


# Thurston Conservation District Consent Agenda Decision Sheet April, 2021 Board Meeting



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- A. March 2021 Board Meeting Minutes
- a. Proposed action: accept without amendment and approve.
  - b. Action taken:
  - c.  Passed    Moved for discussion during meeting    Tabled to future meeting
- B. March 2021 Work Session Minutes
- a. Proposed action: accept without amendment and approve.
  - b. Action taken:
  - c.  Passed    Moved for discussion during meeting    Tabled to future meeting
- C. April 2021 Financial Report
- a. Proposed action: accept without amendment and approve.
  - b. Action taken:
  - c.  Passed    Moved for discussion during meeting    Tabled to future meeting
- D. Resolution #2021-02 CERB Planning Grant Application Authorization
- a. Proposed action: accept without amendment and approve.
  - b. Action taken:
  - c.  Passed    Moved for discussion during meeting    Tabled to future meeting

ADOPTED BY THE BOARD OF THE THURSTON CONSERVATION DISTRICT, WASHINGTON ON  
March 25, 2021 AND EFFECTIVE IMMEDIATELY

SIGNED:

DocuSigned by:  
  
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TJ Johnson, Board Chair

DocuSigned by:  
  
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Betsie DeWreede, Vice Chair

DocuSigned by:  
*Doug Rushton*  
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Doug Rushton, Board Member

DocuSigned by:  
*David Iyall*  
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David Iyall, Board Auditor

ATTEST:

DocuSigned by:  
*Sarah Moorehead*  
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Sarah Moorehead, Executive Director

DocuSigned by:  
*Helen Wheatley*  
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Helen Wheatley, Board Member

# Thurston Conservation District Board of Supervisors

## Regular Board Meeting Minutes

April 22, 2021



Virtual GoToMeeting

Meeting Time: 5:30- 6:22pm

Originally scheduled: 5:30pm – 6:55pm

### Present at Meeting:

TJ Johnson, TCD Board Chair

Betsie DeWreede, TCD Vice Chair

Doug Rushton, TCD Board Supervisor

Helen Wheatley, TCD Board Supervisor

Ben Cushman, TCD Attorney

Leah Kellogg, TCD Staff

Sarah Moorehead, TCD Executive Director

Jean Fike, WSCC

Robin Buckingham, NRCS

Alena Reynolds, Department of Ecology

### Summary of Action Items

- 1     • **ACTION ITEM: The Board will add an item to discuss the CBA process to the May Board**
- 2     **Meeting Agenda.**
- 3     • **ACTION ITEM: The Board will add an Executive Session to the May Board Meeting to**
- 4     **discuss the Executive Director mid- year performance review. No action will be taken.**
- 5     • **ACTION ITEM: The Board will add an item to consider Board officers for the coming**
- 6     **year to the May Board Meeting Agenda.**

### Summary of Motions Passed

- 7     • *Supervisor Wheatley moved to adopt the revised Agenda. Supervisor DeWreede*
- 8     *seconded. Motion passed unanimously, (4-0).*
- 9     • *Supervisor DeWreede moved to adopt the Consent Agenda. Supervisor Wheatley*
- 10    *seconded. Motion passed unanimously, (4-0).*
- 11    • *Supervisor DeWreede moved to adjourn. Supervisor Wheatley seconded. Motion*
- 12    *passed unanimously, (4-0).*

### Full Version of the Minutes

#### Welcome & Introductions

13    At 5:30pm TCD Board Chair Johnson called the April 22, 2021 Regular Board Meeting to order

14    via the online forum *GoToMeeting*. Thurston CD Board and Staff were introduced by the Board

15    Chair verbally. Chair Johnson will call out Supervisors by name for each vote and he announced

16    that the meeting is video recorded. Supervisor Iyall was not present.

17

#### Agenda Review

18    *Supervisor Wheatley moved to adopt the revised Agenda. Supervisor DeWreede seconded.*

19    *Motion passed unanimously, (4-0).*

20

21 **Consent Agenda**

- 22 • March 2021 Board Meeting Minutes
- 23 • March 2021 Work Session Minutes
- 24 • April 2021 Financial Report
- 25 • Resolution #2021-02 CERB Planning Grant Application Authorization

26 ***Supervisor DeWreede moved to adopt the Consent Agenda. Supervisor Wheatley seconded.***  
27 ***Motion passed unanimously, (4-0).***

28 **Public Comment (Three minutes per person)**

29 No members of the public chose to comment.

30 **Partner Reports**

31 **A. Washington State Conservation Commission (WSCC) Update, *Jean Fike***

- 32 • The WSCC is revising its Natural Resources Investments (NRI) Cost Share
- 33 program; public comment on the revisions closes end of day April 23, 2021.
- 34 • Due to budget cuts, the WSCC cannot offer additional fiscal year-end (June 30,
- 35 2021) operating grants.
- 36 • Through the end of the fiscal year, the WSCC is offering two new trainings for
- 37 Conservation Districts – *Effective Facilitation Techniques* and *Managing Multiple*
- 38 *Priorities, Projects and Deadlines*.

