



**Board of Supervisors
Monthly Meeting Minutes
Tuesday, September 26, 2017
2:00pm**

Present at Meeting:

Eric Johnson, TCD Board Chair	Samantha Fleischner, TCD Board Auditor
Richard Mankamy, TCD Board	Doug Rushton, TCD Board
Robin Buckingham, TCD Staff	Michelle Fossum, Enduris
Amy Franks, TCD Staff	Joe Hanna, Public
Amy Hatch-Winecka, TCD Staff	Mara Healy, TCD Staff
Shana Joy, WSCC	Ashley McBee, TCD Staff
Sarah Moorehead, Acting Executive Director	Linda Powell, Public
Chris Stearns, Associate Supervisor	Nicole Warren, TCD Staff
James Weatherford, TCD Staff	

Action Items:

1. Include TCD Relocation on next regular Board meeting agenda
2. Increase Staff Reports to at least 8 minutes each in future
3. Ashley will review August 21st audio recording to determine who voted on WCS membership
4. Staff will followup with Doug to see if he has any notes on who voted on January check register, in Feb 28th Board Meeting

Eric Johnson called the meeting to order at 2:04pm. There was a quorum.

1. Welcome, Introductions, Audio Recording Announcement, and Pledge of Allegiance

- Welcome, Introductions, & Pledge of Allegiance conducted
- Eric announced meeting being recorded

2. Public Comment

- None

3. Agenda Review

- Samantha: Concerned not enough time for Agenda Items #6,7, & 8; Agenda Item #6: Executive Session extended to 30 minutes; Michelle Fossum: Time allotted for Agenda Items #7 & 8 should be enough, dependent on questions/discussion; Eric: Can run long on those agenda items if needed
- Sarah: Seeking clarification on Delegation of Authority & conflict with Policy #1.1; Would be good to cover before Agenda Item #s13-16; Created Agenda Item #12A: Delegation of Authority Discussion
- Doug: TCD Relocation is standing agenda item but not on agenda; Requires Board decision on whether or not to keep as standing agenda item; Suggests removing as standing item, unless current activity to report; Amy F: Contacted municipal advisor to evaluate financial feasibility; Would need time to followup/update info; Sarah: Relevant to include in next meeting b/c developing 2018 budget and Board can identify priority; Board decision to put on next regular meeting agenda

