


# Thurston Conservation District Consent Agenda Decision Sheet November 18, 2021 Board Meeting

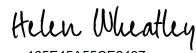



- A. Shore Friendly South Sound- Interlocal Agreement 21-23 Amendment
  - a. Proposed action: accept without amendment and approve.
  - b. Action taken:
  - c.  Passed    Moved for discussion during meeting    Tabled to future meeting
  
- B. WSCC Shellfish Cost Share Contract #17628
  - a. Proposed action: accept without amendment and approve.
  - b. Action taken:
  - c.  Passed    Moved for discussion during meeting    Tabled to future meeting
  
- C. WSCC NRI Cost Share Contract #17977
  - a. Proposed action: accept without amendment and approve.
  - b. Action taken:
  - c.  Passed    Moved for discussion during meeting    Tabled to future meeting

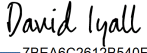
ADOPTED BY THE BOARD OF THE THURSTON CONSERVATION DISTRICT, WASHINGTON ON  
November 18, 2021 AND EFFECTIVE IMMEDIATELY

SIGNED:

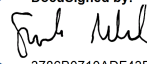
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 TJ Johnson, Board Chair

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 Helen Wheatley, Vice-Chair

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 Doug Rushton, Board Member

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 David Iyall, Board Auditor

ATTEST:

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 Sarah Moorehead, Executive Director

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 Betsie DeWreede, Board Member

## Thurston Conservation District Board of Supervisors

### Regular Board Meeting Minutes

November 18, 2021



Virtual GoToMeeting

Meeting Time: 5:30pm – pm

Originally scheduled: 5:30pm – 7:40pm

#### Present at Meeting:

TJ Johnson, TCD Chair

Helen Wheatley, TCD Vice-Chair

Betsie DeWreede, TCD Board Supervisor

David Iyall, TCD Board Supervisor

Doug Rushton, TCD Board Supervisor

Ben Cushman, TCD Attorney

Sarah Moorehead, TCD Executive Director

Leah Kellogg, TCD Staff

Alena Reynolds, Department of Ecology

### Summary of Action Items

- 1       • **ACTION ITEM:** Executive Director Moorehead, Supervisor Rushton and TCD Attorney
- 2       Cushman will research the *Code of Ethics for Municipal Officers RCW42.23* to ensure
- 3       TCD is in compliance and will report their findings to the Board.
- 4       • **ACTION ITEM:** The Board asked that TCD's Election Lead Nora Carmen-White consider
- 5       potential research strategies to collect TCD voter demographic data. Proposed
- 6       strategies for reaching a more diverse electorate will be presented for review by the
- 7       WSSC, Thurston County Auditor and TCD Legal.
- 8       • **ACTION ITEM:** The 2022 TCD Budget will be added to the Dec 16, 2021 Board Meeting
- 9       Agenda as an Action Item.

### Summary of Motions Passed

- 11       • *Supervisor DeWreede moved to adopt the revised Agenda. Supervisor Wheatley*
- 12       *seconded. Motion passed unanimously, (4-0). Supervisor Iyall was not present.*
- 13       • *Supervisor DeWreede moved to approve the revised Consent Agenda. Supervisor*
- 14       *Wheatley seconded. Motion passed unanimously, (4-0). Supervisor Iyall was not*
- 15       *present.*
- 16       • *Supervisor DeWreede moved to approve the revised October 28, 2021 Board Minutes.*
- 17       *Supervisor Iyall seconded. Motion passed unanimously, (5-0).*
- 18       • *Supervisor Rushton moved to adopt the revised TCD Resolution #2021-07: To Establish*
- 19       *the 2022 TCD Election Date, Time, Location & Method. Supervisor DeWreede*
- 20       *seconded. Motion passed unanimously, (5-0).*
- 21       • *Supervisor Rushton moved to adopt the revised TCD Resolution #2021-08: Budget*
- 22       *Development & Implementation. Supervisor DeWreede seconded. Motion passed*
- 23       *unanimously, (5-0).*

- 24       • ***Supervisor Wheatley moved to adjourn. Supervisor DeWreede seconded. Motion***  
25       ***passed unanimously, (5-0).***

## **Full Version of the Minutes**

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### **Welcome & Introductions**

27 At 5:30pm TCD Board Chair TJ Johnson called the November 18, 2021 Regular Board Meeting to  
28 order via the online forum, *Zoom*. Thurston CD Board and Staff were introduced by the Board  
29 Chair. For each vote, TCD Chair Johnson called out Supervisors by name. He announced the  
30 meeting was being video recorded. Supervisor Iyall joined later in the meeting.

