

Thurston Conservation District Consent Agenda Decision Sheet December 16, 2021 Board Meeting



- A. November 28, 2021 Board Meeting Minutes
 - a. Proposed action: accept without amendment and approve.
 - b. Action taken:
 - c. Passed Moved for discussion during meeting Tabled to future meeting
- B. November 2021 Financial Report
 - a. Proposed action: accept without amendment and approve.
 - b. Action taken:
 - c. Passed Moved for discussion during meeting Tabled to future meeting
- C. WSCC Addendum: 22-13-FL
 - a. Proposed action: accept without amendment and approve.
 - b. Action taken:
 - c. Passed Moved for discussion during meeting Tabled to future meeting
- D. EcoStudies Western SARE Sub-Agreement
 - a. Proposed action: accept without amendment and approve.
 - b. Action taken:
 - c. Passed Moved for discussion during meeting Tabled to future meeting
- E. NACD Landowner Outreach & TA Grant
 - a. Proposed action: accept without amendment and approve.
 - b. Action taken:
 - c. Passed Moved for discussion during meeting Tabled to future meeting
- F. RCO Scatter Creek S. Tributaries Project Development Agreement
 - a. Proposed action: accept without amendment and approve.
 - b. Action taken:
 - c. Passed Moved for discussion during meeting Tabled to future meeting

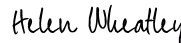
ADOPTED BY THE BOARD OF THE THURSTON CONSERVATION DISTRICT, WASHINGTON ON
DECEMBER 16, 2021 AND EFFECTIVE IMMEDIATELY

SIGNED:

DocuSigned by:

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TJ Johnson, Board Chair

DocuSigned by:

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Helen Wheatley, Vice-Chair

DocuSigned by:
Doug Rushton
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Doug Rushton, Board Member

DocuSigned by:
David Iyall
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David Iyall, Board Auditor

ATTEST:

DocuSigned by:
Sarah Moorehead
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Sarah Moorehead, Executive Director

DocuSigned by:
Betsie DeWreede
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Betsie DeWreede, Board Member

Thurston Conservation District Board of Supervisors

Regular Board Meeting Minutes

December 16, 2021



Virtual GoToMeeting

Meeting Time: 5:30pm – 8:00pm

Originally scheduled: 5:30pm – 7:50pm

Present at Meeting:

TJ Johnson, TCD Chair

Helen Wheatley, TCD Vice-Chair

Betsie DeWreede, TCD Board Supervisor

David Iyall, TCD Board Supervisor

Doug Rushton, TCD Board Supervisor

Ben Cushman, TCD Attorney

Jean Fike, Washington Conservation Commission (WSCC)

Sarah Moorehead, TCD Executive Director

Leah Kellogg, TCD Staff

Chris Stearns, Thurston Public Utilities District

Summary of Action Items

- 1 • **ACTIONS ITEM: Supervisor Johnson will meet with Executive Director Moorehead in**
- 2 **January 2022 to discuss her job performance.**

Summary of Motions Passed

- 4 • ***Supervisor Rushton moved to adopt the revised Agenda. Supervisor DeWreede***
- 5 ***seconded. Motion passed unanimously, (4-0).***
- 6 • ***Supervisor DeWreede moved to approve the Consent Agenda. Supervisor Wheatley***
- 7 ***seconded. Motion passed, (3-0). Supervisor Rushton abstained.***
- 8 • ***Supervisor Iyall moved to approve the 2022 Thurston Conservation District Budget.***
- 9 ***Supervisor DeWreede seconded. Motion passed unanimously, (5-0).***
- 10 • ***Supervisor DeWreede moved to approve the TCD 2022-2024 Collective Bargaining***
- 11 ***Agreement. Supervisor Iyall seconded. Motion passed unanimously, (5-0).***
- 12 • ***Supervisor Iyall moved to adjourn. Supervisor Wheatley seconded. Motion passed***
- 13 ***unanimously, (5-0).***

Full Version of the Minutes

14 Welcome & Introductions

15 At 5:30pm TCD Board Chair TJ Johnson called the December 16, 2021 Regular Board Meeting to
16 order via the online forum, Zoom. TCD Board and Staff were introduced by the Board Chair. For
17 each vote, TCD Chair Johnson called out Supervisors by name. He announced the meeting was
18 being video recorded. Supervisor Iyall joined later in the meeting.

19 Agenda Review

- No changes were requested.

21 ***Supervisor Rushton moved to adopt the revised Agenda. Supervisor DeWreede seconded.***
22 ***Motion passed unanimously, (4-0).***

23 **Consent Agenda**

- November 18, 2021 Board Meeting Minutes
- November 2021 Financial Report
- WSCC Addendum: 22-13-FL
- EcoStudies Western SARE Sub-Agreement
- NACD Landowner Outreach & TA MOA
- RCO Scatter Creek S. Tributaries Project Development Agreement

30 ***Supervisor DeWreede moved to approve the Consent Agenda. Supervisor Wheatley seconded.***
31 ***Motion passed, (3-0). Supervisor Rushton abstained.***

32 **Public Comment**

33 One member of the public gave comment.

34 **Partner Reports**

- A. Natural Resources Conservation Service (NRCS), *Robin Buckingham*
 - Robin Buckingham was not present. A written report was submitted via email.
- B. Department of Ecology (DOE), *Alena Reynolds*
 - Alena Reynolds was not present and the Board requested a written report.
- C. Washington State Conservation Commission (WSCC) Update, *Jean Fike*
 - Jean Fike gave an update.
 - Washington Legislation will be in session January 10-March 10. There is a bill proposed to reform Conservation District's elections. Ms. Fike will inform the Board of WSCC's position on the bill at a later date.
- D. Washington Association of Conservation Districts (WACD) Update, *Supervisor Rushton*
 - A written update was provided in the Board Packet.
 - WACD Legislative week is January 24-28, 2022.
- E. National Association of Conservation Districts (NACD) Update, *Supervisor Rushton*
 - A written update was provided in the Board Packet.
 - The NACD Annual Conference is February 12-16, 2022 in Orlando, Florida.

