

Thurston Conservation District Consent Calendar Decision Sheet March 25, 2021 Board Meeting



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- A. February 25, 2021 Board Meeting Minutes
- a. Proposed action: accept without amendment and approve.
 - b. Action taken:
 - c. Passed Moved for discussion during meeting Tabled to future meeting
- B. February 11, 2021 Work Session Minutes
- a. Proposed action: accept without amendment and approve.
 - b. Action taken:
 - c. Passed Moved for discussion during meeting Tabled to future meeting
- C. March 2021 Financial Report
- a. Proposed action: accept without amendment and approve.
 - b. Action taken:
 - c. Passed Moved for discussion during meeting Tabled to future meeting
- D. TCD Policy 1.6: Citizens Advisory Committee
- a. Proposed action: accept without amendment and approve.
 - b. Action taken:
 - c. Passed Moved for discussion during meeting Tabled to future meeting
- E. WRIA 13 Watershed Restoration and Enhancement Committee Plan
- a. Proposed action: accept without amendment and approve.
 - b. Action taken:
 - c. Passed Moved for discussion during meeting Tabled to future meeting
- F. RCO 21-1089 Scatter Creek S Tributaries Project Development TCD Authorizing Resolution
- a. Proposed action: accept without amendment and approve.
 - b. Action taken:
 - c. Passed Moved for discussion during meeting Tabled to future meeting

ADOPTED BY THE BOARD OF THE THURSTON CONSERVATION DISTRICT, WASHINGTON ON
March 25, 2021 AND EFFECTIVE IMMEDIATELY

SIGNED:

DocuSigned by:
TJ Johnson
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TJ Johnson, Board Chair

DocuSigned by:
Betsie DeWreede
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Betsie DeWreede, Vice Chair

DocuSigned by:
569F12D3DE284B8...

DocuSigned by:
Doug Rushton
569F12D3DE284B8...

Doug Rushton, Board Member

DocuSigned by:
David Iyall
7BEA6C2612B540F...

David Iyall, Board Auditor

DocuSigned by:
Helen Wheatley
165E45A55CE2437...

Helen Wheatley, Board Member

ATTEST:

DocuSigned by:
Sarah Moorehead
3786B0710ADE43B...

Sarah Moorehead, Executive Director

Thurston Conservation District Board of Supervisors

Regular Board Meeting Minutes

March 25th, 2021



Virtual GoToMeeting

Meeting Time: 5:30- 6:25pm

Originally scheduled: 5:30pm – 7:00pm

Present at Meeting:

TJ Johnson, TCD Board Chair

Betsie DeWreede, TCD Vice Chair

Doug Rushton, TCD Board Supervisor

Helen Wheatley, TCD Board Supervisor

Ben Cushman, TCD Attorney

Alena Reynolds, Department of Ecology

Leah Kellogg, TCD Staff

Sarah Moorehead, TCD Executive Director

Summary of Action Items

- 1 • **ACTION ITEM:** Staff will provide additional information on 2021 janitorial expenses to
- 2 Supervisor DeWreede.
- 3 • **ACTION ITEM:** Supervisor DeWreede will work with staff to trouble shoot the new
- 4 Monthly Staff Report in SmartSheet. A SmartSheet tutorial will also be presented at
- 5 the April Work Session.
- 6 • **ACTION ITEM:** The June, July, August, and September Work Sessions will be re-
- 7 scheduled to occur on the second Tuesday of each month.

Summary of Motions Passed

- 9 • **MOTION:** Supervisor DeWreede moved to adopt the revised Agenda. Supervisor
- 10 Rushton seconded. Motion passed unanimously, (4-0).
- 11 • **MOTION:** Supervisor DeWreede moved to adopt the revised Agenda. Supervisor
- 12 DeWreede moved to adopt the Consent Agenda. Supervisor Wheatley seconded.
- 13 Motion passed unanimously, (4-0).
- 14 • **MOTION:** Supervisor DeWreede moved to adopt the March 2021 Financial Report.
- 15 Supervisor Rushton seconded. Motion passed unanimously, (4-0).
- 16 • **MOTION:** Supervisor Wheatley moved to adjourn. Supervisor DeWreede seconded.
- 17 Motion passed unanimously, (4-0).

