

Thurston Conservation District Board of Supervisors

Work Session Minutes

September 26, 2023

Hybrid: In-Person and Virtual on Zoom

Originally Scheduled: 5:00 pm – 6:00 pm

Actual Meeting Time: 5:00 pm – 6:00 pm



Present at Work Session:

TJ Johnson, TCD Board Chair

Helen Wheatley, TCD Board Vice Chair

Doug Rushton, TCD Board Supervisor

Betsie DeWreede, TCD Board Supervisor

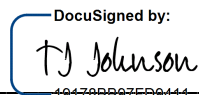
Ben Cushman, TCD Legal Counsel

Sarah Moorehead, TCD Executive Director

Sam Nadell, TCD Staff

- 1 **1.** Topic List Review, *All*
- 2 **2.** Staff Presentation: Teens in Thurston Program Update, *Sam Nadell*
- 3 **3.** New Office Update, *Sarah Moorehead*
- 4 **4.** Conservation and Education Center (CEC), *Sarah Moorehead*
- 5 **5.** Other Area 2023 WACD Resolutions, *All*
- 6 **6.** Year-End Board Business Schedule, *All*
- 7 **7.** Important Updates & Announcements
- 8 a. Board of Supervisors, *All*
- 9 b. Executive Director, *Sarah Moorehead (Executive Director)*

Respectfully,

DocuSigned by:


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TJ Johnson, TCD Board Chair

**Thurston Conservation District Board of Supervisors
Regular Board Meeting Minutes**

September 26, 2023

Hybrid: In-Person and Virtual on Zoom

Originally Scheduled: 6:30 pm – 7:30 pm

Actual Meeting Time: 6:30 pm – 7:10 pm



Present at Meeting:

TJ Johnson, TCD Board Chair

Helen Wheatley, TCD Board Vice Chair

Doug Rushton, TCD Board Supervisor

Betsie DeWreede, TCD Board Supervisor

Sarah Moorehead, TCD Executive Director

Ben Cushman, TCD Legal Counsel

Travis Casey, Department of Ecology (DOE)

Emily Davis, Department of Ecology (DOE)

Molly Paige, Department of Ecology (DOE)

Summary of Action Items

- 1 • None.

Summary of Motions Passed

3 *Supervisor Wheatley moved to approve the amended Agenda. Supervisor DeWreede*
4 *seconded. Motion passed unanimously, (4-0).*

5 *Supervisor Rushton moved to approve the amended Consent Agenda. Supervisor DeWreede*
6 *seconded. Motion passed unanimously, (4-0).*

7 *Supervisor DeWreede moved to adjourn the September 26, 2023 TCD Board Meeting.*

8 *Supervisor Wheatley seconded. Motion passed unanimously, (4-0).*

Full Version of the Minutes

9 **Welcome & Introductions**

10 At 6:30 pm, TCD Board Chair TJ Johnson called the September 26, 2023 Regular Board Meeting
11 to order in person from the TCD office. TCD Board, Staff, and Legal Counsel were introduced by
12 the Board Chair. For each vote, TCD Board Chair Johnson called out Supervisors by name. He
13 announced that the meeting was being video recorded. TCD Supervisors Wheatley and
14 DeWreede attended the meeting virtually. Supervisors Rushton and Johnson and Executive
15 Director Moorehead attended the meeting in person at the TCD office. Supervisor Iyall was not
16 in attendance and was excused.

17 **Agenda Review**

18 The *WSCC Addendum: Thurston Forest Health & Community Wildfire Resiliency Program* was
19 added to the Consent Agenda.

20 *Supervisor Wheatly moved to approve the amended Agenda. Supervisor DeWreede seconded.*
21 *Motion passed unanimously, (4-0).*

22 **Consent Agenda**

- 23 A. August 22, 2023, Board Work Session & Meeting Minutes
- 24 B. September 2023 Financial Report
- 25 C. FY23-25 Livestock Funding Addendum
- 26 D. 09-2023 Items to Surplus
- 27 E. WSCC Addendum: Thurston Forest Health & Community Wildfire Resiliency Program

28 ***Supervisor Rushton moved to approve the amended Consent Agenda. Supervisor DeWreede***
29 ***seconded. Motion passed unanimously, (4-0).***