39 **B. Washington Association of Conservation Districts (WACD) Update, *Supervisor Rushton***

- 40 • Written update information was provided in the Board Packet.
- 41 • The WACD Board authorized the allocation of \$10,000 to the Executive Director
- 42 (ED) to begin implementing the 2020 Diversity, Equity and Inclusion (DEI)
- 43 resolution. The existing DEI group will work with the ED to hire a consultant, who
- 44 will help the WACD establish a state-wide DEI committee.

45 **C. National Association of Conservation Districts (NACD) Update, *Supervisor Rushton***

- 46 • Written update information was provided in the Board Packet.

47 **D. Department of Ecology (DOE), *Alena Reynolds***

- 48 • A written report was provided in the Board Packet.
- 49 • Landowners continue to respond to the joint TCD and DOE outreach letter sent
- 50 by DOE. Ms. Reynolds has been referring landowners to TCD’s Conservation
- 51 Manager for them to be added to the wait list for technical assistance.
- 52 • There are three non-point staff vacancies at DOE for Southwest Washington.
- 53 These are high-priority hires; and the goal is to fill the positions within two
- 54 months.

55 **E. Natural Resources Conservation Service (NRCS) Update, *Robin Buckingham***

- 56 • Going forward, Mr. Buckingham will not attend TCD’s board meetings monthly;
- 57 instead he will provide monthly email updates and attend TCD board meetings
- 58 quarterly.

- 59                   • As part of NRCS’s Environmental Quality Incentive Program (EQIP), 11 projects,  
60 for a total of \$400,000, have been pre-approved for Thurston County. One of  
61 these projects will likely partner with TCD’s Frogs on the Farm program and  
62 another project will likely be awarded to a long-time TCD client.  
63

64 **Covid-19 Update, ED Moorehead**

- 65                   • Thurston County remains in Phase 3 of the Safe Start Plan.  
66                   • Staff will continue to work remotely and to follow the established Covid-19 protocols in  
67 the office and the field.

68 **Governance, All**

69       A. Collective Bargaining Agreement (CBA)

- 70                   • Negotiations for the District’s CBA will begin in the summer. The Board will need  
71 to select a bargaining team to represent the employer.

72 **ACTION ITEM: The Board will add an item to discuss the CBA process to the May Board**  
73 **Meeting Agenda.**

74       B. May Work Session Topic List Development

- 75                   • Staff Presentation: Soil Health Program, Adam Peterson  
76                   • Review of April Board Meeting Minutes and April Work Session Minutes  
77                   • Covid-19 Update  
78                   • Conservation and Education Center (CEC)  
79                   • Expanding Long Term Agriculture Designation in Thurston County  
80                   • TCD Policy Update Schedule  
81                   • Important Updates: Board & ED  
82                   • May Board Meeting Agenda

83 **ACTION ITEM: The Board will add an Executive Session to the May Board Meeting to discuss**  
84 **the Executive Director mid- year performance review. No action will be taken.**

85 **Other Reports**

86       A. Board of Supervisors Report, All

- 87                   • Supervisor Rushton completed his interview with the WSCC for one of the TCD  
88 Board Supervisor appointed positions. The WSCC will decide on state-wide Board  
89 Supervisor appointments on May 20, 2021.  
90                   • On May 20, 2021, the WSCC will also certify the 2021 Board of Supervisor’s  
91 elections.

92 **ACTION ITEM: The Board will add an item to consider Board officers for the coming year to**  
93 **the May Board Meeting Agenda.**

- 94 • Supervisor Wheatley volunteered for the Thurston Regional Planning Council  
95 (TRPC) Retreat Sub-Committee. The TRCP will present its Buildable Land Report  
96 at the next Steering Committee Meeting on May 7, 2021.
- 97 • Supervisor Johnson and ED Moorehead will attend the Olympia Farmland Loss  
98 Study Project the first week of May.

99 B. Executive Director Report, *ED Moorehead*

- 100 • TCD staff compiled a list of processes and practices that they have already  
101 implemented, and that they can implement in the future, to easily further the  
102 District's Justice Equity Diversity and Inclusion (JEDI) goals.
- 103 • Water Resource Inventory Area (WRIA) Area 13 Watershed Recreation and  
104 Enhancement Committee met and agreed to use a consensus-based decision  
105 making process for the adoption of its plan. The Committee voted on the plan  
106 and did not reach a consensus; so the plan was not adopted. If a plan is  
107 adopted, it will be submitted to the TCD Board for approval. If a plan is not  
108 adopted by June 30, 2021, the committee may submit the document as  
109 reference for DOE's rule-making process.  
110

111 ***Supervisor DeWreede moved to adjourn. Supervisor Wheatley seconded. Motion passed***  
112 ***unanimously, (4-0).***

**Adjourn 6:22pm**

Respectfully,

DocuSigned by:  
  
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**X**

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TJ Johnson  
TCD Board Chair