AI – Include TCD Relocation on next regular Board meeting agenda

4. Partner Reports

- A. NRCS, Jeff Swotek

- 50 ▪ Not present; Amy Hendershot joined meeting after Executive Session; Board did not return to
51 Partner Reports
- 52 **B. WSCC, Shana Joy**
- 53 ▪ Thurston CD will host March 2018 WSCC meeting; Not large cost to district; Partial funding
54 coverage through implementation grant; Elections Webinar on Friday; Note to Staff: Kathy was
55 election supervisor, someone else will need to take on to get started on time
- 56 ▪ No updates on Capital Budget; Delayed roll out of CPDS – No new date for release set; Continue
57 to input projects and will roll over to new system; Area Meetings upcoming
- 58 ▪ Sarah: Participated in Elections webinar; Will discuss updates under Agenda Item #9; Preparing
59 email on pertinent updates; Will be on track for 2018 elections
- 60 **C. NACD/WACD, Doug Rushton**
- 61 ▪ Updates provided in Board packet
- 62 ▪ Provided (unofficial) notes from Puget Sound Caucus meeting
- 63 ▪ Hopeful all Supervisors and several Staff will attend Southwest Area Meeting
- 64
- 65 **5. Staff Reports**
- 66 **A. Mara Healy**
- 67 ▪ As part of flood work in Chehalis Basin, working with Scott Lake community on their flooding
68 issues; 600 houses in tight development in rural area; 1500 humans living there; Hydrology and
69 terrain unique and contributes to flooding; Good area to work as sub-basin has not received a lot of
70 Chehalis Basin flood attention or help; Connected with landowners in flood outreach listening
71 sessions; Big issue is Allyn creek culvert; Fish passage barrier; Surveyed last year by WFSW; Big
72 issue that came out in developing relationship with community is creek overtops road; No road
73 passage for about half of community, sometimes for days; No other paved exit in community for
74 residents or emergency response vehicles and water system is on that side; 2008 County started
75 pilot study of groundwater and flooding; Prelim results but nothing to help community;
76 Community created Scott Lake drainage district board; Founded originally to treat invasive aquatic
77 species in lake; Primarily funded for this purpose and started with this priority; Then began taking
78 on flooding issues as well; Volunteer board est. 2005; Landowners doing all the right things; In
79 2013, started designs with a CD engineer but lost traction; Have not been able to fold in another
80 engineer; Everyone on board; Modeling, surveying and developing designs this Fall to increase
81 flow, move sediment, and prevent this level of flooding; In addition to severe flooding events, also
82 long-term and reoccurring flooding that waterfront landowners are having to mitigate
- 83 ▪ Great learning opportunity for Mara and building relationships with County; Meets a need that has
84 not otherwise been met and will create continued outreach opportunities for TCD
- 85 ▪ Richard: Main thing is bigger culverts to move water out? Mara: Yes, culvert clearly undersized
86 for low flow and high flow events; Engineer will survey and model to determine size and structure
87 to best increase outflow
- 88 ▪ Doug: Resources for information and potential funding: North Thurston Groundwater
89 Management Area; Three ditch districts around Scott Lake - DOE will have info; DFW/DNR for
90 culvert; County, FEMA & DOT as potential funding sources; Mara: Have money now for prelim
91 designs and will look into these ideas for funding for implementation
- 92 ▪ Richard: Age of development? 1962 – 80s; Not much new growth
- 93 **B. Nicole Warren**
- 94 ▪ Works a joint position for TCD and WSU extension; Working on characterization project in
95 Deschutes watershed through Extension with Stephen Bramwell; Currently lack data on extent ag
96 is contributing to non-point source (NPS) water quality issues in Deschutes watershed; With
97 finalization of Deschutes TMDL, need to identify and quantify ag impact; Project started in March
98 and still in preliminary phases; Have developed protocol and methodology to review local

99 studies/data with emphasis on fecal coliform, total nitrogen, and total phosphorus b/c can directly
100 correlate to ag activity; Second part is to develop protocol for gathering data; Presenting to VSP
101 soon; Goals: Identify opportunities and priorities for outreach and quantify potential so we can
102 pursue funding; Objective is intersection between identifying what is going on, on the ground and
103 how to best address natural resource management; First phase is to collect data and create protocol
104 in Reichel sub-basin; Will then apply to basins throughout Deschutes watershed; Working with
105 VSP and Deschutes Advisory Group (and other partners in time) to identify overlap and synergy in
106 data collection needs and funding opportunities; Do not have published data yet; Developing
107 summarized reports; Pointed to handout to show methodology, sources of data, and preliminary
108 results; Attached grant deliverables to further explain objectives; Creates opportunities for
109 partnerships as we figure out what data we collect and how we use it; Chris: Can provide Fecal
110 Coliform water data; Nicole: Currently, utilizing DOH data
111 ▪ Richard: Big project; Nicole: Yes, chose Reichel partially b/c it is a small basin to pilot in;
112 Developing protocol and determining how to apply to other/larger sub-basins
113 ▪ Doug: Interested from public funding standpoint – once ag data is collected, ensuring applying
114 funds strategically to the spectrum of actions causing water quality issues; For instance, septic
115 systems and how will their impact be folded in?; Nicole: Really difficult to determine NPS
116 sources; Participating in a project with Thurston County and NPS partnership group on Pollution
117 Identification & Correction (PIC), developing protocol which includes septic and other NPS
118 pollution; Goal of WSU project to bring forth clarity on where and how ag is contributing
119 ▪ Board decision to increase Staff Reports up to at least 8 minutes in future
120

121 **AI – Increase Staff Reports to at least 8 minutes each in future**
122

123 **6. Executive Sessions: To Evaluate a Complaint/Charge & Potential Litigation and Performance**
124 **of a Public Employee**

