



Board of Supervisors
Special Meeting Minutes
Tuesday, January 9, 2018
1:00pm

Present at Meeting:

- | | |
|------------------------------------|---|
| Eric Johnson, TCD Board Chair | Linda Powell, TCD Board Vice-Chair |
| Richard Mankamy, TCD Board Auditor | Samantha Fleischner, TCD Board Supervisor |
| Doug Rushton, TCD Board Supervisor | Amy Franks, TCD Staff |
| Nora White, TCD Staff | Sarah Moorehead, TCD Interim Executive Director |
| Joel Hansen, TCD Assoc. Supervisor | Chris Stearns, TCD Assoc. Supervisor |
| Joe Hanna, Public | Paula Holroyde, League of Women Voters (LWV) |
| Esther Kronenberg, LWV | Susanna Pearlstein, Citizen |
| Cynthia Stewart, Citizen | |

Action Items:

1. Staff to send Board Supervisors list of 2017 TCD Contracts and Agreements

Eric Johnson called the meeting to order at 1:00pm. There was a quorum.

1. **Welcome, Introductions, Audio Recording Announcement, and Pledge of Allegiance**

2. **Public Comment**

3. **Agenda Review**

4. **Action Item: Policy and Procedures 1.4: Delegation of Authority to District Treasurer, All – Action Item**

5. **Action Item: Policy and Procedures 1.3.1: Delegation of Authority to Acting Executive Director, All – Action Item**

Eric moved to drop comments in red (on draft) and remove lines 3-14. Linda seconded. Vote: Richard, Eric, & Linda in favor. Doug opposed. Samantha abstained. Motion passed.

Linda moved to go back to reviewing the document only where there are proposed changes. Richard seconded. Vote: All in favor. Motion passed.

Eric moved to approve Policy 1.3.1 with grammatical changes / corrections. Linda seconded. Vote: All in favor. Motion passed.

6. **Action Item: Policy and Procedures 6.1.8: Check Writing, All – Action Item**
Motion 11-010918: Check Writing

7. **Action Item: Policy and Procedures 5.1.1: Board of Supervisors Travel and Reimbursement Policy, All – Action Item**
Motion 16-010918: Board of Supervisor Travel & Reimbursement

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8. **Action Item: Policy & Procedures 2.1: Establishing Thurston Conservation District Policy and Procedures, All – Action Item**
9. **Action Item: Policy & Procedures 7.1: Delegation of Authority to Make Policy and Procedure Changes, All – Action Item**
10. **Action Item: Thurston CD Response to RCO, Sarah Moorehead**
11. **Discussion on December 4th, 2017 TCD Staff Letter to Community, Sarah Moorehead**
 - A. December 5th, 2017 Revised Letter to Community
 - B. Acting Executive Director Response
12. **Thurston CD Elections Update, Nora White (Elections Supervisor)**
13. **Action Item: Develop Executive Director Job Description and Recruitment Plan**
14. **Action Item: Discussion on WSCC November 1st, 2017 Letter re: District Operations and Behavior**
15. **Action Item: Discussion on WSCC December 20th, 2017 Letter re: Options for Board Governance**
16. **Motion 12-010918: Out of County Travel**
17. **Motion 13-010918: Telecommuting**
18. **Motion 14-010918: Freeze on Hiring, Bonuses, Step Increases, COLAs, etc.**
19. **Motion 15-010918: Reduce Full Time Employees to 24 hrs/week**
20. **Motion 17-010918: No Travel Per Diem Payments Prior to Events**
21. **Motion 18-010918: Board Approval for Mileage Reimbursement**
22. **Motion 19-010918: Include Full Names When Using Acronyms**
23. **Motion 20-010918: Creation of Board Supervisor Training Program**
24. **Salmon Recovery: WRIA 13 Lead Entity Monthly Meetings**

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25. Adjourn, All

Respectfully Submitted,



Eric Johnson, Board Chair

Paul Pickett

