



Thurston Conservation District Consent Agenda Decision Sheet March 28, 2023 Board Meeting

- A. February 28, 2023 Board Meeting and Work Session Minutes
 - a. Proposed action: accept without amendment and approve.
 - b. Action was taken:
 - Passed Moved for discussion during meeting Tabled to a future meeting

- B. March 2023 Financial Report
 - a. Proposed action: accept without amendment and approve.
 - b. Action was taken:
 - Passed Moved for discussion during meeting Tabled to a future meeting

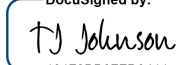
- C. WSCC Salmon Recovery Funding DIP Advance Payment Agreement #2
 - a. Proposed action: accept without amendment and approve.
 - b. Action was taken:
 - Passed Moved for discussion during meeting Tabled to a future meeting

- D. Wild Fire Ready Neighbors Funding Award
 - c. Proposed action: accept without amendment and approve.
 - d. Action was taken:
 - Passed Moved for discussion during meeting Tabled to a future meeting

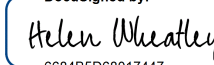
- E. Large Purchase District Vehicle \$50K, Funded by WSCC Engineering Grant
 - e. Proposed action: accept without amendment and approve.
 - f. Action was taken:
 - Passed Moved for discussion during meeting Tabled to a future meeting

ADOPTED BY THE BOARD OF THE THURSTON CONSERVATION DISTRICT, WASHINGTON ON
March 28, 2023, AND EFFECTIVE IMMEDIATELY

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TJ Johnson, Board Chair

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Helen Wheatley, Board Vice-Chair

DocuSigned by:
David Iyall
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David Iyall, Board Auditor

DocuSigned by:
Doug Rushton
75AB08596B60432...

Doug Rushton, Board Member

DocuSigned by:
Betsie DeWreede
699F072D20EE426...

Betsie DeWreede, Board Member

DocuSigned by:
Sarah Moorehead
3786B0710ADE43B

Attest: Sarah Moorehead, Executive Director

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David Iyall
 david.iyall@thurstoncd.com
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Doug Rushton
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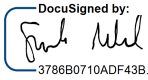
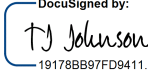
Helen Wheatley
 helen.wheatley@thurstoncd.com
 Security Level: Email, Account Authentication (None)

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<p>Sarah Moorehead smoorehead@thurstoncd.com Executive Director Thurston Conservation District Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Accepted: 4/7/2023 9:59:42 AM ID: 6429cda6-9a6d-4777-9037-e70da4ffb453</p>	<p>DocuSigned by:  3786B0710ADF43B...</p> <p>Signature Adoption: Drawn on Device Using IP Address: 174.231.146.212 Signed using mobile</p>	<p>Sent: 4/7/2023 9:37:30 AM Viewed: 4/7/2023 9:59:42 AM Signed: 4/7/2023 9:59:48 AM</p>
<p>TJ Johnson olyurbanagrarian@gmail.com Chair, Board of Supervisors Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Accepted: 4/10/2023 6:26:56 AM ID: 34d51194-7776-4b34-b116-c60001b23872</p>	<p>DocuSigned by:  19178BB97FD9411...</p> <p>Signature Adoption: Pre-selected Style Using IP Address: 73.109.101.90</p>	<p>Sent: 4/7/2023 9:37:29 AM Viewed: 4/10/2023 6:26:56 AM Signed: 4/10/2023 6:27:06 AM</p>
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Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	4/7/2023 9:37:31 AM
Certified Delivered	Security Checked	4/10/2023 6:26:56 AM
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Thurston Conservation District Board of Supervisors

Work Session Minutes

March 28, 2023

Hybrid: In-Person and Virtual on Zoom

Originally Scheduled: 5:00 pm – 6:00 pm

Actual Meeting Time: 5:00 pm – 6:00 pm



Present at Work Session:

TJ Johnson, TCD Board Chair

Doug Rushton, TCD Board Supervisor

Helen Wheatley, TCD Board Vice Chair

Betsie DeWreede, TCD Board Supervisor

David Iyall, TCD Auditor

Sarah Moorehead, TCD Executive Director

Sophia Barashkoff, TCD Staff

Sam Payne, Member of the Public

Martin McCallum, Member of the Public

- 1 **1.** Topic List Review, *All*
- 2 **2.** Minutes Review & Revision, *All*
- 3 a. February 28, 2023, Board Work Session & Meeting Minutes
- 4 **3.** Conservation and Education Center Development Update, *All*
- 5 **4.** Legislative Update, *All*
- 6 **5.** Chehalis Basin Forestry Strategy, *Betsie DeWreede*
- 7 **6.** Important Updates & Announcements
- 8 a. Board of Supervisors, *All*
- 9 b. Executive Director, *Sarah Moorehead (Executive Director)*

