

Thurston Conservation District Board of Supervisors

Work Session Minutes

July 25, 2023

Hybrid: In-Person and Virtual on Zoom

Originally Scheduled: 5:00 pm – 6:00 pm

Actual Meeting Time: 5:00 pm – 6:09 pm



Present at Work Session:

TJ Johnson, TCD Board Chair

Doug Rushton, TCD Board Supervisor

Helen Wheatley, TCD Board Vice Chair

Betsie DeWreede, TCD Board Supervisor

David Iyall, TCD Board Supervisor

Sarah Moorehead, TCD Executive Director

Sophia Barashkoff, TCD Staff

Susan Shelton, TCD Staff

Jae Townsend, TCD Staff

Marguerite Abplanalp, TCD Staff

- 1 **1.** Topic List Review, *All*
- 2 **2.** Staff Presentation: Wildfire Ready Neighbors Program, *Jae Townsend*
- 3 **3.** 2023 Mid-Year Budget Review, *Sarah Moorehead*
- 4 **4.** Proposed Resolutions:
 - 5 a. Resolution #2023-04 WSCC Cost Share Rate
 - 6 b. Resolution #2023-05 Cooperator Labor Rate
- 7 **5.** New Office Update, *Sarah Moorehead*
- 8 **6.** Annual Awards, *Sarah Moorehead*
- 9 **7.** 2023 WACD Resolutions, *All*
- 10 **8.** Important Updates & Announcements
 - 11 a. Board of Supervisors, *All*
 - 12 b. Executive Director, *Sarah Moorehead (Executive Director)*

Respectfully,

DocuSigned by:

TJ Johnson

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TJ Johnson, TCD Board Chair

**Thurston Conservation District Board of Supervisors
Regular Board Meeting Minutes**

July 25, 2023

Hybrid: In-Person and Virtual on Zoom

Originally Scheduled: 6:30 pm – 7:30 pm

Actual Meeting Time: 6:30 pm – 7:39 pm



Present at Meeting:

TJ Johnson, TCD Board Chair
Helen Wheatley, TCD Board Vice Chair
Betsie DeWreede, TCD Board Supervisor
Doug Rushton, TCD Board Supervisor
David Iyall, TCD Board Supervisor
Sarah Moorehead, TCD Executive Director
Sophia Barashkoff, TCD Staff
Susan Shelton, TCD Staff

Travis Casey, Department of Ecology (DOE)
Ben Cushman, TCD Legal Counsel
Matt Hoffman, Maul, Foster, Alongi
Emily Haines, Heartland LLC
James Stanton, Heartland LLC
Doug Larson, Heartland LLC

Summary of Action Items

- 1 • None.

Summary of Motions Passed

- 2
- 3 *Supervisor Rushton moved to approve the Consent Agenda. Supervisor Iyall seconded. Motion*
- 4 *passed unanimously, (5-0).*
- 5 *Supervisor DeWreede moved to adjourn the July 25, 2023 TCD Board Meeting. Supervisor Iyall*
- 6 *seconded. Motion passed unanimously, (5-0).*

Full Version of the Minutes

Welcome & Introductions

At 6:30 pm, TCD Board Chair TJ Johnson called the July 25, 2023 Regular Board Meeting to order via the Zoom online forum. TCD Board and Staff and Legal Counsel were introduced by the Board Chair. For each vote, TCD Board Chair Johnson called out Supervisors by name. He announced that the meeting was being video recorded. TCD Supervisors Johnson, DeWreede, Wheatley, and Iyall attended the meeting virtually. Supervisor Rushton and Executive Director Moorehead attended the meeting in person at the TCD office.

Agenda Review

No changes to the agenda.

