

	·		
		•	
;			

<u>Date</u>	Check#	through	Check#	Totaling Voided Check #'s
3/29/2019	1893		19914	41,357.57 19897, 19898, 19907, 19910, 19911
		Detell		

Detail

The following checks were written on Timberland Bank:

2/6/2019	EFT	 EFT	2,770.34	Health Insurance Premium
2/6/2019	EFT	EFT	50.70	Pacific Disposal
2/6/2019	EFT	 EFT		IRS Payroll Tax
2/6/2019	EFT	 EFT	50.00	DRS - DCP
2/7/2019	dd04251941	dd04251946	8,880.81	Payroll
2/8/2019	EFT	EFT	650.00	Wells Fargo
2/8/2019	EFT	EFT	347.37	Intuit
2/8/2019	19893	. 19914	9,634.81	Accounts Payable
2/14/2019	EFT	 EFT		United Concordia
2/15/2019	EFT	 EFT		DRS - PERS
2/20/2019	EFT	EFT	53.16	VSP - Vision Care
2/21/2019	EFT	EFT	f	DRS DCP
2/21/2019	EFT /	 EFT	2,317.50	IRS Payroll Tax
2/22/2019	dd04251947	 dd04251952	8,263.27	Payroll
2/25/2019	EFT	EFT	62.82	Culligan Water

	Grant Total	41,357.57	
		•	
Doug Rushton, Board Auditor	· · · · · · · · · · · · · · · · · · ·	Date	

	WITH CONTRACT AND A STATE AND
	LAADIALIEWQQqqqq
	pa antourous
	ч
	construction
	needenaarvortiittii
	Automata antitivitimos
	невыменями
	Souritanianosososos
	on-injuned (L) and his
	atenitonictototototototototototototototototototo
	eieibhraneashthideife
	hamahama000 abitot abit
	bienoweidzkanok
	i i i i i i i i i i i i i i i i i i i
	ransokaelde parliste.
	neathiritist de de le comment
	sustitutera valeisiste
	золикомойнования
	almovitienveiters
	Parzes intelorización
	женескимышы
	diang mahiluseya.
e.	Acchieracionsisses
	nhinoinfolumeuru
	Вискумический
	вареншерового
	electromatevétésée
	йенковоютте

Thurston Conservation District Payroll Transactions by Payee February 2019

Date	Name	Num	Туре	Memo	Amount
Internal Revenue S 02/06/2019 02/21/2019	ervice Internal Revenue Se Internal Revenue Se	EFT EFT	Liability Check Liability Check	91-1011612 91-1011612	-2,518.48 -2,317.50
Total Internal Reven	ue Service				-4,835.98
QuickBooks Payro 02/07/2019 02/22/2019	Il Service QuickBooks Payroll QuickBooks Payroll	,	Liability Check Liability Check	Created by Pa Created by Pa	-8,880.81 -8,263.27
Total QuickBooks Pa	ayroll Service				-17,144.08
WA St Dept of Reti 02/06/2019 02/15/2019 02/21/2019	rement Systems WA St Dept of Retir WA St Dept of Retir WA St Dept of Retir	EFT EFT EFT	Liability Check Liability Check Liability Check	2358	-50.00 -5,133.76 -50.00
Total WA St Dept of	Retirement Systems		•		-5,233.76
Bishop, Stephanie 02/08/2019 02/25/2019	E Bishop, Stephanie E Bishop, Stephanie E	dd04251941 dd04251947	Paycheck Paycheck	Direct Deposit Direct Deposit	0.00
Total Bishop, Steph	anie E				0.00
Healy, Mara E 02/08/2019 02/25/2019	Healy, Mara E Healy, Mara E	dd04251942 dd04251948	Paycheck Paycheck	Direct Deposit Direct Deposit	90.0 00.0
Total Healy, Mara E	:				0.0
Moorehead, Sarah 02/08/2019 02/25/2019	Moorehead, Sarah Moorehead, Sarah	dd04251943 dd04251949	Paycheck Paycheck	Direct Deposit Direct Deposit	0.00
Total Moorehead, S	Sarah				0.0
Shelton, Susan A 02/08/2019 02/25/2019	Shelton, Susan A Shelton, Susan A	dd04251944 dd04251950	Paycheck Paycheck	Direct Deposit Direct Deposit	0.00
Total Shelton, Susa	an A				0.0
Warren, Nicole A 02/08/2019 02/25/2019	Warren, Nicole A Warren, Nicole A	dd04251945 dd04251951	Paycheck Paycheck	Direct Deposit Direct Deposit	0.0
Total Warren, Nicol	le A				0.0
White, Nora E 02/08/2019 02/25/2019	White, Nora E White, Nora E	dd04251946 dd04251952	Paycheck Paycheck	Direct Deposit Direct Deposit	0.0
Total White, Nora E	=======================================				0.0
OTAL					-27,213.8

		Hanna Wyng Olocci y O
		MIROMONIA GEELLA GEELÄKÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄ
		theth consists (салива падагорыя хольном
		hannya (latawara)



1800 NINTH AVENUE SEATTLE WA 98101 www.regence.com



Forwarding Service Requested

PB-0MA-502-ENV 3135 THURSTON CONSERVATION DISTRICT 2918 FERGUSON ST SW STE A TUMWATER WA 98512-6187

Group No. 60011200 Sub-Group No. 0001

Billing Period 02/01/19-02/28/19 Invoice No. 190310000207 Bill Print Date 01/31/2019

Bill Due Date 02/01/2019

BILLING SUMMARY

CURRENT MONTH BILLING	\$2,770.34
ADJUSTMENT	\$0.00
VARIANCÉ	\$0.00
OUTSTANDING BALANCE	\$0.00
UNAPPLIED PREMIUM	\$0.00
TOTAL AMOUNT DUE	\$2,770.34

Please send correspondence and address changes to:

REGENCE MEMBERSHIP MS WW4-45 PO BOX 1271

Portland, OR 97207

When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic funds transfer from your account or to process the payment as a check transaction.

For questions on your account, please call, fax or email:

PHONE (800) 505-6801 FAX (866) 303-5117

Regence_Membership@regence.com

FOLD AND TEAR HERE

FOLD AND TEAR HERE

Group Name THURSTON CONSERVATION DISTRICT

Group No. 60011200

Sub-Group No. 0001

Billing Period 02/01/19-02/28/19 Invoice No. 190310000207

DO NOT PAY

EMAIL

FUNDS WILL AUTOMATICALLY BE DEDUCTED FROM YOUR ACCOUNT ON THE DESIGNATED DRAFT DATE.

Check Date: 2/6/2019

Check No.: EFT

Check Amount: 50.70

Thurston Conservation District Bldg 1 Suite A Tumwater, WA 98512 2918 Ferguson St SW Paid To: Lemay - Pacific Disposal

A Waste Connections Company

2910 Hogum Bay Rd NE

Lacey, WA 98516-3133

Date	Туре	Reference	Original Amt.	Balance	Discount	Payment
2/1/2019	Bill	10940578	22.26	22.26		22.26
2/1/2019	Bill	10940579	28.44	28.44		28.44

		AGAMONIA
		AAT III AAT AAT AAT AAT AAT AAT AAT AAT
		sakkalana aa ka saasa sa
		RAACIBA MIRABINI III III II II II II II II II II II I
		Adametech — viewente
		wassing decorated
		NATION CONTRACTOR CONT
		Manninfilliannessa.co.
		амер/сера/улинения
		a por electrologica de la constanta de la cons
		Andrews-way and the state of th
		TÜLTERIMERKANITORE RENDER EN R
		Notice 200 electronistic constitution of the c
		SEGROVATĀRI ŠISTĀĀŠURAS
		navene in nedeline service in ne
		NO ANTANAMENTALIA
		sums/encontrol sobilities
		de all'Andriana soddica su
		restetenaannovororo
		do de la comencia de
		edd Wild annothic seneral sene
		obbolickim and object in the control of the control
		ojevaraticorannole
		Helektrichtenburgh
		distinct conditions

Deposit Confirmation

Your payment has been accepted.

Payment Successful

An EFT Acknowledgement Number has been provided for this payment, Please keep this number for your records,

REMINDER: REMEMBER TO FILE ALL RETURNS WHEN DUE!

EFT ACKNOWLEDGEMENT NUMBER:	270943871533140

PLEASE NOTE

Any amounts represented in the subcategories of Social Security, Medicare, and Income Tax Withholding are for Informational purposes only.

Payment Information	Entered Data		
Taxpayer EIN	xxxxx1612		
Tax Form	941 Employers Federal Tax		
Тах Туре	Federal Tax Deposit		
Tax Period	Q1/2019		
Payment Amount	\$2,518.48		
Settlement Date	02/07/2019		
Subcategories:			
1 Social Security	\$1,439.76		
2 Medicare	\$336,72		
3 Tax Withholding	\$742.00		
Account Number	xxxxx6554		
Account Type	CHECKING		
Routing Number	325170754		
Bank Name	TIMBERLAND BANK		

	ar .				
					t.
•					
			į		
				·	
			•		



Washington State Department of Retirement Systems Electronic Payments

Completed Payment Advice

Employer:

THURSTON CONSERVATION DISTRICT

Report Period:

02/2019

Retirement Due Date:

03/15/2019

Payment Status:

Submitted (02-06-19 11:17:44 AM by S. Shelton)

System	Report Group/Invoice	¥	Amount		
Deferred Compensation Program Payment				-	
DCP	919		50.00		
		Total Am	ount for DCP:		50.00
Plan 1 Payments					
PERS	2358		0.00		
		Total Amo	unt for Plan 1:		0.00
Plan 2 Payments	•				
PERS	2358		0.00		
		Total Amo	unt for Plan 2:		0.00
Plan 3 Payments					
		DB Employer	DC WSIB	DC Self	
PERS	2358	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	
		Total Amo	unt for Plan 3:		0.00
		Total Pay Scheduled Dat	ment Amount: e of Payment:		50.00 2/8/2019

•	
	· ·



Checks & supplies



Your order is confirmed. Thank you.
Your order number is 0022991761. We've sent an email to accounting@thurstoncd.com.

Your order

Shipping Information

Thurston Conservation District Susan Shelton 2918 Ferguson ST SW, Suite A Tumwater, WA 98512 3607543588 accounting@thurstoncd.com

Delivery

Free standard shipping + Signature Required Arrives no later than 02/21/2019

Payment

Bank Account Debit from Timberland Bank Acct:xxxxx6554

ltem	•	Quantity	Amount
		Alexandria de la primer escripto de la presenta como primero de la como primero de la como de la co	ory to the plant with the Charles and Charles and the Charles
The second of th	Basic Voucher Checks	1000	^{\$} 211.99

			X
			_
		,	
i.		1	
	·	Ĭ	

And the second s	Self Seal Voucher Check Envelopes	500	^{\$} 101.99
and all and A major and, any promoted again was a developed to the APA (APA AREA) (AREA) (AREA) (AREA) (AREA)	eging 17 m mga gayapan cagaga ar mar ar a	Subtotal	\$313.98
		Shipping & handling	^{\$} 5.00
		Taxes	^{\$} 28.40
		Total	\$3 4 7.38



Order questions?

If you have questions, or want to change or cancel your order, give us a call at **(866) 570-3842**.

We're available to help Monday through Friday from 8am - 9pm (ET).

	,		
j	ł		

Thurston Conservation District Check Detail

12:18 PM 02/12/2019

February 8, 2019

February Num_	Date	Name	Account	Paid Amount
19893	02/08/2019	A & L Western Agricultural Laborator	ies	
214868	01/21/2019	UNRESTRICTED:A098- Soil Tests	5314117 · Soil Testing	-40.80
				-40.80
19894	02/08/2019	Bishop, Stephanie		
	01/11/2019	GREEN:G019.105 NOAA ELG	5314901 · Meeting & Event Supplies	-52.00
				-52.00
19895	02/08/2019	Brighton Park Grange	,	
8605	01/23/2019	MISC:M400 - VSP	5314502 · Site Rental	-150.00
				-150.00
19896	02/08/2019	Comcast		
	12/24/2018	UNRESTRICTED:A010-Overhead	5314204 · Internet Services	-134.90
		UNRESTRICTED:A010-Overhead	5314201 · Telephone	-228.68
	01/24/2019	UNRESTRICTED:A010-Overhead	5314204 · Internet Services	-134.90
		UNRESTRICTED:A010-Overhead	5314201 · Telephone	-228.82
		UNRESTRICTED:A010-Overhead	5314111 · Late Fees & Penalties	-10.00
				-737.30
19897	02/08/2019	3 Crains Office Supply		Mod I was
182401-1	01/21/2019	9 UNRESTRICTED:A010-Overhead	5313101 · Office Supplies	-37.00 No. of 1
		0 0 W 4 2 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0		Con Mi
19898		9 Culligan Water Co.	5313101 · Office Supplies	-31/41
201901402	12/31/201	8 UNRESTRICTED:A010-Overhead	0010101 Office dupplies	31.41
19899	02/08/2019	9 FP Mailing Solutions		*
RI1039415		9 UNRESTRICTED:A010-Overhead	5314503 · Equipment Leases	-120.88
				-120.88
19900	02/08/201	9 Goldstreet Design		
1614	01/01/201	9 GREEN:G019-SS GREEN(General)	5313103 · Project Supplies	-342.38
				-342.38
19901		9 Grays Harbor Conservation District		- 10 TO
2019-1	01/09/201	9 MISC:M400 - VSP	5314100 · Professional Services	-743.78
				-743.78

		`		
,		e.		
				1000 AVARAGA AAA AAAA AAAA AAAA AAAA AAAA AA
				A LEVINOR DE SENSO DE
				and and Andrews Andrew
				ALONEO DE RECEIVA E DE TIMO DE
				калигияны костаро коедий үүйөөү К.
				Sockes section that the section of t
				ывін (немудівення демудівення демудівеннн
				BildeBildskeptskildebildskeptskildebildskeptskildebildskeptskildebildskeptskildebildskeptskildebildskeptskildebildskeptskildebildskeptskildebildski
				n na da
				THE CORPORATION OF THE PROPERTY OF THE PROPERT
			i e	HIHAHUUDAN (KISKI (KISALAN ALAH

Num	Date	Name	Account	Paid Amount	
19902	02/08/2019	Griffin School District		2010200	
181900001	01/03/2019	GREEN:TCC:G019.28 Dawkins	5314112 · Bus Transportation	-266.16	
		GREEN:TCC:G019.28 Dawkins	5314113 · Teacher Substitute Stipends	-442.32	
				-708.48	
19903	02/08/2019	Jan-Pro Cleaning Systems			
18-7045		UNRESTRICTED:A010-Overhead	5314104 · Janitorial Services	-225.00	
				-225.00	
19904	02/08/2019	North Thurston Public Schools			
181900016	01/01/2019	GREEN:G019-SS GREEN(General)	5314113 · Teacher Substitute Stipends	-164.02	
				-164,02	
19905	02/08/2019	Olympia School District			
8404	01/02/2019	GREEN:G019.105 NOAA ELG	5314112 · Bus Transportation	-152.81	
		GREEN:G019-SS GREEN(General)	5314112 · Bus Transportation	-209.78	
				-362.59	
19906	02/08/2019	Puget Sound Energy			
	12/31/2018	UNRESTRICTED:A010-Overhead	5314701 · Electricity	-133.38	Ω
		UNRESTRICTED:A010-Overhead	5314703 · Gas	-153.54	N/A
1 9907 IN0419092		Regence - Life Insurance UNRESTRICTED:A010-Overhead	5312017 · Life Insurance	-3.68 -3.68	Void Hectroned
19908	02/08/2019	Ricoh USA, Inc.			•
101551029	01/01/2019	3 UNRESTRICTED:A010-Overhead	5314503 · Equipment Leases	-184.67 -184.67	
19909	02/08/2019	South of the Sound Community Far	rmland Tru		
8506		MISC:M400 - VSP	5314400 · Advertising	-150.00	. Jan N
				-150.00	Joseph State of the State of th
19910	02/08/2019	9 United Concordia Insurance Co		_	- Horal &
141048322	01/02/2019	9 UNRESTRICTED:A010-Overhead	5312012 · Dental Benefits	-265.29 -265.29	\
19911	02/08/2019	9 VSP - Vision Care			
19911		9 UNRESTRICTED;A010-Overhead	5312011 · Medical Benefits	-3.46 /-3.46	Jud Joided Horical
					Pind

,			
			ndaeemint van de
			Sacional control de la control
, , , , , , , , , , , , , , , , , , ,			ana alan si di
			SB/Aleikhildenskelatu/noovookrevionan
		,	menni didah melajebussi saka Hentesta
			овтали («Дей-до) — при
			nemnumentemanumika-temberah
			and riffer front in the control of t
			de de la relación de

Num	Date	Name	Account	Paid Amount
19912	02/08/2019 WA	St University Energy Program		
19-0209	01/03/2019 UNR	ESTRICTED:A010-Overhead	5314106 · PDR Expense	-99.00
	UNR	ESTRICTED:A010-Overhead	5314103 · Computer Services	-686.00
			ì	-785.00
19913	02/08/2019 WAG	CD		
**	01/02/2019 UNR	ESTRICTED:A010-Overhead	5314902 · Dues and Subscriptions	-150.00
				-150.00
19914	02/08/2019 Whi	tlock Limited Partnership 1		
		RESTRICTED:A010-Overhead	5314700 · Utilities	-480.99
		RESTRICTED:A010-Overhead	5314501 · Office Rent	-3,950.00
				-4,430.99
			GRAND TOTAL	\$9,975.65

[&]quot;I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Thurston Conservation District, and that I am authorized to authenticate and certify the said claim."

