



Thurston Conservation District RESOLUTION

Resolution #2023-06

Subject: 2024 District Election

A RESOLUTION OF THE THURSTON CONSERVATION DISTRICT, ESTABLISHING THE 2024 ELECTION DATE, TIME, LOCATION, AND METHOD

WHEREAS, the Board of Supervisors of the Thurston Conservation District ("District") operates under the laws of the State of Washington applicable to conservation districts; and,

WHEREAS, the District is governed by a five-member board, as set out in RCW Chapter 89.08 and WAC Section 135-110,

It is RESOLVED that a mail-in election for an open position on the District Board of Supervisors will be held on Tuesday, March 19, 2024.

The elected position whose term is expiring in May 2024 is currently held by Helen Wheatley. The appointed position whose term is expiring in May 2024 is currently held by Doug Rushton.

Interested candidates must be registered voters who reside within the boundaries of the District. Candidates may file their candidacy paperwork beginning November 22, 2023 at 10:00 am. The filing deadline for candidates to file their candidate required information is January 22, 2024 at 4:30 pm. Interested candidates must file their required candidate information at the Thurston Conservation District Office or by emailing the Election Supervisor a scanned copy of their candidate paperwork to: sshelton@thurstoncd.com.

Eligible voters are registered voters who reside within the boundaries of the District. The first day that voters may request ballots to be mailed to their mailing address for this election is February 5, 2024 and the last day and time is March 12, 2024 at 4:30 pm by contacting Thurston Conservation District at (360) 754-3588 or ballotrequest@thurstoncd.com. Ballot requests can be made in person March 13 through March 19 during TCD workdays from 8:00am to 4:30pm at the Thurston Conservation District Office. Ballots returned by mail must be postmarked no later than Election Day, March 19, 2024. Ballots returned by other means must be returned no later than 4:30pm on Election Day, March 19, 2024 to the Thurston Conservation District Office.

The election supervisor will be Susan Shelton, Finance and Administration Manager, Thurston Conservation District. Questions or concerns may be sent to sshelton@thurstoncd.com.

A Conservation District supervisor is a public official who serves without compensation and who sets policy and direction for the conservation district.

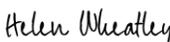
The published election procedures can be viewed at the District office and the website at www.thurstoncd.com, or from the Washington State Conservation Commission at www.scc.wa.gov

**ADOPTED AT A REGULAR BOARD MEETING BY THE BOARD OF THE THURSTON
CONSERVATION DISTRICT ON NOVEMBER 21, 2023.**

DocuSigned by:

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TJ Johnson, Board Chair

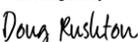
DocuSigned by:

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Helen Wheatley, Vice Chair

DocuSigned by:

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Betsie DeWreede, Board Member

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75A308596860432

Doug Rushton, Board Member

DocuSigned by:

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David Iyall, Board Member

Attest:

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Sarah Moorehead, Executive Director

Certificate Of Completion

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Subject: Complete with DocuSign: 07_TCD Resolution #2023-06_2024 Election Resolution.pdf	
Source Envelope:	
Document Pages: 2	Signatures: 6
Certificate Pages: 5	Initials: 0
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Envelopeld Stamping: Enabled	TCD Administration
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	2918 Ferguson St SW Suite A
	A
	Tumwater, WA 98512-6187
	TCDadmin@thurstoncd.com
	IP Address: 50.197.93.149

Record Tracking

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11/28/2023 1:54:04 PM	TCDadmin@thurstoncd.com	

Signer Events

Betsie DeWreede
 betsie.dewreede@thurstoncd.com
 Security Level: Email, Account Authentication (None)

Signature

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Timestamp

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Electronic Record and Signature Disclosure:

Accepted: 11/28/2023 5:26:19 PM
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 David Iyall
 david.iyall@thurstoncd.com
 Security Level: Email, Account Authentication (None)

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Electronic Record and Signature Disclosure:

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 ID: eb1e493d-1582-4a82-8192-80a566f8b614
 Doug Rushton
 doug.rushton@thurstoncd.com
 Security Level: Email, Account Authentication (None)

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Accepted: 11/29/2023 7:44:27 AM
 ID: a7042d3d-4817-4d4d-a6de-0333df1668fb
 Helen Wheatley
 helen.wheatley@thurstoncd.com
 Security Level: Email, Account Authentication (None)

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Signer Events

	Signature	Timestamp
<p>Sarah Moorehead smoorehead@thurstoncd.com Executive Director Thurston Conservation District Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Accepted: 11/28/2023 3:54:25 PM ID: 6187b83b-ee8e-4aea-8d8b-140e3fa71a31</p>	 <p>3786B0710ADF43B...</p> <p>Signature Adoption: Drawn on Device Using IP Address: 96.46.20.181 Signed using mobile</p>	<p>Sent: 11/28/2023 1:57:50 PM Viewed: 11/28/2023 3:54:25 PM Signed: 11/28/2023 3:54:33 PM</p>
<p>TJ Johnson olyurbanagrarian@gmail.com Chair, Board of Supervisors Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Accepted: 11/28/2023 2:40:38 PM ID: afce23b1-19dc-4d28-be40-5d755b033f36</p>	 <p>DocuSigned by: TJ Johnson 19178BB97FD9411...</p> <p>Signature Adoption: Pre-selected Style Using IP Address: 73.109.19.91</p>	<p>Sent: 11/28/2023 1:57:51 PM Viewed: 11/28/2023 2:40:38 PM Signed: 11/28/2023 2:40:48 PM</p>

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamp
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Certified Delivered	Security Checked	11/28/2023 2:40:38 PM
Signing Complete	Security Checked	11/28/2023 2:40:48 PM
Completed	Security Checked	11/30/2023 3:53:48 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Thurston Conservation District (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Thurston Conservation District:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: TCDadmin@thurstoncd.com

To advise Thurston Conservation District of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at TCDadmin@thurstoncd.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Thurston Conservation District

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to TCDadmin@thurstoncd.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Thurston Conservation District

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to TCDadmin@thurstoncd.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- ✓ You can access and read this Electronic Record and Signature Disclosure; and
- ✓ You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- ✓ Until or unless you notify Thurston Conservation District as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Thurston Conservation District during the course of your relationship with Thurston Conservation District.