

Thurston Conservation District Board of Supervisors

Special Board Meeting Minutes

June 8, 2021



Virtual GoToMeeting

Meeting Time: 3:00pm-5:06pm

Originally scheduled: 3:00pm – 5:00pm

Present at Meeting:

TJ Johnson, TCD Board Chair

Betsie DeWreede, TCD Vice-Chair

Doug Rushton, TCD Board Supervisor

Helen Wheatley, TCD Board Supervisor

Ben Cushman, TCD Attorney

Sarah Moorehead, TCD Executive Director

Leah Kellogg, TCD Staff

Susan Shelton, TCD Staff

Kiana Sinner, TCD Staff

Tom Beckwith, Beckwith Consulting Group

Summary of Action Items

- 1 • **ACTION ITEM:** Before the June 24, 2021 Board Meeting, ED Moorehead will meet with
- 2 Beckwith Consulting Group to discuss the plan’s next level of detail and to specify the
- 3 questions that must be addressed by the Board to finalize the scope of the Feasibility Study.
- 4 • **ACTION ITEM:** ED Moorehead will draft instructions for “raising a hand” while using
- 5 GoToMeeting.
- 6 • **ACTION ITEM:** Staff will send the Board the list of outreach platforms they have used to
- 7 advertise the advisory committee. The Supervisors will send staff a list of individuals and
- 8 organizations they have invited to apply for a seat on the advisory committee.
- 9 • **ACTION ITEM:** For July 13, Work Session, ED Moorehead will draft a proposed framework to
- 10 re-establish a TCD Community Awards program.
- 11 • **ACTION ITEM:** ED Moorehead will begin to schedule partner organization presentations for
- 12 upcoming work sessions.

Summary of Motions Passed

- 13 • *Supervisor Rushton moved to approve the amended June 8, 2021 Special Meeting Agenda.*
- 14 *Supervisor Wheatley seconded. Motion passed unanimously, (4-0).*
- 15 • *Supervisor Rushton moved to nominate Supervisor Iyall to serve as the TDC Board Auditor.*
- 16 *Supervisor Wheatley seconded. Motion passed unanimously, (4-0).*
- 17 • *Supervisor Rushton moved to nominate Supervisor Johnson to serve as the TDC Board Chair.*
- 18 *Supervisor DeWreede seconded. Motion passed unanimously, (4-0).*
- 19 • *Supervisor DeWreede moved to nominate Supervisor Wheatley to serve as the TDC Board*
- 20 *Vice-Chair. Supervisor Rushton seconded. Motion passed unanimously, (4-0).*
- 21 • *Supervisor DeWreede moved to adjourn. Supervisor Wheatley seconded. Motion passed*
- 22 *unanimously, (4-0).*
- 23 •

Full Version of the Minutes

24 **Welcome & Introductions**

25 At 3:00pm TCD Board Chair Johnson called the June 8, 2021 Special Board Meeting to order via
26 the online forum, *GoToMeeting*. Thurston CD Board and Staff were introduced by the Board
27 Chair verbally. Chair Johnson will call out Supervisors by name for each vote and he announced
28 that the meeting is video recorded. Supervisor Iyall was not present.

29 **Agenda Review**

- 30 • Move the agenda item 6 (Conservation Education Center) to item 2.
- 31 • Remove agenda item 4 (Zangle Cover Bulkhead Removal Project) from the Agenda to
32 the June 24, 2021 Board Meeting.

33 ***Supervisor Rushton moved to approve the amended June 8, 2021 Special Meeting Agenda.***
34 ***Supervisor Wheatley seconded. Motion passed unanimously, (4-0).***

35 **Conservation and Education Center (CEC)**

36 A. Public Comment

- 37 • No members of the public were present.

38 B. Delivery of Letter of Award

- 39 • The Notice of Intent to Award letter for the CEC Feasibility Study – RFQ#2021-06
40 was presented by Executive Director (ED) Moorehead to Tom Beckwith of
41 Beckwith Consulting Group. This letter initiates the contract negotiations
42 process.

43 C. Discussion and Next Steps

- 44 • Mr. Beckwith presented a description of the tasks, schedule and budget in the
45 Beckwith Consulting Group’s proposal.
- 46 • Mr. Beckwith requests that the Board address a set of questions in order to
47 finalize the scope of the Feasibility Study.

