

Thurston Conservation District Consent Calendar Decision Sheet October, 2020 Board Meeting



A. September 24, 2020 Board Meeting Minutes

- a. Proposed action: accept without amendment and approve.
- b. Action taken:
- c. Passed Moved for discussion during meeting Tabled to future meeting

October 2020 (F)

B. ~~September~~ Financial Report

- a. Proposed action: accept without amendment and approve.
- b. Action taken:
- c. Passed Moved for discussion during meeting Tabled to future meeting

C. TCD Resolution #2020-09: Independence Valley RCO Application Authorization

- a. Proposed action: accept without amendment and approve.
- b. Action taken:
- c. Passed Moved for discussion during meeting Tabled to future meeting

D. RCO Agreement: 20-1905 | Independence Valley ASRP Project Development

- a. Proposed action: accept without amendment and approve.
- b. Action taken:
- c. Passed Moved for discussion during meeting Tabled to future meeting

E. TCD Resolution #2020-10: Riverbend Ranch ASRP RCO Application Authorization

- a. Proposed action: accept without amendment and approve.
- b. Action taken:
- c. Passed Moved for discussion during meeting Tabled to future meeting

F. RCO Agreement: 20-1908 | Riverbend Ranch ASRP Project Development


- a. Proposed action: accept without amendment and approve.
- b. Action taken:
- c. Passed Moved for discussion during meeting Tabled to future meeting

ADOPTED BY THE BOARD OF THE THURSTON CONSERVATION DISTRICT,
WASHINGTON ON October 22, 2020 AND EFFECTIVE IMMEDIATELY

SIGNED:



TJ Johnson, Board Chair



Betsie DeWreede, Vice Chair



Doug Rushton, Board Member

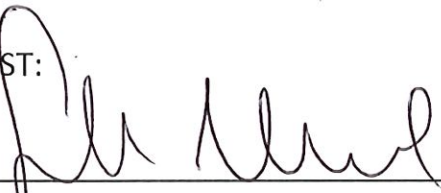


David Iyall, Board Auditor



Helen Wheatley, Board Member

ATTEST:



Sarah Moorehead, Executive Director

Thurston Conservation District Board of Supervisors



October 22th, 2020
Regular Meeting Minutes – Virtual GoToMeeting
(5:30- 6:53pm)
Originally scheduled: (5:30pm – 7:10pm)

1 Meeting: 5:30pm – 8:00pm

Present at Meeting:

Betsie DeWreede, TCD Vice Chair	Leah Kellogg, TCD Staff
David Iyall, TCD Board Auditor	Sarah Moorehead, TCD Executive Director
Doug Rushton, TCD Board Supervisor	Jean Fike, WSCC
Helen Wheatley, TCD Board Supervisor	Alena Reynolds, DOE
Ben Cushman, TCD Attorney	Robin Buckingham, NRCS

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Summary of Action Items:

- **ACTION ITEM:** Staff will redraft the resolutions and agreements to include full titles for organizations and correct minor grammatical errors.

Summary of Motions Passed:

- *Supervisor Wheatley moved to adopt the Agenda. Supervisor Iyall seconded. Motion passed unanimously, (4-0).*
- *Supervisor Iyall moved to adopt the Consent Agenda with an amendment to approve with minor grammatical changes to the resolutions and agreements. Supervisor Wheatley seconded. Motion passed unanimously, (4-0).*
- *Supervisor Iyall moved to approve the TCD 2021 proposed Annual Budget. Supervisor Rushton seconded. Motion passed unanimously, (4-0).*
- *Supervisor Rushton moved to approve the TCD Covid-19 Protocol for Site Visits and Field Work with minor grammatical changes. Supervisor Wheatley seconded. Motion passed unanimously, (4-0).*
- *Supervisor Iyall moved to approve the letter to TRPC on the Climate Mitigation Plan with minor grammatical changes. Supervisor Rushton seconded. Motion passed unanimously, (4-0).*
- *Supervisor Rushton moved to approve the meeting schedule changes including the November 12th Work Session, November 19th Board Meeting, and the December 17th combined Work Session and Board Meetings. Supervisor Iyall seconded. Motion passed unanimously, (4-0).*
- *Supervisor Iyall moved to adjourn. Supervisor Wheatley seconded. Motion passed unanimously, (4-0).*

Full Version of the Minutes

31 **Welcome & Introductions**

32 5:30pm TCD Board Vice Chair Betsie DeWreede called the October 22nd, 2020 Regular Board
33 Meeting to order via an online forum *GoToMeeting*. Thurston CD Board and Staff were

34 introduced by the Board Vice Chair verbally. Supervisor Johnson was excused and not present.
35 Board Vice Chair DeWreede will name out Supervisors on each vote and announced that the
36 meeting is audio recorded.

