

Thurston Conservation District Consent Agenda Decision Sheet May 24, 2022 Board Meeting



- A. April 26, 2022 Board Meeting and Work Session Minutes
 - a. Proposed action: accept without amendment and approve.
 - b. Action was taken:
 - c. Passed Moved for discussion during meeting Tabled to a future meeting

- B. May 2022 Financial Report
 - a. Proposed action: accept without amendment and approve.
 - b. Action was taken:
 - c. Passed Moved for discussion during meeting Tabled to a future meeting

- C. WSCC Addendum: Food Systems Support
 - d. Proposed action: accept without amendment and approve.
 - e. Action was taken:
 - f. Passed Moved for discussion during meeting Tabled to a future meeting

ADOPTED BY THE BOARD OF THE THURSTON CONSERVATION DISTRICT, WASHINGTON ON MAY 24, 2022, AND EFFECTIVE IMMEDIATELY

SIGNED:

DocuSigned by:
TJ Johnson
19178BB97FD9411...

TJ Johnson, Board Chair

DocuSigned by:
Helen Wheatley
6684B5D68017447...

Helen Wheatley, Vice-Chair

DocuSigned by:
Doug Rushton
569F12D3DE284B8...

Doug Rushton, Board Member

DocuSigned by:
David Iyall
7BEA6C2612B540F...

David Iyall, Board Auditor

DocuSigned by:
Betsie DeWreede
5E4DA45D2E0F40F...

Betsie DeWreede, Board Member

ATTEST:

DocuSigned by:
Sarah Moorehead
3786B0710ADF43B...

Sarah Moorehead, Executive Director

Certificate Of Completion

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	A
	Tumwater, WA 98512-6187
	TCDadmin@thurstoncd.com
	IP Address: 50.197.93.149

Record Tracking

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Signer Events

Betsie DeWreede
 betsie@conserveva.net
 Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:

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Timestamp

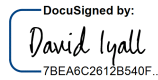
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David Iyall
 davidiyall@conserveva.net
 Security Level: Email, Account Authentication (None)

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Doug Rushton
 doug.rushton@conserveva.net
 Security Level: Email, Account Authentication (None)

DocuSigned by:

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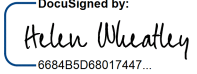
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 doug.rushton@conserveva.net
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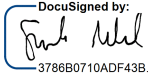
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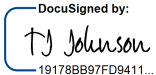
Signer Events	Signature	Timestamp
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<p>Helen Wheatley helen.wheatley@thurstoncd.com Security Level: Email, Account Authentication (None)</p>	<p>DocuSigned by:  6684B5D68017447...</p> <p>Signature Adoption: Pre-selected Style Signed by link sent to helen.wheatley@thurstoncd.com Using IP Address: 73.225.41.153</p>	<p>Sent: 5/26/2022 10:32:39 AM Resent: 6/16/2022 10:17:34 AM Viewed: 6/16/2022 12:25:35 PM Signed: 6/16/2022 12:25:47 PM</p>
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Electronic Record and Signature Disclosure:
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<p>Sarah Moorehead smoorehead@thurstoncd.com Executive Director Thurston Conservation District Security Level: Email, Account Authentication (None)</p>	<p>DocuSigned by:  3786B0710ADF43B...</p> <p>Signature Adoption: Drawn on Device Signed by link sent to smoorehead@thurstoncd.com Using IP Address: 73.11.156.120 Signed using mobile</p>	<p>Sent: 5/26/2022 10:32:40 AM Viewed: 6/2/2022 7:40:19 AM Signed: 6/2/2022 7:40:51 AM</p>
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<p>TJ Johnson olyurbanagrarian@gmail.com Chair, Board of Supervisors Security Level: Email, Account Authentication (None)</p>	<p>DocuSigned by:  19178BB97FD9411...</p> <p>Signature Adoption: Pre-selected Style Signed by link sent to olyurbanagrarian@gmail.com Using IP Address: 73.109.169.93</p>	<p>Sent: 5/26/2022 10:32:40 AM Viewed: 5/31/2022 6:41:50 AM Signed: 5/31/2022 6:42:06 AM</p>
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Thurston Conservation District Board of Supervisors

Work Session Minutes

May 24, 2022

Virtual Zoom

Meeting Time: 5:30 pm – 6:25 pm

Originally Scheduled: 5:30 pm – 6:15 pm



Present at Meeting:

TJ Johnson, TCD Board Chair
Helen Wheatley, TCD Vice-Chair
Betsie DeWreede, TCD Board Supervisor
David Iyall, TCD Board Supervisor
Doug Rushton, TCD Board Supervisor

Sarah Moorehead, TCD Executive Director
Leah Kellogg, TCD Staff
Nora White, TCD Staff
Ryan Baye, Washington Association of Conservation District (WACD)

- 1 **1. Topic List Review, All**
- 2 **2. Staff Presentation:** American Farmland Trust – Land Equity & Access, *Nora Carman-*
- 3 *White (Communication and Education Manager)*
- 4 **3. Minutes Review & Revision, All**
- 5 a. April 26, 2022, Board Work Session & Meeting Minutes
- 6 **4. Conservation and Education Center Development, All**
- 7 **5. WSCC 2023-2025 Budget Survey, All**
- 8 **6. Climate Friendly Banking Options**
- 9 **7. TCD Policy 1.2.1: Board Member Remote Attendance, Sarah Moorehead (Executive**
- 10 *Director)*
- 11 **8. Covid-19 Health Update, Sarah Moorehead (Executive Director)**

12 Respectfully,

DocuSigned by:

 X [19178BB97FD9411...]