- 125 ▪ Executive Session commenced at 2:40pm for 30 minutes, with Board Supervisors, Shana Joy, and
126 Michelle Fossum in attendance
- 127 ▪ Board exited Executive Session and returned to public meeting at 3:10pm and announced an
128 additional 15 minutes were needed
- 129 ▪ Board exited Executive Session and returned to public meeting at 3:26pm and announced an
130 additional 15 minutes were needed
- 131 ▪ Board exited Executive Session and returned to public meeting at 3:42pm and announced an
132 additional 15 minutes were needed
- 133 ▪ Board exited Executive Session and returned to public meeting at 3:58pm and announced no
134 decisions were made
135

136 **Amy Hendershot joined meeting from NRCS**
137

138 **7. Conflict of Interest Report, Michelle Fossum**

- 139 ▪ Background: July 25th Board Meeting Joe Hanna raised issue of potential conflict of interest
140 arising from Amy HW being Lead Entity Coordinator and Lance Winecka is Executive Director of
141 South Puget Sound Salmon Enhancement Group, which is one organization, along with others,
142 who submits proposals to the Lead Entity for salmon recovery projects; Findings: Lead Entity
143 solicits proposals from organizations, organizations submit proposals, and they are reviewed by a
144 technical committee to evaluate benefit and project feasibility; Then forwarded to a citizens
145 committee, who ranks proposals; Highest ranked proposals sent to Salmon Recovery Funding
146 Board (SRFB) through the Lead Entity, who then decides what projects are funded and the
147 amounts of funding; SRFB made up of 5 voting members appointed by WA State Governor and

148 confirmed by Senate & five non-voting members; Once funding decisions made, Lead Entity acts
149 as the fiscal agent to “make sure what they have said actually occurs”; Conflict of interest covered
150 in both state law and TCD policies; Under RCW 42.23, municipal officer cannot have a beneficial
151 interest in contract awarded through the officer, but in this case Amy HW is not the person
152 awarding contracts; SRFB decides what contracts are going to be awarded and for how much;
153 With respect to TCD policy, Amy HW does not decide who gets money; Notion of appearance of
154 conflict of interest which is important as well; Important Lead Entity Coordinator does not take
155 any action that influencing or voting in favor of husband’s company’s projects; Worth noting the
156 funding goes to the group, not to her husband directly; Be careful to separate those issues out;
157 Suggests having a separate signatory for those specific contracts
158

159 **8. Report on Investigation, Michelle Fossum**

- 160 ▪ Prior Board meeting, letter read to Board that raised various issues; As result, Board hired
161 investigator who interviewed Staff, Board, and others; Goal was fact finding to determine what
162 kind of things had/had not been occurring; Based on findings of those interviews, Michelle gave
163 legal advice to Board; For example, one thing she recommended the Board look at having general
164 legal counsel present at Board meetings; Thinks work is being done in that regard; Also, to look at
165 developing rules of engagement; In her experience, very time you have new Board members,
166 personality of Board changes and those people need to learn to work together; Board taken steps
167 with one meeting with WSCC, and guesses a couple others are scheduled; Expressed she is
168 hopeful
169

170 **9. Mid-Term Elected Seat Appointments, Eric/Sarah**

171 **A. Applicant & Timeline Review**

- 172 ▪ Candidate application period closed at 5pm yesterday; Received two applications; Board scheduled
173 October 2nd Special Meeting to conduct interviews; Need to delegate someone to conduct reference
174 checks; Richard will conduct reference checks

175 **B. Review of Interview/Reference Check Questions**

- 176 ▪ Board decision to use interview and reference check questions from last year
- 177 ▪ Once Board selects candidate, TCD submits AF2 form to WSCC; WSCC reviews to ensure
178 candidate is eligible
- 179 ▪ Shana: Recommends Board clarify request/process to Richard, as he was not present to participate
180 last year; Richard to ask questions on form and fill in answers as provided; Doug: Would like to
181 receive reference checks in advance; Samantha: Can allot time at beginning of Special Meeting for
182 Board to review together if needed
183