37 **Agenda Review - Action Item**

38 There were no changes to the agenda.

39

40 *Supervisor Wheatley moved to adopt the Agenda. Supervisor Iyall seconded. Motion passed*
41 *unanimously, (4-0).*

42

43 **Consent Agenda – Action Item**

- 44
- 45 • September 24th, 2020 Board Meeting Minutes
 - 46 • September Financial Report
 - 47 • TCD Resolution #2020-09: Independence Valley RCO Application Authorization
 - 48 • RCO Agreement: 20-1905 | Independence Valley ASRP Project Development
 - 49 • TCD Resolution #2020-10: Riverbend Ranch ASRP RCO Application Authorization
 - 50 • RCO Agreement: 20-1908 | Riverbend Ranch ASRP Project Development

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53 *Supervisor Iyall moved to adopt the Consent Agenda with an amendment to approve with*
54 *minor grammatical changes to the resolutions and agreements. Supervisor Wheatley*
55 *seconded. Motion passed unanimously, (4-0).*

56

57 **ACTION ITEM: Staff will redraft the resolutions and agreements to include full titles for**
58 **organizations and correct minor grammatical errors.**

59

60 **Public Comment** *Three minutes per person

61 No members of the public attended via GoToMeeting.

62

63 **Partner Reports**

64 **A. Washington State Conservation Commission (WSCC) Update, Jean Fike, Puget**
65 **Sound Regional Manager**

- 66 • Thurston Conservation District won the WSCC southwest District of the Year
67 award. Award letter is included here for the record:

68

69 *“The Conservation Commission is pleased to recognize Thurston Conservation District*
70 *as the 2020 Southwest Area Conservation District of the Year.*

71

72 *The District has built an excellent staff and an accomplished board that is well-respected*
73 *by the community. Having secured rates and charges funding, Thurston CD has*
74 *developed a wide range of programs and services to meet the needs of the vibrant and*
75 *diverse communities and landscapes they serve. Their programming ranges from*
traditional farm planning and cost share, technical service provision under the Voluntary

76 *Stewardship Program, and habitat restoration of multiple types, to green storm water*
77 *infrastructure, conservation education, and technical assistance. Their online technical*
78 *assistance has become wildly popular, and they are taking on climate adaptation and*
79 *working land preservation. As the pandemic disrupted traditional markets and food*
80 *systems, they worked with producers to connect them with consumers in new ways. They*
81 *developed and shared rigorous safety protocols so that they could continue to offer their*
82 *poultry processor safely. They work with and support their fellow districts, build and*
83 *strengthen partnerships, and prove themselves to cooperators and constituents every day.*

84
85 *On behalf of the Conservation Commission, I am pleased to recognize your excellent*
86 *work with this 2020 Southwest Area Conservation District of the Year award.*

87
88 *Sincerely,*
89 *Carol Smith*
90 *Executive Director*

- 91
92
 - There will be another conversation about the changes to the WSCC election process

93 on November 21, 2020.

94
 - The WSCC fact sheet and form for support letters are available for individuals to use

95 when advocating for WSCC.

96 **B. Washington Association of Conservation Districts (WACD), Supervisor Doug**
97 *Rushton*

- 98
 - Nothing to add from the submitted material in the Board packet.

99
 - Work continues on the Strategic Plan and the virtual Annual Meeting set to occur

100 the week after Thanksgiving.

101
 - There is a subscription link available for WACD’s newsletter “Five things to

102 Know” on their website.

103 **C. National Association of Conservation Districts (NACD) Update, Supervisor Doug**
104 *Rushton*

- 105
 - NACD Pacific Meeting will be held on November 3, 2020.

106 **D. Department of Ecology (DOE), Alena Reynolds**

- 107
 - There have been no Environmental Report Tracking System - non-point

108 complaints that pertain to our district in the last month.

109
 - Ms. Reynolds has been working with TCD Program Director Karin Strelhoff and

110 Thurston County Health Department to identify, prevent, and correct sources of

111 bacterial pollution.

112
 - DOE is partnering with Thurston County Health Department to create a

113 newsletter pertaining to bacterial pollution.