48 **ACTION ITEM: Before the June 24, 2021 Board Meeting, ED Moorehead will meet with**
49 **Beckwith Consulting Group to discuss the plan’s next level of detail and to specify the**
50 **questions that must be addressed by the Board to finalize the scope of the Feasibility Study.**

51 **Staff Presentation:** TCD’s Veteran’s Conservation Corps Crew, Kiana Sinner (Education & Outreach
52 Coordinator)

53 **Minutes Review & Revision**

- 54 • May 27, 2021 Board Meeting Minutes
- 55 • May 13, 2021 Special Meeting Minutes

56 **Annual Board Officer Elections**

57 ***Supervisor Rushton moved to nominate Supervisor Iyall to serve as the TDC Board Auditor.***
58 ***Supervisor Wheatley seconded. Motion passed unanimously, (4-0).***

59 ***Supervisor Rushton moved to nominate Supervisor Johnson to serve as the TDC Board Chair.***
60 ***Supervisor DeWreede seconded. Motion passed unanimously, (4-0).***

61 ***Supervisor DeWreede moved to nominate Supervisor Wheatley to serve as the TDC Board***
62 ***Vice-Chair. Supervisor Rushton seconded. Motion passed unanimously, (4-0).***

63 **ACTION ITEM: ED Moorehead will draft instructions for “raising a hand” while using**
64 **GoToMeeting.**

65 **Covid-19 Health Update**

66 **A. Review draft office re-opening plan.**

- 67 • ED Moorehead presented a draft of her proposed Public Access Plan to safely re-
- 68 open the office to the public and staff.
- 69 • The Board asked for staff and legal counsel to review the plan and provide
- 70 feedback.
- 71 • Once the plan is finalized, the Board will adopt it through a board action, which
- 72 will include public comment.

73 **Citizens Advisory Committee**

- 74 • A couple of people have expressed interest in participating on the committee, but the
- 75 District has not yet received any applications. TCD will continue to advertise the
- 76 opportunity on a variety of platforms. The application deadline is June 30, 2021.

77 **ACTION ITEM: Staff will send the Board the list of outreach platforms they have used to**
78 **advertise the advisory committee. The Supervisors will send staff a list of individuals and**
79 **organizations they have invited to apply for a seat on the advisory committee.**

80 **TCD Community Awards**

- 81 • Historically, the District had hosted an annual event to award good land stewards; staff
- 82 and the Board are interested in re-establishing this program.

83 **ACTION ITEM: For July 13, Work Session, ED Moorehead will draft a proposed framework to**
84 **re-establish a TCD Community Awards program.**

85 **Community Presentations to the Board**

- 86 • The Board would like to schedule, on an ongoing basis, community partner
- 87 presentations at the monthly work sessions.

88 **ACTION ITEM: ED Moorehead will begin to schedule partner organization presentations for**
89 **upcoming work sessions.**

90 **Other Reports**

91 Board of Supervisors Report

- 92 • Supervisor Wheatley reported that the Climate Mitigation Plan’s steering committee
- 93 meeting is scheduled for June 28, 2021 3-5:00PM.
- 94 • She also reported that the Thurston Regional Planning Council’s (TRPC) Buildable Lands
- 95 Report was accepted.
- 96 • Supervisor Rushton reported that the WACD’s Board Meeting will be held on June 21,
- 97 2021 at 6:00PM.
- 98 • Supervisor Johnson reported that the Olympia Farmland Loss Study Project will meet in
- 99 July to finalize their recommendations and priorities for the Land Use and Environment
- 100 Committee.

101 Executive Director Update

- 102 • The Board and staff summer picnic has been scheduled for August 10, 2021. The August
- 103 10, 2021 Work Session is canceled.

104 **June 24, 2021 Board Meeting Agenda Development**

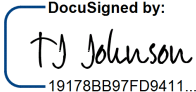
- 105 • Agenda Review
- 106 • Consent Agenda – Action Item
 - 107 ○ May 27, 2021 Board Meeting Minutes
 - 108 ○ May 11, 2021 Work Session Minutes
 - 109 ○ June 2021 Financial Report
 - 110 ○ WSCC Master Contract
 - 111 ○ Zangle Cover Bulkhead Removal Project
- 112 • Partner reports
- 113 • Covid-19 Update
 - 114 ○ Reopening Plan
- 115 • Executive session: Executive Director Performance Evaluation
- 116 • Conservation and Education Center
 - 117 ○ Contract Discussion
 - 118 ○ Identify Stakeholders and Criteria
- 119 • July Work Session Topic List
- 120 • Important Updates: Board & ED

121 Executive Session: Executive Director Performance Evaluation was postponed until the June 23,
122 2021 Board Meeting.

123 ***Supervisor DeWreede moved to adjourn. Supervisor Wheatley seconded. Motion passed***
124 ***unanimously, (4-0).***

Adjourn 5:06pm

Respectively,

X 

TJ Johnson
TCD Board Chair

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