



Thurston Conservation District Consent Agenda Decision Sheet December 20, 2022 Board Meeting

- A. November 15, 2022 Board Meeting and Work Session Minutes
- Proposed action: accept without amendment and approve.
 - Action was taken:
☐ Passed ☒ Moved for discussion during meeting ☐ Tabled to a future meeting
- B. November 2022 Financial Report
- Proposed action: accept without amendment and approve.
 - Action was taken:
☒ Passed ☐ Moved for discussion during meeting ☐ Tabled to a future meeting
- C. Advance Payment Request for WSCC Meyer Salmon Recovery Project
- Proposed action: accept without amendment and approve.
 - Action was taken:
☒ Passed ☐ Moved for discussion during meeting ☐ Tabled to a future meeting
- D. NACD JBLM Sentinel Landscape Program Amendment
- Proposed action: accept without amendment and approve.
 - Action was taken:
☒ Passed ☐ Moved for discussion during meeting ☐ Tabled to a future meeting
- E. Advance Payment Request for RCO Riverbend Ranch Phase 2
- Proposed action: accept without amendment and approve.
 - Action was taken:
☒ Passed ☐ Moved for discussion during meeting ☐ Tabled to a future meeting
- F. RCO Signature Authorization Form – Oregon Spotted Frog (OSF) Project
- Proposed action: accept without amendment and approve.
 - Action was taken:
☒ Passed ☐ Moved for discussion during meeting ☐ Tabled to a future meeting

ADOPTED BY THE BOARD OF THE THURSTON CONSERVATION DISTRICT, WASHINGTON ON
December 20, 2022, AND EFFECTIVE IMMEDIATELY

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 19176BB97FD9411...
 TJ Johnson, Board Chair

DocuSigned by:

 6684B5D68017447...
 Helen Wheatley, Board Vice-Chair

DocuSigned by:

David Iyall

5724DF4C1E20488...

David Iyall, Board Auditor

DocuSigned by:

Doug Rushton

75AB08596B60432...

Doug Rushton, Board Member

DocuSigned by:

Betsie DeWreede

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Betsie DeWreede, Board Member

DocuSigned by:

Sarah Moorehead

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Attest: Sarah Moorehead, Executive Director

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Betsie DeWreede

Betsie.DeWreede@ThurstonCD.com

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David Iyall

David.Iyall@ThurstonCD.com

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Doug Rushton

Doug.Rushton@ThurstonCD.com

Security Level: Email, Account Authentication
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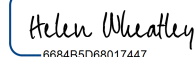
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Helen Wheatley

Helen.Wheatley@ThurstonCD.com

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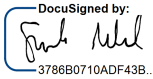
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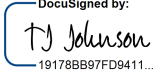
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Sarah Moorehead Smoorehead@thurstoncd.com Executive Director Thurston Conservation District Security Level: Email, Account Authentication (None)	 <p>DocuSigned by: 3786B0710ADF43B...</p> <p>Signature Adoption: Drawn on Device Using IP Address: 73.181.237.240 Signed using mobile</p>	Sent: 12/22/2022 9:33:03 PM Viewed: 12/23/2022 6:53:12 AM Signed: 12/23/2022 6:53:20 AM

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TJ Johnson olyurbanagrarian@gmail.com Chair, Board of Supervisors Security Level: Email, Account Authentication (None)	 <p>DocuSigned by: 19178BB97FD9411...</p> <p>Signature Adoption: Pre-selected Style Using IP Address: 67.170.109.201</p>	Sent: 12/22/2022 9:33:02 PM Viewed: 12/23/2022 7:26:22 AM Signed: 12/23/2022 7:26:33 AM
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Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
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Certified Delivered	Security Checked	12/23/2022 7:26:22 AM
Signing Complete	Security Checked	12/23/2022 7:26:33 AM
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Thurston Conservation District Board of Supervisors

Work Session Minutes

December 20, 2022

Hybrid In-Person and Virtual on Zoom

Originally Scheduled: 5:00 pm – 6:00 pm

Actual Meeting Time: 5:00 pm – 6:00 pm



Present at Work Session:

TJ Johnson, TCD Board Chair

Ben Cushman, TCD Legal Counsel

Doug Rushton, TCD Board Supervisor

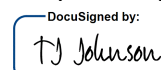
Sarah Moorehead, TCD Executive Director

Helen Wheatley, TCD Board Vice Chair

Betsie DeWreede, TCD Board Supervisor

- 1 1. Topic List Review, *All*
- 2 2. Minutes Review & Revision, *All*
- 3 a. November 15, 2022, Board Work Session & Meeting Minutes
- 4 3. Conservation and Education Center Development, *All*
- 5 4. Final Draft 2023 Budget Review & Discussion, *All*
- 6 5. December Consent Agenda Items, *All*
- 7 6. Potential Legislation, *All*
- 8 7. Important Updates & Announcements
- 9 a. Board of Supervisors, *All*
- 10 b. Executive Director, *Sarah Moorehead (Executive Director)*

