutes
24 B. November 23 Financial Report
25 C. FY23-25 WSCC Shellfish Cost Share Addendum
26 D. FY23-25 Shore Friendly South Sound ILA Amendment
27 E. 12-2023 Items to Surplus

28 ***Supervisor DeWreede moved to approve the Consent Agenda. Supervisor Wheatley seconded.***
29 ***Motion passed unanimously, (4-0).***

30 **Public Comment**

31 No public members commented.

32 **Partner Reports**

- 33 A. Natural Resources Conservation Service (NRCS) Update, Lynn Khuat & Alex Wyatt
34
 - Ms. Khuat provided an update.
 - A written update was provided in the Board Packet.
35 B. Department of Ecology (DOE) Update, Emily Davis
36
 - Ms. Davis provided an update.
37 C. Washington State Conservation Commission (WSCC) Update, Jean Fike
38
 - Ms. Fike was not present.
 - James Thompson has been named the new executive director of WSCC effective
39 December 1, 2023.
40 D. Washington Association of Conservation Districts (WACD) Update, TCD Supervisor Doug
41 Rushton
42
 - Supervisor Rushton provided an update.
 - WACD Board Member, Lisa Zaborac introduced herself.
 - A written update was provided in the Board Packet.
43 E. National Association of Conservation Districts (NACD) Update, TCD Supervisor and NACD
44 Board Member Rushton
45
 - Supervisor Rushton provided an update.
46
47
48
49

50 **Governance**

- 51 A. January 23, 2024 Work Session Topic List & Meeting Agenda Development

52 **Work Session**

- 53
 - Topic List Review, *All*
 - Staff Presentation: Shore Friendly/ Bulkhead Projects, *Karin Streliaff*
54

- 55 • Rates and Charges, *Sarah Moorehead*
- 56 • Conservation & Education Center (CEC) Development, *All*
- 57 • New Office Update, *Sarah Moorehead*
- 58 • Important Updates & Announcements
- 59 ○ Board of Supervisors, *All*
- 60 ○ Executive Director, *Sarah Moorehead*

61 **Board Meeting Agenda**

- 62 • Welcome, Introductions, Audio Recording Announcement
- 63 • Agenda Review
- 64 • Consent Agenda
 - 65 ○ December 12, 2023 Board Work Session & Meeting Minutes
 - 66 ○ January 2024 & 2023 Year End Financial Reports
- 67 • Public Comment
- 68 • TCD Honorary Award Fred Colvin, *All*
- 69 • Partner Reports (if present)
 - 70 ○ Natural Resources Conservation Service
 - 71 ○ Washington State Department of Ecology
 - 72 ○ Washington State Conservation Commission
 - 73 ○ Washington Association of Conservation Districts
 - 74 ○ National Association of Conservation Districts
- 75 • Governance, *All*
 - 76 ○ February 27, 2024 Work Session Topic List & Meeting Agenda Development
 - 77 ○ Elections Update, *Sarah Moorehead*
- 78 • TCD Resolution #2024-01 Cost of Living Adjustment, *All*

79 **2024 Thurston Conservation District Budget**

80 ***Supervisor Rushton moved to approve the 2024 Thurston Conservation District Budget as***
81 ***presented. Supervisor DeWreede seconded. Motion passed unanimously, (4-0).***

82 **Executive Session: To review the performance of the Executive Director**

83 *RCW 42.30.110 (g) To evaluate the qualifications of an applicant for public employment or to*
84 *review the performance of a public employee.*

85 The Executive Session opened at 7:40 p.m. to last no more than 30 minutes and concluded at
86 8:10 p.m. In attendance: TCD Board Supervisors Johnson, Wheatley, DeWreede, and Rushton;
87 TCD Legal Counsel Ben Cushman; and Executive Director Moorehead.

88 **Executive Session Report Out**

89 No action was taken.

90 **Executive Session: To review the performance of the Executive Director**

91 *RCW 42.30.110 (g) To evaluate the qualifications of an applicant for public employment or to*
92 *review the performance of a public employee.*

93 The Executive Session opened at 8:10 p.m. to last no more than 20 minutes and concluded at
94 8:30 p.m. In attendance: TCD Board Supervisors Johnson, Wheatley, DeWreede, and Rushton;
95 TCD Legal Counsel Ben Cushman; and Executive Director Moorehead.

96 **Executive Session Report Out**

97 No action was taken.

98 ***Supervisor Wheatley moved to adjourn the December 12, 2023 TCD Board Meeting.***

99 ***Supervisor DeWreede seconded. Motion passed unanimously, (4-0).***

100 **Adjourn 8:32 pm**

Respectfully,

DocuSigned by:

 TJ Johnson

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TJ Johnson, TCD Board Chair

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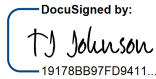
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Chair, Board of Supervisors
Security Level: Email, Account Authentication (None)

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