Richard Mankamyer	, District Auditor

Board Member

Dong Rush

	·		
•			
		,	

Check Date:

2/14/2019

Check No.:

EFT

Check Amount:

574.55

Thurston Conservation District Bldg 1 Suite A Tumwater, WA 98512 2918 Ferguson St SW Paid To: United Concordia Insurance Co

PO Box 827377

Philadelphia, PA 19182-7377

Date	Туре	Reference	Original Amt.	Balance	Discount	Payment
1/2/2019	Bill	141048322	265.29	265.29		265.29
2/1/2019	Bill	141914170	309.26	309.26		309.26

	ENTERPORAN MONOYATALABAAAAAA
	nonumiliano de la companio del companio del companio de la companio del companio del la compa
	normicente de la constante de
	abanaczacjawiętylineowościeckodo.
	shannhannillinessiiii-ahliqideeee
	shelindhildannidannidannidannidannidannidannidan
	IIII TAVARITET TAVARA T
	nationaan kilosetetatat telesiatat telesiata
	ASAAAABANIOOBOOTAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAA
) Alterial ten confession control and the cont
	variant klesik menteodenoran makun kente
	delegidi annocumana arkelegidi morroporo



Washington State Department of Retirement Systems Electronic Payments

Completed Payment Advice

Employer:

THURSTON CONSERVATION DISTRICT

Report Period:

01/2019

Retirement Due Date:

02/15/2019

Payment Status:

Submitted (02-15-19 1:33:34 PM by S. Shelton)

		Amount		Report Group/Invoice #	System
					Deferred Compensation Program Payment
		0.00		919	DCP
0.00		ount for DCP:	Total Amo		
		0,00		2358	Plan 1 Payments PERS
0.00		ınt for Plan 1:	Total Amou	•	
•		4201.44		2358	Plan 2 Payments PERS
4201.44		ınt for Plan 2:	Total Amou		
	DC Self	DC WSIB	B Employer	ים	Plan 3 Payments
932.32	261.45	0.00	670.87	2358	PERS
	0.00	0.00	0.00		
932.32		unt for Plan 3:	Total Amo		
5133.76 2/20/2019		ment Amount:	Total Payi Scheduled Dat		<i>*</i>

			** 100 mm (A) 100 mm (
			No est control in the second s
			EDDA ED PROPERTIES PER
			SA DAVE ENGAGE AND THE PROPERTY OF THE PROPERT
			3330-20-06-06-06-06-06-06-06-06-06-06-06-06-06
			Wannana Hanayo AddisaNi Aranisa U
	i.		NASO JA JESINA NASISSANA N
			SAANGARANALARANAKE ALAASAA AA A
			DANASH (ORGERONALIS)
			NA KARAPANNA MININA MIN
			sammumahayoyodhafa ee diibaaada
			med neucenkulanninenenike
		t	haAA.chabhAYdrinahYcsiardoxabax
			A PORTING A PORTING PO
			иденавульний котепинальных
N.			zedłatonowalitonatana
			menii pünedebineessi

Check Date:

2/20/2019

Check No.:

EFT

Check Amount:

53.16

Thurston Conservation District Bldg 1 Suite A Tumwater, WA 98512 2918 Ferguson St SW Paid To: VSP

3333 Quality Drive

Rancho Cordova, CA 95670

Date	Туре	Reference	Original Amt.	Balance	Discount	Payment
1/17/2019	Bill	806311771	14.06	14.06		14.06
2/17/2019	Bill	806457039	39.10	39.10		39.10

		AN THE SECTION AND AN ARTHUR AND AN ARTHUR AND AN ARTHUR AND ARTHU
		MANDIAL MANULA ADAPA AND AND AND AND AND AND AND AND AND AN



Washington State Department of Retirement Systems

Electronic Payments

Completed Payment Advice

Employer:

THURSTON CONSERVATION DISTRICT

Report Period:

02/2019

Retirement Due Date:

03/15/2019

Payment Status:

Submitted (02-21-19 1:48:09 PM by S. Shelton)

System	Report Group/Invoice	‡	Amount		
Deferred Compensation Program Payment					
DCP	919		50.00	•	
		Total Am	ount for DCP:		50.00
Plan 1 Payments	0050		0.00		
PERS	2358				0.00
		Total Amo	unt for Plan 1:		0.00
Plan 2 Payments			0.00		
PERS	2358		0.00		
		Total Amo	unt for Plan 2:		0.00
Plan 3 Payments		DB Employer	DC WSIB	DC Self	
PERS	2358	0.00	0.00	0.00	0.00
	·	0,00	0.00	0.00	
		Total Amo	unt for Plan 3:		0,00
		-	ment Amount: te of Payment:		50.00 2/25/2019

	TOTAL PARTIES AND
	mindrim akkerde properties en
	TOTATION AND AND AND AND AND AND AND AND AND AN
	noombaliina la quadeeque
	overzuńskie skiednik de enaka do się skiednik de enaka do się skiednik de enaka do się skiednik de enaka do si
	sentahilihahilihangan
	ожданизалинали
	dialente citatish better consentration of the conse
	www.meistra.covoxonathiciaelira
	энийскопископископископископископископископи
	nstrumnovų daiminas daininkas dainin
/	naolnossattaneminnista
	Philin Antary Course State of the Course State
	and will also real and an analysis of the second analysis of the second and an analysis of the second analysis of the second and an analysis of the second and an analysis of the second a
	Ajujumas serberi sirihum ci dodori.
	raceded action to the plants of the control of the

Deposit Confirmation

Your payment has been accepted,

Payment Successful

An EFT Acknowledgement Number has been provided for this payment, Please keep this number for your records,

REMINDER: REMEMBER TO FILE ALL RETURNS WHEN DUE!

EFT ACKNOWLEDGEMENT NUMBER:	2709453 72312565

PLEASE NOTE

Any amounts represented in the subcategories of Social Security, Medicare, and Income Tax Withholding are for informational purposes only.

Payment Information	Entered Data	
Taxpayer EIN	ххххх1612	
Tax Form	941 Employers Federal Tax	
Тах Туре	Federal Tax Deposit	
Tax Period	Q1/2019	
Payment Amount	\$2,317.50	
Settlement Date	02/22/2019	
Subcategories:		
1 Social Security	\$1,345.76	
2 Medicare	\$314.74	
3 Tax Withholding	\$657.00	
Account Number	xxxxx6554	
Account Type	CHECKING	
Routing Number	325170754	
Bank Name	TIMBERLAND BANK	

			A STATE OF THE STA
			ACCIO MININE DE CANADA DE
	· ·		A CONTROL OF THE PARTY OF THE P
			SCHIO NA CHEN AZ ROSA PLES
			SSKKSSKOSKY STANJA KAZI
			Sample Street State Stat
			KEDA TCASSAVINADED (TADASSAVINAS
			doption/free extendomess.
			HERCHSCONYMAN NAMARAN (CANADA NAMARAN CANADA NAMARAN CANADA NAMARAN NAMARAN NAMARAN NAMARAN NAMARAN NAMARAN NA
			terregram hänge dr. mannattere
			姜
		•	на і педі педероді п
			юм—— штос солат∂Кспёнат/пэлат
			Kennidenturzannaudzuchwida

Check Date: 2/25/2019

Check No.:

EFT

Check Amount:

62.82

Thurston Conservation District Bldg 1 Suite A Tumwater, WA 98512 2918 Ferguson St SW Paid To: Culligan Seattle, Wa

3728 E. Longfellow Ave

Suite 1

Spokane, WA 99217

Date	Туре	Reference	Original Amt.	Balance	Discount	Payment
12/31/2018	Bill	201901402736	31.41	31.41		31.41
1/31/2019	Bill	201902402736	31.41	31.41		31.41

Grant Balances Reprt February 2019

Suspended Grants

		Account	Grant			Total Grant	Thru	Remaining		
		Number	Number	Grant Period	Period	Amount	Feb 28	Balance	% of Time	% of Time % of Budget
ВСО	East Fork McLane Project	R030	16-1406	1-Mar-17	31-Dec-20	110,500.00	105,152.14	5,347.86	51.11%	95.16%
DOE	Centennial		Not Yet	ot Yet Finalized		60,860.00	00:00	60,860.00		and the control was
ue	Implementaton	W086	18-13-IM	1-Jul-18	30-Jun-19	90,000.00	90,000,06	0.00	63.64%	100.00%
oissim	Chehalis Flood Plain Outreach	W050	18-13-FL	1-Mar-18	30-Jun-19	132,400.00	69,215.77	63,184.23	73.33%	52.28%
noO no	CREP TA	W070	18-13-CE	1-Jul-17	30-Jun-19	68,247.00	35,430.95	32,816.05	82.61%	51.92%
ervatic	CREP Cost Share	W070 CS	18-13-CE	1-Jul-17	30-Jun-19	29,167.00	17,134.00	12,033.00	82.61%	58.74%
y Cons	NRI Cost Share	W070	18-13-CE	23-Apr-18	30-Jun-19	72,812.50	57,598.00	15,214.50	71.43%	79.10%
/M	Livestock	W025	18-13-LT	1-Jul-17	30-Jun-19	27,654.00	27,565.00	89.00	82.61%	99.68%

N. G. XXX, A. S. XXX
A STATE
KY(KONDAXAMAKA A — A A A A A A A A A A A A A A A A
MAKAMELAKAMAN (MEDANYI)XXXVARGINKI KIDON
WHEN HE REPORT SERVICE AND AN ARCHIVE AND A SERVICE AND A
POWEROWS TO THE POWER TO THE PO
YYEERAY JIRKXX YARRAHINKEENIYYYYYYYYYYYYYYYYYYYYYYYYYYYYYYYYY
22//
HEIDA BAMMANISHI KARIFI KA
onament keeleluseelan kassakka salaa s

Thurston Conservation District

Grant Balances Reprt February 2019

		Account	Grant			Total Grant	Thru	Remaining		
		Number	Number	Grant Period	eriod	Amount	Feb 28	Balance	% of Time	% of Budget
	General	G019-SS		1-Jan-19	31-Dec-19	49,200.00	5,138.17	44,061.83	9.09%	10.44%
	TCC	. 221		1-Jan-12	Until Spent	69,813.00	40,136.34	29,676.66	A.	57.49%
	NOAA ELG	G019.105		1-May-16	30-Jun-19	43,709.00	40,913.81	2,795.19	89.19%	93.61%
green	NOAA B-WET	6019.106		1-Aug-18	31-Jul-19	5,866.00	1,937.76	3,928.24	54.55%	33.03%
puno	DOE Centennial		Not Yel	ot Yet Finalized		16,530.00	00:00	16,530.00		
չ կդոօ	Nearshore		Not Ye	Not Yet Finalized		18,300.00	00:00	18,300.00		
S	TCD Assessment		Not Ye	Not Yet Finalized		20,501.00	0.00	20,501.00		
	ESD 113 Climate Ed			1-Jan-19	31-Dec-19	4,000.00	0.00	4,000.00	%60'6	0.00%
	Prairies and Pollinators	G019.27		22-Mar-17	31-Aug-19	30,000.00	10,966.00	19,034.00	79.31%	36.55%

				V
				200000000000000000000000000000000000000
				OUTPRESSED AND SERVICE AND SER
		·		www.iii.ii.ii.ii.ii.ii.ii.ii.ii.ii.ii.ii
				metacesississymmean/actain/
				ndommini na edd fynango
•				STEDRÓS STEEDS STEENSSINNÓG
				adestickinsteerenaste
				stanii asterio instrini na martini
				accepted the second company of the second co
				dintellatus es ége pélepély/(celic
				RIOUTRECOCCIONICATIONA
				onwinium Water Wa
				eWHAARWANNAAAAA
				de la
				on X hoda eri Abbieria era discreza po
				parkvelškivosenikokimai
				hradqohrankidanilraninin
				NXXXIII dadahaxxxx
				ekediraliky nobilay no
				HANDERSCHARENSENDERSCHAFTER
				Managaria and Managaria

Thurston Conservation District

Grant Balances Reprt February 2019

		Account	Grant	::		Total Grant	Thru	Remaining		
		Number	Number	Grant Period	Period	Amount	Feb 28	Balance	% of Time	% of Time % of Budget
	Soil Health Grant	M065	16-49-TS	21-Jun-17	21-Jun-17 31-Dec-20	29,986.34	13,039.13	16,947.21	47.62%	43.48%
sn	VSP	M400		1-Jan-18	1-Jan-18 30-Jun-19	77,460.00	27,300.85	50,159.15	76.47%	35.25%
cellaneo	Thurston NTA		Not Yer	Not Yet Finalized		40,000.00	0.00	40,000.00	-	
siM	TCD VSP		Not Ye	Not Yet Finalized		50,000.00	0.00	50,000.00		
	TCD Easement		Not Ye	Not Yet Finalized		35,374.00	0.00	35,374.00		

		Sol-Acidy Novoleto, (Advantusementa
		un (heurspheide gescheide
		beskelen villele datum sühe era
	·	*************************************
		лал-монёноских милам пубр
		zoszanem celezárten az
		валишинистануй
		zeanwenzokkilannin en
		ланда да д
		semonectanitational
		on the second se
		nomi da ar fraktu adaka, munayan ayan da ar

		□ ticktona er over de constante de constant
		habban delenin manan menjak pideli
		enhad conduct from ny verse identify
		des restriction of classical characters.

Thurston Conservation District Balance Sheet

As of February 28, 2019

	Feb 28, 19
ASSETS Current Assets Checking/Savings 3088010 Checking Accounts	26,606.38
3088020 Savings Accounts	10,775.85
3088030 Petty Cash	330.00
Total Checking/Savings	37,712.23
Accounts Receivable	51,740.91
Other Current Assets	10,998.04
Total Current Assets	100,451.18
TOTAL ASSETS	100,451.18
LIABILITIES & EQUITY Liabilities Current Liabilities	101,118.25
Long Term Liabilities	60,741.35
Total Liabilities	161,859.60
Equity	-61,408.42
TOTAL LIABILITIES & EQUITY	100,451.18

	Anderson have been seen and the
	no en el
	in annument recomment reco
	Antanananianan narah Manadertakan dari dari dari dari dari dari dari dari
	a a lei elein na avene milla see mon for for la see
	inazin'a esta del
	THE
	ntolearusea Advaldatione comito comit
	cin Xirina According potenti dy cigo dy deligio que del deligio que del deligio que deligi
	populari del construction de la
,	melorinosonhinoshintarica ari daqlaysi
	Verbilini saasus nononinton si ining ya rusa
	etoremastiliata ir dida sormeosassan
	infolintenance control to the contro

Thurston Conservation District Balance Sheet Prev Year Comparison As of February 28, 2019

	Feb 28, 19	Feb 28, 18	\$ Change	% Change
ASSETS Current Assets Checking/Savings				
3088010 Checking Accounts	26,606.38	11,992.39	14,613.99	121.9%
3088020 Savings Accounts	10,775.85	284,482.08	-273,706.23	-96.2%
3088030 Petty Cash	330.00	675.70	-345.70	-51.2%
Total Checking/Savings	37,712.23	297,150.17	-259,437.94	-87.3%
Accounts Receivable	51,740.91	110,239.47	-58,498.56	-53.1%
Other Current Assets	10,998.04	13,792.50	-2,794.46	-20.3%
Total Current Assets	100,451.18	421,182.14	-320,730.96	-76.2%
TOTAL ASSETS	100,451.18	421,182.14	-320,730.96	-76.2%
LIABILITIES & EQUITY Liabilities				
Current Liabilities	101,118.25	64,599.19	36,519.06	56.5%
Long Term Liabilities	60,741.35	228,411.69	-167,670.34	-73.4%
Total Liabilities	161,859.60	293,010.88	-131,151.28	-44.8%
Equity	-61,408.42	128,171.26	-189,579.68	-147.9%
TOTAL LIABILITIES & EQUITY	100,451.18	421,182.14	-320,730.96	-76.2%