Full Version of the Minutes

Welcome & Introductions

At 5:30pm TCD Board Chair Johnson called the March 25th, 2021 Regular Board Meeting to order via the online forum *GoToMeeting*. Thurston CD Board and Staff were introduced by the Board Chair verbally. Chair Johnson will call out Supervisors by name for each vote and he announced that the meeting is video recorded. Supervisor Iyall was not present.

Agenda Review

The March Financial Report was removed from the Consent Agenda and moved for discussion immediately after the Consent Agenda and before Public Comment.

27 ***Supervisor DeWreede moved to adopt the revised Agenda. Supervisor Rushton seconded.***
28 ***Motion passed unanimously, (4-0).***

29 **Consent Agenda**

- 30 • February 2021 Board Meeting Minutes
- 31 • February 2021 Work Session Minutes
- 32 • TCD Policy 1.6: Citizens Advisory Committee
- 33 • WRIA 13 Watershed Restoration and Enhancement Committee Plan
- 34 • RCO 21-1089 Scatter Creek S Tributaries Project Development TCD Authorizing
- 35 Resolution

36 ***Supervisor DeWreede moved to adopt the Consent Agenda. Supervisor Wheatley seconded.***
37 ***Motion passed unanimously, (4-0).***

38 **March 2021 Financial Report**

- 39 • Supervisor DeWreede had questions regarding the 2021 year-to-date janitorial service
- 40 and utility expenses compared to 2020.

41 **ACTION ITEM: ED Moorehead will investigate Supervisors DeWreede's questions and get back**
42 **to her.**

43 ***Supervisor DeWreede moved to adopt the March 2021 Financial Report. Supervisor Rushton***
44 ***seconded. Motion passed unanimously, (4-0).***

45 **Public Comment (Three minutes per person)**

46 No members of the public chose to comment.

47 **Partner Reports**

- 48 **A.** Washington State Conservation Commission (WSCC) Update, *Jean Fike*
 - 49 • Jean Fike was not present and will send a written update.
- 50 **B.** Washington Association of Conservation Districts (WACD) Update, *Supervisor Rushton*
 - 51 • Written update information was provided in the Board Packet.
- 52 **C.** National Association of Conservation Districts (NACD) Update, *Supervisor Rushton*
 - 53 • Written update information was provided in the Board Packet.
 - 54 • NACD is preparing for the summer meeting in Chicago, Illinois from July 24-27
 - 55 2021.
 - 56 • NACD will hold its Joint Pacific and Southwest Region meeting in Jackson,
 - 57 Wyoming from August 30-31 2021.
 - 58 • Both meetings will be held in person. Supervisor Rushton will attend both
 - 59 meetings representing WACD.
- 60 **D.** Department of Ecology (DOE), *Alena Reynolds*
 - 61 • A written report was provided.

- 62 • Landowners continue to respond to the joint TCD and DOE outreach letter sent
- 63 by DOE. Ms. Reynolds has been referring landowners to TCD's Conservation
- 64 Manager for them to be added to the wait list for technical assistance.
- 65 • There are several staff vacancies at DOE for positions around the Puget Sound
- 66 region.

67 **E. Natural Resources Conservation Service (NRCS) Update, *Robin Buckingham***

- 68 • Robin Buckingham was not present. He sent a written report.

69

70 **Covid-19 Update, *ED Moorehead***

- 71 • Washington State is now in Phase 3 of the Safe Start Plan.
- 72 • Staff will continue to work remotely and to follow the established Covid-19 protocols in
- 73 the office and the field.
- 74 • Staff may access the office at 50% capacity, if necessary.
- 75 • In-person Board Meetings are still not advised and remote access is still required. In the
- 76 past year, no members of the public have inquired about in-person Board Meetings. The
- 77 Board will continue to assess the possibility of in-person Board Meetings.

