

Thurston Conservation District Consent Agenda Decision Sheet March 22, 2021 Board Meeting



- A. February 22, 2022 Board Meeting and Work Session Minutes
 - a. Proposed action: accept without amendment and approve.
 - b. Action taken:
 - c. Passed Moved for discussion during meeting Tabled to future meeting

- B. March 2022 Financial Report
 - a. Proposed action: accept without amendment and approve.
 - b. Action taken:
 - c. Passed Moved for discussion during meeting Tabled to future meeting

- C. 22-1216 Restoration Creekside Chehalis Confluence Project
 - a. Proposed action: accept without amendment and approve.
 - b. Action taken:
 - c. Passed Moved for discussion during meeting Tabled to future meeting

ADOPTED BY THE BOARD OF THE THURSTON CONSERVATION DISTRICT, WASHINGTON ON MARCH 22, 2022 AND EFFECTIVE IMMEDIATELY

SIGNED:

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 TJ Johnson, Board Chair

DocuSigned by:

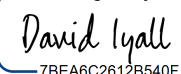
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 Helen Wheatley, Vice-Chair

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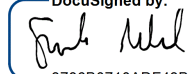
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 Doug Rushton, Board Member

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 David Iyall, Board Auditor

ATTEST:

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 Sarah Moorehead, Executive Director

DocuSigned by:

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 Betsie DeWreede, Board Member

Thurston Conservation District Board of Supervisors

Work Session Minutes

March 22, 2022

Virtual Zoom Meeting

Meeting Time: 5:30 pm –6:20 pm

Originally scheduled: 5:30 pm – 6:15 pm



Present at Meeting:

TJ Johnson, TCD Board Chair

Helen Wheatley, TCD Vice-Chair

Betsie DeWreede, TCD Board Supervisor

David Iyall, TCD Board Supervisor

Doug Rushton, TCD Board Supervisor

Tom Beckwith, Beckwith Consulting

Sarah Moorehead, TCD Executive Director

Leah Kellogg, TCD Staff

Karin Strelloff, TCD Staff

- 1 1. Topic List Review, *All*
- 2 2. Conservation and Education Center Development
- 3 a. Discussion re: Report on Stakeholder Engagement
- 4 b. Prioritization of CEC attributes for property RFP
- 5 3. Staff Presentation: Overview of Community Requests for TCD Service, *Karin Strelloff*
- 6 (*Conservation Program Manager*)
- 7 4. Covid-19 Health Update

8 Respectfully,

DocuSigned by:

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TJ Johnson
TCD Board of Supervisors Chair

9

Thurston Conservation District Board of Supervisors

Regular Board Meeting Minutes

March 22, 2022

Virtual Zoom Meeting

Meeting Time: 6:30 pm – 7:29 pm

Originally scheduled: 6:30 pm – 7:30 pm



Present at Meeting:

TJ Johnson, TCD Board Chair

Ben Cushman, TCD Legal Counsel

Helen Wheatley, TCD Vice-Chair

Sarah Moorehead, TCD Executive Director

Betsie DeWreede, TCD Board Supervisor

Leah Kellogg, TCD Staff

David Iyall, TCD Board Supervisor

Robin Buckingham, Natural Resources

Doug Rushton, TCD Board Supervisor

Conservation Service (NRCS)

Summary of Action Items

- 10 • **ACTION ITEM: A revised version of the TCD Policy 2.5: ADA Reasonable**
- 11 **Accommodation, with line numbers, will be presented to the Board on April 26, 2022,**
- 12 **Work Session, and Board Meeting.**
- 13 • **ACTION ITEM: Due to audio issues, a written version of the Executive Report will be**
- 14 **included with the March 22nd, 2022 Board Meeting Minutes.**

