

# Thurston Conservation District Consent Agenda Decision Sheet July 22, 2021 Board Meeting



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- A. June 24, 2021 Board Meeting Minutes
- a. Proposed action: accept without amendment and approve.
  - b. Action taken:
  - c.  Passed    Moved for discussion during meeting    Tabled to future meeting
- B. June 8, 2021 Work Session Minutes
- a. Proposed action: accept without amendment and approve.
  - b. Action taken:
  - c.  Passed    Moved for discussion during meeting    Tabled to future meeting
- C. July 2021 Financial Report
- a. Proposed action: accept without amendment and approve.
  - b. Action taken:
  - c.  Passed    Moved for discussion during meeting    Tabled to future meeting
- D. TCD Resolution #2021-04: WSCC Cost Share Rate
- a. Proposed action: accept without amendment and approve.
  - b. Action taken:
  - c.  Passed    Moved for discussion during meeting    Tabled to future meeting
- E. TCD Resolution #2021-05: Cooperator Labor Rate
- a. Proposed action: accept without amendment and approve.
  - b. Action taken:
  - c.  Passed    Moved for discussion during meeting    Tabled to future meeting
- F. WCSS 2021- Funding Addendums (Implementation, CREP, NRI)
- a. Proposed action: accept without amendment and approve.
  - b. Action taken:
  - c.  Passed    Moved for discussion during meeting    Tabled to future meeting
- G. WSCC 2021-23 Authorized Signers Form
- a. Proposed action: accept without amendment and approve.
  - b. Action taken:
  - c.  Passed    Moved for discussion during meeting    Tabled to future meeting
- H. Thurston County Voluntary Stewardship Program Agreement

b. Action taken:

c.  Passed  Moved for discussion during meeting  Tabled to future meeting

ADOPTED BY THE BOARD OF THE THURSTON CONSERVATION DISTRICT, WASHINGTON ON JULY 22, 2021 AND EFFECTIVE IMMEDIATELY

SIGNED:

DocuSigned by:  
TJ Johnson  
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TJ Johnson, Board Chair

DocuSigned by:  
Helen Wheatley  
165E45A55CE2437...

Helen Wheatley, Vice-Chair

DocuSigned by:  
Doug Rushton  
569F12D3DE284B8...

Doug Rushton, Board Member

DocuSigned by:  
David Iyall  
7BEA6C2612B540F...

David Iyall, Board Auditor

ATTEST:

DocuSigned by:  
Sarah Moorehead  
3786B0710ADF43B...

Sarah Moorehead, Executive Director

DocuSigned by:  
Betsie DeWreede  
5E4DA45D2E0E40F...

Betsie DeWreede, Board Member

# Thurston Conservation District Board of Supervisors

## Regular Board Meeting Minutes

July 22, 2021



Virtual GoToMeeting

Meeting Time: 5:30pm – 6:27pm

Originally scheduled: 5:30pm – 7:25pm

### Present at Meeting:

TJ Johnson, TCD Board Chair

Betsie DeWreede, TCD Vice-Chair

David Iyall, TCD Board Supervisor

Doug Rushton, TCD Board Supervisor

Helen Wheatley, TCD Board Supervisor

Ben Cushman, TCD Attorney

Sarah Moorehead, TCD Executive Director

Leah Kellogg, TCD Staff

Susan Shelton, TCD Staff

Jean Fike, WA State Conservation Commission

Alena Reynolds, Department of Ecology

### Summary of Action Items

- 1     • **ACTION ITEM:** At the August 26, 2021 Board Meeting, the Board will discuss the
- 2     possibility of housing a cluster Climate Auditor position.
- 3     • **ACTION ITEM:** Supervisors DeWreede and Wheatley and ED Moorehead will make up
- 4     the collective bargaining team representing the District. The team will formally
- 5     respond to the request for bargaining and start scheduling the process to negotiate
- 6     the 2022 WFSE Collective Bargaining Agreement.
- 7     • **ACTION ITEM:** Supervisor Johnson will follow up with CAC applicants with a second
- 8     phone call.