÷	

Thurston Conservation District Profit & Loss

February 2019

3300000 · Grant Revenue 25,065.4 3685000 · Assessment 1,323.2 Total Income 26,742.9 Gross Profit 28,742.9 Expense 5531010 · Salaries & Benefits 30,751.0 5314102 · Audit & Accounting 504.9 5314103 · Computer Services 730.0 5314104 · Janitorial Services 225.5 5314100 · Professional Services 3,950.0 5314700 · Utilities 389.6 5314501 · Office Rent 3,950.0 5314700 · Utilities 389.6 5314503 · Equipment Leases 184.1 5314400 · Advertising 363. 5314101 · Office Supplies 363.2 5313102 · Photocopier Usage 216. 5314202 · Postage & Shipping 2,633. 5314117 · Soil Testing 702. 5314203 · Printing Services 3,412. 5314300 · Staff - Travel 19. 5313200 · Vehicle Usage 31. 5314100 · Liability Insurance Premiums 1,174. 53144110 · Bank Fees & Interest Charges 49,514 Net Ordinary Income 222,772		Feb 19
3431100 · Retail Sales 3300000 · Grant Revenue 25,065.4 3685000 · Assessment Total Income 26,742.9 Gross Profit Expense 5531010 · Salaries & Benefits 30,751.0 5314102 · Audit & Accounting 5314103 · Computer Services 5314100 · Professional Services 5314100 · Professional Services 5314501 · Office Rent 5314501 · Office Rent 5314700 · Utilities 389. 5314503 · Equipment Leases 5314400 · Advertising 5314400 · Communications 5314101 · Office Supplies 5314200 · Communications 5313101 · Office Supplies 5314202 · Postage & Shipping 5314202 · Postage & Shipping 5314202 · Postage & Shipping 5314203 · Staff - Conference & Training 5314203 · Staff - Conference & Training 5314300 · Staff - Travel 5314200 · Vehicle Usage 5314200 · Liability Insurance Premiums 5314110 · Bank Fees & Interest Charges 5314999 · Overhead Allocation Total Expense Net Ordinary Income 25,054.2 26,742.9 26,742.9 26,742.9 27,02.1 28,742.9 29,742.9 20,742.9 2		
1,323.2	***	354.28
Total Income 26,742.5 Gross Profit 26,742.5 Expense 5531010 · Salaries & Benefits 30,751.0 5314102 · Audit & Accounting 504.5 5314103 · Computer Services 730.1 5314104 · Janitorial Services 225.5 5314100 · Professional Services 2,635.6 5314501 · Office Rent 3,950.1 5314502 · Equipment Leases 184.6 5314503 · Equipment Leases 184.6 5314200 · Communications 363. 5313101 · Office Supplies 5314202 · Postage & Shipping 2,633.6 5314102 · Photocopier Usage 216.6 5314202 · Postage & Shipping 3,644.7 Froject Expenses 3,412.6 5314203 · Printing Services 3,412.6 5314302 · Staff · Conference & Training 3,412.6 5314300 · Staff · Travel 19.6 5314300 · Liability Insurance Premiums 1,174.6 5314111 · Late Fees & Penalties 10.0 Total Expense 49,514 Net Ordinary Income - 22,772	3300000 - Grant Revenue	25,065.43
Expense 5531010 · Salaries & Benefits 30,751.0	3685000 · Assessment	1,323.28
Expense 5531010	Total Income	26,742.99
5531010 · Salaries & Benefits 30,751.0 5314102 · Audit & Accounting 504.9 5314103 · Computer Services 730.0 5314104 · Janitorial Services 225.0 5314100 · Professional Services 2,635.3 5314501 · Office Rent 3,950.1 5314700 · Utilities 389. 5314503 · Equipment Leases 184.1 5314400 · Advertising 126.3 5314200 · Communications 363. 5313101 · Office Supplies 632. 5313102 · Photocopler Usage 216. 5314202 · Postage & Shipping 2,633. 5314117 · Soil Testing 364. Project Expenses 702. 5314203 · Printing Services 3,412. 5314300 · Staff · Conference & Training 310. 5314300 · Staff · Travel 19. 5314200 · Vehicle Usage 31. 5314200 · Vehicle Usage 31. 5314300 · Staff · Travel 19. 531499 · Overhead Allocation 0. Total Expense 49,514 Net Ordinary Income -22,772	Gross Profit	26,742.99
5314102 - Audit & Accounting 504.9 5314103 - Computer Services 730.0 5314104 - Janitorial Services 225.4 5314100 - Professional Services 2,635.4 5314501 - Office Rent 3,950.1 5314700 - Utilities 389. 5314503 - Equipment Leases 184.1 5314400 - Advertising 126.1 5314200 - Communications 363. 5313101 - Office Supplies 632. 5313102 - Photocopier Usage 216.1 5314202 - Postage & Shipping 2,633.1 5314117 - Soil Testing 364.1 Project Expenses 702.1 5314203 - Printing Services 3,412.1 5314300 - Staff - Conference & Training 310.1 5314300 - Staff - Travel 19.1 5314300 - Vehicle Usage 31.1 5314110 - Bank Fees & Interest Charges 146.1 5314111 - Late Fees & Penalities 10.1 5314999 - Overhead Allocation 0.1 Total Expense 49,514 Net Ordinary Income -22,772		20.754.07
5314103 · Computer Services 730.0 5314104 · Janitorial Services 225.6 5314100 · Professional Services 2,633.4 5314501 · Office Rent 3,950.1 5314700 · Utilities 389. 5314503 · Equipment Leases 184.1 5314400 · Advertising 126.1 5314200 · Communications 363. 5313101 · Office Supplies 632. 5314202 · Photocopier Usage 216. 5314202 · Postage & Shipping 2,633. 5314117 · Soil Testing 364. Project Expenses 702. 5314203 · Printing Services 3,412. 5314203 · Printing Services 3,412. 5314300 · Staff · Conference & Training 310. 5314300 · Vehicle Usage 31. 5314110 · Bank Fees & Interest Charges 146. 5314111 · Late Fees & Penalties 10. 5314999 · Overhead Allocation 0. Total Expense 49,514 Net Ordinary Income -22,772	5531010 · Salaries & Benefits	30,751.07
5314400 · Advertising 126. 5314400 · Communications 363. 5314200 · Communications 632. 5313101 · Office Supplies 216. 5313102 · Photocopier Usage 216. 5314202 · Postage & Shipping 364. Project Expenses 702. 5314203 · Printing Services 3,412. 5314203 · Printing Services 310. 5314300 · Staff - Conference & Training 310. 5314300 · Staff - Travel 19. 5314600 · Liability Insurance Premiums 1,174. 5314110 · Bank Fees & Interest Charges 146. 5314111 · Late Fees & Penalties 10. 5314999 · Overhead Allocation 0. Total Expense 49,514 Net Ordinary Income -22,772	5314103 · Computer Services 5314104 · Janitorial Services 5314100 · Professional Services 5314501 · Office Rent	504.90 730.00 225.00 2,635.81 3,950.00 389.47
5313102 · Photocopier Usage 216. 5314202 · Postage & Shipping 2,633. 5314117 · Soil Testing 364. Project Expenses 702. 5314203 · Printing Services 3,412. 5314302 · Staff · Conference & Training 310. 5314300 · Staff - Travel 19. 5313200 · Vehicle Usage 31. 5314600 · Liability Insurance Premiums 1,174. 5314110 · Bank Fees & Interest Charges 146. 5314111 · Late Fees & Penalties 10. 5314999 · Overhead Allocation 0. Total Expense 49,514 Net Ordinary Income -22,772	5314400 · Advertising	184.67 126.52 363.72
5314203 · Printing Services 3,412. 5314302 · Staff · Conference & Training 310. 5314300 · Staff · Travel 19. 5313200 · Vehicle Usage 31. 5314600 · Liability Insurance Premiums 1,174. 5314110 · Bank Fees & Interest Charges 146. 5314111 · Late Fees & Penalties 10. 5314999 · Overhead Allocation 0. Total Expense 49,514. Net Ordinary Income -22,772.	5313102 · Photocopier Usage 5314202 · Postage & Shipping 5314117 · Soil Testing	632.40 216.90 2,633.60 364.80 702.72
5313200 · Verifice osage 1,174. 5314600 · Liability Insurance Premiums 1,174. 5314110 · Bank Fees & Interest Charges 146. 5314111 · Late Fees & Penalties 10. 5314999 · Overhead Allocation 0. Total Expense 49,514. Net Ordinary Income -22,772.	5314302 · Staff - Conference & Training	3,412.22 310.00 19.26
5314110 · Bank Fees & Interest Charges 146. 5314111 · Late Fees & Penalties 10. 5314999 · Overhead Allocation 0. Total Expense 49,514 Net Ordinary Income -22,772	5313200 · Vehicle Usage	31.07
5314111 · Late Fees & Fernation 0. Total Expense 49,514 Net Ordinary Income -22,772		1,174.25 146.61
Net Ordinary Income -22,772		10.00 0.00
Net Ordinary Income -22,772	Total Expense	49,514.99
•	•	-22,772.00
Net Income -22,772	·	-22,772.00

		n mendele de la companya de la compa
		And de Annual Control English (Control English)
		AND
		ANDONADALA CENTRAL PROPERTY AND
		nderruntelenblische delt delt delt delt delt delt delt del
		виневический в выполняющий в выстранительной в выполняющий в выстранительной в выполняющий в выполняющий в выполняющий в выполнительной в выполнительной в выполнительной в выполнительной в выстранительной в выполнительной в выстранительной в выполнительной в выполнительной в выполнительной в выполнительной в выстратительной в выстратительной в выстратит
		SOCIAL SENSITION CONTRACTOR CONTR
		10.000 mary polyticis delicitis deli
		i indikasanyakeriihahanaskak
		ακουλουδικό εξεκτρούς του καταστορούς του κατα
		ext/insenfocustuse pressponnon
		stoonbouldess (échandrins san
	.	I KARADAKANA I KITA AKI CIRA KARANA I KITA KARANA I KARANA I KITA KARANA I KARANA I KITA KARANA I KITA KARANA I KARANA
		Медоокодолуница в денижения
		per en entre contrator sonator
		de Adelmanni vista sur
		eXVenienWitins1220mmssohtm
		4 GPP/ICENA/Oblimine 45.44 for

Thurston Conservation District Profit & Loss Prev Year Comparison February 2019

	Feb 19	Feb 18	\$ Change	% Change
Ordinary Income/Expense Income				
3431100 · Retail Sales	354.28	1,189.19	-834.91	-70.2%
3300000 ⋅ Grant Revenue	25,065.43	29,952.73	-4,887.30	-16.3%
3611100 · Interest Income	0.00	19.61	-19.61	-100.0%
3685000 · Assessment	1,323.28	2,253.06	-929.78	-41.3%
3600000 · Miscellaneous Revenue	0.00	903.63	-903.63	-100.0%
Total Income	26,742.99	34,318.22	-7,575.23	-22.1%
Gross Profit	26,742.99	34,318.22	-7,575.23	-22.1%
Expense				
5531010 · Salaries & Benefits	30,751.07	53,494.30	-22,743.23	-42.5%
5314102 · Audit & Accounting	504.90	75.00	429.90	573.2%
5314103 · Computer Services	730.00	0.00	730.00	100.0%
5314104 · Janitorial Services	225.00	312.52	-87.52	-28.0%
5314100 · Professional Services	2,635.81	1,275.00	1,360.81	106.7% 0.0%
5314501 · Office Rent	3,950.00	3,950.00	0.00 -848.35	-68.5%
5314700 · Utilities	389.47	1,237.82	-040,33	-00.576
5314503 · Equipment Leases	184,67	305.44	-120.77	-39.5%
5314400 · Advertising	126.52	732.63	-606.11	-82.7%
5314200 · Communications	363.72	360.93	2.79	0.8%
5313101 · Office Supplies	632.40	522.97	109.43	20.9%
5313102 · Photocopier Usage	216.90	116.68	100.22	85.9%
5314202 · Postage & Shipping	2,633.60	89.49	2,544.11	2,842.9%
5314117 · Soil Testing	364.80	12.00	352.80	2,940.0%
5314108 · Construction & Landscaping	0.00	1,062.50	-1,062.50	-100.0%
Project Expenses	702.72	2,057.79	-1,355.07	-65.9%
5314203 · Printing Services	3,412.22	0.00	3,412.22	100.0%
5314302 · Staff - Conference & Training	310.00	50.00	260.00	520.0%
5314300 · Staff - Travel	19.26	8.00	11.26	140.8%
5313200 · Vehicle Usage	31.07	148.74	-117.67	-79.1%
5314902 · Dues and Subscriptions	0.00	59.00	-59.00	-100.0%
5314600 · Liability Insurance Premiums	1,174.25	951.25	223.00	23.4%
5314110 · Bank Fees & Interest Charges	146.61	94.66	51.95	54.9%
5314111 · Late Fees & Penalties	10.00	67.18	-57,18	-85.1%
5314999 · Overhead Allocation	0,00	0.00	0.00	0.0%
66100 · Cleaned up Item Adj. Expense	0.00	172.00	-172.00	-100.0%
66900 · Reconciliation Discrepancies	0.00	34.28	-34.28	-100.0%
Total Expense	49,514.99	67,190.18	-17,675.19	-26.3%
Net Ordinary Income	-22,772.00	-32,871.96	10,099.96	30.7%
Net Income	-22,772.00	-32,871.96	10,099.96	30.7%

	÷			
•				
				No.
				000000000000000000000000000000000000000
				A Angel
				DI VI MANANA NA MANA
	e e			NAME OF THE PARTY
				TO COMPANY CONTRACTOR
				AND THE PROPERTY AND TH
				AND STATE OF THE S
				NO NOVA MARKATA
				NO CANADA
				•
				A John Halles And Andrews Andr

Reconciliation Summary 3081001 · Checking-6554 Timberland, Period Ending 02/28/2019

	Feb 28, 19	
Beginning Balance		93,541.42
Cleared Transactions	00.054.00	
Checks and Payments - 27 items	-92,054.02	
Deposits and Credits - 18 items	34,816.61	
Total Cleared Transactions	-57,237.41	
Cleared Balance		36,304.01
Uncleared Transactions Checks and Payments - 18 items	-9,697.63	
Total Uncleared Transactions	-9,697.63	
Register Balance as of 02/28/2019		26,606.38
New Transactions		
Checks and Payments - 7 items	-6,978.77	
Deposits and Credits - 1 item	3,921.69	
Total New Transactions	-3,057.08	
Ending Balance		23,549.30

		,
,		
	,	
į.		

Thurston Conservation District Reconciliation Detail

3081001 · Checking-6554 Timberland, Period Ending 02/28/2019

Туре	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						93,541.42
Cleared Transa	actions					
	l Payments - 27 i		440 M	V	-3,950.00	-3,950.00
Bill Pmt -Check	01/03/2019	19866	Whitlock Limited Par	X X	-3,950.00 -9.40	-3,959.40
Bill Pmt -Check	01/03/2019	19865	VSP - Vision Care	x	-51,319.13	-55,278.53
Bill Pmt -Check	01/23/2019	19885 19884	Kysar & Kolstinen, Inc FCS Group	â	-2,250.00	-57,528.53
Bill Pmt -Check	01/23/2019 01/23/2019	19886	Pacific Education In	x	-859.00	-58,387.53
Bill Pmt -Check	01/23/2019	19890	WA St Auditor's Office	X	-523.05	-58,910.58
Bill Pmt -Check Bill Pmt -Check	01/23/2019	19887	Pioneer Fire & Secu	X	-178.18	-59,088.76
Bill Pmt -Check	01/23/2019	19891	Wa St Conservation	Χ	-175.75	-59,264.51
Bill Pmt -Check	01/23/2019	19889	Ricoh, USA Inc - Us	Χ	-92.38	-59,356.89
Bill Pmt -Check	01/23/2019	19892	VSP - Vision Care	Χ	-56.32	-59,413.21
Bill Pmt -Check	01/23/2019	19883	A & L Western Agric	Х	-12.00	-59,425.21
Bill Pmt -Check	01/23/2019	19888	Regence - Life Insur	Х	-9.86	-59,435.07
Sales Tax Payment	01/28/2019	EFT	WA St Dept of Reve	X	-94.52	-59,529.59 -60,394.08
Bill Pmt -Check	01/31/2019	EFT	Internal Revenue Se	X	-864.49 -2,770.34	-63,164.42
Check	02/06/2019	EFT	Regence - Health C	X	-2,770.34	-65,682.90
Liability Check	02/06/2019	EFT	Internal Revenue Se	X X	-2,510.45 -50.70	-65,733.60
Bill Pmt -Check	02/06/2019	EFT	Pacific Disposal WA St Dept of Retir	x	-50,00	-65,783.60
Liability Check	02/06/2019	EFT	QuickBooks Payroll	X	-8,880.81	-74,664.41
Liability Check	02/07/2019 02/08/2019	EFT	Wells Fargo	X	-650.00	-75,314.41
Check	02/08/2019	EFT	Intuit	X	-347.37	-75,661.78
Check Bill Pmt -Check	02/14/2019	EFT	United Concordia In	X	-574.55	-76,236.33
Liability Check	02/15/2019	EFT	WA St Dept of Retir	Χ	- 5,133.76	-81,370.09
Bill Pmt -Check	02/20/2019	EFT	VSP - Vision Care	Χ	-53,16	-81,423.25
Liability Check	02/21/2019	EFT	Internal Revenue Se	Χ	-2,317.50	-83,740.75
Liability Check	02/21/2019	EFT	WA St Dept of Retir	Х	-50.00	-83,790.75
Liability Check	02/22/2019		QuickBooks Payroll	X	-8,263.27	-92,054.02
•	d Daymanda				-92,054.02	-92,054.02
Total Check	ks and Payments				0=,000=	
Denosits a	nd Credits - 18 i	tems				
Deposit	02/01/2019			Х	8,215.38	8,215.38
Deposit	02/06/2019			X	3,858.82	12,074.20
Bill Pmt -Check	02/08/2019	19907	Regence - Life Insur	Х	0.00	12,074.20
Bill Pmt -Check	02/08/2019	19910	United Concordia In	Х	0.00	12,074.20 12,074.20
Bill Pmt -Check	02/08/2019	19911	VSP - Vision Care	X	0.00 0.00	12,074.20
Bill Pmt -Check	02/08/2019	19898	Culligan Water Co.	X X	0.00	12,074.20
Bill Pmt -Check	02/08/2019	19897	Crains Office Supply	x	1,323.28	13,397.48
Deposit	02/11/2019			x	1,285.07	14,682.55
Deposit	02/20/2019	dd042	Moorehead, Sarah	X	0.00	14,682.55
Paycheck	02/25/2019 02/25/2019	dd042	Shelton, Susan A	x	0.00	14,682.55
Paycheck Paycheck	02/25/2019	dd042	Healy, Mara E	Χ	0.00	14,682.55
Paycheck	02/25/2019	dd042	Warren, Nicole A	Χ	0.00	14,682.55
Paycheck	02/25/2019	dd042	Bishop, Stephanie E	Χ	0.00	14,682.55
Paycheck	02/25/2019	dd042	White, Nora E	Х	0.00	14,682.55
Deposit	02/25/2019			Х	7,647.84	22,330.39
Deposit	02/25/2019			X	8,230.91	30,561.30
Deposit	02/27/2019			Х	4,255.31	34,816.61
Total Depo	sits and Credits				34,816.61	34,816.61
Total Cleared	Transactions				-57,237.41	-57,237.41
Cleared Balance					-57,237.41	36,304.01
Uncleared Tr	ransactions					
	nd Payments - 18	3 items				1 100 00
Bill Pmt -Check	02/08/2019	19914	Whitlock Limited Par		-4,430.99	-4,430. 9 9
Bill Pmt -Check	02/08/2019	19912	WA St University En		-785.00	-5,215.99 5,050.77
Bill Pmt -Check	02/08/2019	19901	Grays Harbor Conse		-743.78	-5,959.77 -6,697.07
Bill Pmt -Check	02/08/2019	19896	Comcast		-737.30 -708.48	-7,405.55
Bill Pmt -Check	02/08/2019	19902	Griffin School District		-362.59	-7,768.14
Bill Pmt -Check	02/08/2019	19905	Olympia School Dist Goldstreet Design		-342.38	-8,110.52
Bill Pmt -Check	02/08/2019	19900 19906	Puget Sound Energy		-286.92	-8,397.44
Bill Pmt -Check	02/08/2019	19900	, agot count introgy			,

		i	

Reconciliation Detail
3081001 · Checking-6554 Timberland, Period Ending 02/28/2019

Туре	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	02/08/2019	19903	Jan-Pro Cleaning Sy		-225.00	-8,622.44
Bill Pmt -Check	02/08/2019	19908	Ricoh USA, Inc.		-184.67	-8,807.11
Bill Pmt -Check	02/08/2019	19904	North Thurston Publi		-164.02	-8,971.13
Bill Pmt -Check	02/08/2019	19909	South of the Sound		-150.00	-9,121.13
Bill Pmt -Check	02/08/2019	19913	WACD		-150.00	-9,271.13
Bill Pmt -Check	02/08/2019	19895	Brighton Park Grange		-150.00	-9,421.13
Bill Pmt -Check	02/08/2019	19899	FP Mailing Solutions		-120.88	-9,542.01
Bill Pmt -Check	02/08/2019	19894	Bishop, Stephanie		-52.00	-9,594.01
Bill Pmt -Check	02/08/2019	19893	A & L Western Agric		-40.80	-9,634.81
Bill Pmt -Check	02/25/2019	EFT	Culligan Water Co.		-62.82	-9,697.63
Total Ched	cks and Payments			=	-9,697.63	-9,697.63
Total Unclear	ed Transactions			_	-9,697.63	-9,697.63
Register Balance as	s of 02/28/2019				-66,935.04	26,606.38
New Transac						
Checks a	nd Payments - 7 i	tems				
Bill Pmt -Check	03/01/2019	19920	Whitlock Limited Par		-3,950.00	-3,950.00
Bill Pmt -Check	03/01/2019	19915	First Student Charter		-1,555.00	-5,505.00
Bill Pmt -Check	03/01/2019	19916	Get Outside Olympia		-825.00	-6,330.00
Bill Pmt -Check	03/01/2019	19918	Puget Sound Energy		-307.67	-6,637.67
Bill Pmt -Check	03/01/2019	19919	Ricoh, USA Inc - Us		-174.60	-6,812.27
Bill Pmt -Check	03/01/2019	19917	Olympian, The		-162.82	-6,975.09 -6,978.77
Bill Pmt -Check	03/01/2019	EFT	Regence - Life Insur		-3.68	-0,910.11
Total Che	cks and Payments				-6,978.77	-6,978.77
Deposits	and Credits - 1 it	em				2.004.00
Deposit	03/01/2019				3,921.69	3,921.69
Total Dep	osits and Credits				3,921.69	3,921.69
Total New Tr	ansactions				-3,057.08	-3,057.08
Ending Balance					-69,992.12	23,549.30

