

Thurston Conservation District Board of Supervisors

Work Session Minutes

August 29, 2023

Hybrid: In-Person and Virtual on Zoom

Originally Scheduled: 5:00 pm – 6:00 pm

Actual Meeting Time: 5:00 pm – 6:00 pm



Present at Work Session:

TJ Johnson, TCD Board Chair

Doug Rushton, TCD Board Supervisor

Helen Wheatley, TCD Board Vice Chair

David Iyall, TCD Board Supervisor

Terry Ballard, Thurston County Commissioner

Candidate

Sarah Moorehead, TCD Executive Director


Sophia Barashkoff, TCD Staff

Susan Shelton, TCD Staff

Marguerite Abplanalp, TCD Staff

- 1 **1.** Topic List Review, *All*
- 2 **2.** Staff Presentation: Agriculture Programs Cost Share Update, *Marguerite Abplanalp*
- 3 **3.** New Office Update, *Sarah Moorehead*
- 4 **4.** Draft TCD Policy 6.9.1: Disposition and Surplus of Assets, *Sarah Moorehead*
- 5 **5.** 2023 WACD Resolutions, *All*
 - 6 a. Clarifying WSCC Criteria for Appointed Supervisors
 - 7 b. Cluster Archeologist
 - 8 c. Farm Plastics Recycling
 - 9 d. Office of Small Farms Act
- 10 **6.** Important Updates & Announcements
 - 11 a. Board of Supervisors, *All*
 - 12 b. Executive Director, *Sarah Moorehead (Executive Director)*

Respectfully,

DocuSigned by:

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TJ Johnson, TCD Board Chair

Thurston Conservation District Board of Supervisors Regular Board Meeting Minutes

August 29, 2023

Hybrid: In-Person and Virtual on Zoom

Originally Scheduled: 6:30 pm – 7:30 pm

Actual Meeting Time: 6:30 pm – 8:20 pm



Present at Meeting:

TJ Johnson, TCD Board Chair

Helen Wheatley, TCD Board Vice Chair

Doug Rushton, TCD Board Supervisor

David Iyall, TCD Board Supervisor

Sarah Moorehead, TCD Executive Director

Sophia Barashkoff, TCD Staff

Susan Shelton, TCD Staff

Ben Cushman, TCD Legal Counsel

Jean Fike, Washington State Conservation Commission (WSCC)

Travis Casey, Department of Ecology (DOE)

James Stanton, Heartland LLC

Doug Larson, Heartland LLC

Gary Kline, Member of the Public

Terry Ballard, Thurston County Commissioner Candidate

Summary of Action Items

- 1 • None.

Summary of Motions Passed

- 2
- 3 *Supervisor Rushton moved to approve the modified Agenda. Supervisor Iyall seconded.*
- 4 *Motion passed unanimously, (4-0).*
- 5 *Supervisor Iyall moved to approve the modified Consent Agenda. Supervisor Rushton*
- 6 *seconded. Motion passed unanimously, (4-0).*
- 7 *Supervisor Wheatley moved to adjourn the August 29, 2023 TCD Board Meeting. Supervisor*
- 8 *Iyall seconded. Motion passed unanimously, (4-0).*

Full Version of the Minutes

9 Welcome & Introductions

10 At 6:30 pm, TCD Board Chair TJ Johnson called the August 29, 2023 Regular Board Meeting to
11 order in person from the TCD office. TCD Board, Staff, and Legal Counsel were introduced by
12 the Board Chair. For each vote, TCD Board Chair Johnson called out Supervisors by name. He
13 announced that the meeting was being video recorded. TCD Supervisors Wheatley and Iyall and
14 Executive Director Moorehead attended the meeting virtually. Supervisors Rushton and
15 Johnson attended the meeting in person at the TCD office. Supervisor DeWreede was absent.

16 Agenda Review

17 Four WACD Resolutions were added to the Consent Agenda.

18 ***Supervisor Rushton moved to approve the modified Agenda. Supervisor Iyall seconded.***
19 ***Motion passed unanimously, (4-0).***

20 **Consent Agenda**

- 21 A. July 27, 2023, Board Work Session & Meeting Minutes
- 22 B. August 2023 Financial Report
- 23 C. RCO Funding Agreement: #22-1201 Lower Eld Bulkhead
- 24 D. WSCC Natural Resource Investments (NRI) Funding Addendum
- 25 E. WSCC Engineering Funding Addendum
- 26 F. Washington State University (WSU) Vendor Agreement Addendum
- 27 G. Sustainable Farms & Fields (SFF) Agroforestry & Hedgerows Funding Addendum
- 28 H. TCD Policy 6.9.1: Disposition and Surplus of Assets
- 29 I. Coastal Geologic Services Contract Assignment
- 30 J. Wild Fish Conservancy (WFC) Meyer Phase 2 Funding Agreement
- 31 K. WACD Resolution: Clarifying WSCC Criteria for Appointed Supervisors
- 32 L. WACD Resolution: Cluster Archeologist
- 33 M. WACD Resolution: Farm Plastics Recycling
- 34 N. WACD Resolution: Office of Small Farms Act

