

**Thurston Conservation District
Consent Calendar Decision Sheet
November 19, 2020 Board Meeting**



A. October 22, 2020 Board Meeting Minutes

- a. Proposed action: accept without amendment and approve.
- b. Action taken:
- c. Passed Moved for discussion during meeting Tabled to future meeting

B. WSCC Shellfish Cost Share #11439

- a. Proposed action: accept without amendment and approve.
- b. Action taken:
- c. Passed Moved for discussion during meeting Tabled to future meeting

ADOPTED BY THE BOARD OF THE THURSTON CONSERVATION DISTRICT,
WASHINGTON ON November 19, 2020 AND EFFECTIVE IMMEDIATELY

SIGNED:

TJ Johnson, Board Chair

Betsie DeWreede, Vice Chair

Doug Rushton, Board Member

David Iyall, Board Auditor

Helen Wheatley, Board Member

ATTEST:

Sarah Moorehead, Executive Director



November 19, 2020
Regular Meeting Minutes – Virtual GoToMeeting
(5:30- 6:53pm)
Originally scheduled: (5:30pm – 6:57pm)

1 Meeting: 5:30pm – 8:00pm

Present at Meeting:

TJ Johnson, TCD Chair	Leah Kellogg, TCD Staff
David Iyall, TCD Board Auditor	Sarah Moorehead, TCD Executive Director
Doug Rushton, TCD Board Supervisor	Jean Fike, WSCC
Helen Wheatley, TCD Board Supervisor	Alena Reynolds, DOE
Ben Cushman, TCD Attorney	

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Summary of Action Items:

- **ACTION ITEM:** Staff will reach out to Washington Conservation Society (WCS) to ensure that TCD’s membership is renewed for potential funding. Dues for WCS membership were allocated in the 2020 TCD budget.
- **ACTION ITEM:** Alena Reynolds will send a draft of the DOE mailer to staff to ensure language regarding TCD’s resources is correct.

Summary of Motions Passed:

- *Supervisor Wheatley moved to adopt the revised Agenda. Supervisor Rushton seconded. Motion passed unanimously, (3-0).*
- *Supervisor Wheatley moved to adopt the Consent Agenda. Supervisor Rushton seconded. Motion passed, (3-0) Supervisor Johnson abstained.*
- *Supervisor Iyall moved to approve the budget modifications of \$4,690.00 from 3.4.13-Board Tablets to 3.4.9 Computer Hardware Purchases. Supervisor Rushton seconded. Motion passed unanimously, (4-0).*
- *Supervisor Iyall moved to adjourn. Supervisor Wheatley seconded. Motion passed unanimously, (4-0).*

Full Version of the Minutes

24 **Welcome & Introductions**

25 5:30pm TCD Board Chair TJ Johnson called the November 19, 2020 Regular Board Meeting to
26 order via an online forum *GoToMeeting*. Thurston CD Board and Staff were introduced by the
27 Board Chair verbally. Supervisor DeWreede was excused and not present. Board Chair TJ
28 Johnson will name out Supervisors on each vote and announced that the meeting is audio
29 recorded. Supervisor Iyall arrived later in the meeting.

30 **Agenda Review - Action Item**

31 An addition of item 7- Budget

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Supervisor Wheatley moved to adopt the revised Agenda. Supervisor Rushton seconded. Motion passed unanimously, (3-0).

Consent Agenda – Action Item

- October 22nd, 2020 Board Meeting Minutes
- WSCC Shellfish Cost Share Contract #11439
-

Supervisor Wheatley moved to adopt the Consent Agenda. Supervisor Rushton seconded.

Supervisor Iyall joined the meeting during this time. The Chair asked to repeat the motion to include Supervisor Iyall on the vote.

Supervisor Wheatley moved to adopt the Consent Agenda. Supervisor Rushton seconded. Motion passed, (3-0) Supervisor Johnson abstained.

Public Comment *Three minutes per person
No members of the public attended via GoToMeeting.

Partner Reports

A. Washington State Conservation Commission (WSCC) Update, Jean Fike, Puget Sound Regional Manager

- WSCC will host a webinar November 21, 2020 for the 2021 election process.