### Summary of Motions Passed

- 9     • *Supervisor Wheatley moved to adopt the revised Agenda. Supervisor DeWreede*
- 10    *seconded. Motion passed unanimously, (4-0). Supervisor Iyall was not present.*
- 11    • *Supervisor DeWreede moved to approve the revised Consent Agenda. Supervisor*
- 12    *Wheatley seconded. Motion passed unanimously, (4-0). Supervisor Iyall was not*
- 13    *present.*
- 14    • *Supervisor DeWreede moved to approve the Thurston County Volunteer Stewardship*
- 15    *Program Agreement. Supervisor Rushton seconded. Motion passed unanimously, (4-0).*
- 16    *Supervisor Iyall was not present.*
- 17    • *Supervisor Rushton moved to approve the 2021 TCD Mid-Year Revised Budget.*
- 18    *Supervisor Iyall seconded. Motion passed unanimously, (5-0).*
- 19    • *Supervisor DeWreede moved to approve the CEC Feasibility Study Contract with*
- 20    *Beckwith Consulting Group. Supervisor Rushton seconded. Motion passed*
- 21    *unanimously, (5-0).*

- 22 • ***Supervisor Rushton moved to accept the WFSE formal collective bargaining request***
- 23 ***and establish the collective bargaining team representing the District as Supervisors***
- 24 ***DeWreede and Wheatley and ED Moorehead. Supervisor Wheatley seconded. Motion***
- 25 ***passed unanimously, (5-0).***
- 26 • ***Supervisor Wheatley moved to adjourn. Supervisor DeWreede seconded. Motion***
- 27 ***passed unanimously, (5-0)***

## **Full Version of the Minutes**

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### **Welcome & Introductions**

28 At 5:30pm TCD Board Chair called the July 22, 2021 Regular Board Meeting to order via the  
29 online forum, *GoToMeeting*. Thurston CD Board and Staff were introduced by the Board Chair.  
30 For each vote, Chair Johnson called out Supervisors by name. He announced that the meeting  
31 was being video recorded. TCD Board Supervisor Iyall was not present at the start of the  
32 meeting; he joined the meeting later.  
33

### **Agenda Review**

- 34 • A new Item 8A (*The Union's Request for Collective Bargaining*) was inserted in the
- 35 Agenda.
- 36 • Item 8A (*August 26, 2021 Board Meeting Agenda Development*) was moved to item 8B.
- 37

38 ***Supervisor Wheatley moved to adopt the revised Agenda. Supervisor DeWreede seconded.***  
39 ***Motion passed unanimously, (4-0). Supervisor Iyall was not present.***

### **Consent Agenda**

- 40 • June 24, 2021 Board Meeting Minutes
- 41 • June 8, 2021 Special Meeting Minutes
- 42 • July Financial Report
- 43 • TCD Resolution #2021-04: WSCC Cost Share Rate
- 44 • TCD Resolution #2021-05: Cooperator Labor Rate
- 45 • WSCC 2021- Funding Addendums (Implementation, CREP, NRI)
- 46 • WSCC 2021-23 Authorized Signers Form
- 47

48 ***Supervisor DeWreede moved to approve the revised Consent Agenda. Supervisor Wheatley***  
49 ***seconded. Motion passed unanimously, (4-0). Supervisor Iyall was not present.***

### **Thurston County Voluntary Stewardship Program (VSP) Agreement**

- 50 • The agreement included in the Board Packet had been approved by TCD counsel and
- 51 partner agencies.
- 52 • The Education and Outreach budget of this agreement covers public outreach initiatives,
- 53 program enrollment support, media advertisements to increase enrollment, and
- 54 workshops for the public.
- 55

- 56           • The Technical Assistance budget of this agreement is supplemented with funds from the  
57           District’s Unrestricted Budget through the Stewardship TA program.

58   ***Supervisor DeWreede moved to approve the Thurston County Volunteer Stewardship Program***  
59   ***Agreement. Supervisor Rushton seconded. Motion passed unanimously, (4-0). Supervisor Iyall***  
60   ***was not present.***

61   **Public Comment (Three minutes per person)**

62   No members of the public chose to comment.

63   **Partner Reports**

64    **A. Natural Resources Conservation Service (NRCS) Update, *Robin Buckingham***

- 65           • Robin Buckingham was not present.  
66           • Mr. Buckingham will be giving an NRCS Overview presentation at the September  
67           14, 2021 Board Work Session.

68    **B. Department of Ecology (DOE), *Alena Reynolds***

- 69           • A written report was provided in the Board Meeting Packet.  
70           • DOE will expand its Pollution Identification and Correction (PIC) program and will  
71           work in conjunction with conservation district staff, local health departments,  
72           shellfish protection districts and the WA State Department of Health.

73    **C. Washington State Conservation Commission (WSCC) Update, *Jean Fike***

- 74           • The WSCC is developing its 5 year strategic planning process. The commission  
75           would like districts to provide feedback, via survey, on the strategic plan goals.  
76           The survey is due August 16, 2021.  
77           • The Joint Committee on Elections (WSCC and WACD) has also issued a survey to  
78           receive feedback on the WSCC elections process. This survey is due on August  
79           18, 2021.  
80           • The WSCC would like feedback on the idea of a “cluster” Climate Auditor  
81           position that would be structured like the “cluster” Engineer positions; cluster  
82           Full-Time Equivalent (FTE) positions are shared by multiple districts. The Climate  
83           Auditor would support the districts with work around climate, carbon  
84           sequestration, energy savings, etc. Feedback should directed to Allison Halpern,  
85           DOE’s Scientific Policy Advisor.