Respectfully,

DocuSigned by:

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TJ Johnson, TCD Board Chair

Thurston Conservation District Board of Supervisors

Regular Board Meeting Minutes

December 20, 2022

Hybrid In-Person and Virtual on Zoom

Originally Scheduled: 6:30 pm – 8:10 pm

Actual Meeting Time: 6:30 pm – 7:53 pm



Present at Meeting:

TJ Johnson, TCD Board Chair

Helen Wheatley, TCD Board Vice Chair

Betsie DeWreede, TCD Board Supervisor

Doug Rushton, TCD Board Supervisor

Sarah Moorehead, TCD Executive Director

Ben Cushman, TCD Legal Counsel

Jean Fike, Washington State Conservation

Commission (WSCC)

Summary of Action Items

- 1 • None.

Summary of Motions Passed

- 2
- 3 *Supervisor Wheatley moved to remove the November 15, 2022 Board Work Session &*
- 4 *Meeting Minutes from the Consent Agenda.*
- 5 *Supervisor DeWreede moved to approve the amended Agenda. Supervisor Wheatley*
- 6 *seconded. Motion passed unanimously, (4-0).*
- 7 *Supervisor Rushton moved to approve the Consent Agenda. Supervisor Wheatley seconded.*
- 8 *Motion passed unanimously, (4-0).*
- 9 *Supervisor DeWreede moved to approve the revised November 15, 2022 Board Work Session*
- 10 *& Meeting Minutes. Supervisor Rushton seconded. Motion passed unanimously, (3-0-1*
- 11 *abstention).*
- 12 *Supervisor Rushton moved to adopt the 2023 Thurston Conservation District Budget.*
- 13 *Supervisor DeWreede seconded. Motion passed unanimously, (4-0).*
- 14 *Supervisor DeWreede moved to adjourn the December 20, 2022 TCD Board Meeting.*
- 15 *Supervisor Wheatley seconded. Motion passed unanimously, (4-0).*

Full Version of the Minutes

16 Welcome & Introductions

17 At 6:30 pm, TCD Board Chair TJ Johnson called the December 20, 2022, Regular Board Meeting

18 to order via the Zoom online forum. TCD Board and Staff were introduced by the Board Chair.

19 For each vote, TCD Board Chair Johnson called out Supervisors by name. He announced that the

20 meeting was being video recorded. TCD Supervisor Iyall was not present. TCD Supervisors

21 Johnson, DeWreede, and Wheatley attended the meeting virtually. Supervisor Rushton and

22 Executive Director Moorehead attended the meeting in person at the TCD office.

23 **Agenda Review**

24 ***Supervisor Wheatley moved to remove the November 15, 2022 Board Work Session &***
25 ***Meeting Minutes from the Consent Agenda.***

26 ***Supervisor DeWreede moved to approve the amended Agenda. Supervisor Wheatley***
27 ***seconded. Motion passed unanimously, (4-0).***

28 **Consent Agenda**

- 29 A. November 2022 Financial Report
- 30 B. Advance Payment Request for WSCC Meyer Salmon Recovery Project
- 31 C. Advance Payment Request for RCO Riverbend Phase 2 Project
- 32 D. NACD JBLM Sentinel Landscape Program Amendment
- 33 E. RCO Signature Authorization Form – Oregon Spotted Frog (OSF) Outreach Project

34 ***Supervisor Rushton moved to approve the Consent Agenda. Supervisor Wheatley seconded.***
35 ***Motion passed unanimously, (4-0).***

36 **November 15, 2022, Board Work Session & Meeting Minutes**

37 ***Supervisor DeWreede moved to approve the revised November 15, 2022 Board Work Session***
38 ***& Meeting Minutes. Supervisor Rushton seconded. Motion passed unanimously, (3-0-1***
39 ***abstention).***

