

Thurston Conservation District Consent Agenda Decision Sheet December 12th, 2019



Consent Agenda - Action Item

- A. November 21st, 2019 Board Meeting Minutes
- B. NACD Urban Agriculture Grant
- C. TRPC Associate Membership

A. November 21st, 2019 Board Meeting Minutes

Proposed action: accept without amendment and approve.

Action taken:

Passed Moved for discussion during meeting Tabled to future meeting

B. NACD Urban Agriculture Grant

Proposed action: accept without amendment and approve.

Action taken:

Passed Moved for discussion during meeting Tabled to future meeting

C. TRPC Associate Membership

Proposed action: accept without amendment and approve.

Action taken:

Passed Moved for discussion during meeting Tabled to future meeting

ADOPTED BY THE BOARD OF THE THURSTON CONSERVATION DISTRICT,
WASHINGTON ON December 12th, 2019 AND EFFECTIVE IMMEDIATELY

SIGNED:

TJ Johnson, Board Chair

Betsie DeWreede, Vice Chair

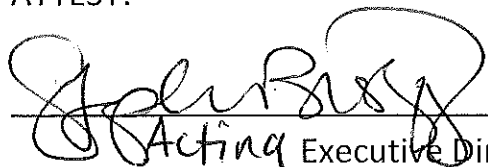
Doug Rushton, Board Member

*Abstain from vote,
Approve and to firm and
content*

David Iyall, Board Auditor


Paul Pickett Board Member

ATTEST:


Acting Executive Director
Stephanie Bishop

Thurston Conservation District Board of Supervisors
November 21st, 2019
Regular Meeting Minutes
(5:30pm – 8:30pm)



Meeting: 5:30pm – 8:30pm

Present at Meeting:

Paul Pickett, TCD Board Chair
Doug Rushton, TCD Board Auditor
TJ Johnson, TCD Board Supervisor
Betsie DeWreede, TCD Board Supervisor
David Iyall, TCD Board Supervisor
Jean Fike, Conservation Commission
Sarah Moorehead, TCD Executive Director

Ben Cushman, TCD Attorney
Leah Kellogg, TCD Staff
Stephanie Bishop, TCD Staff
Susan Shelton, TCD Staff
Gary Kline, Public
James Weatherford, Public
Tony Wilson, Public

Summary of Action Items:

1. Add the proposed legislative bill to the Dec. 12th Agenda to discuss and propose action. Ask Staff to write up a summary of the proposed bills.
2. Supervisor Iyall will draft a summary of the how's and why's of using electronic devices instead of paper.
3. Supervisor Johnson and Community Farm Land Trust (CFLT) Chair Loretta Seppanen will draft a letter to the City of Olympia regarding No Net Farmland Loss concerns and the Zahn/Spooner parcel.
4. -Staff will draft a list of 6 big picture items and public feedback received to help identify direction of the Strategic Plan for the upcoming facilitated session.
-Staff will add Strategic Plan timeline to the December 12th Work Session Topic List.
-Staff will invite Tom Salzer or Alison Halpern to upcoming meeting to brief TCD Board about the proposed legislation regarding conversation district election in January.
5. Supervisor Pickett will show Kitsap CD slides between board meeting and work session on December 12th
6. Supervisors Pickett and DeWreede will be the subcommittee to create a draft policy for the evaluation of the Executive Director position including performance measures.
7. Staff will draft a letter to the Thurston Ag Advisory Committee. A Citizen Advisory Policy discussion will be added to December Work Session.

Summary of Motions Passed:

- *Supervisor Rushton moved to adopt the revised Agenda. Supervisor Iyall seconded. Motion passed unanimously.*
- *Supervisor Rushton moved to adopt the revised Consent Agenda. Supervisor DeWreede seconded. Motion passed unanimously.*
- *Supervisor Rushton moved to approve the October 24th, 2019 Board Meeting Minutes. Supervisor Iyall seconded. Motion passed, Supervisor Johnson abstained.*
- *Supervisor Rushton moved to approve the revised 11-21-19 Budget. Supervisor Johnson seconded. Motion passed unanimously.*
- *Supervisor Rushton moved to adopt Resolution #2019-16 with minor typographical corrections. Supervisor Johnson Seconded. Motion Passed unanimously.*

- 33 • *Supervisor Johnson moved to authorize a joint letter drafted by TCD and CFLT to the City of*
 34 *Olympia expressing concerns about long term farmland loss and the desire to work with the*
 35 *city on and around the Zahn-Spooner Parcel development. Supervisor Rushton seconded.*
 36 *Motioned passed unanimously.*
- 37 • *Supervisor Rushton moved to elect Supervisor Iyall as the TCD Auditor. Supervisor DeWreede*
 38 *seconded. Motion passed. Supervisor Iyall abstained and accepted the position.*
- 39 • *Supervisor Rushton moved to elect Supervisor DeWreede as the TCD Vice Chair. Supervisor*
 40 *Johnson seconded. Motion passed, Supervisor DeWreede abstained and accepted the position.*
- 41 • *Supervisor Rushton moved to elect Supervisor Johnson as the TCD Chair. Supervisor*
 42 *DeWreede seconded. Motion passed, Supervisor Johnson abstained and accepted the position.*
- 43 • *Supervisor Johnson moved to adjourn. Supervisor Iyall seconded. Motion passed*
 44 *unanimously.*

Full Version of the Minutes

Welcome & Introductions

50 5:35pm TCD Board Chair Paul Pickett called the November 21, 2019 TCD Regular Board
 51 Meeting to order. Thurston CD Board, Staff, partners, and public introduced themselves.
 52 Supervisor Pickett announced that the meeting is audio recorded.