		4	
	•		
			·



624 Simpson Ave. • Hoquiam, WA 98550 Return Service Requested

00003806-0022831-0001-0003-TIMR8006630221199511

Page 10

1 of 3

02/21/2019

THURSTON CONSERVATION DISTRICT 2918 FERGUSON ST SW STE A BLDG 1 TUMWATER WA 98512

CYCLE-030

******6554

FREE BUSINESS CK

****06554

PREVIOUS STATEMENT BALANCE AS OF 01/31/19 PLUS 4 DEPOSITS AND OTHER CREDITS LESS 25 CHECKS AND OTHER DEBITS LESS MAINTENANCE FEE CURRENT STATEMENT BALANCE AS OF February 21, 2019 NUMBER OF DAYS IN THIS STATEMENT PERIOD: 21	93,541.42 14,682.55 81,423.25 0 26,800.72
--	---

*** CHECK TRANSACTIONS ***

Data	Serial	Amount	Date	Serial	Amount	Date	Serial	Amount
02/19	19865 *	9.40	02/12	19885	51,319.13	02/05	19889	92.38
02/01	19866	3,950.00	02/11	19886	859.00	02/06	19890	523.05
02/13	19883 *	12.00	02/06	19887	178.18	02/08	19891	175.75
02/06	19884	2,250.00	02/07	19888	9.86	02/08	19892	56.32

(*) Asterisk denotes skip in check sequence

*** ELECTRONIC / NON-CHECK TRANSACTIONS ***

Panto	Description	Amount
Date		94.52
02/01	AC WA DEPT REVENUE TAX PYMT	864.49
02/01	AC IRS USATAXPYMT	2,770.34
02/06	AC InstaMed REGENCE BL	•
02/07	AC WASTE CONNECTION WEB_PAY	22.26
•	AC WASTE CONNECTION WEB_PAY	28.44
02/07	AC IRS USATAXPYMT	2,518.48
02/07	ACTIC DISCOULT CONTOURS	8,880.81
02/07	AC INTUIT PAYROLL S QUICKBOOKS	50.00
02/08	AC WA DEPT RET SYS DRS EPAY	650.00
02/11	AC WELLS FARGO CARD PHONE PYMT	347.37
02/12	AC INTUIT CHECKSFORM	
02/12	AC UCCI EDI PAYMTS	574.55
	AC WA DEPT RET SYS DRS EPAY	5,133.7 6
02/20	AC WA DELL VELOUGE CODD DAWLE	53.16
02/21	AC VSP VISION CARE, CORP PYMNT	



Federal law requires us to tell you how we collect, share, and protect your personal information. Our privacy policy has not changed and you may review our policy and practices with respect to your personal information at www.timberlandbank.com/privacy-policy or we will mail you a free copy upon request if you call us at 1-800-562-8761.

	·			
•				
				4. A CONTRACTOR AND
	ł			NI TATALAK KARAMATAN MANAKA KARAMATAN MANAKANA KARAMATAN MANAKA KARAMATAN MANAKA KARAMATAN MANAKA KARAMA
				MANAMENSO (KASH IA) (KASH IA) (KASH IA) (KASH IA)
				SAL THE CONTROL OF TH
				za lui 1800 Agrino Arezino Auseita
				KARIK KARI KARIK KARIKA KA
			· · · · · · · · · · · · · · · · · · ·	ULIZA SAKO DE PRESENCA POR PORTO POR PORTO
				ssil <i>inianikanhanatahana</i>
				SOMOWA COME CAME CAME CAME CAME CAME CAME CAME CA
				schiendamidatson/oneiden
				Servédédinonsonva-





624 Simpson Ave. • Hoquiam, WA 98550 Return Service Requested

Page

2 of 3

02/21/2019

THURSTON CONSERVATION DISTRICT 2918 FERGUSON ST SW STE A BLDG 1

TUMWATER WA 98512

*****6554

*** DEPOSITS ***

Date 02/01 02/06 02/11 02/20	2/01 AC WA ST SCC VENDOR PAY 2/06 CK Deposit 2/11 AC TCTREASURER 1104 CITYREMIT					Amount 8,215.38 3,858.82 1,323.28 1,285.07	
Date 01/31 02/07 02/13	Balance 93,541.42 83,432.81 31,286.52	Date 02/01 02/08 02/19	Balance 96,847.79 83,150.74 30,702.57	Date 02/05 02/11 02/20	Balance 96,755.41 82,965.02 26,853.88	Date 02/06 02/12 02/21	Balance 94,892.66 31,298.52 26,800.72

NOTE: THERE IS A NEW PHONE NUMBER TO CALL TO REPORT A LOST OR STOLEN CARD. THE NUMBER IS 1-800-500-1044.





	1
•	

THURSYON CONSERVATION DISTRICT TOWERGACTORY OF SUPPLAY A COMPANY AND SITE OF COMPANY	THURSTON CONSERVATION DISTRICT THIS ELLY DRAW 1895 THURSTON CONSERVATION DISTRICT THIS ELLY DRAW 1995 FRANCISCO OF THE THURSTON OF THE THURSTON OF THE THIS ELLY THE THIS
FAI TED IX: VSP-VSMCDE	ENTITOTICS Financial Beauty, to S "170.10
tion 2 2 4 40 (63	One the deal Senenty-Eight and 10/10/2004 - Institute the annual control of the c
VED TOGATON CAMERIATON & TITLES 5.333 (Dully time Range Cortina CA 94570	POROXENT ALLEN VACCONDENT Alleng Resold
vero dkuy Red J.	Dicher May beruger
В неменяциона втаков от в 251707540 4900065544	P designation in the state of t
02/19/2019 19865 \$9.40	02/06/2019 19887 \$178.18
40000	19898
THURSTON CONSERVATION DISTRICT TRISERRANG BANK 19868 THURSTON IS SW. SUTTRA 434WASHINGTON BITMET SE THURSDILL TH	THURSTON CONSERVATION DISTRICT SUBSECULIDADES 19000 2119 FEROMENIST IN SUFFICE 22 WASHINGTON OF SECTION 1 TUMANITER WAS 4501-6497 250-734 3668
NATO INC. WARREST CHARGE PARKEN OF 1 OLEGO V	ZAT TOTALE RESULTE & HESTA CONTROL OF A HESTA CONTROL OF THE STATE OF
Thes Theored Knokindred Fifty and Oction with the committee and th	Ulaylog Assurance Company the Assurance Company and Co
2015 2011 Alexes S.W. Edde A Tomborder, WA 1935 12 Cacherf Mars Sangley	POLICE CRITICE SILO
LEVO Joven 2019 Rati	BELLO BE ENTRE STATE OF THE STA
POPARET 12352500221: FADOOF2214.	**************************************
02/01/2019 19866 \$3,950.00	02/07/2019 19888 \$9.86
TURESTON CONSERVATION INSTRUCT TO THE PROPERTY 19883	THURSTON CONSERVATION DISTRICT INMEDIATE 19889
THURBTON CONSERVATION DISTRICT INDERMONDATION OF THE PROPERTY	2014 FERGUSCH ST 6W, 697E A TUNAMYER, WA 83-31-8487 306-71-4-303 306-71-4-303
NYTOTIG A&Liftelm Agriculty Laborities 5 12.00	PATTORIE . Férch USA to: grant a. Jidosphio 20 39169-m-minimum manusum manusu
OCLASS AS L Vestor Apodus Labrainis 1311 Weofard Apodus Labrainis Manuel Labrainis 1311 Weofard Apodus Labrainis	Reas USA he plussion consequence between PP Baz \$1001-0850
MONTH OF VAN	Pi Seed May konym
WEND B. HUMTHURDERMANNER B. MARKET MANNER BOYLE FOR	- Deno B. mediatare exclusion expressives Br Woodstrandsconding
#019863F 132517075LH L4000B55LF	**************************************
02/13/2019 19883 \$12.00	02/05/2019 19889 \$92.38
THURSTON CONSERVATION DISTRICT THURSTON CONSERVATION DISTRICT THURSTON CONSERVATION DISTRICT THANKITE, WA SASSASS THANKITE, WA SASSASS TOURNESS THANKITE, WA SASSASS	THURSTON CONSERVATION DISTRICT TRASSCRAND BANK 19890 THURSTON CONSERVATION DISTRICT TRASSCRAND BANK 475 NAMED ON THE TOTAL THE TOTAL TRANSPORT ON THE TOTAL TRANSPORT OF
7.AV TO THE FG (KNUP) 2.AV TO THE FG (KNUP)	EAN TOTAL WAS AND OFFICE S
Yeo Thousand Two Handred Fay and concommentation of management of the concommentation of th	Fryslenced Theoly-Three ead 09700 ¹⁴ in the commence of the c
FOS Group THEM A TORI CONTENT MATTERS THEM A TORI CONTENT	Opposition Stand
Redrond, 144 5002 Bishard Marshanyay	WELLO - Recherch Marchanylas
80 (488/h), 13 52 50 12 21/5; 14000F 22 21/4	#039890# 13355807551 4900065554#
02/06/2019 19884 \$2,250.00	02/06/2019 19890 \$523.05
CALADRA TO AND	19891
THURSTON CONSERVATION DISTRICY ### Application Conservation District ### Application Conservation Conservation ### Application Conservation ### Applicat	THURSTON CONSERVATION DISTRICT 2011/ENGINES OF SMARTHER TO CONSERVE SECTION OF SMARTHER SECTION OF SMARTHER TO CONSERVE SECTI
Pay Total Kyur & Kontoes, No Ostrae S	194 TO DE 194 SE CONSENSION Extends (1940) Code Harting Strate Prize of 751007
Fifty Cire Textored Three Handing Hinks is and 19 High members assessment and continuous destination and assessment and process are process and process are process and proces	THE OWN PARTY AND THE PARTY AN
10 Best 2213 Woodand, WA 68574	PO Der 1921 (Augustus Proposition) Borry Rocket. George, NA 1930-1971)
Secretary B. Description of the Contract of th	Las best filled feeting.
\$014892 (3352507541) 4,00005541	*D\$4B41# #335240254# #4000E22##
02/12/2019 19885 \$51,319.13	02/08/2019 19891 \$175.75
1986	19892
THURSTON CORSERVATION DISTRICY THURSTON CORSERVATION THURSTON C	2018 FERROLSON BIT SW. SUITE A 623 WASHINGTON BITS ST ED 1775 WH 1
SOUTHWAYSE EAY TO DEEP POST C Education (Willish Special Corr S "E59,00"	TAX TO THE VEP - VISION CUTS
EST HITCH FO HES AND DOTON TO THE CONTROL OF THE CO	Fig.5t and 327 (0)-to-make the control of the contr
Press Extraction institute 774 Celevity St. NV Sain 265 Oyana, (NASSO) Augustus Colors Color	3333 Outry Dise Report Carolina CA BEAT CAROLINA
Declared Meridania for	nino Lichard Most barrete
000140000; 11352404211; 14900065541	0 1989 2 13 25 170 75 14 4000 65 55 14
02/11/2019 19886 \$859.00	02/08/2019 19892 \$56.32

02/11/2019 19886 \$859.00

		SHEAT THE COLUMN TO SHEAT THE COLUMN THE COLUMN TO SHEAT THE COLUM
		skol-kesife(Nozigo)
		esp2/logskics-steelen
		Accentiation
		monomenterindiddd
		discontinuitivo niinovo
		niverse 2 Annual
		ent/olem/coveniterpiese
		pulary Collegents sources
		on professional pr
		nobitation of the control of the con
		NACCHANDARD XX
		nich na nachtaideach
		NeddatoX
		sinch constant
		reconstant experience of the control
		ACCATE
		STANKER) MINISTRACTION OF THE STANKER CENTRAL
		NORMAL ZÁMINSON SONDON
		SONNMOONSERRECE
		isonovosiirrettäpärettä
		uutinadiridan seen
		SAXONOSIMIEDAN
		Dentitalistans

		DAY COMMANDA COMPANDA
		Neighbon Control of the Control of t
		Autrestautemente
		an (XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
		ianunozabaskelas
		edididelesia parauman

THURSTON CONSERVATION DISTRICT 2918 FERGUSON ST SW STE A BLDG 1 TUMWATER WA 98512

Account N	Balance posits/Credits ecks/Debits Tharge Paid	XXXXXXXX6554 26,800.72 20,134.06 10,630.77 .00 .00 36,304.01	Number of Enclosures Statement Dates 2/22/19 thru Days in the statement period	2/28/1 ¹ / ₇
2/25 2/26 2/27	Deposit/Credit VENDOR PAY WA S CCD VENDOR PAY WA S CCD	T SCC	7,647.84 8,230.91 4,255.31	
2/22 2/22 2/22 2/25	USATAXPYMT IRS CCD QUICKBOOKS INTU CCD DRS EPAY WA D	IT PAYROLL S	2,317.50- 8,263.27- 50.00-	
2/22 2/25	16,219.5 23,817.7	0N 05 2/26 9 2/27	32,048.70 36,304.01	

	ALL DESCRIPTION OF THE PROPERTY OF THE PROPERT
	RODENSWINA
	Dominowa
•	TO COLUMN TO THE TOTAL THE TOTAL TO THE TOTAL THE TOTAL TO THE TOTAL THE TOTAL TO T
	NO STATE AND

9:07 AM 04/01/19

Thurston Conservation District

Reconciliation Summary 3082002 · Saving-6568 Timberland, Period Ending 03/31/2019

	Mar 31, 19		
Beginning Balance	1,216.54		
Cleared Transactions Deposits and Credits - 1 item	0.01		
Total Cleared Transactions	0.01		
Cleared Balance	1,216.55		
Register Balance as of 03/31/2019	1,216.55		
Ending Balance	1,216.55		

		-

Reconciliation Detail 3082002 · Saving-6568 Timberland, Period Ending 03/31/2019

Туре	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						1,216.54
Cleared Transa						
•	d Credits - 1 ite	em		Х	0.01	0.01
Deposit	02/28/2019			^	0.01	0.01
Total Deposi	ts and Credits				0.01	0.01
Total Cleared T	ransactions				0.01	0.01
Cleared Balance					0.01	1,216.55
Register Balance as o	of 03/31/2019				0.01	1,216.55
Ending Balance					0.01	1,216.55

			-
			NA SOCIAL DE LA CALLACTOR DE L
			лания основня дела в селения в
·			вісьна вістерня пільня дома за штакоўшлен егання вістерня пільне вістерня в





624 Simpson Ave. • Hoquiam, WA 98550 1-800-562-8761 www.timberlandbank.com

Date 3/29/19 Page 1

106205

THURSTON CONSERVATION DISTRICT 2918 FERGUSON ST SW STE A BLDG 1 TUMWATER WA 98512

Account Title:

THURSTON CONSERVATION DISTRICT

REGULAR SAVINGS MONTHLY	STMT	Number of Enclosures	. 0
Account Number	XXXXXXXXX6568	Statement Dates 2/01/19 thru	
Previous Balance	1,216.54	Days in the statement period	59
Deposits/Credits	.00	,	
Checks/Debits	.00	-	
Service Charge	.00	Interest Earned	.01
Interest Paid	.01	Annual Percentage Yield Earned	0.01%
Ending Balance	1,216.55	2019 Interest Paid	.02

3/31 Interest Deposit

.01

			-etz-ela-saf dourn-tittoo
			IIIA RINORIA MINAKAMPERUNUNGAN KANTANTAN KANTANTANTAN KANTANTAN KANTANTAN KANTANTAN KANTANTAN KANTANTANTAN KANTANTANTAN KANTANTAN KANTAN
			112 THE REPORT OF THE PROPERTY
			ROZANSEMANNARII ilim
	:		di Antinendo Acietta A volumpo.
			A PARTICIPAL DE LA CONTRACTOR DE LA CONT
			THINKEERONATERANIERONA
			Ademiorramina acousticos
			ominimiet Kroseski kuda
			North North Control of the Control o
			ziskezkennen osieński kiecz
			SP PROGRAMMENT OF THE PROGRAMMEN
			ведалувайсь — уўца
			वें भ्र संस्थित अववासामा विकास स्थापित विकास स्थापित विकास स्थापित स्यापित स्थापित स्थापित स्थापित स्थापित स्थापित स्थापित स्थापित स्यापित स्थापित स्थापित स्थापित स्थापित स्थापित स्थापित स्थापित स्यापित स्थापित स्य
			Mediminity XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
			dsbottissa is side objected
			daysed a common seem to make the common seem to make t
			ara Missian and Allanda Andrean Andrea
			bohosiy/pedeokkanikkanik
			SSSX (BELGO) ANNI HALSO
			<u>xundumyxtöidoodagaakiki</u>
			delinerated deline
			hEobaleoideádh acha sh
			ASSTALIONS (COTSESSES)
			10 petrohavyzach okadelnek
			100

9:08 AM 04/01/19

Thurston Conservation District

Reconciliation Summary 3082003 · Saving-2410 Shellfish Fund, Period Ending 02/28/2019

	Feb 28, 19		
Beginning Balance	9,559.31		
Cleared Transactions Deposits and Credits - 1 item	0.15		
Total Cleared Transactions	0,15		
Cleared Balance	9,559.46		
Register Balance as of 02/28/2019	9,559.46		
Fnding Balance	9,559.46		

!
AND
ACCOUNT NOTICE AND ACCOUNTS
NO CONTRACTOR OF THE PROPERTY
RELIGIZATION
2

Thurston Conservation District

Reconciliation Detail
3082003 · Saving-2410 Shellfish Fund, Period Ending 02/28/2019