### **Agenda Review**

- 32       • Item 3A, *October 28, 2021 Board Meeting Minutes* was removed from the Consent  
33       Agenda and moved to Item 4.

34 ***Supervisor DeWreede moved to adopt the revised Agenda. Supervisor Wheatley seconded.***  
35 ***Motion passed unanimously, (4-0). Supervisor Iyall was not present.***

### **Consent Agenda**

- 37       • Shore Friendly South Sound - Interlocal Agreement 21-23 Amendment  
38       • WSCC Shellfish Cost Share Contract #17628  
39       • WSCC NRI Cost Share Contract #17977

40 ***Supervisor DeWreede moved to approve the revised Consent Agenda. Supervisor Wheatley***  
41 ***seconded. Motion passed unanimously, (4-0). Supervisor Iyall was not present.***

42 **Supervisor Iyall joined the meeting.**

### **October 28, 2021 Board Meeting Minutes**

- 44       • The 10-28-21 Board Meeting Minutes were live edited.

45 ***Supervisor DeWreede moved to approve the revised October 28, 2021 Board Minutes.***  
46 ***Supervisor Iyall seconded. Motion passed unanimously, (5-0).***

### **Public Comment**

48 No members of the public gave comment.

### **Partner Reports**

- 50       A. Natural Resources Conservation Service (NRCS), *Robin Buckingham*  
51             • Robin Buckingham was not present. Robin submitted a written report.  
52       B. Department of Ecology (DOE), *Alena Reynolds*  
53             • Alena Reynolds provided a monthly update.  
54       C. Washington State Conservation Commission (WSCC) Update, *Jean Fike*  
55             • Jean Fike was not present.

- 56 D. Washington Association of Conservation Districts (WACD) Update, *Supervisor Rushton*  
57
  - A written update was provided in the Board Packet.

58
  - Municipal Research and Services Center (MRSC) met with WACD and provided  
59 guidance on the Open Public Meetings Act and other forms of public disclosure.  
60 Supervisor Rushton reported that the District needs to identify Staff Municipal  
61 Officers and comply with other requirements established in the *Code of Ethics*  
62 *for Municipal Officers RCW42.23*.

63 **ACTION ITEM: Executive Director Moorehead, Supervisor Rushton and TCD Attorney**  
64 **Cushman will research the *Code of Ethics for Municipal Officers RCW42.23* to ensure TCD is in**  
65 **compliance and will report their findings to the Board.**

- 66 E. National Association of Conservation Districts (NACD) Update, *Supervisor Rushton*  
67
  - A written update was provided in the Board Packet.

68 **Staff Presentation:** Justice, Equity, Inclusion and Diversity at TCD, *Executive Director*  
69 *Moorehead*

70 **ACTION ITEM: The Board asked that TCD's Election Lead Nora Carmen-White consider**  
71 **potential research strategies to collect TCD voter demographic data. Proposed strategies for**  
72 **reaching a more diverse electorate will be presented for review by the WSCC, Thurston**  
73 **County Auditor and TCD Legal.**

74 **TCD Resolution #2021-07: To Establish the 2022 TCD Election Date, Time, and Location &**  
75 **Method**

- 76
  - Resolution #2021-07 was live edited.

77 ***Supervisor Rushton moved to adopt the revised TCD Resolution #2021-07: To Establish the***  
78 ***2022 TCD Election Date, Time, Location & Method. Supervisor DeWreede seconded. Motion***  
79 ***passed unanimously, (5-0).***

80 **Supervisor TJ Johnson announced that he will run again for TCD Board Supervisor in the 2022**  
81 **Election.**

82 **2022 Budget Development**

- 83
  - Executive Director Moorehead presented the Proposed Consolidated 2022 Unrestricted  
84 and Restricted Budgets.
    - TCD's Budget has grown from \$680K to more than \$2M in the last two years,  
85 mainly due to the staff's grant writing and project development efforts.  
86

87 **ACTION ITEM: The 2022 TCD Budget will be added to the Dec 16, 2021 Board Meeting**  
88 **Agenda as an Action Item.**

89 **COVID-19 Update**

- 90 • TCD Staff continues to follow established Covid-19 protocols and guidelines.

