



Board of Supervisors
Special Meeting Minutes
Thursday June 7, 2018
2:00pm

Present at Meeting:

Eric Johnson, TCD Board Chair	Sarah Moorehead, TCD Interim Executive Director
Richard Mankamy, TCD Board Auditor	Joe Hanna, TCAAC
Doug Rushton, TCD Board Supervisor	John Stuhlmiller, WFB
Linda Powell, TCD Board Vice-Chair	Amy Shier, WFSE
Paul Pickett, TCD Board Supervisor	Madeline Bishop, Public
Tony Wilson, Public	Samantha Fleischner, Public
Lisa Riner, Public	Karla Heinritz, WSCC
Madeline Bishop, Public	Tim Tharp, WFSE
Ben Peterson, WFSE	

Action Items:

1. Subcommittee meeting **June 19, 2pm-4pm** to discuss HR and legal options; contact firms and set parameters; to include Richard, Linda, Doug and Sarah
2. July meeting – VSP; 30 minutes with WSFB
3. HRC – Board presentation
4. Staff to contact Sheryl Brandt or Enduris representative for a phone conversation during the June 26 Board Meeting Executive Session regarding letter and rate increase and how to remove it
5. Staff to schedule meeting with State Auditor’s office – possibly include Enduris

1. Welcome, Introductions, Audio Recording Announcement and Pledge of Allegiance

- Eric Johnson called the meeting to order at 3:35pm. There was a quorum.
- Welcome, Introductions, & Pledge of Allegiance conducted
- Chair announced meeting being audio recorded

2. Public Comment (3 minutes per person)

- Persons who provided public comment:
 - Madeline Bishop
 - Tim Tharp
 - Lisa Riner
 - Tony Wilson
 - John Stuhlmiller

3. Agenda Review, All

- Sarah requested Executive Session be held in an open public meeting if it relates to her performance as a public employee per RCW 42.30.110

4. Executive Session: To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

5. Protocols for Supervisor Requests – Tabled to June 26 Board Meeting

6. Report Out on Work Session Items – Action Items

- Doug presented information on the Dispute Resolution Center
- Paul moved to create a subcommittee (Doug, Linda, Richard, and Sarah) to review HR Consultant question and Legal Services RFP (revise if necessary), with primary focus on HR

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- A. Subcommittee Scope of Work to discuss HR and Legal Services:**
1. Review things now and provide TA with ongoing activities
 2. Review past practices and resolve mistakes for future; review policies for legal and revise if necessary; carry out Governance Action Plan and advise on issues to resolve such as HRC complaints and discuss how to prevent in future
 3. Compliance – conflict resolution and negotiations between management and employees
 4. Support in labor negotiation with certified union
 5. Review budget and decide which options are affordable
 6. See if other CDs have staff to share (including Pierce, King, Spokane)
 7. Look for temp HR hire, 6mo – 1yr (1/2 time)
 - Consulting/training
 - Hire and train staff and build capacity for the future
 - Training and technical assistance for ongoing practices such as Governance Action Plan, resolving Human Rights Commission complaints, and FMLA
 - Review past practices and suggest improvements
 - Review policies and procedures for consistency and legality
 - Labor negotiations

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72 and set parameters; to include Richard, Linda, Doug and Sarah

73 AI: July meeting – VSP; 30 minutes with WSFB

74 AI: HRC – Board presentation

75 **B. Executive Session Phone Conversation with Enduris**

76 Linda moved to have an Executive Session phone conversation with Sheryl Brandt or Enduris
77 representative in regards to letter and rate increase and how to remove it. Paul seconded.

78 Unanimous approval. Items to discuss:

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 - Current premium and the amount of the increase
 - Explain the co-pay
 - What can we do to avoid increase before Sept 1 or bring the rates back down
 - Exact occurrence that instigated rate increase
 - Claim history

84 AI: Staff to contact Sheryl Brandt or Enduris representative for a phone conversation during the
85 June 26 Board Meeting Executive Session regarding letter and rate increase and how to
86 remove it

87 AI: Staff to schedule meeting with State Auditor's office – possibly include Enduris

88 **C. April 24, 2018 Meeting Minutes** – To be reviewed during June 26 Board Meeting

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90 **7. Adjourn, All**

91 Paul moved to adjourn. Linda seconded at 5:30pm. Unanimous approval.

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93 Respectfully Submitted,

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97 Eric Johnson, Board Chair