TJ Johnson
TCD Board of Supervisors Chair

Thurston Conservation District Board of Supervisors
Regular Board Meeting Minutes
May 24, 2022
Virtual Zoom Online Forum
Meeting Time: 6:30 pm – 7:25 pm
Originally Scheduled: 6:30 pm – 7:30 pm



Present at Meeting:

TJ Johnson, TCD Board Chair	Sarah Moorehead, TCD Executive Director
Helen Wheatley, TCD Vice-Chair	Leah Kellogg, TCD Staff
Betsie DeWreede, TCD Board Supervisor	Ryan Baye, Washington Association of Conservation District (WACD) Director of Member and Legislative Services.
David Iyall, TCD Board Supervisor	
Doug Rushton, TCD Board Supervisor	
Ben Cushman, TCD Legal Counsel	

Summary of Action Items

- 14 • **ACTION ITEM:** Executive Moorehead will contact NRCS to get an update for the June
- 15 **28, 2022 Board Meeting.**
- 16 • **ACTION ITEM-** Staff will add the Monthly Staff Report icon to the TCD Board Portal and
- 17 **Board Meeting Dashboard in Smartsheets.**
- 18 • **ACTION ITEM-** The Board agreed to extend all future Work Sessions by 30 mins. The
- 19 **TCD Work Session will start at 5 pm moving forward. Staff will update all**
- 20 **announcements and language on the TCD website and signage.**
- 21 • **ACTION ITEM-** A Topic List Item about new farm equipment opportunities for the TCD
- 22 **Rental Program will be added to the June 28, 2022, Work Session Topic List.**

Summary of Motions Passed

- 24 • ***Supervisor DeWreede moved to adopt the revised Agenda. Supervisor Rushton***
- 25 ***seconded. Motion passed unanimously, (5-0).***
- 26 • ***Supervisor Iyall moved to approve the Consent Agenda. Supervisor Wheatley***
- 27 ***seconded. Motion Passed, (4-0) Supervisor DeWreede abstained.***
- 28 • ***Supervisor Wheatley moved to nominate Supervisor Johnson for TCD Chair. Supervisor***
- 29 ***DeWreede seconded. Motion passed, (4-0) Supervisor Johnson abstained.***
- 30 • ***Supervisor Rushton moved to nominate Supervisor Wheatley for TCD Vice-Chair.***
- 31 ***Supervisor Iyall seconded. Motion passed unanimously, (5-0).***
- 32 • ***Supervisor DeWreede moved to nominate Supervisor Iyall for TCD Auditor. Supervisor***
- 33 ***Rushton seconded. Motion passed unanimously, (5-0).***
- 34 • ***Supervisor Wheatley moved to adjourn. Supervisor Iyall seconded. Motion passed***
- 35 ***unanimously, (5-0).***

Full Version of the Minutes

36 Welcome & Introductions

37 At 6:30 pm, TCD Board Chair TJ Johnson called the May 24, 2022, Regular Board Meeting to
38 order via Zoom online forum. TCD Board and Staff were introduced by the Board Chair. For
39 each vote, TCD Board Chair Johnson called out Supervisors by name. He announced the
40 meeting was being video recorded.

41 Agenda Review

- 42 • One item was added to the Agenda under 6-Governance:
 - 43 ○ Item C: New Email and Dashboard Conversation
- 44 • Two items were added to the Agenda under 7-Important Updates & Announcements
 - 45 ○ Board of Supervisors Report
 - 46 ○ Executive Director Report

47 ***Supervisor DeWreede moved to adopt the revised Agenda. Supervisor Rushton seconded.***
48 ***Motion passed unanimously, (5-0).***

49 Consent Agenda

- 50 • April 26, 2022, Board Work Session & Meeting Minutes
- 51 • May 2022 Financial Report
- 52 • WSCC Addendum: Food Systems Support

53 ***Supervisor Iyall moved to approve the Consent Agenda. Supervisor Wheatley seconded.***
54 ***Motion Passed, (4-0) Supervisor DeWreede abstained.***

55 Public Comment

56 No members of the public gave comments.

57 Partner Reports

- 58 A. Natural Resources Conservation Service (NRCS) Update
 - 59 • Executive Director Moorehead gave a brief verbal update.