Type	Date	Num	Name	Clr	Amount	Balance
	nce ransactions its and Credits - 1 ite	m				9,559.31
Deposit Deposit	02/28/2019	•••		Х	0.15	0.15
Total D	eposits and Credits				0.15	0.15
Total Clea	red Transactions				0.15	0.15
Cleared Balance					0.15	9,559.46
Register Balance	e as of 02/28/2019				0.15	9,559.46
Ending Balance					0.15	9,559.46

				e con a constant and
				A
				Anna Cale
				NA CASTAL PROPERTY AND A STATE OF THE STATE
				NA, WARANIA WA
				Control Control
				00,000
				SKYVIZAAAAAA
			9	NO STATE OF THE ST
	:			70200005711EEEE
			4	naden kering
				OCERTATION AND ADDRESS AND ADD
				\$20032000-1109100000
				HENNY PLANTAGE AND
				Lide in the control of the control o
				зъъденаминения
				PARKACAS BACK PRASS
				AAAAHAA AAHAA AAHAA AAAAAA AAAAAAAAAAA
				eddonathy elident
				Welling Manual Comments
				o dinimal heerolves
				евпооденили вет
				hammedAlbhentiónas
X.				solvássononanov





624 Simpson Ave. • Hoquiam, WA 98550 1-800-562-8761 www.timberlandbank.com

Date 3/29/19 Page 1

107408

THURSTON CONSERVATION DISTRICT 2918 FERGUSON ST SW STE A BLDG 1 TUMWATER WA 98512

Account Title:

THURSTON CONSERVATION DISTRICT

REGULAR SAVINGS MONTHLY Account Number Previous Balance Deposits/Credits Checks/Debits	XXXXXXXX2410 9,559.31 .00 .00	Number of Enclosures Statement Dates 2/01/19 thru Days in the statement period	0 3/31/19 59
Service Charge Interest Paid Ending Balance	.00 .15 9,559.46	Interest Earned Annual Percentage Yield Earned 2019 Interest Paid	0.01% .53
PHOTHA DUTUME	2,002.11		

3/31 Interest Deposit

.15

Thurston Conservation District Reconciliation Summary Wells Fargo, Period Ending 02/18/2019

	Feb 18, 19
Beginning Balance Cleared Transactions	12,816.78
Charges and Cash Advances - 14 items Payments and Credits - 1 item	-1,611.28 650.00
Total Cleared Transactions	-961.28 ···
Cleared Balance	13,778.06
Uncleared Transactions Charges and Cash Advances - 1 item	-10.22
Total Uncleared Transactions	-10.22
Register Balance as of 02/18/2019	13,788.28
New Transactions Charges and Cash Advances - 3 items	-2,595.10
Total New Transactions	-2,595.10
Ending Balance	16,383.38

	No contract Account of the Contract of the Con
	SCHIZOLOGIA CONTRACTOR
	THE PROPERTY OF THE PROPERTY O
	GODZACOBO AARBAHBAMAA GODEA
·	no Carabana Ani Antara Ani
·	ALUMINAN PER PARA PARA PARA PARA PARA PARA PARA
	LLL_dipticipi/deserve sense verse ve
	STANNSHATA CHESTORIO ANA AMERICA SERVICA SERVI
	netroneennethinkiinm nuureeenneen
	dichorologisch des creet door mit van de constant de c
	TELOCIZAN ČRIKI PRI PRI PRI PRI PRI PRI PRI PRI PRI PR
	Abhanasardentessásanann síola

Thurston Conservation District Reconciliation Detail Wells Fargo, Period Ending 02/18/2019

Туре	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						12,816.78
Cleared Transa	actions					
Charges and	d Cash Advanc	es - 14 items	•			
Credit Card Charge	01/17/2019		Best Western	Х	-215.80	-215.80
Bill Pmt -CCard	01/21/2019		Crains Office Supply	Χ	-37,00	-252.80
Credit Card Charge	01/22/2019	8566	Carolina Biological S	Χ	-302.09	-554.89
Credit Card Charge	01/24/2019	8606	UPS	X	-15.44	-570.33
Credit Card Charge	01/31/2019	8607	UPS	X	-10.94	-581.27
Credit Card Charge	02/06/2019	8833641	EMD Millipore	X	-390.85	-972.12
Credit Card Charge	02/07/2019		T Sheets	X	-54.45	-1,026.57
Credit Card Charge	02/08/2019	18326	Crains Office Supply	X	-144.10	-1,170.67
Credit Card Charge	02/08/2019	8514	US Postal Service	X	-36.75	-1,207.42
Credit Card Charge	02/18/2019			X	-117.21	-1,324.63
Credit Card Charge	02/19/2019	8569	Olympia Food Co-Op	Х	-24.84	-1,349.47
Credit Card Charge	02/21/2019	8524	Crains Office Supply	Χ	-182.36	-1,531.83
Credit Card Charge	02/21/2019		Crains Office Supply	Χ	-28.82	-1,560.65
Credit Card Charge	02/26/2019	8570	Domino's	Х	-50.63	-1,611,28
Total Charge	es and Cash Ad	/ances			-1,611.28	-1,611.28
Payments a	nd Credits - 1 i	tem				
Check	02/08/2019	EFT	Wells Fargo	Х	650.00	650,00
Total Cleared T	ransactions				-961.28	-961.28
Cleared Balance					961.28	13,778.06
Uncleared Tra						
Charges an Credit Card Charge	d Cash Advano 02/14/2019	es - 1 item 8608	UPS		-10.22	-10.22
Total Charge	es and Cash Ad	vances			-10.22	-10.22
Total Uncleared	d Transactions				-10.22	-10.22
Register Balance as o	of 02/18/2019				971.50	13,788.28
New Transacti						
Charges an Credit Card Charge	d Cash Advand 02/21/2019	es - 3 items	Minuteman Press		-2,572.84	-2,572.84
Credit Card Charge	02/28/2019	8613	UPS		-13.79	-2,586.63
Credit Card Charge	02/28/2019	8615	Trader Joes		-8.47	-2,595.10
· ·	es and Cash Ad				-2,595.10	-2,595.10
Total New Tran					-2,595.10	-2,595.10
					3,566.60	16,383.38

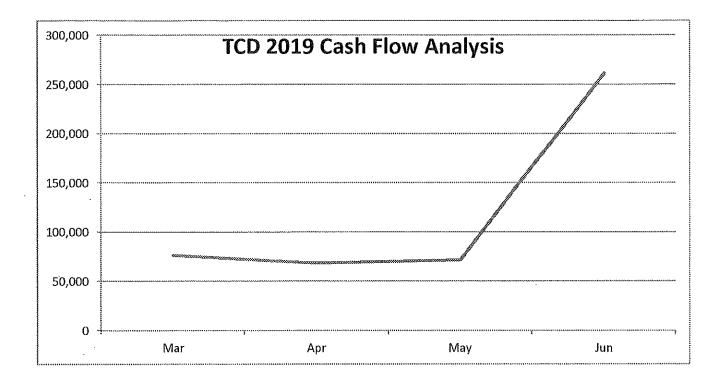
TCD Cash Flow Analysis 02/28/2019

	Mar	Apr	May	Jun
Open Position	76,458	68,409	71,568	261,570
Income				
Grant Income	26,907	28,830	29,792	29,792
3685000 · Rates & Charges	16,496	25,780	211,661	49,099
Total Income	43,402	54,610	241,453	78,891
Expense	13 for figure (Const. Application on Apparels of Anniholosomony)			
5531010 · Salaries & Benefits	31,112	31,112	31,112	31,112
5314108 · Construction & Landscaping	6,621	6,621	6,621	6,621
5314101 · Legal Services	1,000	1,000	1,000	15,950
5314102 · Audit & Accounting	500	500	500	500
5314103 · Computer Services	730	730	730	730
5314106 · PDR Expense	100	100	100	100
5314104 · Janitorial Services	225	225	225	225
5314100 · Professional Services	1,600	1,600	1,600	1,600
5314501 · Office Rent	3,950	3,950	3,950	3,950
5314700 · Utilities	516	516	516	516
5314503 · Equipment Leases	225	225	225	225
5314400 · Advertising	100	100	100	100
5314504 · Vehicle Leases				
5314200 · Communications	364	364	364	364
5313101 · Office Supplies	200	200	200	200
5314302 · Conference and Training Fees	77	77	77	77
5313102 · Photocopier Usage	254	254	254	254
5314203 · Printing Services	267	267	267	267
5314202 · Postage & Shipping	136	136	136	136
5354800 · Repairs & Maintenance	33	33	33	33
5314117 · Soil Testing	41	41	41	41
Project Expenses	2,322	2,322	2,322	
5314300 · Travel	309	309	309	309
5314902 · Dues, Subscriptions & Licenses	30	30	30	30
5355001 · Election Expense				
Wells Fargo Payment	600	600	600	600
5314110 · Bank Fees & Interest Charges	140	140	140	140
Total Expense	51,451	51,451	51,451	66,401
· .				
Net Income	-8,049	3,159	190,002	12,490
End of Month Position	68,409	71,568	261,570	274,059
ENG OF MOREN FORMAN	,	,		,

Note: Rates and Charges payments from Thurston County are being received as forcasted. Our Cashflow appears to be stable and sufficient. I recommend removing this analysis from the Monthly Finanical Report.

	ANNO MATERIAL AND ANNO AND
	dan Assimblian de des prepare and have franches processed Association (see the second control control Association).
	abenderleikuntatatatitäministä vääyövä eleitiinistä vääyövä eleitiinistä vääyövä eleitiinistä vääyövä eleitiini
	Bakkir 1101 —— Gedalajili disinten sipirata iliminda savati incino oscita na mina
	опо-разан забавай нежей нежения для под
	Anathe-Karate Konomo Helisard Jasa (H. Karano Bando Bando Bando Carlo Ada a a a a a a a a a a a a a a a a a a
	Auden province Assert Assert Schalbert Schalbe
	non-model of defendance and the second of th

TCD Cash Flow Analysis 02/28/2019



	1		



		-
		i Portono de la companio de la compa
•		elocologica de la companya del companya de la companya del companya de la company
		SOST WITH ELL AND STATE OF THE
		WATERSAY COMPANY OF WATER
		ARTANIANA WARRESTELLIHIRA JASSI.
		hhanesaxiitseed and name

Thurston Conservation District 2019 Budget Analysis

This 2019 Budget Analysis includes two Budget Packets— the **Working Draft Packet** and the **Staff Recommended Packet**. Each packet includes the following budget documents:

- Consolidated Budget
- Unrestricted Budget
- · Restricted Budget
- Staffing Plan

The content of the **Working Draft Packet** is exactly the same as the Working Draft submitted to the Board on March 12th. However, we have made some changes to the format of some of the documents. For this version of the *Consolidated Budget* document, we have merged some of the unrestricted expense summary categories. We corrected the unrestricted total calculation and we displayed the budget deficit amount. For the *Unrestricted Budget* document, we added summary headers (the cream-colored header rows) that correspond to the summary categories listed in the *Consolidated Budget* document. This makes it easier to reconcile the *Consolidated* and *Unrestricted* budgets. This improvement also means that it is easier to see which detail categories we've included in each of the summary categories. To make this change, we've had to reorder some of the line items in the *Unrestricted Budget*, which meant we also had to change the numbers of many of the line-items.

For the **Staff Recommended Packet**, we've made changes to the *Unrestricted Budget*, which result in a budget surplus – leaving room for the Board to prioritize District spending. To simplify the analysis of the *Unrestricted Budget*, we've removed the 2017 Actual amounts, line items with a \$0 budget amounts and many of the detailed notes. The line-item numbers in this document correspond to the line-item numbers in the Working Draft Packet. In order to begin to balance the *Unrestricted Budget*, we recommend the following changes:

- We recommend delaying the Easement Allocation until 2020 so that the Executive Director and the Board can develop and find funding for the program.
- We've reduced the VSP Allocation from \$50,000 to \$40,000.
- We've estimated a more realistic hire date for the Executive Director of August rather than May.
 This reduces the budget amount from \$63,851 to \$39,907.
- As directed by the Board at the 3/12 meeting, we've added a line item for the Interim Executive Director's Back Pay.
- Based on the turnout of the 2019 election, we are estimating a \$15,000 2019 Election expense rather than \$30,000.
- Because we recommend delaying the Easement Allocation, we predict 5 rather than 6 new hires in 2019. This reduces the Hiring Costs expense from \$24,774 to \$20,645.

į
boddette
*
No.
SAMILARIA
WHENDAM
A CASA
CF-ARTHUR AND
o mean
oozzikite.
necontribution
MANAGEMENT
от поливания в
No. of the control of
PAYKEELIKA
Metals ASS
ntierraken
metraneco
dinasen
<i></i>
(5)77200000000000000000000000000000000000
(CA) Materials
described as as
maaykee
NEXCOCK!
rriedaaa
tatos i del caracteristica del c
da kacani.
Alweecas
SE EX NA EMERICA DE LA COMPANIA DEL COMPANIA DE LA COMPANIA DEL COMPANIA DE LA CO
BOKKANA
206.222.5 460.422.5
HELLOWOOD
ns (LANÉRE)
ioneein
eerinaan
SOOM VALUE &
MANISTRIA
ecaliste
suackylik.
NA GERMAN
ESSAINE
SECONO
Medianini
WWW.
iostabileses
N. W.
Restation
ddahtiis
saleratii.
*SS ETA OKAT
discousses
WANTE CHANGE
SURFACE ACTUAL
Secondary Second
opeolisia
na secondario
SS ASSESSMENT OF THE STATE OF T
to Excluded and the Control of the C
hdedensay
Approximation of the contraction
roomedada
descende placé
1 Carried States

- Rather than investing in a new telephone system for the office (\$6,500), we recommend procuring field cell phones for staff. The service for these phones will increase the Communications expense from \$4,385 to \$7,385. This is a total cost savings of \$3,500.
- We added the outstanding Wells Fargo balance (\$17,162) to the Outstanding Debt expense.
- We moved the Office Relocation expense (\$10,693) to the Parking Lot.

We've updated the *Restricted Budget* and the *Staffing Plan* to include more realistic 2019 grant estimates and to reflect the changes recommended to the *Unrestricted Budget*.

- Indiana
4
in the second
ij
SEE SEE
Zeneral
Name of the same o
000000
ninsao
Officer.
110000
перы
A A A A A A A A A A A A A A A A A A A
- Hobsten
recessor
ANGEL ANGEL
XVIII XXII
elosita)
Kesaay
48000044
Shiring
orași (O
Diameter Comments
WARM
linez.no
alemol
Name of the last o
Name to the same t
Midat
inina
Alebhiic
ovanné):
beass
Mazeeli
Meson
Kelesor
media
CERTIFICATION CONTRACTION CONT
18hzzh
'tthenn
Dilwan
Neman
sasann
Western .
Majoria
hilliobis
ahavu.
en e
vázsků.
Manual Control
\$
5000000
mielwy

MAGES
200
Schitte
line y
1800
et a constant
SChwine.

Thurston Conservation District 2019 Consolidated Budget

12-Mar-19

Income		Expense	
Unrestricted		Unrestricted	
Rates and Charges	55 1, 475	Salaries, Benefits & Staff Time	225,595
WSCC Implementat	tion 90,000	Professional Services	171,878
Program Allocation	-124,175	Facility, Vehicles and Maintenance	85,955
Overhead	34,731	Supplies	36,706
Other Income	3,882	Conferences, Trainings & Travel	18,500
		Insurance and Banking	68,361
		New One-off Expenses	17,193
Unrestricted Total	555,913	Unrestricted total	624,188
		6	
Restricted			7
South Sound Green	176,127	600	
Thurston NTA	40,000		
Soil Hea <mark>lt</mark> h	22,981		
VSP	65,938	Restricted	
TCD VSP	50,000	Salaries & Benefits	418,455
TCD Easement	35,374	Overhead	28,136
DOE	60,860	Project Travel	3,871
Chehalis	68,573	Goods & Services	140,077
CREP	49,128	Program Allocations	-17,594
Livestock	89	Cost Share	1,728
East Fork McLane	15,907	Cost Share Maintenance	10,304
Restricted Total	584,977	Restricted Total	584,977
Income Total	1,140,890	Expense Total	1,209,165
Budget Deficit	-68,275		

	WAAADDA WATTI TITATA AAAAAAAAAAAAAAAAAAAAAAAAA
	Solitin Schwarze (Marchael Marchael Mar
	кови/ жазамияти мина кізін
,	Accountable accommendation and the state of
	za. haria ja
	den etti del traza in en manto del del cue del constitución del cue de
	su-dimedenanteriteiskot aziakkon.
	полиму ш—ёдленей дисийского долго до
	расси повини на подат пода
	eluminan ny pideno haranta na
	nacuusekkilinnukkoninderinse ka
	Infelife Annanonanan (Calaba) Inperior (Calaba)

Thurston Conservation District **201** 12-N

Actuals Budget 1,956 978 3,723 1,862 791 791 251 251 25449 90.000	Difference Equipm 9.9 Not Difference Equipm -1,862 funded 0 Commo	Should Have Nice-to Have Should Have Should Have Notes Equipment Rentals Program Suspended for 1/2 year unless grant funded Soil Testing Program Suspended for 1/2 year unless grant funded Common Area Fees 2019 Plant Sale Cancelled \$90,000
17 201 Budi 56 56 07	8 000 b	Notes ent Rentals Program Suspended for 1/2 year u inded ting Program Suspended for 1/2 year unless gr on Area Fees ant Sale Cancelled
23 23 8udi 91 07	8 7000	notes ent Rentals Program Suspended for 1/2 year u ting Program Suspended for 1/2 year unless gr ting Area Fees ant Sale Cancelled
23 23 91 07	8 7000	ent Rentals Program Suspended for 1/2 year u inded ting Program Suspended for 1/2 year unless gr on Area Fees ant Sale Cancelled
		ent Rentals Program Suspended for 1/2 year unded ting Program Suspended for 1/2 year unless gr n Area Fees ant Sale Cancelled
		ent Rentals Program Suspended for 1/2 year unded ting Program Suspended for 1/2 year unless grain Area Fees ant Sale Cancelled
		ting Program Suspended for 1/2 year unless gr on Area Fees ant Sale Cancelled
8		on Area Fees ant Sale Cancelled
	7	\$90,00
	10,551	\$90,000 Implementation Grant will begin in July 2019
547,127.22 551474.93	4347.71	\$551,475
1 Co C	0	-\$124,175
-18,939	-1,562	
-36,775 -18,300	18,475	
-50,000	-50,000	
106,517 0	106,517	2017 figure does not include the Nearshore amount, which is recorded below.
		Line added since January 15, 2019. 1 FTE Farmland
		Preservation Specialist. Assumes Full-Time Salary 01 551,332 plus \$19,416 in benefits for 6 months (position starting in July
0 -35,374	-35,374 2019).	2019).
		\$34,731
62,026 28,136	-33,891	-33,891 Updated to include actual projected overhead from grants.
	-1,649	2017 Actual based on 10 Grant Funded FTEs. 2019 Projection assumes 8 (4 additional) Grant Funded FTEs.
555	-3,932	*
55	10 10 5	