40 **Public Comment**

41 No public members were present.

42 **Partner Reports**

- 43 A. Natural Resources Conservation Service (NRCS) Update, Rebecca Anderson-Bellanca
- 44 • Rebecca Anderson was not present.
- 45 • Ms. Anderson has taken a new urban agriculture position within NRCS. NRCS will
- 46 identify another staff member to provide the NRCS partner report in the future.
- 47 • Supervisor Johnson will be invited to participate in the TCD Olympia farmland
- 48 meeting with Rebecca in her new role.
- 49 B. Department of Ecology (DOE) Update, Alena Reynolds
- 50 • Alena Reynolds was not present. A written report was provided.
- 51 C. Washington State Conservation Commission (WSCC) Update, Jean Fike
- 52 • The announcement for the Food Systems grant (maximum \$5,000) is out.
- 53 • More Sustainable Farms and Fields grant money will be coming out soon.
- 54 • Ms. Fike provided a preliminary update on the Governor's Budget.
- 55 E. Washington Association of Conservation Districts (WACD) Update, TCD Supervisor and
- 56 WACD Board Member Rushton
- 57 • Supervisor Rushton provided an update. A written update was provided in the
- 58 Board Packet.

F. National Association of Conservation Districts (NACD) Update, TCD Supervisor and NACD Board Member Rushton

- Supervisor Rushton provided an update. A written update was provided in the Board Packet.

2023 Thurston Conservation District Budget

Supervisor Rushton moved to adopt the 2023 Thurston Conservation District Budget.

Supervisor DeWreede seconded. Motion passed unanimously, (4-0).

Governance

- January 24, 2023 Work Session Topic List & Meeting Agenda Development

Work Session

- Topic List Review, *All*
- Staff Presentation: Soil Health Program, Adam Peterson
- Minutes Review & Revision, *All*
 - December 20, 2022, Board Work Session & Meeting Minutes
- Conservation and Education Center Development, *All*
- 2023 Annual Plan, *All*
- Real Estate Update, *All*
- Potential Legislation, *All*
- Important Updates & Announcements
 - Board of Supervisors, *All*
 - Executive Director, *Sarah Moorehead (Executive Director)*

Board Meeting Agenda

- Welcome, Introductions, Audio Recording Announcement
- Agenda Review
- Consent Agenda
 - December 20, 2022 Board Work Session & Meeting Minutes
 - December 2022 & 2022 Year-End Financial Report
- Public Comment
- Partner Reports (if present)
 - Natural Resources Conservation Service
 - Washington State Department of Ecology
 - Washington State Conservation Commission
 - Washington Association of Conservation Districts
 - National Association of Conservation Districts
- 2023 TCD Annual Plan, *All*
- Governance, *All*
 - February 28, 2023 Work Session Topic List & Meeting Agenda Development

- Executive Session: To discuss Potential Litigation

Executive Session: To discuss the performance of the Executive Director.

In attendance: TCD Board Members Johnson, Rushton, DeWreede, and Wheatley; Executive Director Moorehead for a portion of the session.

RCW 42.30.110 (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

Executive Session opened at 6:52 pm to last no more than 30 minutes and concluded at 7:12 pm.

Executive Session Report Out:

No action was taken.

Executive Session: To discuss possible Real Estate Transactions.

In attendance: TCD Board Members Johnson, Rushton, DeWreede, and Wheatley; TCD Legal Counsel Ben Cushman; and Executive Director Moorehead.

RCW 42.30.110 (b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price.

Executive Session opened at 7:13 pm to last no more than 10 minutes and concluded at 7:23 pm.

Executive Session Report Out:

No action was taken.

Executive Session: To discuss potential litigation with legal counsel.

In attendance: TCD Board Members Johnson, Rushton, DeWreede, and Wheatley; TCD Legal Counsel Ben Cushman; and Executive Director Moorehead.

RCW 42.30.110 (l) To discuss with legal counsel representing the agency litigation or potential litigation.

Executive Session opened at 7:23 pm to last no more than 20 minutes and concluded at 7:43 pm.

Executive Session Report Out:

No action was taken.

Executive Session: To discuss potential litigation with legal counsel.

In attendance: TCD Board Members Johnson, Rushton, DeWreede, and Wheatley; TCD Legal Counsel Ben Cushman; and Executive Director Moorehead.

RCW 42.30.110 (l) To discuss with legal counsel representing the agency litigation or potential litigation.

130 Executive Session opened at 7:43 pm to last no more than 10 minutes and concluded at
131 7:53 pm.

132 **Executive Session Report Out:**

133 No action was taken.

134 ***Supervisor DeWreede moved to adjourn the December 20, 2022 TCD Board Meeting.***

135 ***Supervisor Wheatley seconded. Motion passed unanimously, (4-0).***

136 **Adjourn 7:53 pm**

Respectfully,

DocuSigned by:

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TJ Johnson, TCD Chair

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TJ Johnson

olyurbanagrarian@gmail.com

Chair, Board of Supervisors

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Signed: 2/21/2023 8:18:48 AM

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Completed

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