

Thurston Conservation District Board of Supervisors – Virtual Meeting  
June 9<sup>th</sup>, 2020  
Special Meeting Minutes  
(3pm – 4:57pm)  
Originally scheduled: (3pm- 5:30pm)



1 **Meeting: 3:00pm – 5:30pm**

**Present at Meeting:**

TJ Johnson, TCD Board Chair	Ben Cushman, TCD Attorney
Betsie DeWreede, TCD Vice Chair	Tom Salzer, WACD Director
David Iyall, TCD Board Auditor	Leah Kellogg, TCD Staff
Doug Rushton, TCD Board Supervisor	Sarah Moorehead, TCD Executive Director

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**Summary of Action Items:**

- Move both May Special Meeting Minutes and May Board Meeting Minutes to June 25th Consent Agenda.
- Staff will bring a draft of this policy to the June 25th Board Meeting for the Board to review and edit.
- Staff will draft a summary of the presentation and add it to the June 25th Board Meeting Agenda.
- Staff and Counsel will develop an draft code of conduct for review by the Board.

**Summary of Motions Passed:**

- *Supervisor DeWreede moved to adopt the Revised Agenda. Supervisor Iyall seconded. Motion passed, (4-0).*

**Full Version of the Minutes**

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18 **Welcome & Introductions**

19 3:00pm TCD Board Chair TJ Johnson called the June 9, 2020 Special Board Meeting to order  
20 via an online forum GoToMeeting. Thurston Conservation District Board, Staff, and partners  
21 were introduced by the Board Chair verbally. TCD Board Chair Johnson will name out  
22 Supervisors on each vote.

23 **Agenda Review - Action Item**

- Add the May 14, 2020 Special Meeting to the agenda under Item 3 for Review and Revision.

27 *Supervisor Rushton moved to adopt the Revised Agenda. Supervisor Iyall seconded. Motion*  
28 *passed, (4-0).*

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30 **May 14<sup>th</sup> Special Meeting and May 28<sup>th</sup> Board Meeting 2020 Minutes Review and Revision,**

31 *All -Action Item*

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33 *Supervisor DeWreede moved to add the May 14<sup>th</sup> and May 28<sup>th</sup> Minutes to the June 25th*  
34 *Consent Agenda. Supervisor Rushton Seconded. Motion passed, (4-0).*

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36 **ACTION ITEM: Move both May Special Meeting Minutes and May Board Meeting**  
37 **Minutes to June 25<sup>th</sup> Consent Agenda.**

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39 **Reassess Covid-19 Health Crisis, All**

40 **A. TCD Staff and Operations Update**

- 41 • An adapted version of the WSCC Return to Work Plan was drafted for TCD and sent out
- 42 to Staff.
- 43 • The document breaks down specific guidelines for Staff to adopt.
- 44 • There are highlights from the CDC and OSHA protocols.
- 45 • The plan covers processes for the office/field work and has specific local guidance for
- 46 Thurston County.
- 47 • Staff is continuing the TCD's Telework Protocol until this policy is passed and has been
- 48 put into place.

49 **ACTION ITEM: Staff will bring a draft of this policy to the June 25th Board Meeting for**  
50 **the Board to review and edit.**

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52 **Presentation by Tom Salzer on building the new Education and Conservation Center**

53 WACD Director Tom Salzer gave a presentation regarding his experience constructing an  
54 Education and Conservation Center in Oregon City, OR.

55  
56 **ACTION ITEM: Staff will draft a summary of the presentation and add it to the June 25th**  
57 **Board Meeting Agenda.**

58 **Executive Session,**

59 *RCW 42.30.110 (h) To evaluate the qualifications of a candidate for appointment to elective*  
60 *office.*

61 In attendance: TCD Board Supervisors, Executive Director Sarah Moorehead, and Legal  
62 Counsel Ben Cushman. The web meeting was moved to separate meeting room via GotoMeeting  
63 and will return to the public meeting room when finished.

64 *Started at 4:10pm for 20 minutes and ended a 4:32 pm. No action was taken.*

65 **Executive Session Report out, All - Action Item**

66 TCD May Board Meeting resumed at 4:35pm

- 67 • The Board has chosen to hold interviews of qualified applicants for the vacant Board position on
- 68 June 25<sup>th</sup>.
- 69 • Applicant(s) not selected will be notified via phone call.

70 **ACTION ITEM: Supervisor Johnson will check references of preferred candidates, set up**  
71 **interviews for June 25th, and notify applicants not selected for interview of the Board's**  
72 **decision.**

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74 **Discuss Code of Conduct Policy, Ben Cushman-Action Item**

75 **A policy describing a landowner code of conduct when working with TCD staff was**  
76 **discussed by the Board.**

77 **ACTION ITEM: Staff and Counsel will develop an draft code of conduct for review by the**  
78 **Board.**

79 **June 25<sup>th</sup> Board Meeting Agenda Development**

- 80 • Agenda Review
- 81 • Public Comment
- 82 • May 9th Special Meeting and May 28<sup>th</sup> Board Meeting Minutes and May Financial report
- 83 approval on Consent Calendar.
- 84 • Interview Vacant Board Supervisor Applicants
- 85 • Covid-19 Health Crisis Update
- 86 • Discussion of Tom Salzer presentation
- 87 • July Work Session Topic List
- 88 • Executive Director, Partner (if applicable), and Supervisor Reports

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90 ***Supervisor Iyall moved to adjourn. Supervisor DeWreede seconded. Motion passed, (4-0).***

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92 **Adjourn 4:57pm**

93 **Respectfully,**



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T.J. Johnson  
TCD Board Chair

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