

Thurston Conservation District Board of Supervisors

Work Session Minutes

November 21, 2023

Hybrid: In-Person and Virtual on Zoom

Originally Scheduled: 5:00 pm – 6:00 pm

Actual Meeting Time: 5:00 pm – 5:56 pm



Present at Work Session:

TJ Johnson, TCD Board Chair

Helen Wheatley, TCD Board Vice Chair

David Iyall, TCD Board Supervisor

Betsie DeWreede, TCD Board Supervisor

Doug Rushton, TCD Board Supervisor

Sarah Moorehead, TCD Executive Director

Sophia Barashkoff, TCD Staff

Jae Townsend, TCD Staff

Kirsten Hill, TCD Staff

- 1 **1.** Topic List Review, *All*
- 2 **2.** Staff Presentation: TCD-Owned Media Analysis, *Jae Townsend*
- 3 **3.** Review of 2024 Priorities, *All*
- 4 **4.** Conservation and Education Center (CEC), *All*
- 5 **5.** Important Updates & Announcements
- 6 a. Board of Supervisors, *All*
- 7 b. Executive Director, *Sarah Moorehead (Executive Director)*

Respectfully,

DocuSigned by:

TJ Johnson

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TJ Johnson, TCD Board Chair

Thurston Conservation District Board of Supervisors Regular Board Meeting Minutes

November 21, 2023

Hybrid: In-Person and Virtual on Zoom

Originally Scheduled: 6:30 pm – 7:30 pm

Actual Meeting Time: 6:30 pm – 7:39 pm



Present at Meeting:

TJ Johnson, TCD Board Chair

Helen Wheatley, TCD Board Vice Chair

David Iyall, TCD Board Supervisor

Betsie DeWreede, TCD Board Supervisor

Doug Rushton, TCD Board Supervisor

Sarah Moorehead, TCD Executive Director

Ben Cushman, TCD Legal Counsel

Sophia Barashkoff, TCD Staff

Molly Paige, Department of Ecology (DOE)

Jean Fike, Washington State Conservation
Commission (WSCC)

Summary of Action Items

- 1 • None.

Summary of Motions Passed

2
3 ***Supervisor Rushton moved to approve the Amended Agenda. Supervisor Iyall seconded.***
4 ***Motion passed unanimously, (5-0).***

5 ***Supervisor DeWreede moved to approve the Consent Agenda. Supervisor Wheatley seconded.***
6 ***Supervisors Johnson and Rushton abstained. Motion passed unanimously, (3-0).***

7 ***Supervisor Rushton moved to approve the TCD Resolution #2023-06 Establishing the Date,***
8 ***Time, Place and Method of the 2024 TCD Election. Supervisor Iyall seconded. Motion passed***
9 ***unanimously, (5-0).***

10 ***Supervisor Iyall moved to approve the Tilley Court Lease Agreement (582 Tilley Ct SE,***
11 ***Tumwater, 98512). Supervisor DeWreede seconded. Motion passed unanimously, (5-0).***

12 ***Supervisor Iyall moved to adjourn the November 21, 2023 TCD Board Meeting. Supervisor***
13 ***Wheatley seconded. Motion passed unanimously, (5-0).***

Full Version of the Minutes

Welcome & Introductions

14 At 6:30 pm, TCD Board Chair TJ Johnson called the November 21, 2023 Regular Board Meeting
15 to order. TCD Board, Staff, members of the public, and Legal Counsel were introduced by the
16 Board Chair. For each vote, TCD Board Chair Johnson called out Supervisors by name. He
17 announced that the meeting was being video recorded. TCD Supervisors Johnson, Wheatley,
18 Iyall and DeWreede attended the meeting virtually. Supervisor Rushton and Executive Director
19 Moorehead attended the meeting in person at the TCD office.
20

21 **Agenda Review**

22 Supervisor Rushton asked for more time to discuss item 6C in the Governance section of the
23 agenda.

24 ***Supervisor Rushton moved to approve the amended Agenda. Supervisor Iyall seconded.***
25 ***Motion passed unanimously, (5-0).***

26 **Consent Agenda**

27 A. October 24, 2023, Board Work Session & Meeting Minutes

28 ***Supervisor DeWreede moved to approve the Consent Agenda. Supervisor Wheatley seconded.***
29 ***Supervisors Johnson and Rushton abstained. Motion passed unanimously, (3-0).***

30 **Public Comment**

31 No public members commented.

32 **Partner Reports**

33 A. Natural Resources Conservation Service (NRCS) Update, TBD

- 34
 - NRCS has not yet hired the new local field office staff member.
 - An update was not provided.