Summary of Motions Passed

- 15 • *Supervisor DeWreede moved to adopt the revised Agenda. Supervisor Wheatley*
- 16 *seconded. Motion passed unanimously, (5-0).*
- 17 • *Supervisor Rushton moved to approve the revised Consent Agenda. Supervisor*
- 18 *DeWreede seconded. Motion passed, unanimously (5-0).*
- 19 • *Supervisor Iyall moved to approve the revised February 22, 2022, Board Work Session*
- 20 *& Meeting Minutes. Supervisor Wheatley seconded. Motion passed, unanimously (5-*
- 21 *0).*
- 22 • *Supervisor Wheatley moved to adjourn. Supervisor Iyall seconded. Motion passed*
- 23 *unanimously, (5-0).*
- 24

Full Version of the Minutes

Welcome & Introductions

25 At 6:30 pm, TCD Board Chair TJ Johnson called the March 22, 2022, Regular Board Meeting to
26 order via the Zoom online forum. TCD Board and Staff were introduced by the Board Chair. For
27 each vote, TCD Board Chair Johnson called out Supervisors by name. He announced the
28 meeting was being video recorded.
29

Agenda Review

- 30 • Three items from the Work Session were added under item 6, Governance.
- 31 ○ 6.B - Review & Revise February 22, 2022 Board Work Session & Meeting Minutes
- 32

- 33 ○ 6. C - TCD Policy 2.5: ADA Reasonable Accommodation
- 34 ○ 6.D - WSCC Board Supervisor Email Transition
- 35 • Board of Supervisors and Executive Director Important Updates & Announcements was
- 36 added as item 8.

37

38 ***Supervisor DeWreede moved to adopt the revised Agenda. Supervisor Wheatley seconded.***
39 ***Motion passed unanimously, (5-0).***

40 **Consent Agenda**

- 41 • March 2022 Financial Report
- 42 • 22-12116 RCO Authorization Creekside Chehalis

43 ***Supervisor Rushton moved to approve the revised Consent Agenda. Supervisor DeWreede***
44 ***seconded. Motion passed, unanimously (5-0).***

45 **Public Comment**

46 No members of the public gave comments.

47 **Partner Reports**

- 48 A. Natural Resources Conservation Service (NRCS), Robin Buckingham
- 49 • Robin Buckingham was present and provided an update.
- 50 • Robin will no longer represent the Thurston County region for NRCS. A new NRCS
- 51 representative position has not been filled; Erin Gutierrez and Frank Curtin are
- 52 interim contacts in Thurston County.
- 53 B. Department of Ecology (DOE), Alena Reynolds
- 54 • Alena Reynolds was not present; no update was provided.
- 55 C. Washington State Conservation Commission (WSCC) Update, Jean Fike
- 56 • Jean Fike was not present. No update was provided.
- 57 D. Washington Association of Conservation Districts (WACD) Update, TCD Supervisor and
- 58 WACD Board Member Rushton
- 59 • A written update was provided in the Board Packet.
- 60 E. National Association of Conservation Districts (NACD) Update, TCD Supervisor and NACD
- 61 Board Member Rushton
- 62 • A written update was provided in the Board Packet.
- 63 • A supplemental update report was provided to the Board and staff via email.

64 **Governance**

- 65 A. Preliminary Report on 2022 TCD Elections
- 66 • The 2022 Board Supervisor Election has concluded; ballots are still being
- 67 collected in the mail until March 25, 2022.

- 68 • Preliminary results will be available on the TCD website on March 25, 2022, while
- 69 the certified Washington State Conservation Commission (WACC) official results
- 70 will be posted in May 2022.

71 B. Minutes Review & Revision

- 72 • February 22, 2022, Board Work Session & Meeting Minutes

73 ***Supervisor Iyall moved to approve the revised February 22, 2022, Board Work Session &***
74 ***Meeting Minutes. Supervisor Wheatley seconded. Motion passed, unanimously (5-0).***

75 C. TCD Policy 2.5: ADA Reasonable Accommodation

- 76 • The revisions clarified: procedural language and updated current state and
- 77 federal guidelines.
- 78 • TCD Legal Counsel Ben Cushman will review the staff disclosure language of the
- 79 policy regarding HIPPA, and he will review the illegal substance language of the
- 80 policy regarding State vs Federal compliance.