Respectfully,

DocuSigned by:

TJ Johnson

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TJ Johnson, TCD Board Chair

Thurston Conservation District Board of Supervisors Regular Board Meeting Minutes

March 28, 2023

Hybrid: In-Person and Virtual on Zoom

Originally Scheduled: 6:30 pm – 7:30 pm

Actual Meeting Time: 6:30 pm – 7:24 pm



Present at Meeting:

TJ Johnson, TCD Board Chair
Helen Wheatley, TCD Board Vice Chair
Betsie DeWreede, TCD Board Supervisor
Doug Rushton, TCD Board Supervisor
David Iyall, TCD Board Supervisor
Sarah Moorehead, TCD Executive Director
Susan Shelton, TCD Finance & Administrative
Sophia Barashkoff, TCD Staff

Matt Hoffman, Maul, Foster, Alongi
Doug Larson, Heartland LLC
James Stanton, Heartland LLC
Sam Payne, Member of the Public
Hannah Coe, Department of Ecology (DOE)
Jean Fike, Washington State Conservation
Commission (WSCC)

Summary of Action Items

- 1 • None.

Summary of Motions Passed

- 2
- 3 ***Supervisor Rushton moved to approve the amended Agenda. Supervisor DeWreede seconded.***
- 4 ***Motion passed unanimously, (5-0).***
- 5 ***Supervisor DeWreede moved to approve the Consent Agenda. Supervisor Iyall seconded.***
- 6 ***Motion passed unanimously, (5-0).***
- 7 ***Supervisor DeWreede moved to approve the Large Purchase- \$ 50K District Vehicle, Funded by***
- 8 ***the WSCC Engineering Grant. Supervisor Rushton seconded. Motion passed unanimously, (5-***
- 9 ***0).***
- 10 ***Supervisor Iyall moved for TCD to begin negotiations with the Heartland-led joint venture to***
- 11 ***create the Conservation and Education Center Feasibility Study. Supervisor DeWreede***
- 12 ***seconded. Motion passed unanimously, (5-0).***
- 13 ***Supervisor DeWreede moved to adjourn the March 28, 2023 TCD Board Meeting. Supervisor***
- 14 ***Iyall seconded. Motion passed unanimously, (5-0).***

Full Version of the Minutes

15 Welcome & Introductions

16 At 6:30 pm, TCD Board Chair TJ Johnson called the March 28, 2023 Regular Board Meeting to
17 order via the Zoom online forum. TCD Board and Staff were introduced by the Board Chair. For
18 each vote, TCD Board Chair Johnson called out Supervisors by name. He announced that the

19 meeting was being video recorded. TCD Supervisors Johnson, DeWreede, and Wheatley
20 attended the meeting virtually. Supervisors Rushton and Iyall and Executive Director
21 Moorehead attended the meeting in person at the TCD office.

22 **Agenda Review**

23 Supervisor DeWreede asked for the *Large Purchase – District Vehicle* item be pulled from the
24 Consent Agenda.

25 ***Supervisor Rushton moved to approve the amended Agenda. Supervisor DeWreede seconded.***
26 ***Motion passed unanimously, (5-0).***

27 **Consent Agenda**

- 28 A. February 28, 2023, Board Work Session & Meeting Minutes
- 29 B. March 2023 Financial Report
- 30 C. WSCC Salmon Recovery Funding DIP Advance Payment Agreement #2
- 31 D. WSCC Addendum: Wildfire Ready Neighbors

32 ***Supervisor DeWreede moved to approve the Consent Agenda. Supervisor Iyall seconded.***
33 ***Motion passed unanimously, (5-0).***

34 **Large Purchase – District Vehicle \$50K**

35 ***Supervisor DeWreede moved to approve the Large Purchase- \$ 50K District Vehicle, Funded by***
36 ***the WSCC Engineering Grant. Supervisor Rushton seconded. Motion passed unanimously, (5-***
37 ***0).***

38 **Public Comment**

39 Sam Payne requested the TCD Supervisors support the proposed WA State Ballot Initiative
40 #2004 called Right to Garden. The board will discuss this item at the April Work Session.