B. Washington Association of Conservation Districts (WACD), Supervisor Doug Rushton

- Supervisor Rushton provided a written update that was included in the Board packet.
- WACD meetings are now online, check the WACD website for the link.

ACTION ITEM: Staff will reach out to Washington Conservation Society (WCS) to ensure that TCD’s membership is renewed for potential funding. Dues for WCS membership were allocated in the 2020 TCD budget.

C. National Association of Conservation Districts (NACD) Update, Supervisor Doug Rushton

- Supervisor Rushton provided a written update that was included in the Board packet.
- NACD is holding an election for Pacific Coast officers in early December.

D. Department of Ecology (DOE), Alena Reynolds

- DOE has developed an education and outreach mailer with Thurston County Health Department to spread information on the causes of bacterial and sediment pollution, referencing TCD as a resource.

74 **ACTION ITEM: Alena Reynolds will send a draft of the DOE mailer to staff to ensure**
75 **language regarding TCD's resources is correct.**

76 **Covid-19 Update, Sarah Moorehead**

- 77 • Governor Inslee reinstated a lockdown, requiring all businesses, organizations, and
- 78 gathering groups to limit occupancy to 25%.
- 79 • TCD's current protocols meet the Governor's guidelines.

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81 **TCD 2020 Budget Modification, Sarah Moorehead**

- 82 • Staff has asked the Board to move the \$4,690.00 allocated to line item 3.4.13-Board
- 83 Tablets to line item 3.4.9 Computer Hardware Purchases.
- 84 • This modification is possible because staff was able to utilize previously purchased tablets.
- 85 • The modification is going to be used to upgrade current computers and purchase new computers
- 86 for new employees.

87
88 *Supervisor Iyall moved to approve the budget modifications of \$4,690.00 from 3.4.13-Board*
89 *Tablets to 3.4.9 Computer Hardware Purchases. Supervisor Rushton seconded. Motion passed*
90 *unanimously, (4-0).*

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92 **Executive Session: To discuss the performance of the Executive Director.**

93 In attendance: TCD Supervisors, Jean Fike, and Sarah Moorehead (for part of the session).

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95 *RCW 42.30.110 (g) To evaluate the qualifications of an applicant for public employment or to*
96 *review the performance of a public employee*

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98 *Executive Session opened at 6:02pm for 30 minutes. At 6:30 the Chair announced an extension*
99 *of 10 minutes. No action taken. Session ended at 6:38pm*

100 *Regular meeting opened at 6:38pm.*

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102 **Executive Session Report Out**

103 No action was taken.

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105 **Executive Session: To review the performance of legal services contract.**

106 In attendance: TCD Supervisors, Jean Fike, and Sarah Moorehead.

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108 *RCW 42.30.110 (d) To review negotiations on the performance of publicly bid contracts when*
109 *public knowledge regarding such consideration would cause a likelihood of increased costs.*

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111 *Executive Session opened at 6:40pm for 10 minutes. No action taken. Session ended at 6:51pm*
112 *Regular meeting opened at 6:51pm.*

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114 **Executive Session Report Out**

115 No action was taken.

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Governance, All

A. 2021 Election Discussion and Update

- No new information was presented.

B. December Work Session Topic List

- TCD Staff presentation
- WACD annual meeting debrief
- November Minutes editing
- Covid 19 update

C. December Board Meeting Agenda

- Consent Agenda
 - Financial report for November
 - November Minutes
 - South Sound Green ILA 2021-2025
- Executive Session: Evaluation of ED performance

Other Reports

A. Board of Supervisors Report, All

- Supervisor Johnson and Executive Director Sarah Moorehead will be attending Thurston County Advisory Committee meeting regarding farmland loss.

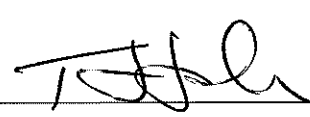
B. Executive Director Report, Sarah Moorehead

- No additional information was provided besides the Executive Director Report in the board meeting packet.

Supervisor Iyall moved to adjourn. Supervisor Wheatley seconded. Motion passed unanimously, (4-0).

Adjourn 6:57pm

Respectfully,

X 

TJ Johnson
TCD Board Chair

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