V				
				::: Hance 1000000000000000000000000000000000000
				SCHIZAVOZI SE NAZARIRIZA KAZA
				NONNALE AND PROPERTY (CARRISTS)
				U JOANNI SENTANDA PARA PARA PARA PARA PARA PARA PARA PA
				20000000000000000000000000000000000000
				NOW AND STATE OF THE STATE OF T
				TO NORMO OMERA WILLIAM
				deletifiasser commissions.
				NAMES AND ASSESSED ASSESSEDA ASSESSED ASSESSED ASSESSED ASSESSED ASSESSED ASSESSED ASSESSEDA ASSESSED ASSESSED ASSESSED ASSESSED ASSESSED ASSESSED ASSESSEDA
				2022/CAMMethivisenskinnosi
				SV (deft/dabeballannen)
				inohianshakoanyagi
				Volceroty scarce manufacture
				Srest Languiss (product in delega
				November (Alexandra)
				sequides visit to the contract of the contract
				o de mário konstrución de mário por de mário
				stentio us came scookid
	•			tiktesatahannussasioi
				# TO OTTENHO DUBLING

Thurston Conservation District 2019 Unrestricted Budget

Should Have Nice to Have

риәՁәๅ

Must Have

12-Mar-19

Expense Actuals Budget Difference Notes 5531010 · Salaries & Benefits Assumes Full-Time Salary of \$80,620 plus \$25,862 in b \$\$ Executive Director (FT) 125,510 63,851 -61,659 for 8 months (position starting in May 2019). Administrative Assistant (FT) 53,722 33,848 -19,874 for 8 months (position starting in May 2019). Administrative Assistant (FT) 53,722 33,848 -19,874 for 8 months (position starting in May 2019). Administrative Assistant (FT) 53,722 33,848 -19,874 for 8 months (position starting in May 2019). Administrative Assistant (FT) 53,722 33,848 -19,874 for 8 months (position starting in May 2019). Administrative Assistant (FT) 53,722 33,848 -19,874 for 8 months (position starting in May 2019). Administrative Assistant (FT) 90,893 41,631 -49,262 2019. Administrative Assistant (FT) 90,893 41,631 -49,262 2019. Staff Time - District Services 10,634 10,634 10,634 10,634 Staff Time - Grant Writing 1,493 15,000 13,500		V	Jan - Dec 17	2019		
Expense Sammes Pull-Time Salary of \$80,620 plus \$25,862 in b \$5 5531010 · Salaries & Benefits 43,240 43,242 43,242	Line		Actuals	Budget	Difference	Notes
SESTIOTO - Salaries & Benefits Assumes Full-Time Salary of \$80,620 plus \$25,862 in b \$5 Executive Director (FT) 125,510 63,851 -61,659 for & months (position starting in May 2019). Administrative Assistant (FT) 53,722 33,848 -19,874 for 8 months (position starting in May 2019). Accountant (PT) 53,722 33,848 -19,874 for 8 months (position starting in May 2019). Accountant (PT) 90,893 41,631 -49,262 2019. Staff Time - District Services 10,634 10,634 10,634 10,634 Staff Time - Carnt Writing 1,493 15,000 13,507 Employee time not grant funded. Average of 3 Days pt. 8,020 8,020 Staff Time - Trainings and Certifications 8,020 8,020 Staff Time - Grant Writing 1,493 15,020 Rock of Figure 1 Trainings and Certifications 1,493	2.0	Expense				Δ.
Assumes Full-Time Salary of \$80,620 plus \$25,862 in b	2.1					\$182,570
Executive Director (FT) 125,510 63,851 -61,659 for 8 months (position starting in May 2019). Interim Executive Director 43,240 43,240 43,240 43,240 43,240 Assumes Interim Executive Director for 5 months. Administrative Assistant (FT) 53,722 33,848 -19,874 for 8 months (position starting in May 2019) Administrative Assistant (FT) 53,722 33,848 -19,874 for 8 months (position starting in May 2019) Staff Time Assumes a 0.6 FTE. A salary of \$33,956 plus \$7,675 in benefits; a step increase in October and a 2.8% COLA in benefits; a step increase in October and a 2.8% COLA in benefits; a step increase in October and a 2.8% COLA in benefits; a step increase in October and a 2.8% COLA in benefits; a step increase in October and a 2.8% COLA in benefits; a step increase in October and a 2.8% COLA in benefits; a step increase in October and a 2.8% COLA in benefits; a step increase in October and a 2.8% COLA in benefits; a step increase in October and a 2.8% COLA in benefits; a step increase in October and a 2.8% COLA in benefits; a step increase in October and a 2.8% COLA in benefits; a step increase in October and a 2.8% COLA in benefits; a step increase in October and a 2.8% COLA in benefits; a step increase in October and a 2.8% COLA in benefits; a step increase in October and a 2.8% COLA in benefits; a step increase in October and a 2.8% COLA in benefits; a step increase in October and a 2.8% COLA in benefits; a step increase in October and a 2.8% COLA in benefits; a step increase in October and a 2.8% COLA in benefits; a step increase in						Assumes Full-Time Salary of \$80,620 plus \$25,862 in benefits
Administrative Director 43,240 43,240 Assumes Interim Executive Director for 5 months. Administrative Assistant (FT) 53,722 33,848 -19,874 for 8 months (position starting in May 2019) Accountant (FT) 90,893 41,631 -49,262 2019. Staff Time - District Services 10,634 10,634 10,634 10,634 10,634 10,634 15,000 13,507 Employee time not grant funded. Average of 3 Days possible rectifications Staff Time - Trainings and Certifications 8,020 Rmployee. Rmployee.	2.1.1	Executive Director (FT)	125,510	63,851	-61,659	for 8 months (position starting in May 2019).
Administrative Assistant (FT) 53,722 33,848 -19,874 for 8 months (position starting in May 2019) Accountant (PT) 40,893 41,631 -49,262 2019. Staff Time - District Services 10,634	2.1.2			43,240	43,240	Assumes Interim Executive Director for 5 months.
Administrative Assistant (FT) 53,722 33,848 -19,874 for 8 months (position starting in May 2019) Accountant (PT) 41,631 -49,262 2019. Accountant (PT) 90,893 41,631 -49,262 2019. Staff Time Envirothon & District Communications; 2020 Plant Salestifices 10,634 10,634 10,634 Staff Time - Elections 5,421 5,421 5,421 Staff Time - Grant Writing 1,493 15,000 13,507 Employee time not grant funded. Average of 3 Days program Certifications 8,020 employee.						Assumes Full-Time Salary of \$34,960 plus \$15,812 in benefits
Accountant (PT) 41,631 49,262 2019. Staff Time - District Services 10,634 10,6	H	1111	53,722	33,848	-19,874	for 8 months (position starting in May 2019)
Accountant (PT) 90,893 41,631 -49,262 2019. Staff Time District Services 10,634						Assumes a 0.6 FTE. A salary of \$33,956 plus \$7,675 in
Accountant (PT) 90,893 41,631 -49,262 2019. Staff Time District Services 10,634				7		benefits; a step increase in October and a 2.8% COLA in
Staff Time District Services 10,634 <t< th=""><th>2.1.4</th><th>Accountant (PT)</th><th>90,893</th><th>41,631</th><th>-49,262</th><th>2019.</th></t<>	2.1.4	Accountant (PT)	90,893	41,631	-49,262	2019.
Staff Time - District Services 10,634 10,634 0 Staff Time - Public Records Requests 3,951 3,951 5,421 Staff Time - Public Records Requests 3,951 3,951 0 Staff Time - Grant Writing 1,493 15,000 13,507 Staff Time - Trainings and Certifications 8,020 8,020	2.2	Staff Time	0	IN TO	9	\$43,026
Staff Time - District Services 10,634 10,634 0 Staff Time - Fublic Records Requests 3,951 5,421 5,421 Staff Time - Grant Writing 1,493 15,000 13,507 Staff Time - Trainings and Certifications 8,020 8,020						Envirothon & District Communications; 2020 Plant Sale; Open
Staff Time - Public Records Requests 3,951 5,421 5,421 Staff Time - Grant Writing 1,493 15,000 13,507 Staff Time - Trainings and Certifications 8,020 8,020	2.2.1		10,634	10,634	0	Houses; soil testing
Staff Time - Grant Writing3,9513,9510Staff Time - Grant Writing1,49315,00013,507Staff Time - Trainings and Certifications8,0208,020	2.2.2			5,421	5,421	
Staff Time - Grant Writing 13,507 13,507 13,507 Staff Time - Trainings and Certifications 8,020 8,020	2.2.3	1111	3,951	3,951	0	
Staff Time - Trainings and Certifications 8,020 8,020	2.2.4	Staff Time - Grant Writing	1,493	15,000	13,507	
Staff Time - Trainings and Certifications 8,020				1		Employee time not grant funded. Average of 3 Days per
	2.2.5	Staff Time - Trainings and Certifications	11111	8,020	8,020	employee.

				,	
		·			

Thurston Conservation District 2019 Unrestricted Budget 12-Mar-19

Should Have Must Have

риәвә

()	Jan - Dec 17 Actuals	2019 Budget	Difference	Notes
2 2 Drofoccional Sarvicas		6		\$171,878
				Substantial Increase in Legal Services since 2017; Estimated
				\$3,000/month (based on exiting invoices of \$5,820 for
				9/2018 & 10/2018) for 9 months starting in 9/2018 until
2.3.1 5314101 · Legal Services		34,000	34,000	34,000 5/2019 and after May assumes \$1,000/month
1111	7,324	16,824	9,500	9,500 \$9,500 for 2018 Audit paid in 2019
2.3.3 5314103 · Computer Services	10,204	10,204	0,00	
1111				Start Tracking PDR IT Expenses separately in 2019. IT Support
				was a total of \$14,447 in 2018. The difference is included in
2.3.4 PDR IT Expenses		2,000		5,000 2019 budget
			6	Rates & Charges Consulting; 80 hours of Human Resource
2.3.5 5314100 · Professional Services	23,092	15,640	-7,452	-7,452 Consultant at \$133/hour for labor negotiations (source DES)
		2/2		2018 Election Expense remaining \$20,000 and 2019 Election
		6		Expenses projected as \$30,000. Changed 2019 amount to
2.3.6 5355001 · Election Expense		50,000	50,000	50,000 \$30,000 based on conversations with the auditor.
2.3.7 5314400 · Advertising	2,436	2,436		0 Includes required election advertising
			2	Budget amount increased since 1/15/2019 Board Meeting.
2.3.8 5314117 Soil Testing	2,884	3,000		116 Limited Soil Testing Program for 1/2 year unless grant funded
	Name of the state			Budget amount reduced since 1/15/2019 Board Meeting. For
				example, Governance Training with the Aspen Group. Cost for
			1	Aspen Group is estimated at \$50k, but we have the option of
2.3.9 Governance Training/Study		10,000		10,000 splitting the cost with other districts.

	- Chicanova del alconomica del composito del
	noo.A.A.manamamamamamamamamamamamamamamamamamam
	annie de la constitución de la c
	ükka exterminensionensi
	nonexemblem contact and contac
	stalaka naisasa kilenvennessa sa
	візанайзанция
	nosibilista dalakurakeen
) Hereindenzzooonstunnenze
	Lucius parantinos de la companya de
	AND
	======================================
	transmentals and heritals are also heritals and heritals are also heritals and heri
	unident terininken zo zu an zu a
	rian di menananana — Li
	in puri deleta anta anti anti anti anti anti anti an
	urgenda kinden ususususususususususususususususususus
•	nego open od

Thurston Conservation District **2019 Unrestricted Budget** 12-Mar-19

Nice to Have Should Have Must Have

риәՁәๅ

Maintenance 3,784 3,784 24,774 Maintenance 3,784 3,784 0 Ervices 3,784 3,784 0 50,339 47,400 -2,939 4,315 7,749 3,433 1eases 2,699 2,699 0 2,699 2,699 2,699 0 2,699 2,699 2,699 0 1ees 2,699 2,699 0 2,699 2,699 2,699 0 2,699 2,699 2,699 0 3,433 3,433 0 5,017 3,690 5,221 5,017 3,14385 4,059 4,059 0 3,14386 4,059 4,059 0 4,059 5,159 5,159 0 4,060 5,159 0 0 4,060 5,159 0 0 4,060 5,159 0 0 4,060 5,159		Jan - Dec 17	2019		
Hinng Costs Railities, Vehicles and Maintenance 53,784 53,784 53,784 53,784 53,784 50,339 53,4400 5,939 53,44504 6,915 6,939 6,939 7,74	Line	Actuals	Budget	Difference	Notes
Hiring Costs Facilities, Vehicles and Maintenance 5314104 Janitorial Services 5314501 Office Rent 5314503 Equipment Leases 5314503 - Computer Equipment 5314200 · Communications 5313102 · Photocopier Usage 5314503 · Site Rental 6314502 · Site Rental 6314502 · Site Rental		00000000000			Budget amount increase since 1/15/2019 Board Meeting. Assumes 6 new FTEs at \$4,129 per employee.
Hiring Costs Facilities, Vehicles and Maintenance 53,784 53,784 53,784 53,784 53,784 53,784 64,774 54,774 54,774 54,774 54,774 54,774 54,774 52,774 52,774 53,433 53,433 53,44503 · Equipment Leases Computer Equipment Computer Equipment 5,000 5,00					https://www.google.com/search?q=how+much+does+it+cost
Hiring Costs Facilities, Vehicles and Maintenance 53,784 3,784 3,784 3,784 5,000 5,000					+to+recruit+and+hire+hew+employee&riz=1C1GCEA_enU3/08US768&oq=how+much+does+it+cost+to+recruit+and+hire+
Facilities, Vehicles and Maintenance 3,784 3,784 0 5314501. Office Rent 50,339 47,400 -2,939 5314502. Office Rent 50,339 47,400 -2,939 5314503. Equipment Leases 2,699 2,699 0 5314504. Vehicle Leases 2,699 2,699 0 5314500. Communications 4,385 4,385 0 5314200. Communications 4,059 4,059 0 5314502. Photocopier Usage 5,159 0 5314502. Shotocopier Usage 5,159 0 5314502. Site Rental 100 5,000 5,000	2.3.10 Hiring Costs		24,774	24,774	new+employee&aqs=chrome69i57.11383j1j7&sourceid=chr ome&ie=UTF-8
50,339 47,400 -2,939 47,400 -2,939 43,315 7,749 3,433 43,315 7,749 3,433 4,059 5,000 5,000 4,059 4,059 6,159 6,000	2.4 Facilities, Vehicles and Maintenance				\$85,955
50,339 47,400 -2,939 14,315 7,749 3,433 2,699 2,699 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0		3,784	3,784	0 ~ (\ \	
So,339 47,400 -2,939 Leases	13133				Decreased the amount to move the common utilities to the
Leases 2,699 2,699 0 0 2,699 2,699 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	11111	50,339	47,400	-2,939	Utilities budget Item.
Leases 2,699 2,699 2,699 0 ses 204 5,221 5,017 ses 204 5,221 5,017 ses 204 5,221 5,017 ses 204 5,221 5,017 ses 4,385 4,385 0 strustage 4,059 4,059 0 strustage 4,059 4,059 0 strustage 5,159 5,159 0 total mittenance 5,159 5,159 0					Increaed the amount since 2/26 board meeting to include
Leases 4,315 7,749 3,433 Sees 2,699 2,699 0 Sees 204 5,221 5,017 Sees 204 5,221 5,017 Sees 2,000 2,000 2,000 Struck 4,385 4,385 0 Admintenance 5,159 4,059 0 Maintenance 5,159 5,159 0 100 500 400					common utilities. Electricity, Gas, Garbage, Security. Rates
Leases 2,699 2,699 0 ses 204 5,221 5,017 ses 204 5,221 5,017 stions 4,385 4,385 0 strions 4,059 4,059 0 strions 4,059 0 0 striutenance 5,159 0 400 striutenance 5,159 5,159 0	1111	4,315	7,749	3,433	have gone up.
see 204 5,221 5,017 stions 4,385 4,385 0 strusage 4,059 4,059 0 Maintenance 5,159 5,159 0 100 5,000 5,000 0 4,038 4,059 0 0 Maintenance 5,159 5,159 0 100 5,00 400 400	2.4.4 5314503 · Equipment Leases	(2,699	2,699	0	Photocopier and Postage Meter
ations 4,385 4,385 0 5,000 5,000 5,000 5,000 5,000 5,000 5,000 5,000 5,000 5,000 5,000 5,000 5,000	1	204	5,221	5,017	Renew Vehicle Leases in May
ations 5,000 5,000 stions 4,385 4,385 0 st Usage 4,059 4,059 0 Vlaintenance 5,159 5,159 0 100 500 400					New Accounting Desktop; New Exec Dir Laptop; New mouses;
5,000 5,000 5,000 5,000 4,385 4,385 0 6,059 4,059 0 7,159 5,159 0 100 5,000 400			a a		keyboards, etc.
ations 4,385 4,385 or Usage 4,059 4,059 ylaintenance 5,159 5,159 100 500 40					(https://www.officedepot.com/a/browse/desktop-
ations 4,385 4,385 or Usage 4,059 4,059 yiaintenance 5,159 5,159 100 500 40	2,4.6 Computer Equipment		5,000	5,000	pcs/N=5+967588/)
Ay059 4,059 4,059 Maintenance 5,159 5,159 100 500 40	2.4.7 5314200 · Communications	4,385		0	Telephone and Internet
Viaintenance 5,159 5,159 100 500 40	2,4.8 5313102 · Photocopier Usage	4,059	4,059	0	
100 500	2.4.9 5354800 / Repairs & Maintenance	5,159	5,159	0	Vehicle and Rental Equipment
	2.4.10 5314502 · Site Rental	100		400	<i>F</i>