60 **ACTION ITEM: Executive Moorehead will contact NRCS to get an update for the June 28, 2022**
61 **Board Meeting.**

- 62 B. Department of Ecology (DOE) Update, Alena Reynolds
 - 63 • Alena Reynolds was not present; no update was provided.
- 64 C. Washington State Conservation Commission (WSCC) Update, Jean Fike
 - 65 • Jean Fike was not present; no update was provided.
- 66 E. Washington Association of Conservation Districts (WACD) Update, TCD Supervisor and
67 WACD Board Member Rushton and Ryan Baye

- 68 • A written update was provided in the Board Packet by Supervisor Rushton.
- 69 • Ryan Baye gave a verbal update.
- 70 • Supervisors Rushton and Iyall are members of the WACD Board. Supervisor Iyall
- 71 is the newly appointed Southwest Area, Director.
- 72 F. National Association of Conservation Districts (NACD) Update, TCD Supervisor and NACD
- 73 Board Member Rushton
- 74 • A written update was provided in the Board Packet.

75 **Governance**

- 76 A. TCD Board – Appointment, Election Results, and Officer Elections
- 77 • Betsie DeWreede was re-appointed by the WSCC for another term as a TCD
- 78 Supervisor.
- 79 • The WSCC certified TCD’s 2022 Election. TCD Supervisor Johnson was re-elected
- 80 for another three-year term.

81 ***Supervisor Wheatley moved to nominate Supervisor Johnson for TCD Chair. Supervisor***
82 ***DeWreede seconded. Motion passed, (4-0) TJ abstained.***

83 ***Supervisor Rushton moved to nominate Supervisor Wheatley for TCD Vice-Chair. Supervisor***
84 ***Iyall seconded. Motion passed unanimously, (5-0).***

85 ***Supervisor DeWreede moved to nominate Supervisor Iyall for TCD Auditor. Supervisor***
86 ***Rushton seconded. Motion passed unanimously, (5-0).***

- 87 B. TCD Board Representation on Community Groups/Councils
- 88 • Helen Wheatley serves on Thurston Regional Planning Council (TRPC).
- 89 • She serves on Thurston County Planning Commission as a private citizen.
- 90 • Supervisor Doug Rushton serves as the National Director for the WACD and the
- 91 WACD Executive Committee.
- 92 • Supervisor Iyall serves as the Southwest Area Director for the WACD.
- 93 • Supervisor Johnson represents TCD at the City of Olympia - Farmland Work
- 94 Group.

- 95 C. Board Dashboard and New TCD hosted emails
- 96 • Executive Director Moorehead answered questions raised by Board Members
- 97 regarding the TCD Board Portal and Board Meeting Dashboard Smartsheets.

98 **ACTION ITEM- Executive Director Moorehead and staff will add the Monthly Staff Report icon**
99 **to the TCD Board Portal and Board Meeting Dashboard in Smartsheets.**

- 100 D. June 2022 Work Session Topic List & Meeting Agenda Development

101 **ACTION ITEM- The Board agreed to extend all future Work Sessions by 30 mins. The TCD**
102 **Work Session will start at 5 pm moving forward. Staff will update all announcements and**
103 **language on the TCD website and signage.**

104 **Work Session**

- 105 • Topic List Review
- 106 • Staff Presentation
- 107 • Minutes Review & Revision
- 108 ○ May 24, 2022, Board Work Session & Meeting Minutes
- 109 • Covid-19 Health Update, Sarah Moorehead
- 110 • WADE Conference Update
- 111 • Important Updates & Announcements
- 112 ○ Board of Supervisors
- 113 ○ Executive Director

114 **Board Meeting Agenda**

- 115 • Agenda Review
- 116 • Consent Agenda
- 117 ○ May 24, 2022, Board Work Session & Meeting Minutes
- 118 ○ June 2022 Financial Report
- 119 • Public Comment
- 120 • Partner Reports (if present)
- 121 ○ Natural Resources Conservation Service
- 122 ○ Washington State Department of Ecology
- 123 ○ Washington State Conservation Commission
- 124 ○ Washington Association of Conservation Districts
- 125 ○ National Association of Conservation Districts
- 126 • Governance
- 127 ○ TCD Policy 1.2.1: Board Supervisor Remote Attendance
- 128 ○ July 2022 Work Session Topic List & Meeting Agenda Development

129 **Important Updates & Announcements**

- 130 • Board of Supervisors Report
- 131 ○ Supervisor DeWreede discussed acquiring new mowing equipment to add to our
- 132 TCD rental programs.

133 **ACTION ITEM- A Topic List Item about new farm equipment opportunities for the TCD Rental**
134 **Program will be added to the June 28, 2022, Work Session Topic List.**

- 135 • Executive Director Report
- 136 ○ A written report was provided by the Executive Director.

137 ***Supervisor Wheatley moved to adjourn. Supervisor Iyall seconded. Motion passed***
138 ***unanimously, (5-0).***

139 **Adjourn 7:25 pm**

140 Respectfully,

DocuSigned by:

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TJ Johnson
TCD Board Chair

141

Certificate Of Completion

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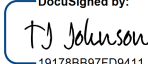
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Signer Events

TJ Johnson
 olyurbanagrarian@gmail.com
 Chair, Board of Supervisors
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