184 **10. Board Meeting Minutes Review, All**

185 *(August 21st & August 29th Action Item Report – Informational Only)*

186 **A. Review of August 21, 2017 Regular Meeting Minutes Review, All**

187 Line Edits:

188 **August 21 Action Item Report** Line 21 - Doug: Not decided by Board; Decision should be made at
189 full Board level; Amy: At request of Eric & Richard created ‘Alternative Budget Revision’ &
190 provided in Board packet; Incorporated Eric & Richard’s feedback; Sarah: Clarified sequence of
191 events; Amy brought sub-committee feedback to full Board at last meeting; Did not receive any
192 Board comments to incorporate or inform making a policy; In check register review meeting, Eric
193 requested alternative projection for budget revision be brought to this meeting, in addition to budget
194 original budget revision; Doug: Samantha & Richard are on sub-committee; Sarah: Direction came
195 out of a meeting to answer Eric & Richard’s questions about check registers; Topic came up and
196 they requested Amy create additional cost projections; Can rephrase Action Item update to state this

197 is another version being brought to the Board and being incorporated into final draft; Joe: Action
198 Item reports not posted on website
199
200 253-259 If Richard had exited meeting, how did Richard
201 vote; Check tape
202
203 **AI – Ashley will review August 21st audio recording to determine who voted on WCS membership**
204
205 **Samantha moved to approve August 21, 2017 meeting minutes, pending verification of voting of**
206 **WCS membership and Richard’s exit time. Discussion: Doug: Process is painful. Vote: All in**
207 **favor. Motion passed.**
208
209 **B. August 29, 2017 Board Meeting Minutes Review, All**
210 Line Edits: Remove Doug from attendance list; Word search his name
211
212 **February Meeting minutes review followup – Samantha: Did not have any notes on Feb 28th**
213 **meeting that pertained to question; Does not have any notes that refer to check register motion; Did**
214 **Board connect with Doug? No, Will do offline**
215
216 **AI – Staff will followup with Doug to see if he has any notes on who voted on January check**
217 **register, in Feb 28th Board Meeting**
218
219 **Samantha moved to approve August 29, 2017 meeting minutes, as amended. Richard seconded. No**
220 **Discussion. Vote: Richard & Samantha in favor. Doug abstained. Motion passed.**
221
222 **C. September 5, 2017 Special Meeting Minutes Review, All**
223 Line Edits:
224
225 **Doug moved to approve September 5, 2017 Special Meeting minutes. Samantha seconded. No**
226 **Discussion. Vote: All in favor. Motion passed.**
227
228 **11. Financial Reports, Amy Franks**
229 **A. Monthly Financial Report**
230 **▪ Bank Statements/Reconciliations: No Board questions; Doug: Anything stand out? Amy: No; Amy**
231 **reviewed financial statements in lieu of a written report; Eric: What are ‘Other’ expenses?**
232 **Anything other than supplies; Includes mileage; Grants that don’t allow overhead; Anything other**
233 **than supplies or salaries**
234 **B. CREP Funding Addendum**
235 **▪ Received funding for maintenance and staff time for currently active 4 projects**
236
237 **Doug moved to authorize Chair to sign CREP addendum for \$9,955.00. Samantha seconded.**
238 **Discussion: Richard: Is all the money coming from the commission? Amy: Yes. Vote: All in favor.**
239 **Motion passed.**
240
241 **C. July Check Register**
242 Questions:
243 **▪ None**
244

245 **Doug moved to approve the July 2017 check register for checks #s 19269-19309 totaling**
246 **\$107,412.53; Voided check #19294 for \$585.60. Richard seconded. No discussion Vote: All in**
247 **favor. Motion passed.**

248
249 **D. August Check Register**

250 Questions:
251 ▪ None

252
253 **Doug moved to approve the August 2017 check register for checks #s19311-19329 totaling**
254 **\$73,882.87; No voided checks. Richard seconded. No Discussion. Vote: All in favor. Motion**
255 **passed.**

256
257 **E. September Check Register**

258 Questions:
259 ▪ None

260
261 **Doug moved to approve the September 2017 check register for checks #s19351-19375 totaling**
262 **\$90,314.34; No voided checks. Richard seconded. No Discussion. Vote: All in favor. Motion**
263 **passed.**