36 B. Department of Ecology (DOE) Update, Molly Paige

- 37
 - Ms. Paige provided an update.

38 C. Washington State Conservation Commission (WSCC) Update, Jean Fike

- 39
 - Ms. Fike provided an update.
 - WSCC's search committee will announce the new Executive Director and his/her
41 start date at the November WSCC Commissioner's meeting.

42 D. Washington Association of Conservation Districts (WACD) Update, TCD Supervisor and
43 WACD Board Member Rushton

- 44
 - Supervisor Rushton provided an update.
 - The WACD Legislative Day is January 25, 2024.
 - A written update was provided in the Board Packet.

47 E. National Association of Conservation Districts (NACD) Update, TCD Supervisor and NACD
48 Board Member Rushton

- 49
 - Supervisor Rushton provided an update.
 - The NACD Annual meeting is scheduled for February 10-14, 2024 in San Diego.

51 **Governance**

52 A. 2024 Thurston Conservation District Budget

53 B. December 12, 2023 Work Session Topic List & Meeting Agenda Development

54 **Work Session**

- 55
 - Topic List Review, *All*
 - Staff Presentation: Growers Conference, Nora Carman-White

- 57 • Conservation & Education Center (CEC) Development, *All*
- 58 • New Office Update, *Sarah Moorehead*
- 59 • WACD Conference Recap, *All*
- 60 • Important Updates & Announcements
- 61 ○ Board of Supervisors, *All*
- 62 ○ Executive Director, *Sarah Moorehead*

63 **Board Meeting Agenda**

- 64 • Welcome, Introductions, Audio Recording Announcement
- 65 • Agenda Review
- 66 • Consent Agenda
 - 67 ○ November 21, 2023 Board Work Session & Meeting Minutes
 - 68 ○ November 2023 Financial Report
- 69 • Public Comment
- 70 • Partner Reports (if present)
 - 71 ○ Natural Resources Conservation Service
 - 72 ○ Washington State Department of Ecology
 - 73 ○ Washington State Conservation Commission
 - 74 ○ Washington Association of Conservation Districts
 - 75 ○ National Association of Conservation Districts
- 76 • 2024 Budget Approval
- 77 • Governance, *All*
 - 78 ○ January 23, 2023 Work Session Topic List & Meeting Agenda Development
- 79 • 2024 Budget Approval, *All*
- 80 • *Executive Session: To review the performance of the executive director.*

81 C. Review of 2024 WACD Annual Meeting Resolutions

82 **TCD Resolution #2023 – 06: Establishing the Date, Time, Place and Method of the 2024 TCD**
83 **Election**

84 ***Supervisor Rushton moved to approve the TCD Resolution #2023-06 Establishing the Date,***
85 ***Time, Place and Method of the 2024 TCD Election. Supervisor Iyall seconded. Motion passed***
86 ***unanimously, (5-0).***

87 **Executive Session: To consider the selection of a site or the acquisition of real estate**

88 *RCW 42.30.110 (1b) To consider the selection of a site or the acquisition of real estate by lease*
89 *or purchase when public knowledge regarding such consideration would cause a likelihood of*
90 *increased price.*

91 The Executive Session opened at 7:11 pm to last no more than 15 minutes and concluded at
92 7:24 pm. In attendance: TCD Board Supervisors Johnson, Wheatley, Iyall, DeWreede, and
93 Rushton; TCD Legal Counsel Ben Cushman; and Executive Director Moorehead.

94 **Executive Session Report Out**

95 ***Supervisor Iyall moved to approve the Tilley Court Lease Agreement (582 Tilley Ct SE,***
96 ***Tumwater, 98512). Supervisor DeWreede seconded. Motion passed unanimously, (5-0).***

97 **Executive Session: To discuss the performance of the Executive Director**

98 *RCW 42.30.110 (g) To evaluate the qualifications of an applicant for public employment or to*
99 *review the performance of a public employee.*

100 The Executive Session opened at 7:25 pm to last no more than 15 minutes and concluded at
101 7:36 pm. In attendance: TCD Board Supervisors Johnson, Wheatley, Iyall, DeWreede, and
102 Rushton.

103 **Executive Session Report Out**

104 No action was taken.

105 ***Supervisor Iyall moved to adjourn the November 24, 2023 TCD Board Meeting. Supervisor***
106 ***Wheatley seconded. Motion passed unanimously, (5-0).***

107 **Adjourn 7:39 pm**

Respectfully,

DocuSigned by:



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TJ Johnson, TCD Board Chair

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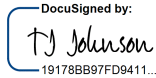
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Chair, Board of Supervisors
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