50 **Supervisor Iyall joined the meeting**

51 **2022 Thurston Conservation District Budget,**

52 ***Supervisor Iyall moved to approve the 2022 Thurston Conservation District Budget.***
53 ***Supervisor DeWreede seconded. Motion passed unanimously, (5-0).***

54 **COVID-19 Update**

- 55 • TCD Staff is following the established Covid-19 protocols and guidelines.
- 56 • Executive Director Moorehead met virtually with other Conservation Districts Managers
- 57 and Executive Directors throughout the State to re-evaluate and discuss Covid-19
- 58 policies, procedures, and best practices.

59 **Governance**

60 A. Draft 2022 Thurston Conservation District Annual Work Plan

- 61 • The draft was presented to the Board.
- 62 • Historically, the Annual Work Plan is adopted in January of each year. Officially, it
- 63 needs to be submitted to the WSCC by May of each year.
- 64 • All TCD workshops are currently being held virtually due to Covid-19. In-person
- 65 outdoor workshops are expected to start in the spring of 2022.
- 66 • The revised 2022 Annual Work Plan will be reviewed at the January 25, 2022
- 67 Work Session, with an emphasis on the work plan item #27, *Improve Accessibility*
- 68 *of CD Information.*

69 B. Conservation and Education Center Update

- 70 • Executive Director Moorehead and Beckwith Consulting are working to finalize
- 71 the stakeholder interview approach and questions.

72 C. WACD Annual Meeting Debrief

73 D. 2022 Board Meeting Schedule

- 74 • The Work Session and Board Meeting will be held consecutively on the fourth
- 75 Tuesday of each month from 5:30pm to 7:30pm.

76 E. January 25, 2022 Work Session Topic List Development

- 77 • Topic List Review
- 78 • Staff Presentation: South Sound FarmLink, *Nora White*
- 79 • Minutes Review & Revision
 - 80 ○ December 16, 2021 Board Meeting Minutes
- 81 • 2022 Annual Work Plan Review
- 82 • 2022 Legislative Discussion
- 83 • Review of TCD Associate Supervisors
- 84 • Covid-19 Health Update
- 85 • Conservation and Education Center Development
- 86 • Important Updates & Announcements
 - 87 ○ Board of Supervisors
 - 88 ○ Executive Director

89 **Other Reports**

90 A. Board of Supervisors Report

- 91 • Supervisor Johnson provided an update on the Olympia Farmland Preservation
- 92 Committee. The December meeting was postponed and moved to Tuesday
- 93 January 4, 2022.
- 94 • The Board discussed the Thurston Regional Planning Council's (TRPC) annual
- 95 report on local watersheds.
- 96 B. Executive Director Report
- 97 • The 2022 Washington State Legislative Session opens in January.

98 **Closed Session: To Discuss Collective Bargaining Negotiations**

99 In attendance: TCD Board Members, Executive Director Moorehead, and TCD Legal Counsel Ben
100 Cushman

101 *RCW 42.30.140(4)(a) Collective bargaining sessions with employee organizations, including*
102 *contract negotiations, grievance meetings, and discussions relating to the interpretation or*
103 *application of a labor agreement; or (b) that portion of a meeting during which the governing*
104 *body is planning or adopting the strategy or position to be taken by the governing body during*
105 *the course of any collective bargaining, professional negotiations, or grievance or mediation*
106 *proceedings, or reviewing the proposals made in the negotiations or proceedings while in*
107 *progress.*

108 Closed Session opened at 6:47pm to last no more than 15 minutes; it concluded at 7:03pm.

109 **Closed Session Report Out**

110 No action was taken.

111 ***Supervisor DeWreede moved to approve the TCD 2022-2024 Collective Bargaining Agreement.***
112 ***Supervisor Iyall seconded. Motion passed unanimously, (5-0).***

113 **Executive Session: To Discuss Performance of the Executive Director**

114 In attendance: TCD Board Members and Executive Director Moorehead. Executive Director
115 Moorehead will attend half the session. She exited the Executive Session at 7:29pm

116 *RCW 42.30.110 (g) To evaluate the qualifications of an applicant for public employment or to*
117 *review the performance of a public employee.*

118 Closed Session opened at 7:05pm to last no more than 45 minutes; it concluded at 7:47pm

119 **Executive Session Report Out**

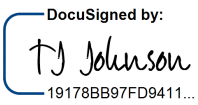
120 No action was taken.

121 **ACTIONS ITEM: Supervisor Johnson will meet with Executive Director Moorehead in January**
122 **2022 to discuss her job performance.**

123 ***Supervisor Iyall moved to adjourn. Supervisor Wheatley seconded. Motion passed***
124 ***unanimously, (5-0).***

Adjourn 7:50pm

Respectfully,

X  DocuSigned by:
TJ Johnson
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TJ Johnson
TCD Board Chair