7	N.			
		·		

Thurston Conservation District

Thurston Conservation District 2019 Unrestricted Budget 12-Mar-19			риәЗә	Must Have Should Have Nice to Have 9.8 No payments before May 2019
	Jan - Dec 17	2019		
Line	Actuals	Budget	Difference	Notes
2.5 Supplies				\$36,706
2.5.1 5313101 Office Supplies	12,454	12,454	0	
2.5.2 5314202 · Postage & Shipping	3,635	3,635	0	
2 5 3 5313401 - Plants for Resale	12,199	2,971	-9,228	2019 Plant Sale cancelled. 2019 Projections include costs for e9,228 2020 Plant Sale
5.4	2,532	2,532	0	
5.5	6,136	6,136	0	0 WACD Dues (\$5,540) and membership at various associations
5.6	8,578	8,578	0	2020 Plant Sale, Environthon, Water Quality, Rental Equipment
				Line added since 1/15/2019 Board Meeting. \$50 per month
2.5.7 Board Meeting Snacks	0	400	400	beginning with May 2019 Board Meeting (8 months)
2.6 Conferences, Training and Travel			C	\$18,500
				\$500 per employee (including WADE training); does not
2,6,1 5314302 · Conference and Training Fees	3,914	5,500	1,586	1,586 include travel
2,6,2 Board Conference and Training Fees	0,00	2,500	2,500	2,500 \$500 per board member; does not include travel
2.6.3 5314300 · Staff Travel	3,180	5,500	2,320	2,320 \$500 per staff member (11 staff members) to attend WADE
7 & / Board Travel	5.063	5.000	-63	\$1,000 per board member to attend WACD, board meetings and other board approved events
7 17				\$68,361
	975	975	0	
1111	10,038	14,091	4,053	4,053 Increased Insurance Premiums (Enduris)
		500		Added since 2/26 Board Meeting.
2.7.4 Reserve Fund		42,795	42,795	42,795 1 month of fixed operating expenses at \$42,795 per month
2.7.5 Pay Outstanding Invoices		10,000		Added since 2/26 Board Meeting. This includes the \$5,327.72 for the December 2017 from the Nisqually River Foundation

						į
						-
						4
						1000
•						
						W. Commerce
						COTABBINA
						XX DECEMBER AND ADDRESS AND AD
	r					none
						W
						NAME OF THE PARTY
	٠					ji B
			•			To a constant of the constant
			t .			3

Thurston Conservation District 2019 Unrestricted Budget

Should Have Nice to Have

риәՁәๅ

Must Have

12-Mar-19

	Jan - Dec 17	2019		
Line	Actuals	Budget	Difference	Notes
2.8 New One-off Expenses				\$17,193
		n		Accompany 64 to 2007 10 10 10 10 10 10 10 10 10 10 10 10 10
				Assumes of the sign of the second problems of the second move furniture equipment archives etc.
				include time spent looking for new location, security deposit
			500	or rent. https://www.thepromove.com/news/blog/how-
2.8.1 Office Reloaction		10,693	10,693	10,693 much-does-it-cost-to-move-an-office-part-2
		5	3	Budget amount removed since 1/15/2019 Board Meeting. For
		0)	example, Zoho. \$12,000 was the cost for Pierce Conservation
2.8.2 Data Tracking Software	o'		0	0 District Cost
	1			Subscription for a data tracking software service. For
	1			example, Zoho Monthly Subscription \$24/employee for 6
2.8.3 Data Tracking Software Subscriptions		0	0	0 months
				Assumes 13 handsets at \$500 per handset.
				https://www.atlantech.net/blog/how-much-does-a-phone-
2.8.4 New Telephone System		6,500	b,	6,500 system-cost-for-small-business
	475,891	624,188	137,797	
4.0 Net Income	83,955	-68,275	-141,729	

	-

Thurston Conservation District 2019 Restricted Budget 22-Feb-19

		Thurston	Soil	8	TCD	TCD					East Fork	
	Green	NTA	Health VSP		VSP	Easement DOE		Chehalis CREP		Livestock McLane		Total
Salaries & Benefits	91,409	40,000	18,383	18,383 62,279 50,000	50,000	35,374	35,374 29,863	52,524 22,626	22,626	89	15,907	15,907 418,455
Overhead	1,882						2,466	13,131	2,657			28,136
Travel	1,735		402	187	0	1	648	356	543			3,871
Goods & Services	81,101		4,196	4,196 3,471	551	S Co	40,477	2,561	8,270			140,077
Program Allocations	(2	ا ا ا	6	-17,594					-17,594
Cost Share			200						1,728			1,728
Cost Share Maintenance									10,304			10,304
										4	-	
Total	176,127	40,000		22,981 65,938 50,000	50,000		35,374 60,860	68,573 49,128	49,128	88		15,907 584,977

	÷				
				7	
-					

Thurston Conservation District 2019 Staffing Plan

22-Feb-19

		Salary &	FTE Salary			Thurston		Soil	VSP &	TCD			East Fork	
	FTE	Benefits	& Benefits	Admin	DOE	NTA	Green	Health	TCD VSP	Easement	Chehalis	CREP	McLane	Total
Administrative Staff							8							
Exec Director (8 months)	1.00	70,946	70,946	%0.06			3		2.0%		2.0%			100%
Admin Assistant (8 months)	1.00	33,848	33,848	100.0%		0								100%
Accountant	09.0	64,269	41,631	100.0%		Vago	30							100%
					1	1								
Project Staff					T	へ M()					-			
South Sound Green Program Manager	1.00	87,778	87,778	10.7%	~		89.3%			y				100%
South Sound Green Assistant (8 months)	0.50	21,864	10,932	4			100.0%							100%
Ag Outreach Specialist	1.00	86,479	86,479	%0.05	5				20.0%		30.0%			100%
Education and Outreach Specialist	0.80	67,759	54,207	10.0%	25.0%	2.0%		10.0%	45.0%		2.0%		7	100%
Habitat Specialist	0.75	61,459	46,094	2.0%	25.0%	12.0%					10.0%	38.0%	10.0%	100%
Natural Resource Technician	1.00	56,764	56,764	%0.5	8.0%	34.0%		20.0%	33.0%	0				100%
Farm Preservation Specialist (6 months)	1.00	35,374	35,374							100.0%				100%
Environmental Program Manager (6 months)	1.00	39,809	608'68	25.0%	%0.0	30.0%					30.0%		15.0%	100%
Natural Resource Specialist (8 months)	1.00	47,431	47,431		0.0%	%0.0			100.0%					100%
7		?												

Assumes 2.8% increase for 2019 and step increases. Assumes benefits at 32% taxes and benefits.

		i	
		1	
		,	

18-Mar-19

Income		Expense	
Unrestricted		Unrestricted	
Rates and Charges	551,475	Salaries, Benefits & Staff Time	201,651
WSCC Implementation	n 90,000	Professional Services	152,749
Program Allocations	-78,801	Facility, Vehicles and Maintenance	88,955
Overhead	34,731	Supplies	36,706
District Services	3,882	Conferences, Trainings & Travel	18,500
T ,		Insurance and Banking	85,361
Unrestricted Total	601,287	Unrestricted total	583,922
Restricted		60	
South Sound Green	179,557		
Thurston NTA	41,000		
Soil Health	22,981	Restricted	
VSP	80,938	Salaries & Benefits	378,737
TCD VSP	40,000	Overhead	28,136
DOE (60,860	Project Travel	3,871
Chehalis	68,573	Goods & Services	143,507
CREP	49,128	Program Allocations	-17,594
Livestock	89	Cost Share	1,728
East Fork McLane	5,563	Cost Share Maintenance	10,304
Restricted Total	548,688	Restricted Total	548,688
Income Total	1,149,975	Expense Total	1,132,611
Budget Surplus	17,364		

		AWAMA
		A TO STATE OF THE PARTY OF THE
		SASSA CONSISSA O SA ESTA COCAMINATA
		мента в примента в при
		seek(veesev(veassav(visinnim
	,	mini via minu de dida uviroprojec
		ponytrounder er suudskelmanooliim
		den∧nelihYensssszzzzedics_jej
		torracion to back with a contraction of the contrac
		Innessurandedelejijijiji
		torinni Historika milimahki serikka
		SSERICU EDOS SAS SÚSSÁS (Ó-AGAPHA)
		HARROXERSONES STREETHING STREET, SERVICE STREE
		THE THE PROPERTY OF THE PROPER
		báth Réscution hillitan i stáin
		ddilannaykkuselekkase
) KNEMINVÄRITENGENDERØLEGS
		blazaekeettttttätatutaassiooi
		kisteinööäxxäääääääääääääääääääääääääääääääää
		eurási veleleleb/rozulissa mániki da.
		\$\$400000000000000000000000000000000000

Line		2019 Budget	Notes
0395742.800.20	Income		
1.1	3431100 · Retail Sales		\$3,882
1.1.1	3411140 · TCD Equiment Rentals	978	
1.1.2	3431130 · Soil Testing	1,862	
1.1.3	3431120 · Rental Income	791	
1.1.4	3611120 · Interest on Savings	251	V ,
1.2	3300000 · Grant Revenue		\$90,000
1.2.1	3340000 · State Grants	90,000	
1.3	3685200 · Rates & Charges	551,475	\$551,475
1.4	Program Allocations		-\$78,801
1.4.1	Allocated to South Sound Green	-20,501	
1.4.2	Allocated to Nearshore	-18,300	
			Reduced the allocation from \$50,000 to \$40,000
1.4.3	Allocated to VSP	-40,000	for 2019
1.5	Overhead		\$34,731
1.5.1	5314999 · Salary Overhead from Grants	28,136	: 1
1.5.2	5966699 · Vehicle Overhead from Grants	6,595	- 1
1.6	Total Income	601,287	X

	029		
2.0	Expense		
2.1	5531010 · Salaries & Benefits		\$158,626
	520		Executive Director hired in August rather than
2.1.1	Executive Director (FT)	39,907	May.
2.1.2	Interim Executive Director	43,240	n # ==
2.1.3	Administrative Assistant (FT)	33,848	Y
2.1.4	Accountant (PT)	41,631	
2.1.5	Interim Executive Director Back Pay		Line added after 3/12 Special Board Meeting
2.2	Staff Time		\$43,026
2.2.1	Staff Time - District Services	10,634	= V
2.2.2	Staff Time - Elections	5,421	
2.2.3	Staff Time - Public Records Requests	3,951	- E
2.2.4	Staff Time - Grant Writing	15,000	
	Staff Time - Unfunded Trainings &		
2.2.5	Certifications	8,020	2 2

		A STATE OF THE STA
		as (Composition of Composition of Co
		ANIAL MATERIAL PROPERTY OF THE
		MALIIGVAADASKOITTIINVEVSÄÄÄÄÄ
		SO AND THE PROPERTY OF THE PRO
		AND THE PROPERTY OF THE PROPER
		SAISA HAHASA GASSA KAZEHAN ZAZEA
		ACHICAGO MINOS PRINTERS ANAMANANA PROME
		выдейного податам нефолька
		ala xissi ya galan xa anda la sirinin da sir

		2019	
Line	d .	Budget	Notes
	Professional Services		\$152,749
2.3.1	5314101 · Legal Services	34,000	
2.3.2	5314102 · Audit & Accounting	16,824	
2.3.3	5314103 · Computer Services	10,204	
2.3.4	PDR IT Expenses	5,000	
2.3.5	5314100 · Professional Services	15,640	
			Updated 2019 election expense - \$15k rather
2.3.6	5355001 · Election Expense		than \$30.
2.3.7	5314400 · Advertising	2,436	
2.3.8		3,000	
2.3.9	4	10,000	
2.3.10	Hiring Costs	20,645	Hiring 5 rather than 6 new staff.
2.4	Facility, Vehicles and Maintenance		\$88,955
2.4.1	5314104 · Janitorial Services	3,784	
2.4.2	5314501 · Office Rent	47,400	
2.4.3	5314700 · Utilities	7,749	
2.4.4	5314503 · Equipment Leases	2,699	
2.4.5	5314504 · Vehicle Leases	5,221	
2.4.6		5,000	
2.4.7	5314200 · Communications		\$3,000 for field cell phones monthly service.
2.4.8		4,059	
2.4.9		5,159	
2.4.10	5314502 · Site Rental	500	
2.5	Supplies		\$36,706
2.5.1	5313101 · Office Supplies	12,454	
2.5.2		3,635	
2.5.3	5313401 · Plants for Resale	2,971	
	201		S
2.5.4		2,532	
	5314902 · Dues, Subscriptions &		2
2.5.5	Licenses	6,136	
	5242402 Pusicat Supplies	0.570	
2.5.6		8,578	
2.5.7	Board Meeting Snacks	400	

7			
	,		
	,		

		2019	
Line		Budget	Notes
2.6	Conferences, Training and Travel		\$18,500
2.6.1	5314302 · Conference & Training Fees	5,500	\$
2.6.2	Board Conference and Training Fees	2,500	
2.6.3	5314300 · Staff Travel	5,500	-
2.6.4	Board Travel	5,000	
2.7	Insurance and Banking		\$85,361
2.7.1	5314110 · Bank Fees & Interest Charges	975	7.603
2.7.2	5314600 · Liability Insurance Premiums	14,091	
2.7.3	5314111 · Late Fees & Penalties	500	
2.7.4	Reserve Fund	42,795	Amount updated after 3/12 Special Board meeting. This includes the outstanding Wells Fargo balance of \$17,162 and the \$5,327.72 for the December 2017 from the Nisqually River
2.7.5	Outstanding Debt	27 <mark>,</mark> 000	Foundation
3.0	Total Expense	583,922	
4.0	Net Income	17,364	

THE STATE OF THE S
erumaluudi eessa kiibi
A A A A A A A A A A A A A A A A A A A
table dans verses (colonos)
of PISCONNI AND
annanan ag graffili in de graffili
онивания повет на по
тенен жана жана жана жана жана жана жана
nation/manus athlere and the
Heavi delan number eran eran eran eran eran eran eran er
menissializzos (TR/CIII) en la companya (Tricina) en la companya (Trici
POST PRESENCE ACCESSANCE ACCESSAN
nannemovintenan nametikeur et en
THE PROPERTY OF THE PROPERTY O
At Anna Andrewski and Anna and
innessatetore or
Aremananini da aremanani da aremananini da aremanani da aremananini da aremananin
naudehduranske
Die Control of the Co

		2019	, \
Line		Budget	Notes
5.0	Parking Lot		
2.8.1	Office Reloaction	10,693	
2.8.2	Data Tracking Software	0	madeu.
2.8.3	Data Tracking Software Subscriptions		
2.8.4	New Telephone System	6,500	
	SIGNIE		Hold for fund and program development by the
1.4.5	Allocated for Easement Program	35,374	Executive Director and Board in 2019.
6.0	Budget Deficit Reduction	52,566	

		and security alternative and a security and a secur
		водення в при
	. /	Politic (Paris) Son Made Managan Salain Spiraculary
		dokranasileisreoriidekivasileisranaani
		nnanatiliinida Niesif seesta sõiita seesta sõiita seesta sõiita seesta sõiita seesta sõiita seesta sõiita sees
		nesaminenorumannandelinolifeiniscen
		thiraceilleithide much nearn ann ann ann ann ann ann ann ann ann
		habisi melenese eta eta eta eta eta eta eta eta eta et
		асш-аценевования полительного выполнения выстительным выполнения выстители выполнения выполнения выполнения выполнения выполнения вы
		м <i>арлисной левенала</i> йнгихмихих хивён (
		of themse transposition for the Administration of the Adm

Thurston Conservation District

2019 Restricted Budget Staff Recommended Budget

3*		Thurston Soil	Soil		TCD	8				East Fork	
V =	Green	NTA	Health VSP*		VSP	DOE	Chehalis	CREP	Livestock McLane		Total
Salaries & Benefits	91,409	41,000	41,000 18,383 77,279 40,000	77,279	40,000	29,863	52,524	52,524 22,626	68		5,563 378,737
Overhead	1,882	0		10	700	7,466	13,131	2,657			28,136
Travel	1,735	(405	181		648	356	543			3,871
Goods & Services	84,531	35	4,196	3,471		40,477	2,561	8,270			143,507
Program Allocations	(300	-			-17,594				22	-17,594
Cost Share	IJ	3	v					1,728			1,728
Cost Share Maintenance	D							10,304	-2		10,304
	10										
Total	179,557	41,000	41,000 22,981 80,938 40,000	80,938	40,000	098'09	68,573	68,573 49,128	89		5,563 548,688

 $^{^{\}ast}$ Includes an estimated $\$15,\!000$ for expected additional FY2019-20 funds.

	No. of the Control of
-	
	TED ALL KONSTRUCTION OF THE STATE OF THE STA
	COLUMN TO THE CO
	TO SOUTH A COLOR
	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
2	
	STATE AND ADDRESS OF THE STATE ADDRESS OF THE STATE AND ADDRESS OF THE
	HI CHRONOVANIAN
	NA HITATANANA NA N

Thurston Conservation District 2019 Staffing Plan

Staff Recommended Staffing Plan

					000)							
		Salary &	& FTE Salary	E	2	Thurston		Soil	VSP &			East Fork	
	FTE	Benefits	Benefits & Benefits	Admin	DOE	NTA	Green	Health	TCD VSP	Chehalis	CREP	McLane	Total
Administrative Staff					> .								
Exec Director (5 months)	1.00	44,341	44,341	%0:06					2.0%	2.0%			100%
Admin Assistant (8 months)	1.00	33,848	33,848	100.0%		n-			-				100%
Accountant	0.60	64,269	41,631	100.0%									100%
			2								0		
Project Staff		0											
South Sound Green Program Manager	1.00	87,778	87,778	10.7%		2	89.3%						100%
South Sound Green Assistant (8 months)	0.50	21,864	10,932				100.0%						100%
Ag Outreach Specialist	1.00	86,479	86,479	20.0%					20.0%	30.0%			100%
Education and Outreach Specialist	0.80	62,759	54,207	10.0%	10.0% 25.0%	2.0%		10.0%	45.0%	2.0%			100%
Habitat Specialist	0.75	61,459	46,094	2.0%	5.0% 25.0%	12.0%				10.0%	38.0%	10.0%	100%
Natural Resource Technician	1.00	56,764	56,764	2.0%	8.0%	34.0%		20.0%	33.0%				100%
Conservation Program Manager (8 months)	1.00	53,078	53,078	43.0%	%0.0	25.0%				30.0%	2.0%	%0.0	100%
Natural Resource Specialist (8 months)	1.00	47,431	47,431		%0.0	%0.0			100.0%				100%

Assumes 2.8% COLA increase for 2019 and step increases. Assumes benefits at 32% taxes and benefits.

	1			
		,		
			· ,	

		·		
	gale			
e e				
			<i>;</i>	



Interim Executive Director Decision Recommendation

RE: Thurston County Interlocal Agreement (Rates & Charges)

Decision

Consider approval of the Interlocal Agreement with Thurston County for Rates and Charges.

