

Thurston Conservation District Consent Agenda Decision Sheet September 26th, 2019



Consent Agenda - Action Item

- A. August Financial Report
 - B. August 22nd, 2019 Board Meeting Minutes
 - C. WSCC Cost Share Contract: Participant ID 17423
 - D. WSCC Cost Share Contract: Participant ID 17436
 - E. WSCC Cost Share Contract: Participant ID 11437
 - F. WSCC Livestock TA Addendum
 - G. VSP MOU
 - H. Sentinel Landscape Grant Agreement
 - I. Reschedule November and December Board Meeting and Work Session Dates
-

A. August Financial Report

Proposed action: accept without amendment and approve.

Action taken:

Passed Moved for discussion during meeting Tabled to future meeting

B. August 22nd, 2019 Board Meeting Minutes

Proposed action: accept without amendment and approve.

Action taken:

Passed Moved for discussion during meeting Tabled to future meeting

C. WSCC Cost Share Contract: Participant ID 17423

Proposed action: accept without amendment and approve.

Action taken:

Passed Moved for discussion during meeting Tabled to future meeting

D. WSCC Cost Share Contract: Participant ID 17436

Proposed action: accept without amendment and approve.

Action taken:

Passed Moved for discussion during meeting Tabled to future meeting

- E. WSCC Cost Share Contract: Participant ID 11437
Proposed action: accept without amendment and approve.
Action taken:
 Passed Moved for discussion during meeting Tabled to future meeting
- F. WSCC Livestock TA Addendum
Proposed action: accept without amendment and approve.
Action taken:
 Passed Moved for discussion during meeting Tabled to future meeting
- G. VSP MOU
Proposed action: accept without amendment and approve.
Action taken:
 Passed Moved for discussion during meeting Tabled to future meeting
- H. Sentinel Landscape Grant Agreement
Proposed action: accept without amendment and approve.
Action taken:
 Passed Moved for discussion during meeting Tabled to future meeting
- I. Reschedule November and December Board Meeting and Work Session Dates
Proposed action: accept without amendment and approve.
Action taken:
 Passed Moved for discussion during meeting Tabled to future meeting

ADOPTED BY THE BOARD OF THE THURSTON CONSERVATION DISTRICT,
WASHINGTON ON SEPTEMBER 26TH, 2019 AND EFFECTIVE IMMEDIATELY.

SIGNED:



Paul Pickett, Board Chair




TJ Johnson, Vice Chair

David Iyall, Board Member

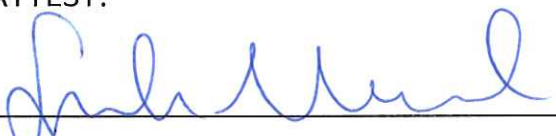


Doug Rushton, Board Auditor



Betsie DeWreede, Board Member

ATTEST:



Sarah Moorehead, Executive Director





Meeting: 5:30pm – 8:00pm

Present at Meeting:

Paul Pickett, TCD Board Chair (arrived late)
Doug Rushton, TCD Board Auditor
TJ Johnson, TCD Board Vice-Chair
Betsie DeWreede, TCD Board Supervisor
Jean Fike, Conservation Commission

Sarah Moorehead, TCD Executive Director
Ben Cushman, TCD Attorney
Leah Kellogg, TCD Staff
Tony Wilson, Public
Shelia Marco, Department of Ecology

Summary of Action Items:

1. The review of the August 2019 Minutes has been moved to Oct. Work Session.
2. VSP MOU will be added to the Oct. Consent Agenda.
3. A Department of Ecology update will be added to the Agenda under the Partners Reports.
4. Supervisors attending the NACD Southwest Meeting will register with ED Moorehead.
5. On the Budget and in an official capacity, the former “Office Relocation Fund” will now be referred to as the “Conservation and Education Center”.
6. ED Moorehead will work with Supervisor Pickett on some talking points for the strategic plan public meetings for discussion at the October work session.
7. Strategic Plan Staff ideas will be made available to the Board for their review.
8. ED Moorehead will provide recommendations on an evaluation process for her position for the October work session.
9. ED Moorehead will draft a hierarchy of Policy needs broken into two categories: issues related to staff that might be affected by collective bargaining and issues related to the Board that is not likely to be affected by bargaining.

