

Thurston Conservation District Consent Agenda Decision Sheet June 28, 2022 Board Meeting



- A. May 24, 2022 Board Meeting and Work Session Minutes
 - a. Proposed action: accept without amendment and approve.
 - b. Action was taken:
 - c. Passed Moved for discussion during meeting Tabled to a future meeting

- B. June 2022 Financial Report
 - a. Proposed action: accept without amendment and approve.
 - b. Action was taken:
 - c. Passed Moved for discussion during meeting Tabled to a future meeting

ADOPTED BY THE BOARD OF THE THURSTON CONSERVATION DISTRICT, WASHINGTON ON JUNE 28, 2022, AND EFFECTIVE IMMEDIATELY

SIGNED:

DocuSigned by:

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 TJ Johnson, Board Chair

DocuSigned by:

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 Helen Wheatley, Vice-Chair

DocuSigned by:

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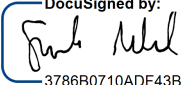
 Doug Rushton, Board Member

Not Present

 David Iyall, Board Auditor

Not Present

 Betsie DeWreede, Board Member

ATTEST:

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 Sarah Moorehead, Executive Director

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Doug Rushton
doug.rushton@thurstoncd.com
Security Level: Email, Account Authentication (None)

Signature

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Doug Rushton
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Helen Wheatley
helen.wheatley@thurstoncd.com
Security Level: Email, Account Authentication (None)

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Sarah Moorehead
smoorehead@thurstoncd.com
Executive Director
Thurston Conservation District
Security Level: Email, Account Authentication (None)

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TJ Johnson
olyurbanagrarian@gmail.com
Chair, Board of Supervisors
Security Level: Email, Account Authentication (None)

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TJ Johnson
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Thurston Conservation District Board of Supervisors

Work Session Minutes

June 28, 2022

Virtual Zoom

Meeting Time: 5:00 pm – 6:02 pm

Originally Scheduled: 5:00 pm – 6:00 pm



Present at Work Session:

TJ Johnson, TCD Board Chair
Helen Wheatley, TCD Vice-Chair
Doug Rushton, TCD Board Supervisor

Sarah Moorehead, TCD Executive Director
Leah Kellogg, TCD Staff
Adam Peterson, TCD Staff

- 1 **1. Topic List Review, All**
- 2 **2. Staff Presentation:** Olympia Farmland Analysis, *Adam Peterson (Senior Natural Resource*
- 3 *Specialist)*
- 4 **3. Minutes Review & Revision, All**
- 5 a. May 24, 2022, Board Work Session & Meeting Minutes
- 6 **4. Climate Friendly Banking Options, All**
- 7 **5. Conservation and Education Center Development, All**
- 8 **6. 2022 Community Awards Committee, All**
- 9 **7. Covid-19 Health Update, Sarah Moorehead (Executive Director)**
- 10 **8. WADE Conference Update, All**

11 Respectfully,

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TJ Johnson
TCD Board of Supervisors Chair

12

Thurston Conservation District Board of Supervisors

Regular Board Meeting Minutes

June 28, 2022

Virtual Zoom Online Forum

Meeting Time: 6:30 pm – 7:48 pm

Originally Scheduled: 6:30 pm – 7:30 pm



Present at Meeting:

TJ Johnson, TCD Board Chair

Leah Kellogg, TCD Staff

Helen Wheatley, TCD Vice-Chair

Jean Fike, Washington State Conservation

Doug Rushton, TCD Board Supervisor

Commission (WSCC)

Ben Cushman, TCD Legal Counsel

Alena Reynolds, Department of Ecology (DOE)

Sarah Moorehead, TCD Executive Director

Summary of Action Items

- 13 • **ACTION ITEM: ED Moorehead will send out a Doodle Poll to Supervisors to arrange a**
- 14 **specific date for the WSCC tour with Chris Petitt.**
- 15 • **ACTION ITEM: Executive Moorehead will send out a Doodle poll to supervisors with**
- 16 **September dates for the TCD Board and Staff Summer Picnic.**