41 **Conservation and Education Center (CEC) Feasibility Study Consultant Interview**

42 Members from the Heartland-led joint venture summarized their response to the District's
43 Conservation and Education (CEC) Feasibility Request for Qualifications (RFQ).

44 **Partner Reports**

- 45 A. Natural Resources Conservation Service (NRCS) Update, TBD
 - 46 • NRCS has not yet hired the new local field office staff member.
- 47 B. Department of Ecology (DOE) Update, Hannah Coe
 - 48 • Ms. Coe is covering for the Southwest Regional field officer until that position is
 - 49 filled.
 - 50 • Ms. Coe provided an update.
 - 51 • Monthly reports will be provided as Ms. Coe transitions to her new role.
- 52 C. Washington State Conservation Commission (WSCC) Update, Jean Fike
 - 53 • Ms. Fike provided an update.

- 54 • Kirk Robinson will be acting Executive Director until a new Director can be found.
- 55 E. Washington Association of Conservation Districts (WACD) Update, TCD Supervisor and
- 56 WACD Board Member Rushton
- 57 • Supervisor Rushton provided an update.
- 58 • A written update was provided in the Board Packet.
- 59 F. National Association of Conservation Districts (NACD) Update, TCD Supervisor and NACD
- 60 Board Member Rushton
- 61 • Supervisor Rushton attended and provided an update on the 2023 NACD
- 62 Washington Fly-in (March 22-23).
- 63 • A written update was provided in the Board Packet.

64 **Governance**

- 65 A. 2023 Election Update, Susan Shelton, TCD Elections Supervisor
- 66 • Ms. Shelton provided an update of the 2023 Elections Results and process
- 67 lessons learned.
- 68 • Supervisor Iyall was re-elected as Board Supervisor.

69 B. April 25, 2023 Work Session Topic List & Meeting Agenda Development

70 **Work Session**

- 71 • Topic List Review, *All*
- 72 • Staff Presentation: 2023 Plant Sale, *Kiana Sinner*
- 73 • Minutes Review & Revision, *All*
- 74 ○ March 28, 2023 Board Work Session & Meeting Minutes
- 75 • Conservation and Education Center Development, *All*
- 76 • WA State Ballot Initiative #2004 Right to Garden, *All*
- 77 • Legislative Update, *All*
- 78 • Chehalis Basin Forestry Strategy, *Betsie DeWreede*
- 79 • Important Updates & Announcements
- 80 ○ Board of Supervisors, *All*
- 81 ○ Executive Director, *Sarah Moorehead (Executive Director)*

82 **Board Meeting Agenda**

- 83 • Welcome, Introductions, Audio Recording Announcement
- 84 • Agenda Review
- 85 • Consent Agenda
- 86 ○ March 28, 2023 Board Work Session & Meeting Minutes
- 87 ○ April Financial Report
- 88 • Public Comment
- 89 • Partner Reports (if present)
- 90 ○ Natural Resources Conservation Service

- 91 ○ Washington State Department of Ecology
- 92 ○ Washington State Conservation Commission
- 93 ○ Washington Association of Conservation Districts
- 94 ○ National Association of Conservation Districts
- 95 ● Governance, *All*
- 96 ○ May 23, 2023 Work Session Topic List & Meeting Agenda Development
- 97 ● Executive Session: To discuss potential litigation with legal counsel.

98 **Executive Session:** To review negotiation on the performance of a publicly bid contract.

99 In attendance: TCD Board Members Johnson, DeWreede, Iyall, Rushton, and Wheatley; and
100 Executive Director Moorehead.

101 *RCW 42.30.110 (1d) To review negotiations on the performance of a publicly bid contract.*

102 Executive Session opened at 7:59 pm to last no more than 10 minutes and concluded at
103 8:07 pm.

104 **Executive Session Report Out:**

105 No action was taken.

106 ***Supervisor Iyall moved for TCD to begin negotiations with the Heartland-led joint venture to***
107 ***create the Conservation and Education Center Feasibility Study. Supervisor DeWreede***
108 ***seconded. Motion passed unanimously, (5-0).***

109 ***Supervisor DeWreede moved to adjourn the March 28, 2023 TCD Board Meeting. Supervisor***
110 ***Iyall seconded. Motion passed unanimously, (5-0).***

111 **Adjourn 8:10 pm**

Respectfully,

DocuSigned by:

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TJ Johnson, TCD Chair

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Agent Delivery Events

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Timestamp

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

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- ii. send us an email to TCDadmin@thurstoncd.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

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- Until or unless you notify Thurston Conservation District as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Thurston Conservation District during the course of your relationship with Thurston Conservation District.