Summary of Motions Passed:

1. *Supervisor Rushton moved to adopt the Revised Agenda. Supervisor DeWreede seconded. Motion passed unanimously.*
2. *Supervisor Rushton moved to adopt the revised Consent Agenda. Supervisor DeWreede seconded. Motion passed unanimously.*
3. *Supervisor Rushton moved to table passing the August 2019 Minutes until they can review them at the October Work Session and add to the Consent Agenda for the October Regular Board meeting. Supervisor DeWreede seconded. Motion passed unanimously.*
4. *Supervisor Pickett moved to adopt and send Resolutions to NACD meeting. Supervisor DeWreede seconded. Motion passed unanimously.*
5. *Supervisor Pickett moved to adopt Whatcom Conservation District Policy “identifying on-farm renewable energy development and soil health”. Supervisor DeWreede seconded. Motion passed unanimously.*
6. *Supervisor Pickett moved to work with the WACD to consider a study and adopt Southwest Conservation Election Reform. Supervisor DeWreede seconded. Motion passed unanimously.*
7. *Supervisor Pickett moved to work with the WACD and Long Term Sustainability Funding Committee to adopt the resolutions with new language. Supervisor DeWreede seconded. Motion passed unanimously.*
8. *Supervisor Pickett moved to adopt recommended Midyear Budget as proposed by Staff. Supervisor DeWreede seconded. Motion passed unanimously.*

- 8 9. *Supervisor Rushton moved to approve TCD Policy 1.5 Associate Board Supervisors as amended.*
9 *DeWreede seconded. Motion passed unanimously*
0 10. *Supervisor Rushton moved to adjourn. Supervisor Pickett seconded. Motion passed unanimously.*

Full Version of the Minutes

Welcome & Introductions

5 Supervisor Pickett was late, and Vice Chair Supervisor Johnson called the meeting to order at 5:32 pm.
6 Thurston CD Board, Staff, partners, and public introduced themselves. The meeting was being audio
7 recorded.

Agenda Review - Action Item

- Items in the agenda were reordered and two items tabled.
- A quick election update was added.

3 *Supervisor Rushton moved to adopt the Revised Agenda. Supervisor DeWreede seconded. Motion passed*
4 *unanimously.*

Consent Agenda – Action Item

- A. August Financial Report
- B. August 22nd, 2019 Board Meeting Minutes *remove from Consent Agenda to be*
addressed as separate item after Consent Agenda and before Public Comment
- C. WSCC Cost Share Contract: Participant ID 17423
- D. WSCC Cost Share Contract: Participant ID 17436
- E. WSCC Cost Share Contract: Participant ID 11437
- F. WSCC Livestock TA Addendum
- G. VSP MOU *Tabled*
- H. Sentinel Landscape Grant Agreement *Tabled*
- I. Reschedule November and December Board Meeting and Work Session Dates

7
8 Note: Supervisor Pickett arrived at 5:39 pm and is in attendance. Supervisor Johnson continued to chair
9 the Board Meeting.

1 *Supervisor Rushton moved to adopt the revised Consent Agenda. Supervisor DeWreede seconded. Motion*
2 *passed unanimously*

Reviewing Past Meeting Minutes

6 Minutes for August 22, 2019 have been recently revised and the Board needs time to review before they
7 approve.

9 *Supervisor Rushton moved to table passing the Minutes for August 22, 2019 until they can review them at the*
0 *October Work Session and add to the Consent Agenda for the October Regular Board meeting. Supervisor*
1 *DeWreede seconded. Motion passed unanimously*

Public Comment

4 Tony Wilson, Public

5 Shelia Marco, Department of Ecology

6 Ms. Marco offered to present a monthly DOE update along with our other Partner Reports.

7
8 *Supervisor Pickett moved to include the Department of Ecology in our Partner Report on our Agenda, Supervisor*
9 *Rushton seconds.*

0
1 *Counsel Cushman recommended not making an official Motion, if it ceases to happen another motion would be*
2 *necessary. Supervisor Pickett withdrew the Motion.*

3
4 *The Board expressed a consensus to add the DOE update to the Agenda as a new regular item.*
5

6
7
8 **Partner Reports**

9 **A. Natural Resources Conservation Service (NRCS), Jeff Swotek**

- 0
 - Jeff Swotek was absent - no report.