114 **E. National Resources Conservation Services (NRCS) Update, Robin Buckingham**

- 115
 - The application and sign-up period for grants is open until November 20, 2020 for

116 the county position.

- 117 • Robin Buckingham and Amy Hendershot have been working with TCD Staff to
118 support each other with our respective programs. The goal is to combine our
119 efforts around outreach implementation and to make a bigger collective impact.
120

121 **Draft 2021 TCD Annual Budget, All- Action Item**

- 122 • The updated version was provided with the change the Board requested at the October
123 work session, namely to split funds equally between the Conservation and Education
124 Center and the Reserve Fund .
125

126 *Supervisor Iyall moved to approve the TCD 2021 proposed Annual Budget. Supervisor*
127 *Rushton seconded. Motion passed unanimously, (4-0).*
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130 **Covid-19 Update, Sarah Moorehead**

131 **A. Site Visit Protocol -Action Item**

- 132 • An updated “Protocol for Site Visits and Field Work” document was presented. It will be
133 sent to landowners prior to any in-person interactions with TCD Staff.
134 • The protocol includes: field work projects, outdoor site visits and interactions, indoor
135 meeting procedures, CDC guidelines and how we will respond to symptoms of illness.
136

137 *Supervisor Rushton moved to approve the TCD Covid-19 Protocol for Site Visits and Field*
138 *Work with minor grammatical changes. Supervisor Wheatley seconded. Motion passed*
139 *unanimously, (4-0).*
140

141 **Governance, All**

142 **A. 2021 Election Discussion and Update**

- 143 • Seasonal Thurston County Auditor’s office staff has been contacted regarding
144 contracting with them as TCD temporary election staff.
145 • Tentatively the TCD Supervisor election will be held after the TCD Plant Sale in
146 March.

147 **B. Updates from the SW Area WACD Meeting**

- 148 • The Resolution put forth by Thurston CD to include input from Districts during
149 Washington State Conservation Commission’s regional manager evaluations was
150 approved at the SW Area Meeting and will move on to state meeting.
151 • Staff gave a presentation of Thurston Conservation District’s annual
152 accomplishments.

153 **C. Letter to Thurston Regional Planning Council (TRPC) on Climate Mitigation Plan**

- 154 • The public comment period has closed.
155 • The target audience is the Steering Committee members.
156 • The letter advocates the importance and involvement Conservation Districts can
157 have on climate mitigation, especially in urban areas.
158

159 *Supervisor Iyall moved to approve the letter to TRPC on the Climate Mitigation Plan with*
160 *minor grammatical changes. Supervisor Rushton seconded. Motion passed unanimously, (4-*
161 *0).*
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163 **D. November and December Meeting Schedule-Action Item**

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- November work session will be held on November 12th from 3pm-5pm.
 - November Board meeting will be held on November 19th from 5:30pm-8pm.
 - The work session and Board meeting will be combined and held on December 17th from 3pm-7pm with a break around 5:00.

169 *Supervisor Rushton moved to approve the meeting schedule changes including the November*
170 *12th Work Session, November 19th Board Meeting, and the December 17th combined Work*
171 *Session and Board Meetings. Supervisor Iyall seconded. Motion passed unanimously, (4-0).*
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174 **E. November Work Session Topic List**

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- Topic List Review
 - Staff Presentation
 - October 22, 2020 Board Minutes Review & Revision
 - Covid-19 Health Update
 - 2021 Elections Discussion
 - TCD Policy and Procedure Update
 - Executive Director Annual Evaluation Process
 - Conservation and Education Center Discussion
 - Updates and Announcements
 - Board of Supervisors
 - Executive Director
 - November Board Meeting Agenda Development

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189 **Other Reports**

190 **A. Board of Supervisors Report, All**

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- Staff has shared the WSCC Southwest District of the Year Award letter with the county commissioners. They are excited and offered to share this information on their social media platforms.

194 **B. Executive Director Report, Sarah Moorehead**

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- TCD has hired a new Accounting Assistant, Yan Dong.
 - TCD has closed the hiring window for the new Habitat Specialist Position. The first round of interviews will take place next week with target date for final hire by the first week of November.
 - TCD will be hiring a replacement Resource Technician. The job and hiring timeline will be posted in the upcoming weeks.

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202 *Supervisor Iyall moved to adjourn. Supervisor Wheatley seconded. Motion passed*
203 *unanimously, (4-0).*

204

205 **Adjourn 6:53pm**

206 Respectfully,

X 

TJ Johnson
TCD Board Chair