35 ***Supervisor Iyall moved to approve the modified Consent Agenda. Supervisor Rushton***
36 ***seconded. Motion passed unanimously, (4-0).***

37 **Public Comment**

38 Gary Kline proposed a property for TCD's future Conservation and Education Center.

39 **Partner Reports**

- 40 A. Natural Resources Conservation Service (NRCS) Update, TBD
 - 41 • NRCS has not yet hired the new local field office staff member. No report was
 - 42 provided.
- 43 B. Department of Ecology (DOE) Update, Travis Casey
 - 44 • Mr. Casey provided an update.
- 45 C. Washington State Conservation Commission (WSCC) Update, Jean Fike
 - 46 • Ms. Fike provided an update.
 - 47 • Ms. Fike shared that the Farm Service Agency (FSA) recently changed the way
 - 48 they evaluate eligibility for the Conservation Reserve Enhancement Program
 - 49 (CREP). This may result in a review of some of TCD's CREP partner projects.
 - 50 • Under the new Healthy Environment for All (HEAL) Act, WSCC is required to
 - 51 develop a Community Engagement plan before certain state-awarded funds can
 - 52 be released. WSCC will modify an existing template to develop a provisional
 - 53 Community Engagement plan to expedite the release of these funds to
 - 54 conservation districts.

55 D. Washington Association of Conservation Districts (WACD) Update, TCD Supervisor and
56 WACD Board Member Rushton

- 57 • Supervisor Rushton provided an update. A written update was included in the
- 58 Board Packet.
- 59 • The WACD 2023 Annual Meeting will be held the last week of November in
- 60 Wenatchee.

61 E. National Association of Conservation Districts (NACD) Update, TCD Supervisor and NACD
62 Board Member Rushton.

- 63 • Supervisor Rushton provided an update. A written update was included in the
- 64 Board Packet.
- 65 • Supervisor Rushton provided an update from the joint meeting of the NACD
- 66 Southwest and Pacific regions that was held in South Lake Tahoe, NV last week.

67 **Conservation and Education Center (CEC) Acquisition and Development Strategy Presentation**

68 Members from the Heartland-led joint venture presented a summary of the Acquisition and
69 Development Strategy Report for the District's Conservation and Education (CEC) Feasibility
70 Study. A written update was provided to the board in the Board Packet

71 **Governance**

72 A. September 26, 2023 Work Session Topic List & Meeting Agenda Development

73 **Work Session**

- 74 • Topic List Review, *All*
- 75 • Staff Presentation: Teens in Thurston Program Update, *Sam Nadell*
- 76 • Conservation & Education Center (CEC) Development, *All*
- 77 • New Office Update, *Sarah Moorehead*
- 78 • 2023 WACD Resolutions, *All*
- 79 • Updates & Announcements
 - 80 ○ Board of Supervisors, *All*
 - 81 ○ Executive Director, *Sarah Moorehead*

82 **Board Meeting Agenda**

- 83 • Welcome, Introductions, Audio Recording Announcement
- 84 • Agenda Review
- 85 • Consent Agenda
 - 86 ○ August 29, 2023 Board Work Session & Meeting Minutes
 - 87 ○ September 2023 Financial Report
- 88 • Public Comment
- 89 • Partner Reports (if present)
 - 90 ○ Natural Resources Conservation Service
 - 91 ○ Washington State Department of Ecology

- 92 ○ Washington State Conservation Commission
- 93 ○ Washington Association of Conservation Districts
- 94 ○ National Association of Conservation Districts
- 95 ● Governance, *All*
- 96 ○ October 24, 2023 Work Session Topic List & Meeting Agenda Development

97 **Executive Session: To consider the selection of a site or the acquisition of real estate**

98 *RCW 42.30.110 (1b) To consider the selection of a site or the acquisition of real estate by lease*
99 *or purchase when public knowledge regarding such consideration would cause a likelihood of*
100 *increased price.*

101 The Executive Session opened at 7:44 pm to last no more than 15 minutes and concluded at
102 7:59 pm. In attendance: TCD Board Members Johnson, Rushton, Iyall and Wheatley; TCD Legal
103 Counsel Ben Cushman; and Executive Director Moorehead.

104 **Executive Session Report Out**

105 No action was taken.

106 **Executive Session: To consider the selection of a site or the acquisition of real estate**

107 *RCW 42.30.110 (1b) To consider the selection of a site or the acquisition of real estate by lease*
108 *or purchase when public knowledge regarding such consideration would cause a likelihood of*
109 *increased price.*

110 The Executive Session opened at 8:01 pm to last no more than 15 minutes and concluded at
111 8:16 pm. In attendance: TCD Board Members Johnson, Rushton, Iyall and Wheatley; TCD Legal
112 Counsel Ben Cushman; and Executive Director Moorehead.

113 **Executive Session Report Out**

114 No action was taken.

115 ***Supervisor Wheatley moved to adjourn the August 29, 2023 TCD Board Meeting. Supervisor***
116 ***Iyall seconded. Motion passed unanimously, (4-0).***

117 **Adjourn 8:20 pm**

Respectfully,

DocuSigned by:



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TJ Johnson, TCD Chair