Summary of Motions Passed

- 17
- 18 • ***Supervisor Wheatley moved to adopt the revised Board Meeting Agenda. Supervisor***
- 19 ***Rushton seconded. Motion passed unanimously, (3-0).***
- 20 • ***Supervisor Rushton moved to approve the Consent Agenda. Supervisor Wheatley***
- 21 ***seconded. Motion Passed unanimously, (3-0).***
- 22 • ***Supervisor Wheatley moved to approve the TCD Policy 1.2.1: Board Supervisor Remote***
- 23 ***Attendance, as amended. Supervisor Rushton seconded. Motion passed unanimously,***
- 24 ***(3-0).***
- 25 • ***Supervisor Wheatley moved to adjourn. Supervisor Iyall seconded. Motion passed***
- 26 ***unanimously, (3-0).***

Full Version of the Minutes

Welcome & Introductions

27 At 6:30 pm, TCD Board Chair TJ Johnson called the June 28, 2022, Regular Board Meeting to order via
28 Zoom online forum. TCD Board and Staff were introduced by the Board Chair. For each vote, TCD Board
29 Chair Johnson called out Supervisors by name. He announced the meeting was being video
30 recorded. TCD Supervisors Johnson, Rushton, and Wheatley attended the meeting virtually. Supervisors
31 Iyall and DeWreede were not present and excused from the meeting.
32

Agenda Review

- 33 • Three items were carried over from the June 28, 2022 Work Session
- 34 ○ One item was added to the agenda under 6-Governance:
- 35 ○ TCD Equipment Rental Program Needs
- 36 ○ Two items were added to the agenda under 7-Important Updates & Announcements:
- 37

- 38 ▪ Board of Supervisors Report
- 39 ▪ Executive Director Report
- 40 • The Executive Session was moved to Item 8

41 ***Supervisor Wheatley moved to adopt the revised Board Meeting Agenda. Supervisor Rushton***
42 ***seconded. Motion passed unanimously, (3-0).***

43 **Consent Agenda**

- 44 A. May 24, 2022, Board Work Session & Meeting Minutes
- 45 B. June 2022 Financial Report

46 ***Supervisor Rushton moved to approve the Consent Agenda. Supervisor Wheatley seconded. Motion***
47 ***Passed unanimously, (3-0).***

48 **Public Comment**

49 No public comments were provided.

50 **Partner Reports**

- 51 A. Natural Resources Conservation Service (NRCS) Update
- 52 • Executive Director Moorehead gave a brief verbal update.

53 **ACTION ITEM: ED Moorehead will send out a Doodle Poll to Supervisors to arrange a specific date for**
54 **the WSCC tour with Chris Pettit.**

- 55 B. Department of Ecology (DOE) Update, Alena Reynolds
- 56 • Alena Reynolds was present and gave an update.
- 57 C. Washington State Conservation Commission (WSCC) Update, Jean Fike
- 58 • Jean Fike was present and gave an update.
- 59 E. Washington Association of Conservation Districts (WACD) Update, TCD Supervisor and WACD
- 60 Board Member Rushton
- 61 • A written update was provided in the Board Packet by Supervisor Rushton
- 62 • The WACD Board of Director Meeting was held in Bow, WA, on June 20, 2022.
- 63 • The WACD Annual Meeting will be held on November 28-30 Wenatchee, WA.
- 64 • The Board added a topic list item to the July 26, 2022, Work Session; to discuss potential
- 65 TCD Board of Supervisors resolutions for the consideration of adoption at our SW area
- 66 meeting and at the WACD Annual Meeting in November 2022.
- 67 F. National Association of Conservation Districts (NACD) Update, TCD Supervisor and NACD Board
- 68 Member Rushton
- 69 • A written update was provided in the Board Packet.