1 **B. Washington State Conservation Commission (WSCC), Jean Fike**

- 2
 - WSCC would like to coordinate the issue of election reforms. Commission meeting and
 - 3 strategic priority has been established.
 - 4 • WSCC took “no action” on its investigation of Supervisors Rushton and Pickett, which ends
 - 5 their investigation.
 - 6 • Decision package of the Legislative Budget has been decided on.
 - 7 • The WSCC found the CAPP to be all good, and wrote up a letter of compliance for TCD.

8
9 **C. Washington Association of Conservation Districts (WACD), Doug Rushton**

- 0
 - Tom Salzer was offered and accepted the position of Executive Director of WACD starting
 - 1 Jan. 2, 2020.
 - 2 • Dec. 3rd and 4th is the WACD meeting, all Supervisors are encouraged to attend.
 - 3 • It is suggested that WACD adopt a strategic plan and examine when the WACD holds their
 - 4 meetings to coincide with other organizations.

5
6 **D. National Association of Conservation Districts (NACD), Doug Rushton**

- 7
 - Las Vegas meeting coming up

8
9 **E. WACD Resolutions [for these resolutions you should copy the titles from the printed resolutions I**
0 **provided at the meeting].**

- 1
 - Supervisor Pickett has drafted 3 resolutions for consideration at the NACD Southwest
 - 2 Meeting.
 - 3 • Whatcom CD has a resolution about climate change and soil health that is in alliance with
 - 4 TCD’s strategic Plan. Supervisor Pickett would like the Board to adopt Whatcom CD
 - 5 resolution as a TCD’s resolution.
 - 6 • Encouraged NACD to have distinct comprehensive outline of climate change policy so
 - 7 they can lobby the federal government. 3 Main issues: Cover admonition reductions,
 - 8 Carbon sequestration, and adaptation.

9
0 *Supervisor Pickett moved to adopt the resolution titled “NACD Policy Issue Paper on Climate Change” to*
1 *send to the WACD Southwest Region meeting. Supervisor DeWreede seconded. Motion passed unanimously.*
2

3 *Supervisor Pickett moved to adopt the resolution proposed by Whatcom Conservation District “Identifying*
4 *on-farm renewable energy development and soil health” to send to the WACD Southwest Region meeting.*
5 *Supervisor DeWreede seconded. Motion passed unanimously.*

6
7 Supervisor Pickett described two resolutions, one that asked WACD for a study on district elections and
8 alternative elections that will increase voter turnout, transparency, and accountability, and one for a study of
9 sustainable funding with WACD. The two resolutions that concern elections and funding are linked.

0
1 *Supervisor Pickett moved to adopt a resolution to send to the WACD Southwest Region meeting that*
2 *requests WACD to consider a study of Election Reform. Supervisor DeWreede seconded. Motion passed*
3 *unanimously.*

4
5 *Supervisor Pickett moved to adopt a resolution to send to the WACD Southwest Region meeting that the*
6 *WACD and its Long Term Sustainability Funding Committee conduct a study of long-term sustainable*
7 *funding alternatives. Supervisor DeWreede seconded. Motion passed unanimously.*

8 Financial Report

9 **A. Mid-Year Budget Revision Amendment 2019, Sarah Moorehead – Action Item**

- 0
1
 - 2 • Staff described the revisions to the budget needed to address emerging changes to the
3 District’s financial situation.

4 The Board suggested changing the name from “Office Relocation Fund” to “Conservation and Education Center”
5 on the budget.

6
7 *Supervisor Pickett moved to adopt recommended Midyear Budget as proposed by Staff. Supervisor*
8 *DeWreede seconded. Motion passed unanimously.*

9 **B. Rates and Charges Renewal Update, Sarah Moorehead**

- 0
1
 - 2 • Public hearing was on Tuesday September 24, 2019. Only 2 written comments were
3 opposed and the rest supported the District’s request. During the hearing all testimony was
4 in support but one person. ED Moorehead and the Board expressed satisfaction with the
5 hearing.
 - 6 • Next Tuesday October, 1 2019 the County Commissioners will vote on whether they
7 support the Rates and Charges request and what term they support, and set the final vote on
8 the agenda for a future meeting.