Agenda Review - Action Item

- 54 • Add an item between 7. Resolution and 8. Governance regarding Zahn's-Spooner land parcel.

56 *Supervisor Rushton moved to adopt the Revised Agenda. Supervisor Iyall seconded. Motion*
 57 *passed unanimously.*

Consent Agenda – Action Item

- 60 A. October Financial Report
- 61 B. *October 24th, 2019 Board Meeting Minutes (Removed - to be voted on after consent agenda.)*
- 62 C. Shore Friendly South Sound ILA
- 63 D. WSCC Elections Survey Response

65 *Supervisor Rushton moved to adopt the revised Consent Agenda. Supervisor DeWreede*
 66 *seconded. Motion passed unanimously*

68 *Supervisor Rushton moved to approve the October 24th 2019 Board Meeting Minutes.*
 69 *Supervisor Iyall seconded. Motion passed, Supervisor Johnson abstained.*

Public Comment *Three minutes per person

72 Tony Wilson, Public

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Partner Reports

- A. **Natural Resources Conservation Service (NRCS), *Jeff Swotek***
 - Jeff Swotek not present
- B. **Department of Ecology, *Sheila Marcoe***
 - Shelia Marcoe was not present. DOE newsletter was provided by Marcoe and included in the Board packet.
- C. **Washington State Conservation Commission (WSCC), *Jean Fike***
 - Focus is on preparation for election season; training and surveys completed. There will be a meeting in December.
- D. **Washington Association of Conservation Districts (WACD), *Doug Rushton***
 - The WACD received an overview of a preliminary bill that will be introduced in the House and Senate in the 2020 Legislative session. Senator Carlyle and House Representatives Polette and Hudgins will be sponsoring these bills. The bill would change how CD's are run in several ways.
 - The Supervisors want to align themselves with the WACD position regarding these bills.

Action Item: Add the proposed legislative bill to the Dec 12th Agenda to discuss and propose action. Ask Staff to write up a summary of the proposed bills.

- Annual WACD meeting is December 2-4, 2019 in Tacoma. <https://www.wadistricts.org/news-and-events/2019-wacd-annual-conference/>
- E. **National Association of Conservation Districts (NACD), *Doug Rushton***
 - Nothing to report
 - Annual meeting will be in February, 2020 in Las Vegas. <https://www.nacdnet.org/news-and-events/annual-meeting/2020-nacd-annual-meeting-agenda/>

Financial Report

- A. **Thurston CD 2020 Budget, All**
 - There were two requests from Supervisors to revise what was outlined in the Thurston CD 2020 Budget.
 - Add Road Signage cost
 - Add Purchasing tablets for Board

Action Item: Supervisor Iyall will draft a summary of the how's and why's of using electronic devices instead of paper.

Supervisor Rushton moved to approve the revised 11-21-19 TCD 2020 Budget, Supervisor Johnson seconded. Motion passed unanimously.

Resolution #2019-16: Establishing the 2020 Election Date, Time, Location and Method

- Supervisor Rushton stated that the term "seasonal" to describe the outside election staff is irrelevant, but agreed to pass the motion as written.

- Change next to last paragraph to read: “The election supervisor is Nora White” instead of will be Nora White.

Supervisor Rushton moved to adopt Resolution #2019-16 with change noted above. Supervisor Johnson Seconded. Motion Passed unanimously.

Added: Zahn-Spooner Farm Parcel-Action Item

- Supervisor Johnson entertained a motion regarding the Zahn-Spooner land parcel. He met with the Community Farmland Trust Board Chair Loretta Seppanen.
- The two organizations have concerns with the preservation of farmland and want to encourage the City of Olympia to allocate part of the parcel for farming or offset development of the land with another parcel designated for farming.

Supervisor Johnson moved to authorize a joint letter drafted by TCD and CFLT to the City of Olympia expressing concerns about long- and short-term impacts of farmland loss and the desire to work with the city regarding the Zahn Parcel development. Supervisor Rushton seconded. Motioned passed unanimously.

Action Item: Supervisor Johnson and CFLT Chair Loretta Seppanen will draft the letter to the City of Olympia.

Break at 6:35 to resume at 6:45

Governance

A. December Work Session Topic List, All

- Topic list for December 12th Work Session is included in the Board Packet.
- Item added: Create timeline for Strategic Planning Process.
- Discuss the WACD meeting report back.