91 **Governance**

92 A. Conservation and Education Center (CEC) Update

- 93 • Staff is working with Beckwith Consulting to refine CEC Stakeholder Interview
- 94 Questions.

95 B. Supervisor Johnson described his walk-through at Spokane Conservation District's

96 (SCD) newly built facility and grounds with SCD's Executive Director, Vicky Carter.

97 C. Draft TCD Resolution #2021-08: Budget Development & Implementation

- 98 • The Resolution #2021-08: Budget Development & Implementation was live
- 99 edited.

100 ***Supervisor Rushton moved to adopt the revised TCD Resolution #2021-08: Budget***

101 ***Development & Implementation. Supervisor DeWreede seconded. Motion passed***

102 ***unanimously, (5-0).***

103 D. December 16, 2021 Board Meeting Agenda Development

- 104 • Consent Agenda
  - 105 ○ November 18, 2021 Board Meeting Minutes
  - 106 ○ November 2021 Financial Report
  - 107 ○ EcoStudies Western SARE Sub-Agreement
  - 108 ○ EcoStudies WCRRI Sub-award
  - 109 ○ NACD Landowner Outreach & TA Grant
- 110 • Staff Presentation: TBD
- 111 • 2022 TCD Budget
- 112 • COVID-19 Update
- 113 • Governance
  - 114 ○ Conservation and Education Center Update
  - 115 ○ WACD Annual Meeting Debrief
  - 116 ○ 2022 Board Meeting Schedule
  - 117 ○ January 2022 Work Session Topic List Development
- 118 • Closed Session: To Discuss Collective Bargaining Negotiations
- 119 • 2022-2024 TCD Collective Bargaining Agreement
- 120 • Executive Session: To Discuss Performance of the Executive Director

121 **Other Reports**

122 A. Board of Supervisors Report

- 123 • Supervisor Wheatley provided a report on the Thurston Regional Planning
- 124 Council (TRPC) meeting.
- 125 • Supervisor Rushton attended WACD's Annual Conference, which has held
- 126 meetings throughout the month of November.

- 127           • Supervisor Johnson reported on the Food and Farm Symposium he attended in  
128           Spokane, Washington.
- 129        B. Executive Director Report
- 130           • Staff will compile the Draft TCD 2022 Annual Plan that will be discussed by the  
131           Supervisors at the December 16, 2021 Board Meeting.
- 132           • As part of the Records Retention and Management project, staff learned that  
133           TCD was established in 1948 - not in 1947 as previously thought. Staff will  
134           change the District's establishment date in all documents and outreach media.
- 135           • The 2021 TCD Awards Program has concluded. Awardees, from an array of  
136           categories, will receive a plaque and commemorative video to honor their hard  
137           work and dedication to conservation efforts in Thurston County.
- 138           • Executive Director Moorehead will provide a link for Board Members to provide  
139           comment on the Department of Ecology's changes to their policies on agriculture  
140           water rights.

141        **Closed Session: To Discuss Collective Bargaining Negotiations**

142        In attendance: TCD Board Members, Executive Director Moorehead, and TCD Legal Counsel Ben  
143        Cushman

144        *RCW 42.30.140(4)(a) Collective bargaining sessions with employee organizations, including*  
145        *contract negotiations, grievance meetings, and discussions relating to the interpretation or*  
146        *application of a labor agreement; or (b) that portion of a meeting during which the governing*  
147        *body is planning or adopting the strategy or position to be taken by the governing body during*  
148        *the course of any collective bargaining, professional negotiations, or grievance or mediation*  
149        *proceedings, or reviewing the proposals made in the negotiations or proceedings while in*  
150        *progress.*

151        Closed Session opened at 7:15pm to last no more than 15 minutes, and it concluded at 7:26pm.

152        **Closed Session Report Out**

153        No action was taken. Feedback was given to the District negotiating team. The topic will be  
154        revisited at the December 16, 2021 Board Meeting.

155        ***Supervisor Wheatley moved to adjourn. Supervisor DeWreede seconded. Motion passed***  
156        ***unanimously, (5-0).***

**Adjourn 7:27pm**

Respectfully,

DocuSigned by:  
  
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TJ Johnson  
TCD Board Chair