Consent Agenda

- A. June 27, 2023, Board Work Session & Meeting Minutes
- B. July 2023 Financial Report

- 19 C. South Sound Shellfish Recovery NTA
- 20 D. Thurston County Voluntary Stewardship Program (VSP)
- 21 E. FY23-24 Engineering Cluster Agreement
- 22 F. Resolution #2023-04 WSCC Cost Share Rate
- 23 G. Resolution #2023-05 Cooperator Labor Rate

24 ***Supervisor Rushton moved to approve the Consent Agenda. Supervisor Iyall seconded. Motion***
25 ***passed unanimously, (5-0).***

26 **Public Comment**

27 No public members were present.

28 **Partner Reports**

- 29 A. Natural Resources Conservation Service (NRCS) Update, TBD
 - 30 • NRCS has not yet hired the new local field office staff member. No report was
 - 31 provided.
- 32 B. Department of Ecology (DOE) Update, Travis Casey
 - 33 • Mr. Casey provided an update. Mr. Casey explained the process for reporting
 - 34 environmental issues through the Environmental Incident Report Form (ERT).
- 35 C. Washington State Conservation Commission (WSCC) Update, Jean Fike
 - 36 • Ms. Fike was not present. No report was provided.
- 37 D. Washington Association of Conservation Districts (WACD) Update, TCD Supervisor and
- 38 WACD Board Member Rushton
 - 39 • Supervisor Rushton provided a written update, which was included in the Board
 - 40 Packet.
- 41 E. National Association of Conservation Districts (NACD) Update, TCD Supervisor and NACD
- 42 Board Member Rushton.
 - 43 • Supervisor Rushton attended and provided an update on the NACD Summer
 - 44 Conservation Forum and Tour in Bismark, North Dakota (July 15-19).
 - 45 • A written update was included in the Board Packet.

46 **Governance**

- 47 A. August 22, 2023 Work Session Topic List & Meeting Agenda Development

48 **Work Session**

- 49 • Topic List Review, *All*
- 50 • Staff Presentation: *Marguerite Abplanalp, Agriculture Programs Manager*
- 51 • 2023 Mid-Year Budget Review, *Sarah Moorehead*
- 52 • Conservation & Education Center (CEC) Development, *All*
- 53 • New Office Update, *Sarah Moorehead*
- 54 • 2023 WACD Resolutions, *All*
- 55 • Updates & Announcements

- 56 ○ Board of Supervisors, *All*
- 57 ○ Executive Director, *Sarah Moorehead*

58 **Board Meeting Agenda**

- 59 ● Welcome, Introductions, Audio Recording Announcement
- 60 ● Agenda Review
- 61 ● Consent Agenda
 - 62 ○ July 25, 2023 Board Work Session & Meeting Minutes
 - 63 ○ August 2023 Financial Report
- 64 ● Public Comment
- 65 ● Partner Reports (if present)
 - 66 ○ Natural Resources Conservation Service
 - 67 ○ Washington State Department of Ecology
 - 68 ○ Washington State Conservation Commission
 - 69 ○ Washington Association of Conservation Districts
 - 70 ○ National Association of Conservation Districts
- 71 ● Governance, *All*
 - 72 ○ September 26, 2023 Work Session Topic List & Meeting Agenda
 - 73 Development

74 **Conservation and Education Center (CEC) Feasibility Study: Mid-Project Update.**

75 Members from the Heartland-led joint venture gave a mid-project update on the District's
76 Conservation and Education (CEC) Feasibility Study. A written update was provided to the board
77 in the Board Packet

78 ***Supervisor DeWreede moved to adjourn the July 25, 2023 TCD Board Meeting. Supervisor Iyall***
79 ***seconded. Motion passed unanimously, (5-0).***

80 **Adjourn 7:39 pm**

Respectfully,

DocuSigned by:



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TJ Johnson, TCD Chair

Certificate Of Completion

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Subject: Complete with DocuSign: 07-25-23 WS & BM Minutes Draft.docx	
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8/30/2023 3:46:37 PM	TCDadmin@thurstoncd.com	

Signer Events

TJ Johnson
 olyurbanagrarian@gmail.com
 Chair, Board of Supervisors
 Security Level: Email, Account Authentication (None)

Signature

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Electronic Record and Signature Disclosure:

Accepted: 8/31/2023 2:50:56 PM
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In Person Signer Events

Signature

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Editor Delivery Events

Status

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Agent Delivery Events

Status

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Intermediary Delivery Events

Status

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Certified Delivery Events

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Witness Events

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Notary Events

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Envelope Summary Events

Status

Timestamps

Envelope Sent	Hashed/Encrypted	8/30/2023 3:59:16 PM
Certified Delivered	Security Checked	8/31/2023 2:50:56 PM
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