78 **Governance, *All***

79 **A. 2021 Election Update**

- 80 • TCD 2021 election ballots were available upon request during the election
- 81 period.
- 82 • All of the ballots have been counted; 506 residents requested ballots and 420
- 83 were returned. This is an increase in participation from the 2020 election by
- 84 10.5%.
- 85 • 402 ballots were casts for Helen Wheatley, who is the projected winner.
- 86 • 17 ballots were disqualified because of late return, no signature, or lack of a
- 87 security envelope.
- 88 • No write-in candidates were offered by the public.
- 89 • TCD's election forms have been completed and sent to the WSCC. The WSCC will
- 90 review and possibly certify the election at their May meeting.

91 **ACTION ITEM: Supervisor DeWreede will work with staff to trouble shoot the new Monthly**
92 **Staff Report in SmartSheet. A SmartSheet tutorial will also be presented at the April Work**
93 **Session.**

94 **B. April Work Session Topic List Development**

- 95 • SmartSheet Monthly Report Tutorial, Sam Nadell
- 96 • Staff Presentation: Soil Health Program, Adam Peterson
- 97 • Strategy for Citizen's Advisory Committee (CAC) Outreach
- 98 • Review of March Board Meeting Minutes and March Work Session Minutes
- 99 • Conservation and Education Center (CEC) / CERB Funding Application

- 100 • Salary Study Update
- 101 • Important Updates: Board & ED
- 102 • April Board Meeting Agenda
- 103 • 2021 Legislative Session Update
- 104

105 **Other Reports**

106 A. Board of Supervisors Report, *All*

- 107 • The BOCC decided to add the Beaver Creek Farm project to the 2021 project
- 108 docket. The BOCC will review if, under state law, it is okay to place a major
- 109 industrial development outside of urban growth areas.
- 110 • WACD and representatives from Natural Resources Conservation Service (NRCS)
- 111 and the WSCC met with the Deputy Under Secretary Gloria Montañó Greene
- 112 from the United States Department of Agriculture (USDA) on March 25 to discuss
- 113 adding more funding for conservation technical assistance to the Conservation
- 114 Reserve Program (CRP), and Conservation Reserve Enhancement Program (CREP)
- 115 and the Sustainable Farms and Fields Program.
- 116 • Supervisor Johnson requested to move the Work Session from the second
- 117 Thursday of the month to the second Tuesday for June, July, August, and
- 118 September; the Board Members ED agreed to this request.

119 **ACTION ITEM: The June, July, August, and September Work Sessions will be held from 3:00PM**
120 **to 5:00PM on the second Tuesday of each month.**

121 B. Executive Director Report, *ED Moorehead*

- 122 • Board Members and guests are invited to visit the Skookumchuck Restoration
- 123 Project site on either Monday, April 12 at 2:00PM or Tuesday, April 13 at
- 124 2:00PM.
- 125 • A collaborative project between TCD, NRCS, US Fish and Wildlife Service,
- 126 Washington State University (WSU) Extension, the Eco Studies Institute and
- 127 Thurston County has been funded. This project will create a conservation grazing
- 128 management plan, which uses grazing and cattle as a strategy for habitat
- 129 enhancement and invasive plant control implemented on prairies.
- 130 • TransAlta is pulling out of the Chehalis basin and is developing its close-out and
- 131 reclamation plans. The reclamation plan will include a habitat enhancement, an
- 132 economic revitalization and a water rights transfer plan. A large portion of those
- 133 rights will go to permanently protect the stream flow and portion of those rights
- 134 might be used to develop a local agriculture water bank, where water can be
- 135 stored and released for agriculture irrigation during the dry season. The District
- 136 is participating in a project to apply for funding for a feasibility study to see if a
- 137 local water market is feasible and what kind of structure the market might take.

138 ***Supervisor Wheatley moved to adjourn. Supervisor DeWreede seconded. Motion passed***
139 ***unanimously, (4-0).***

Adjourn 6:25pm

Respectfully,

X

DocuSigned by:

19178BB97ED9411

TJ Johnson
TCD Board Chair