70 **Governance**

- 71 A. TCD Equipment Rental Program Needs
- 72 • Staff identified several pieces of equipment that community members have expressed
- 73 interest in renting from the District.
- 74 ○ No-Till Drill
- 75 ○ Tractor and Implements
- 76 ○ Haying and Harrowing Equipment
- 77 ○ Harvesting Equipment: Cider Press, Blueberry Picker, and Turkey Processor
- 78 ○ Woodchipper
- 79 ○ Biochar Cone Pit

- 80 • Feedback from the community has been anecdotal, no formal public surveys have been
- 81 executed by staff.
- 82 • Supervisors would like staff to reach out to untapped populations and partner groups of
- 83 Thurston County for other equipment rental suggestions.
- 84 B. TCD Policy 1.2.1: Board Supervisor Remote Attendance
- 85 • The Board made several revisions to the policy while ED Moorehead live edited the
- 86 document.

87 ***Supervisor Wheatley moved to approve the TCD Policy 1.2.1: Board Supervisor Remote Attendance, as***
 88 ***amended. Supervisor Rushton seconded. Motion passed unanimously, (3-0).***

- 89 C. 2022 Staffing Plan Update
- 90 • ED Moorehead explained, that due to the increase in community demand for assistance,
- 91 she will be hiring a new Farm Planning Technician in 2022.
- 92 • Funding for the new staff member would come from various funding sources, as
- 93 outlined in the TCD 2022 Budget.
- 94 • If the current funding projections are awarded in the 2022-2023 Budget, TCD will hire
- 95 new staff in Habitat, Natural Resource, Finance & Administration, and Education &
- 96 Outreach Departments.

97 C. July 2022 Work Session Topic List & Meeting Agenda Development

98 **Work Session**

- 99 • Topic List Review
- 100 • Staff Presentation: TBD
- 101 • Minutes Review & Revision
- 102 ○ June 28, 2022, Board Work Session & Meeting Minutes
- 103 • Conservation and Education Center Development
- 104 • Resolutions for WACD
- 105 • Covid-19 Health Update, Sarah Moorehead
- 106 • Important Updates & Announcements
- 107 ○ Board of Supervisors
- 108 ○ Executive Director

109 **Board Meeting Agenda**

- 110 • Agenda Review
- 111 • Consent Agenda
- 112 ○ June 28, 2022, Board Work Session & Meeting Minutes
- 113 ○ July 2022 Financial Report
- 114 • Public Comment
- 115 • Partner Reports (if present)
- 116 ○ Natural Resources Conservation Service
- 117 ○ Washington State Department of Ecology
- 118 ○ Washington State Conservation Commission
- 119 ○ Washington Association of Conservation Districts
- 120 ○ National Association of Conservation Districts
- 121 • 2022 Mid-Year Budget Review
- 122 • Governance
- 123 ○ Climate Friendly Banking
- 124 ○ August 23, 2022, Work Session Topic List & Meeting Agenda Development

125 **Important Updates & Announcements**

- 126 • Board of Supervisors Report

- 127 ○ Board Chair Johnson gave an update on the Olympia Farmland Group and Land use and
- 128 Environment Committee.
- 129 ● Executive Director Report
- 130 ○ ED Moorehead discussed the potential dates for the TCD Board and Staff Summer
- 131 Picnic, Supervisors gave feedback on dates and locations for the picnic.

132 **ACTION ITEM: Executive Moorehead will send out a Doodle poll to supervisors about September dates**
133 **for the TCD Board and Staff Summer Picnic.**

134 **Executive Session:** To discuss potential litigation with legal counsel.
135 In attendance: present TCD Board Members Johnson, Rushton, and Wheatley, TCD Legal Counsel Ben
136 Cushman, and Executive Director Moorehead.

137 *RCW 42.30.110 (I) To discuss with legal counsel representing the agency litigation or*
138 *potential litigation.*

139 Executive Session opened at 7:37 to last no more than 10 minutes and concluded at 7:46 pm.

140 **Executive Session Report Out:**
141 No action was taken.

142 ***Supervisor Wheatley moved to adjourn. Supervisor Iyall seconded. Motion passed unanimously, (3-0).***

143 **Adjourn 7: 48 pm**

144 Respectfully,

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TJ Johnson
TCD Board Chair

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Signer Events

TJ Johnson
 olyurbanagrarian@gmail.com
 Chair, Board of Supervisors
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Signature

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Agent Delivery Events

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Intermediary Delivery Events

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