30 **Public Comment**

31 No public members were present.

32 **Partner Reports**

- 33 A. Natural Resources Conservation Service (NRCS) Update, TBD
 - 34 • NRCS has not yet hired the new local field office staff member. A written report
 - 35 was provided in the board packet.
- 36 B. Department of Ecology (DOE) Update, Travis Casey
 - 37 • Mr. Casey provided an update.
 - 38 • Mr. Casey shared that Hanna Coe is the new nonpoint acting supervisor and
 - 39 introduced Emily Davis and Molly Paige as new nonpoint members working in
 - 40 Thurston County.
- 41 C. Washington State Conservation Commission (WSCC) Update, TCD Supervisor Rushton
 - 42 • Supervisor Rushton provided an update.
 - 43 • Supervisor Rushton shared that there will likely be leftover funds from the
 - 44 Riparian Grant Program that will be distributed to the Districts.
 - 45 • Sarah Groth will be WSCC's interim director until the WSCC director is hired.
- 46 D. Washington Association of Conservation Districts (WACD) Update, TCD Supervisor and
47 WACD Board Member Rushton
 - 48 • Supervisor Rushton provided an update.
 - 49 • The WACD SW Area meeting will be held on October 16. TCD's WACD resolutions
 - 50 will be presented at that meeting.
- 51 E. National Association of Conservation Districts (NACD) Update, TCD Supervisor and NACD
52 Board Member Rushton.
 - 53 • Supervisor Rushton provided an update.
 - 54 • The NACD 2024 Annual meeting will be held in San Diego, CA February 10 – 14,
 - 55 2024.

56 **Governance**

- 57 A. October 24, 2023 Work Session Topic List & Meeting Agenda Development

58 **Work Session**

- 59 • Topic List Review, *All*
- 60 • Staff Presentation: TBD
- 61 • Conservation & Education Center (CEC) Development, *All*
- 62 • New Office Update, *Sarah Moorehead*
- 63 • SW Area Meeting Update: 2023 WACD Resolutions Report Out, *Sarah Moorehead*
- 64 • Recap October Legislative Tours, *All*
- 65 • Important Updates & Announcements
- 66 ○ Board of Supervisors, *All*
- 67 ○ Executive Director, *Sarah Moorehead*

68 **Board Meeting Agenda**

- 69 • Welcome, Introductions, Audio Recording Announcement
- 70 • Agenda Review
- 71 • Consent Agenda
- 72 ○ September 26, 2023 Board Work Session & Meeting Minutes
- 73 ○ October 2023 Financial Report
- 74 • Public Comment
- 75 • Partner Reports (if present)
- 76 ○ Natural Resources Conservation Service
- 77 ○ Washington State Department of Ecology
- 78 ○ Washington State Conservation Commission
- 79 ○ Washington Association of Conservation Districts
- 80 ○ National Association of Conservation Districts
- 81 • Governance, *All*
- 82 ○ 2024 Budget Development
- 83 ○ November 21, 2023 Work Session Topic List & Meeting Agenda Development

84 **Executive Session: To consider the selection of a site or the acquisition of real estate**

85 *RCW 42.30.110 (1b) To consider the selection of a site or the acquisition of real estate by lease*
86 *or purchase when public knowledge regarding such consideration would cause a likelihood of*
87 *increased price.*

88 The Executive Session opened at 6:49 pm to last no more than 20 minutes and concluded at
89 7:09 pm. In attendance: TCD Board Members Johnson, Rushton, DeWreede and Wheatley; TCD
90 Legal Counsel Ben Cushman; and Executive Director Moorehead.


91 **Executive Session Report Out**

92 The board provided instructions to Executive Director Moorehead to work with TCD's counsel
93 to draft a Letter of Intent and to begin negotiations on a parcel of property in Thurston County
94 for TCD's facilities.

95 ***Supervisor DeWreede moved to adjourn the September 2023 TCD Board Meeting. Supervisor***
96 ***Wheatley seconded. Motion passed unanimously, (4-0).***

97 **Adjourn 7:10 pm**

Respectfully,

DocuSigned by:

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TJ Johnson, TCD Chair

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Certificate Pages: 4	Initials: 0
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TJ Johnson
olyurbanagrarian@gmail.com
Chair, Board of Supervisors
Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:

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Electronic Record and Signature Disclosure:
Accepted: 11/8/2023 6:44:57 AM
ID: 93f3551e-f539-46c5-9cd8-a200cb7dd2c7

In Person Signer Events**Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp****Carbon Copy Events****Status****Timestamp****Witness Events****Signature****Timestamp****Notary Events****Signature****Timestamp****Envelope Summary Events****Status****Timestamps**

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Signing Complete	Security Checked	11/8/2023 6:45:15 AM
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