264
265 **F. Mid-Year Budget Update**

- 266 ▪ Amy presented mid-year budget update; Includes 'Alternative Budget' which incorporates
267 additional funds for Board travel expenses
- 268 ▪ Budget Update: Lack of capital budget (CB) has large impact; Includes FCS consultant fees
269 incorporated after Board decision to pursue rates & charges (not in 2017 budget); Also events such
270 as Kathy's leave - other Staff working on her tasks moves some costs from grants and onto
271 assessment funding; Doug: Do we have a plan for not getting a CB?; Amy: Not planning for it for
272 rest of 2017
- 273 ▪ Eric: #11; Going to use WSCC for new manure spreader?; No longer realistic b/t now and end of
274 December
- 275 ▪ Board Travel – 'Alternative Budget': Revised with addition of a Board Travel budget; Funding
276 dependent on - No manure spreader; No funds going into cash reserves or other financing uses
277 (line 99) – money set aside for easements, re-branding; These funds are not depleted but can't
278 spend on it for next three months
- 279 ▪ Budget update: Positive \$1,974 due to income from smaller grants; Adjustments would come from
280 Assessment; Negative budget could be controlled with cash flow control
- 281 ▪ Budget for Board Travel includes backlog of reimbursements that were submitted but not yet
282 approved; Shana: Have not changed policy; So cannot adopt alternative budget; Fix policy and
283 then update budget for travel reimbursement; Eric: Policy is that Supervisors can be reimbursed for
284 all expenses; Shana: That's the statute; Need to establish a TCD policy; Can say whatever you
285 want in policy; Recommend not looking at 3rd column like Board is approving today b/c not ready;
286 Sam: Mid-year budget revision, not approval; Goal today is to see where we are at vs. where we
287 predicted where we would be
- 288 ▪ Doug: Need to be flexible/adaptable for no CB after December
- 289 ▪ Samantha: As Shana said, sub-committee needs to reconvene and establish a policy before we
290 make an amendment to already approved budget
- 291 ▪ Shana: Revenue at top does not reflect full implementation grant; Only reflects District operational
292 budget; Amy: That is in overhead; Sarah: Covered in original budget revision

- 293 ▪ Doug: Doug's airfare for NACD last year, and used personal funds; Amy: Budgeted \$900 b/c 3
- 294 Supervisors were going to go; Sarah: Actual cost included b/c not anticipating any more airfare
- 295 through December
- 296 ▪ Amy: Suggestion for Board to absorb analysis/budget revision; Starting 2018 budget in October;
- 297 Keep trends in mind as we work on 2018 budget to allow more clarity
- 298 ▪ Doug: Suggests generic scenarios for what to do with delay of CB (In Jan, In Feb, etc.); Shana:
- 299 Lots of scenarios being used by other CDs; Largely reduced Staff hours

300 **G. Travel Reimbursement**

- 301 ▪ Travel budget expended earlier this year; Received several requests without any budgeted funds to
- 302 reimburse
- 303 ▪ Eric: WADE & WACD – Lodging and sign up included in original budget; Mileage not covered;
- 304 Doug: Could be addressed by taking a company vehicle
- 305 ▪ Sarah: Seeking direction on how to address outstanding and how moving forward
- 306 ▪ Samantha: Need to hold reimbursements until we have a policy; Doug: Unless there is an outside
- 307 funding source that will cover it