9 Governance

0 **A. Union Negotiations Update, Sarah Moorehead**

- 1
 - 2 • Management and Staff are moving forward with process, the first meeting is Oct. 7.
3 Supervisor DeWreede, Supervisor Pickett, and Executive Director Sarah Moorehead will be
4 in attendance as the management bargaining team.

5 **B. Strategic Planning, Sarah Moorehead**

- 6
 - 7 • Staff presented an updated timeline for adopting a new Strategic Plan which was made with
8 the direction of the Board.
 - 9 • Staff presented a list of big idea plans from the existing Strategic Plan.
 - Community Meetings are scheduled.

- Outreach and advertising will be on multiple platforms including: physical flyer distribution, community and local business partner outreach, press release, local media contacts and social media platforms.
- Counsel Cushman recommends Supervisors take notes during community meetings, so there can be a record of where the ideas were collected. This will ensure that the public input is being heard. Outside of Supervisors notes, Staff will take extensive notes as well.
- The Board discussed what information would be provided to the public. There was no agreement, and the discussion will continue at the October work session. ED Moorehead will work with Supervisor Pickett on some talking points.

C. October Work Session Topic List, All

- Approve August 22 minutes.
- Provide structure for evaluating Executive Director Position, including defining clear expectations of the job. The hiring letter was shared with provides initial information on evaluations and expectations. ED Moorehead will provide some recommendations for a process.
- Discuss platforms to share a calendar between Supervisors and Executive Director.

Executive Session: To discuss pending litigation with legal counsel 7:05-7:24pm

Attendance: Supervisors and Counsel Cushman.

RCW 42.30.110

(I) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

Executive Session Report Out Open to the public 7:25pm

No information to share or actions to take.

TCD Policy 1.5: Associate Board Supervisors – Action Item

- The appointment of an Associate Supervisor can take place at any time by the Board. Appointing a supervisor for one year and annual review.
- Renewing supervisors yearly with a notification to incumbents in November and a vote on renewing appointments in December.
- Termination process is with Board discretion with 2 weeks' notice to the affected Associate Supervisor.

Supervisor Rushton moved to approve TCD Policy 1.5 Associate Board Supervisors as amended. Supervisor DeWreede seconded. Motion passed unanimously.

The Board discussed future work for a comprehensive review of policies and prioritizing policies needing revision. A task that would begin this process involves separating the Staff and Board Policies into two packets. This would support the Board request to develop a hierarchy of Policy needs broken into two categories: issues of collective bargaining and issues that are not collective bargaining from Staff. Staff is encouraged to draft a list of Policies that they would like to see addressed.

Other Reports

A. Board of Supervisor Reports

- 7
- 8
- 9
- 0
- 1
- 2
- 3
- 4
- 2020 election update: Staff is working on cost effective options and best processes to implement. We are currently ahead of timeline. A robust update will be presented at the Oct. Work Session.
 - Joining TRPC will be part of the 2020 budget discussion.
 - Workshop at Supervisor Johnson's farm went very well. At a future work session the Board would like hear a presentation on the Climate Change Tool Box Kit that was developed by Staff member and used at the workshop.

5 **B. Executive Director Report, Sarah Moorehead**

- 6
- 7
- 8
- 9
- 0
- Section 7 with USFWS for programmatic incorporation is in talks to incorporate TCD into the program.
 - Nearly tripled the amount of cost share projects, record for the last few years. More projects now than ever.
 - Drought public workshop dates posted.

1

2 **C. Correspondence**

- 3
- 4
- 5
- None

6 **Adjourn 8:05pm**

7

8

9 ***Supervisor Rushton moved to adjourn. Supervisor Pickett seconded. Motion passed unanimously***

0

1 Respectfully,

2

3

X

Paul Pickett
TCD Board Chair

2

3 Partner Reports - E the bracketed sentence needs to be dealt with.