81 **ACTION ITEM: A revised version of the TCD Policy 2.5: ADA Reasonable Accommodation, with**
82 **line numbers, will be presented to the Board on April 26, 2022, Work Session and Board**
83 **Meeting.**

84 D. WSCC Board Supervisor Email Transition

- 85 • The WSCC will no longer host Board of Supervisor emails due to changes by the
- 86 carrier, Google.
- 87 • TCD Board Supervisor emails will be hosted by TCD, staff will facilitate this
- 88 change.

89 E. April 26, 2022, Work Session Topic List and Board Meeting Agenda Development.

90 **Work Session**

- 91 • Topic List Review
- 92 • Staff Presentation: TBD
- 93 • Minutes Review & Revision
 - 94 ○ March 22, 2022, Board Work Session & Meeting Minutes
- 95 • Conservation and Education Center Development
- 96 • Policy Updates:
 - 97 ○ 2.5: ADA Reasonable Accommodation
 - 98 ○ 3.1.2: Intern Retention
- 99 • Covid-19 Health Update
- 100 • Important Updates & Announcements
 - 101 ○ Board of Supervisors
 - 102 ○ Executive Director

103 **Board Meeting Agenda**

- 104 • Agenda Review

- 105 • Consent Agenda
- 106 ○ March 22, 2022, Board Work Session & Meeting Minutes
- 107 ○ April 2022 Financial Report
- 108 ○ TCD Policy 2.5: ADA Reasonable Accommodation
- 109 ○ TCD Policy 3.1.2: Intern Retention
- 110 • Public Comment
- 111 • Partner Reports (if present)
- 112 ○ Natural Resources Conservation Service
- 113 ○ Washington State Department of Ecology
- 114 ○ Washington State Conservation Commission
- 115 ○ Washington Association of Conservation Districts
- 116 ○ National Association of Conservation Districts
- 117 • Governance
- 118 ○ WADE Conference – June 13 -15
- 119 ○ NACD Summer Meeting
- 120 ○ May 2022 Work Session Topic List & Meeting Agenda Development
- 121 ○ Adjourn

122 **Executive Session: To discuss potential litigation with legal counsel.**

123 In attendance: TCD Board Members, TCD Legal Counsel Ben Cushman, and Executive Director
124 Moorehead

125 *RCW 42.30.110 (i) To discuss with legal counsel representing the agency matters relating to*
126 *agency enforcement actions, or to discuss with legal counsel representing the agency litigation*
127 *or potential litigation to which the agency, the governing body, or a member acting in an official*
128 *capacity is, or is likely to become, a party when public knowledge regarding the discussion is*
129 *likely to result in an adverse legal or financial consequence to the agency.*

130 Executive Session opened at 7:15 to last no more than 10 minutes and concluded at 7:23 pm.

131 **Executive Session Report Out:**

132 No action was taken.

133 **Important Updates & Announcements**

- 134 A. Board of Supervisors
- 135 B. Executive Director, Sarah Moorehead

136 **ACTION ITEM: Due to audio issues, a written version of the Executive Report will be included**
137 **with the March 22nd, 2022 Board Meeting Minutes.**

138 ***Supervisor Wheatley moved to adjourn. Supervisor Iyall seconded. Motion passed***
139 ***unanimously, (5-0).***

140 **Adjourn 7:29**

141 Respectfully,

A DocuSign signature block featuring a large 'X' on the left, a blue bracket on the right, and the text 'DocuSigned by: TJ Johnson 19178BB97FD9411...' in the center.

TJ Johnson
TCD Board Chair

142

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	A
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	TCDadmin@thurstoncd.com
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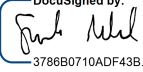
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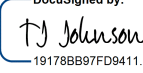
Sarah Moorehead
smoorehead@thurstoncd.com
Executive Director
Thurston Conservation District
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TJ Johnson
olyurbanagrarian@gmail.com
Chair, Board of Supervisors
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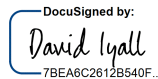
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David Iyall
 davidiyall@conserveva.net
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Doug Rushton
 doug.rushton@conserveva.net
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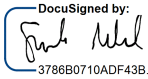
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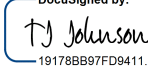
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