308 **#12A: Delegation of Authority Discussion**

- 309 ▪ Sarah: July change on Policy section #1.1 stated corporate powers were returned to Board.
- 310 Administrative powers remain with Executive Director (ED), and ED works at direction of Board
- 311 ▪ Clarity has been requested several times on what roles and responsibilities the ED or Acting
- 312 Director (AD) has; Particularly, has stalled progress on several projects to allow contracts to come
- 313 to Board for approval, as ED or AD cannot sign any contracts under the new #1.1 policy; Existing
- 314 policy (#1.3) authorizes ED to authorize contracts below \$30k; Policies in conflict with each other
- 315 and seeking Board direction to clarify process/delegation/policy conflicts
- 316 ▪ Richard: Board advised and attempting to engage local attorney to help redesign policy; Samantha:
- 317 Understanding Enduris recommendation was legal representation for attending meetings; Richard:
- 318 Richard: Suggested by Michelle to do this; Doug: Not what he heard; Eric: Need to put thought
- 319 into this
- 320 ▪ Sarah: Which policy do we operate under if they are in conflict? Doug: Sarah recommendation?
- 321 Sarah: Continue with existing structure before policy #1.1 change; If Board would like to revisit
- 322 delegation of authority policy, and then make amendment as a whole and when adopted into
- 323 policy, be clear and consistent among policies
- 324 ▪ Amy: Under FMLA, change in job and/or authority should not occur when Kathy is absent
- 325 ▪ Sarah: As Staff, requesting what operating parameters are in this position; Doug requested Shana
- 326 recommendation; Shana: Policy #1.3 is clear in what Sarah can do; Policy #1.1. is apparently
- 327 meaningless; Makes no sense to Staff trying to implement day-to-day
- 328 ▪ Samantha: Has concern with Sarah not able to sign things right now; Especially considering fact
- 329 that we don't have CB funding; Potential to lose contracts reflects negatively on us on Board;
- 330 ▪ Amy: Changing anything that ED used to do that will be different when she comes back; Under
- 331 FMLA, Board has granted her a protected leave so position is supposed to be the same when she
- 332 returns; Doug: Good point; Shana: Valid question for Michelle; Shana: Sarah having a hard time
- 333 responding timely to things on her desk; Too many Board meetings inhibits Board; Inhibiting
- 334 business looks bad on TCD in community
- 335 ▪ Doug: Suggests board consensus to operate under policy #1.3, while evaluating/comparing the two
- 336 policies and not making any changes effecting ED
- 337 ▪ Shana: Recommends checking with Michelle
- 338 ▪ Doug: Board needs to consider additional compensation to interim ED commensurate with level of
- 339 duties; Not asking for action but reflections
- 340

- 341 ▪ Joe: Question to Sarah- line 321 – is that the only section we have issue with?; Sarah: That is the
342 most present contradiction that is causing problems in short-term AD position; Likes that policy
343 #1.3 is well thought out and provides specific set of guidelines; Causing confusion and contract
344 delay
345 ▪ Eric: Not do anything until attorney reviews
346 ▪ Sarah: Happy to work under whatever parameters are set; Conflicting direction making it hard to
347 move forward; Doug: Important for Board to grant authority to access funding; Sarah: Grants are
348 closing out, plantings ending, finishing last of deliverables; Lack of process/clarity negatively
349 effecting implementation
350 ▪ Eric: Would like to go to outside legal counsel; Said we would do that; Samantha: Didn't we say if
351 Michelle wasn't available; Eric: Not his recollection; Shana: Without making any permanent
352 changes to current Policy #1.3, can Board pull out lines 321-331 and motion as Board that AD can
353 act under those parameters until Kathy returns?; If not comfortable with everything in policy #1.3,
354 would that help? Temporary measure to get through until legal counsel and Kathy's return; Shana:
355 Can put question to Ron, just won't be official legal advice
356 ▪ Richard: Ask Michelle; Get a local attorney set up; Keep policy same as it was yesterday
357 ▪ Sarah: If that is case, that's fine; Needs clarity on what those parameters are
358 ▪ Eric: Tough situation; Do not want to change without legal review; Richard: Cannot make decision
359 today; Doug: Did you have legal counsel when you changed Policy #1.1? Question unanswered
360 ▪ Samantha: While waiting for legal counsel, still have immediate issue of signing of contracts; Can
361 have special meetings to address them but may not have quorum; Will be best interest to give
362 Sarah authority for lines 321 – 331 that allow to sign contracts in interim
363 ▪ Eric: What about having two supervisors to sign also? Doug: Have had trouble getting meeting
364 quorum or two Supervisors in the past; Samantha: Does not see any issue with allowing Sarah to
365 sign for under \$30k; Richard: Do we have contracts to sign right now? Samantha: There are four in
366 this packet and what happens when we get more and cannot sign them until October board
367 meeting?; Have to look at operations of district; Doug: 6-7 weeks until Kathy returns; Eric:
368 Available to meet every Thursday; Richard available every Thursday as well; Shana: If you do
369 that, two would make quorum; Richard & Eric: Can do teleconference; Sam: May not be able to
370 get a quorum
371

372 **Doug moved to authorize under Policy #1.3, the Interim ED fully function as per direction in lines**
373 **321-331 until permanent ED returns. If needed, to be reevaluated on November 25th. Samantha**
374 **seconds. Doug & Samantha in favor. Richard & Eric opposed. Motion failed.**
375