B. Strategic Planning Process Update, Sarah Moorehead

- Three meetings were held: one each in Lacey, Yelm, and Rochester. Valuable public feedback was collected and documented.
- A survey is available on the TCD website and will be posted until Dec. 15th, 2019
- The Board will discuss results of the meetings and web survey at the January Work Session.

Action Item-

- Staff will draft a list of 6 big picture items and public feedback to help identify direction of the Strategic Plan for the facilitated session.
- Staff will add a Strategic Plan timeline to the December 12th Work Session Topic List.
- Staff will invite Tom Salzer or Alison Halpern to upcoming meeting to brief TCD Board on the election in January.

156 **C. TCD Officer Elections, All – Action Item**

- 157 • Supervisor Pickett is resigning as TCD Board Chair at the end of the meeting and will
158 resume the duties of a TCD Supervisor.

159
160 *Supervisor Rushton moved to elect Supervisor Iyall as the TCD auditor. Supervisor DeWreede*
161 *seconded. Motion passed, Supervisor Iyall abstained and accepted the position.*

162
163 *Supervisor Rushton moved to elect Supervisor DeWreede as the TCD Vice Chair. Supervisor Johnson*
164 *seconded. Motion passed, Supervisor DeWreede abstained and accepted the position.*

165
166 *Supervisor Rushton moved to elect Supervisor Johnson as the TCD Chair. Supervisor DeWreede*
167 *seconded. Motion passed, Supervisor Johnson abstained and accepted the position.*

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170 **Action Item-** Supervisor Pickett will show Kitsap CD slides between board meeting and work
171 session on December 12th.

172
173 **D. Citizens Advisory Policy: Development, All Tabled until after other reports.**

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175 **Executive Session:** *To review the performance of a public employee*

176 *Executive session opened 7:05 for 15 minutes, extended at 7:20 for 5 minutes. Ended at 7:25*

177 In attendance: Supervisors Pickett, DeWreede, Iyall, Johnson, Rushton, TCD Executive Director
178 Sarah Moorehead, and Legal Counsel Ben Cushman. RCW 42.30.110 (g)

179 *To evaluate the qualifications of an applicant for public employment or to review the performance of a public*
180 *employee.*

181
182 ***Regular meeting opened at 7:29 after a short break.***

183 **Closed Session:** *To discuss collective bargaining negotiations*

184 *Closed session announced, opened at 7:30 for 20 minutes, continued at 7:50 for 15 minutes,*
185 *ended at 8:05.*

186 In attendance: Supervisors Pickett, DeWreede, Iyall, Johnson, Rushton, TCD Executive Director
187 Sarah Moorehead, and Legal Counsel Ben Cushman.

188 RCW 42.30.140

189 *This session is closed and excluded from application of the OPMA by: Collective bargaining sessions with employee*
190 *organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or*
191 *application of a labor agreement; or (b) that portion of a meeting during which the governing body is planning or*
192 *adopting the strategy or position to be taken by the governing body during the course of any collective bargaining,*
193 *professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the*
194 *negotiations or proceedings while in progress.*

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196 ***Regular session reopened at 8:09.***

197 **Executive Session Report Out**

198 January Work Session will include a review of the Executive Director position, define
199 expectations, and work on an evaluation process.
200 **Action Item**-A subcommittee comprised of Supervisors Pickett and DeWreede was formed to
201 create a draft policy regarding the ED position and performance evaluation
202

203 **Closed Session Report Out**

204 Nothing to report; collective bargaining negotiations are still underway.
205

206 **Other Reports**

207 **A. Board of Supervisor Reports**

- 208 • Supervisors Rushton and Pickett presented a letter regarding their “Request and claim for
209 reimbursement of legal expenses”. The Board requested that Counsel Jeff Freimund be
210 invited to the December Board meeting to discuss in Executive Session ongoing litigation
211 that may be affected by this request.

212 **B. Executive Director Report**

- 213 • ED gave the Board a written report.
- 214 • A letter of interest in the Associate Supervisor position was received.
- 215 • Thurston Ag Advisory Committee asked for a TCD representative to attend their
216 meetings. Supervisor Johnson will attend when he can until an Associate
217 Supervisor is available.

218 **Action Item**- Staff will draft letter to the Thurston Ag Advisory Committee. A Citizen Advisory
219 Policy discussion will be added to December Work Session Topic List.

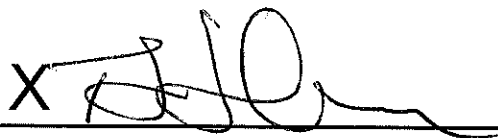
220 **C. Correspondence**

- 221 • None
- 222

223 *Supervisor Johnson moved to adjourn. Supervisor Iyall seconded. Motion passed*
224 *unanimously.*

225
226 **Adjourn 8:05pm**

227
228 Respectfully,



T.J. Johnson
TCD Board Chair