86    **ACTION ITEM: At the August 26, 2021 Board Meeting, the Board will discuss the possibility of**  
87    **housing a cluster Climate Auditor position.**

88    **D. Washington Association of Conservation Districts (WACD) Update, *Supervisor Rushton***

- 89           • A written update was provided in the Board Packet.

90    **E. National Association of Conservation Districts (NACD) Update, *Supervisor Rushton***

- 91           • A written update was provided in the Board Packet.

92    **TCD 2021 Mid-Year Revised Budget**

93 Supervisor Iyall joined meeting

- 94       • Staff recommends that the Board approves the TCD 2021 Mid-Year Revised Budget as  
95       presented.

96 ***Supervisor Rushton moved to approve the 2021 TCD Mid-Year Revised Budget. Supervisor***  
97 ***Iyall seconded. Motion passed unanimously, (5-0).***

98 **TCD Conservation and Education Center (CEC)**

99       A. Feasibility Study Contract – Beckwith Consulting Group

- 100           • The CEC Sub-committee met and specified the Feasibility Study scope and budget.  
101           • Sarah discussed the revisions with Beckwith Consulting Group.  
102           • The parties agreed on the revised contract, which has been reviewed by TCD legal  
103           counsel.  
104           • Staff recommends that the Board approves the contract.

105 ***Supervisor DeWreede moved to approve the CEC Feasibility Study Contract with Beckwith***  
106 ***Consulting Group. Supervisor Rushton seconded. Motion passed unanimously, (5-0).***

107 **Governance**

108       A. Respond to the Washington Federation of State Employees (WFSE) Collective Bargaining  
109       Request

- 110           • In July, the Board received a formal written request to begin negotiations with  
111           WFSE on the 2022 Collective Bargaining Agreement.

112 **ACTION ITEM: Supervisors DeWreede and Wheatley and ED Moorehead will make up the**  
113 **collective bargaining team representing the District. The team will formally respond to the**  
114 **request for bargaining and start scheduling the process to negotiate the 2022 WFSE Collective**  
115 **Bargaining Agreement.**

116 ***Supervisor Rushton moved to accept the WFSE formal collective bargaining request and***  
117 ***establish the collective bargaining team representing the District as Supervisors DeWreede***  
118 ***and Wheatley and ED Moorehead. Supervisor Wheatley seconded. Motion passed***  
119 ***unanimously, (5-0).***

120       B. August 26, 2021 Board Meeting Agenda Development

- 121           • August Financial Report  
122           • July 22, 2021 and July13, 2021 Minutes Review & Revision  
123           • Partner Reports  
124           • WACD Resolutions  
125           • Governance  
126           ○ Conservation and Education Center  
127           ○ Climate Auditor Position

128 ○ September 14, 2021 Work Session Topic List Development

129 • Important Updates & Announcements

130 **Other Reports**

131 A. Board of Supervisors Report, *All*

- 132 • Supervisor Wheatley cannot attend the Thurston Regional Planning Council  
133 (TRCP) retreat on July 26, 2021. Supervisor Iyall is attending for another  
134 organization and will attend on TCD’s behalf as well.
- 135 • Supervisor Johnson left messages with Citizens Advisory Committee (CEC)  
136 applicants. None of the applicants have responded to his messages.

137 **ACTION ITEM: Supervisor Johnson will follow up with CAC applicants with a second phone**  
138 **call.**

- 139 • Supervisor Johnson reported that the Olympia Farmland Loss Committee met  
140 with the City of Olympia’s Land Use and Environment Committee. The Land Use  
141 and Environment Committee was very supportive of the Farmland Loss  
142 Committee’s recommendations; specifically they agreed that the City of Olympia  
143 will need to mitigate the loss of farmland if the Spooner Farm parcel is  
144 developed.
- 145 • Supervisor Johnson would like to present the success of the Olympia Farmland  
146 Loss Committee in a workshop at the upcoming WACD 2021 Conference.

147 B. Executive Director Report, *ED Moorehead*

- 148 • Sarah is working with Washington State University Extension to develop  
149 proposals for Thurston County’s \$2.1 million investment in the Thurston  
150 Agricultural Market Reset, which was funded by the federal American Rescue  
151 Plan.

152 ***Supervisor Wheatley moved to adjourn. Supervisor DeWreede seconded. Motion passed***  
153 ***unanimously, (5-0).***

**Adjourn 6:27pm**

Respectfully,

X  DocuSigned by:  
TJ Johnson  
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TJ Johnson  
TCD Board Chair