- 376 ▪ Sarah: Still leaves us open to confusion and conflict and potentially dangerous situation to be in as
377 an organization, where we do not have clear expectations on this position; Makes it challenging to
378 function without clear guidelines; If moving forward that all contracts signed by Board, could have
379 clear process; Eric: Meeting on Monday, see if we can have legal representation; Sarah: Tight
380 timeline to collaboratively generate a RFQ
381

382 **Doug exited meeting at 5:46pm**
383

384 **12. Resolution #08-2017: Cost Share Rate of Reimbursement, Sarah Moorehead**

- 385 ▪ Sarah reviewed history and context for iterations of cost share policy
386 ▪ Eric: Recommendation? Sarah: Setting rate is up to Board; Merit to less funding, for accountability
387 but increasing funding would increase access for landowners
388 ▪ Richard: Robin? Robin: See benefit for all reasons Sarah laid out; Good outreach tool; In future,
389 more nuance in cost share rate to reflect priority in practices; Overall, 85% is good

390 ▪ Richard: Like for them to have some investment in it; Eric: Thinking increase for water quality or
391 nutrient management; Would want to talk it over more to see what other folks are doing
392
393 **Richard moved to approve Resolution #08-2017: Cost Share Rate of Reimbursement, with**
394 **implementation percentage at 85% and education at 90%. Eric seconded. No discussion. Vote: All**
395 **in favor. Motion passed.**
396
397 **13. Flow-Through Farm Pads for Floodwater Protection. RCO #16-2805C Amendment, Sarah**
398 ▪ Sarah provided context; Grant through RCO; Capital funded project, with lack of CB funds.. Eric:
399 Do we have any say in this? Sarah: No.; Eric: We have to sign or we have to take it? Sarah: Mostly
400 that Board signing that we have received this amendment to our original award; No funding to fill
401 award at this time; Samantha: Basically, same as signing WRIA 13 amendment
402
403 **Samantha moved to approve flow through farm pads for floodwater protection, RCO #16-2805C**
404 **amendment. Richard seconded. No discussion. Vote: All in favor. Motion passed.**
405
406 **14. Professional Services Contract Re: NEP Grant, Robin Buckingham**
407 ▪ Sarah provided context; Fencing project for \$4500
408 ▪ Robin: Landowner in Spurgeon Creek; NEP funding; Funding for fencing along creek with fall
409 planting
410
411 **Richard moved to approve professional services contract for NEP project. Samantha seconded.**
412 **Discussion: Shana: Item 4b - Last sentence, funding sequence backwards; Samantha: Friendly**
413 **amendment: Motion approve with 4B correction on payment sequence. Richard seconded**
414 **amendment. Vote: All in favor. Motion passed.**
415
416 **15. Shellfish Protection District Cost-Share Agreement, Robin Buckingham**
417 ▪ Robin provided context; Access control fencing for sacrifice area, armor around watering facilities,
418 and runoff control structures; Eric: What is cost share rate for fence? Robin: NRCS payment rate
419 for heavy use area fencing; Payment issued on receipt so this is estimated cost
420
421 **Samantha moved to approve Shellfish Cost Share Assistance Application agreement for Wendy**
422 **Stevens. Richard seconded. No discussion. Vote: All in favor. Motion passed.**
423
424 **16. MOU: South Puget Sound Salmon Enhancement Group RE: Eld Inlet Planting Project**
425 **Contract, Sarah Moorehead**
426 ▪ Sarah began providing context; Partner project with SPSSEG..
427 ▪ Eric: Wants to adjourn and revisit at Monday's special meeting
428 ▪ Sarah requested Board consideration of contract now, as grant is ending very soon and really time
429 sensitive; Eric: Can include in Monday's meeting
430
431 **Eric exited meeting at 6:07pm.**
432 ▪ Meeting concluded due to lack of quorum
433
434 **17. Resource Technician Position Subcommittee Update, Sarah Moorehead**
435
436 **18. System of Rates & Charges Update, Sarah Moorehead**
437
438

439 **19. Easement & RCPP Update**, Sarah Moorehead

440

441 **20. Review WACD Resolutions**, All

442

443 **21. Roundtable & Adjourn**

444

445 Respectfully Submitted,

446

447

448

449


Eric Johnson, Board Chair
Paul Pickett