Description

The purpose of this Agreement is to establish the roles and responsibilities of the County and the District with respect to the use and reporting of funds from the system of rates and charges (Rates) in association to the delivery of an annual work plan.

This Agreement shall be effective for calendar year 2019. Renewal of this agreement will be predicated on future authorizations of the system or rates and charges by the Thurston County Board of County Commissioners.

Cost

Revenue: \$551,474.93 to Thurston CD programs, services and operations.

Benefit

Approval of this Agreement will finalize the adoption of the System of Rates and Charges for 2019, providing Thurston CD with vital funding to continue operating as an organization and providing programs and services to the community.

Staff Recommendation

Approve

,				
			:	
		·		
· ·				
				7

Interlocal Agreement between Thurston County, Washington and the Thurston Conservation District DRAFT January 11, 2019

This Agreement is made and entered into by and between Thurston County, a legal subdivision of the State of Washington ("County"), and Thurston Conservation District, a legal subdivision of the State of Washington ("District") for the purpose of establishing the roles and responsibilities of the County and the District with respect to the authorization for and collection of funds from a system of rates and charges as authorized by Chapter 60, Laws of 2012.

WHEREAS, the District was established pursuant to Chapter 89.08 RCW to provide for the public health, safety and welfare, including the protection of natural resources in the County; and

WHEREAS, for over 70 years, the District has assisted landowners and local governments as they face resource management challenges relating to agriculture, water quality and other natural resource issues; and

WHEREAS, Chapter 60, Laws of 2012, and Chapter 89.08 RCW authorizes the County to approve and collect rates and charges (collectively, "rates") on property within the District to fund District activities; and

WHEREAS, the rate revenue will allow the District to exercise its authority, including the continued protection of the public health, safety and welfare and protection and conservation of natural resources throughout Thurston County and participating cities and towns; obtaining grant funding and supporting local programs; addressing water quality and conservation programs related to endangered salmon species; and, providing for other natural resource protection requirements and needs, such as the protection and conservation of farm land; and

WHEREAS, the Board of County Commissioners of Thurston County On November 27, 2018 adopted Ordinance No. 15586, to approve a system of rates and charges, and on December 11, 2018 adopted Ordinance No. 15723 to implement such system of rates in charges for one year only; and

WHEREAS, this Agreement describes and defines the mutual understanding of the parties made with the intention of approving and implementing a program for distributing the revenues from the Resource Conservation Rates authorized by Chapter 89.08 RCW and approved by Thurston County Ordinances No. 15586 and 15726; and

WHEREAS, Thurston County Ordinance No. 15586 authorized the County Manager to enter into an Interlocal Agreement with the District.

NOW, THEREFORE, for the mutual benefits of the parties and the citizens of Thurston County, the County and the District parties agreed to the following terms and conditions:

I. PURPOSE

The purpose of this Agreement is to establish the roles and responsibilities of the County and the District with respect to the use and reporting of funds from the system of rates and charges (Rates) in association to the delivery of an annual work plan.

II. FUNDING

Funding for the subject of this Agreement, the District's Resource Conservation Programs ("Programs"), shall be obtained from the rate revenues authorized by Ordinances No. 15586 and 15726 (Exhibit 1), to be collected by the Thurston County Treasurer for subject properties in unincorporated Thurston County and participating cities and towns for the calendar year 2019.

III. RESPONSIBILITIES OF THE DISTRICT

- **A. Scope of Work.** The District shall administer the program and expenditures pursuant to Exhibit 2, Proposed Resource Conservation Spending Plan and Estimate of Revenues.
- **B. Program Reporting.** The District shall produce reports summarizing the work performed, expenditures incurred, and revenues collected; providing an evaluation of the performance and results of the work performed according to this Agreement; and estimating the projected revenues and expenditures for the next time period. Reports shall be provided to the members of the Board of County Commissioners and the County Manager. These reports shall include, but not be limited to, the following information:
 - Description of any adverse conditions that have affected the program objectives and/or time schedules, and actions taken to resolve these issues due May 15th, 2020.
 - An accounting of the revenues compared with expenditures for the current reporting period due January 31st, 2020.
 - An annual report is due May 15, 2020 and shall cover the previous calendar year.
 - Approved Annual Thurston Conservation District Budget due May 31st, 2019.

<u>Due Date</u>	Report
May 31 st , 2019	Approved 2019 Annual Budget
July 31, 2019	Progress Report of the 2019 Workplan
January 31 st , 2020	2019 Revenue Vs. Expenditure Report
May 15 th , 2020	2019 Annual Report of Accomplishments
May 15 th , 2020	Report on adverse conditions affecting the program and actions to resolve

C. Accounting.

- **a. Fund Accounts.** The District shall maintain a separate fund or account for Conservation District Programs detailing the funds collected by the Thurston County Treasurer (the "RC Fund"). Separate accounting shall be made for each project, program or activity identified in Exhibit D.
- **b. District Administrative Costs.** The District's administrative costs shall be linked to the specific project, program or activity most closely related to their use or prorated across all activities and jurisdictions, in the case of general operating expenses.
- **c. Creation of an Advisory Committee**. The District will create an Advisory Committee pursuant RCW 89.08.210.
- **D. Maintenance of Records.** The District shall maintain all books, documents, receipts, invoices, and records, including payroll records, necessary to sufficiently and properly reflect the expenditures of the RC Fund. The accounting records shall provide for a separate recording and reporting of all RC Fund receipts and expenditures. Financial records pertaining to matters authorized by this Agreement are subject to inspection and audit by representatives of County or the State Auditor upon request. Annual State Auditor reports, if not required, shall be requested. State Auditor reports shall be provided to the Board of County Commissioners and County Manager within ten (10) days of receipt. Financial records shall be preserved and made available to the County and its agents for a period of six (6) years after the last expenditure of funds, or in the event of an audit, records shall be kept until the audit is completely resolved.

E. Roll, Appeal, Refunds, Mailing to Tax Exempt Parcels & Defense.

- a. The District at its expense prepared a roll setting forth each parcel to be charged and the amount of unpaid charges for each parcel within the legal boundaries of the District and transmitted to the County Treasurer (CT), in December 2018 for collection in the manner authorized for collection of property taxes.
- b. The District shall at its expense conduct and determine any appeal of rates and charges pursuant to RCW 89.08.405, and promptly transmit to the CT any revision to the roll to be collected by the CT, and the District shall refund any amount paid which it determines upon appeal to be in error.
- c. The District shall promptly transmit to the CT any change in the classification of parcels, application of use codes, and charge applicable to any parcels after transmission of its roll described under subsection a. above.

IV. GENERAL PROVISIONS

- **A. Notice.** Except as set forth elsewhere in this Agreement, for all purposes under this Agreement, except service of process, notice shall be given by the District to the County Manager, 2000 Lakeridge Drive SW, Olympia, WA 98502. Notice to the District for all purposes under this Agreement shall be given to the Chair of the Board of Supervisors and to the District Executive Director, 2918 Ferguson St SW, STE A, Tumwater, WA 98512.
- **B. Compliance with Laws.** The District shall comply with all federal, state, and local laws, statutes, ordinances, rules and regulations applicable to the performance of this Agreement.
- C. Defense and Indemnity. The District agrees to defend, indemnify and save harmless the County, its appointed and elective officers and employees, from and against all loss or expense, including, but not limited to, judgments, settlements, attorney's fees associated with the implementation of the terms and conditions of this agreement. And costs by reason of any and all claims and demands upon the County, its elected or appointed officials or employees for damages because of personal or bodily injury, including death at any time resulting therefrom, sustained by any person or persons and on account of damage to property including loss of use thereof, whether such injury to persons or damage to property is due to the negligence of the District, his/her subcontractors, its successor or assigns, or its or their agent, servants, or employees, the County, its appointed or elected officers, employees or their agents, except only such injury or damage as shall have been occasioned by the sole negligence of the County, its appointed or elected officials or employees. It is further provided that no liability shall attach to the County by reason of entering into this Agreement, except as expressly provided therein.
- **D. Industrial Insurance Waiver.** With respect to the performance of this Agreement and as to claims against the County, its officers, agents and employees, the District expressly waives its immunity under Title 51 of the Revised Code of Washington, the Industrial Insurance Act, for injuries to its employees and agrees that the obligations to indemnify, defend and hold harmless provided in this Agreement extend to any claim brought by or on behalf of any employee of the District. This waiver is mutually negotiated by the parties to this Agreement.
- **E. Term and Effective Date.** This Agreement shall be effective for calendar year 2019. Renewal of this agreement will be predicated on future authorizations of the system or rates and charges by the Thurston County Board of County Commissioners.

THURSTON CONSERVATION D	ISTRICT	THURSTON COUNTY	
Approved:		Approved:	
Paul Pickett	date	Ramiro Chavez	date
Chair, Board of Supervisors		Thurston County Manag	ger
Reviewed:		Reviewed:	
Sarah Moorehead	date	NAME	date
Interim Executive Director		TITLE	

				Þ
	,			31
,				

Interlocal Agreement between Thurston County, Washington and the Thurston Conservation District DRAFT January 11, 2019

This Agreement is made and entered into by and between Thurston County, a legal subdivision of the State of Washington ("County"), and Thurston Conservation District, a legal subdivision of the State of Washington ("District") for the purpose of establishing the roles and responsibilities of the County and the District with respect to the authorization for and collection of funds from a system of rates and charges as authorized by Chapter 60, Laws of 2012.

WHEREAS, the District was established pursuant to Chapter 89.08 RCW to provide for the public health, safety and welfare, including the protection of natural resources in the County; and

WHEREAS, for over 70 years, the District has assisted landowners and local governments as they face resource management challenges relating to agriculture, water quality and other natural resource issues; and

WHEREAS, Chapter 60, Laws of 2012, and Chapter 89.08 RCW authorizes the County to approve and collect rates and charges (collectively, "rates") on property within the District to fund District activities; and

WHEREAS, the rate revenue will allow the District to exercise its authority, including the continued protection of the public health, safety and welfare and protection and conservation of natural resources throughout Thurston County and participating cities and towns; obtaining grant funding and supporting local programs; addressing water quality and conservation programs related to endangered salmon species; and, providing for other natural resource protection requirements and needs, such as the protection and conservation of farm land; and

WHEREAS, the Board of County Commissioners of Thurston County On November 27, 2018 adopted Ordinance No. 15586, to approve a system of rates and charges, and on December 11, 2018 adopted Ordinance No. 15723 to implement such system of rates in charges for one year only; and

WHEREAS, this Agreement describes and defines the mutual understanding of the parties made with the intention of approving and implementing a program for distributing the revenues from the Resource Conservation Rates authorized by Chapter 89.08 RCW and approved by Thurston County Ordinances No. 15586 and 15726; and

WHEREAS, Thurston County Ordinance No. 15586 authorized the County Manager to enter into an Interlocal Agreement with the District.

NOW, THEREFORE, for the mutual benefits of the parties and the citizens of Thurston County, the County and the District parties agreed to the following terms and conditions:

I. PURPOSE

The purpose of this Agreement is to establish the roles and responsibilities of the County and the District with respect to the use and reporting of funds from the system of rates and charges (Rates) in association to the delivery of an annual work plan.

II. CONTENT OF THIS AGREEMENT

II. FUNDING

Funding for the subject of this Agreement, the District's Resource Conservation Programs ("Programs"), shall be obtained from the rate revenues authorized by Ordinances No. 15586 and 15726 (Exhibit 1), to be collected by the Thurston County Treasurer for subject properties in unincorporated Thurston County and participating cities and towns for the calendar year 2019.

III. RESPONSIBILITIES OF THE DISTRICT

A. Scope of Work. The District shall administer the program and expenditures pursuant to Exhibit 2, Proposed Resource Conservation Spending Plan and Estimate of Revenues.

B. Program Reporting. The District shall produce reports summarizing the work performed, expenditures incurred, and revenues collected; providing an evaluation of the performance and results of the work performed according to this Agreement; and estimating the projected revenues and expenditures for the next time period. Reports shall be provided to the members of the Board of County Commissioners and the County Manager. These reports shall include, but not be limited to, the following information:

A description of work performed during the period and progress made to date, including expenditure data and monitoring data or performance indicators that reflect expenditures as set forth in Exhibit 2, Resource Conservation Spending Plan and Estimate of Revenues.

- Description of any adverse conditions that have affected the program objectives and/or time schedules, and actions taken to resolve these issues <u>due May 15th, 2020.</u>-
- An accounting of the revenues compared with expenditures for the current reporting period-and as projected for the next reporting period due January 31st, 2020.
- Annual reports are due May 15 2019 and shall cover the previous calendar year.
- Current year program expenditure reports are due prior to May 15 and November 15, of calendar year 2019 of collection of the Rates
- An annual report is due May 15, 2020 and shall cover the previous calendar year.

Comment [SM1]: See included below in named reports.

Formatted: Superscript

Formatted: Superscript

Approved Annual Thurston Conservation District Budget due May 31st, 2019.

Due Date	Report	4
May 31 st , 2019	Approved 2019 Annual Budget	
July 31, 2019	Progress Report of the 2019 Workplan	
January 31 st , 2020	2019 Revenue Vs. Expenditure Report	4
May 15 th , 2020	2019 Annual Report of Accomplishments	
May 15 th , 2020	Report on adverse conditions affecting the program and actions to resolve	

Formatted: Superscript	
ATTICATION OF THE PARTY OF THE	nte =
Formatted: Font: Bold, Underlin	е
Formatted Table	
Formatted: Superscript	
Formatted Table	
Formatted: Superscript	
Formatted: Superscript	
Formatted: Superscript	

C. Accounting.

- a. Fund Accounts. The District shall maintain a separate fund or account for Conservation District Programs detailing the funds collected by the Thurston County Treasurer (the "RC Fund"). Separate accounting shall be made for each project, program or activity identified in Exhibit D.
- **b.** District Administrative Costs. The District's administrative costs shall be linked to the specific project, program or activity most closely related to their use or prorated across all activities and jurisdictions, in the case of general operating expenses.
- **c. Creation of an Advisory Committee**. The District will create an Advisory Committee pursuant RCW 89.0908.210.
- D. Maintenance of Records. The District shall maintain all books, documents, receipts, invoices, and records, including payroll records, necessary to sufficiently and properly reflect the expenditures of the RC Fund. The accounting records shall provide for a separate recording and reporting of all RC Fund receipts and expenditures. Financial records pertaining to matters authorized by this Agreement are subject to inspection and audit by representatives of County or the State Auditor upon request. Annual State Auditor reports, if not required, shall be requested. State Auditor reports shall be provided to the Board of County Commissioners and County Manager within ten (10) days of receipt. Financial records shall be preserved and made available to the County and its agents for a period of six (6) years after the last expenditure of funds, or in the event of an audit, records shall be kept until the audit is completely resolved.

E. Roll, Appeal, Refunds, Mailing to Tax Exempt Parcels & Defense.

a. The District <u>at</u> its expense prepared a roll setting forth each parcel to be charged and the amount of unpaid charges for each parcel within the legal boundaries of the District and transmitted to the County Treasurer (CT), in December 2018 for collection in the manner authorized for collection of property taxes.

b. The District shall at its expense conduct and determine any appeal of rates and charges pursuant to RCW 89.08.405, and promptly transmit to the CT any revision to the roll to be collected by the CT, and the District shall refund any amount paid which it determines upon appeal to be in error.

c. The District shall promptly transmit to the CT any change in the classification of parcels, application of use codes, and charge applicable to any parcels after transmission of its roll described under subsection a. above.

IV. GENERAL PROVISIONS

A. Notice. Except as set forth elsewhere in this Agreement, for all purposes under this Agreement, except service of process, notice shall be given by the District to the County Manager, 2000 Lakeridge Drive SW, Olympia, WA 98502. Notice to the District for all purposes under this Agreement shall be given to the Chair of the Board of Supervisors and to the District Executive Director, 2918 Ferguson St SW, STE A, Tumwater, WA 98512.

- **B. Compliance with Laws.** The District shall comply with all federal, state, and local laws, statutes, ordinances, rules and regulations applicable to the performance of this Agreement.
- C. Defense and Indemnity. The District agrees to defend, indemnify and save harmless the County, its appointed and elective officers and employees, from and against all loss or expense, including, but not limited to, judgments, settlements, attorney's fees associated with the implementation of the terms and conditions of this agreement. And costs by reason of any and all claims and demands upon the County, its elected or appointed officials or employees for damages because of personal or bodily injury, including death at any time resulting therefrom, sustained by any person or persons and on account of damage to property including loss of use thereof, whether such injury to persons or damage to property is due to the negligence of the District, his/her subcontractors, its successor or assigns, or its or their agent, servants, or employees, the County, its appointed or elected officers, employees or their agents, except only such injury or damage as shall have been occasioned by the sole negligence of the County, its appointed or elected officials or employees. It is further provided that no liability shall attach to the County by reason of entering into this Agreement, except as expressly provided therein.
- **D. Industrial Insurance Waiver.** With respect to the performance of this Agreement and as to claims against the County, its officers, agents and employees, the District expressly waives its immunity under Title 51 of the Revised Code of Washington, the Industrial Insurance Act, for injuries to its employees and agrees that the obligations to indemnify, defend and hold harmless provided in this Agreement

extend to any claim brought by or on behalf of any employee of the District. This waiver is mutually negotiated by the parties to this Agreement.

E. Term and Effective Date. This Agreement shall be effective for calendar year 2019. Renewal of this agreement will be predicated on future authorizations of the system or rates and charges by the Thurston County Board of County Commissioners.

THURSTON CONSERVATION I	DISTRICT	THURSTON COUNTY	
Approved:		Approved:	
NAME	date	Ramiro Chavez	date
Chair, Board of Supervisors		Thurston County Manag	ger
Reviewed:		Reviewed:	
		war.	
Sarah Moorehead	date	NAME	date
Interim Executive Director		TITLE	

V.		
	•	
·		

		·		
/				
		7	•	
		·		

2019

Conservation Accountability & Performance Program

for January 2019 Commission Meeting

Administrative Requirements and Performance Measures for the Responsible Operation of a Washington State Conservation District

Description

The Conservation Accountability and Performance Program (CAPP) is a combined mandatory and voluntary accountability and performance program for Washington Conservation Districts.

Authority

RCW 89.08.070 authorizes and directs the Washington State Conservation Commission (WSCC) to assist and guide local conservation districts across the state in the implementation of natural resource conservation programs. To accomplish this, the Commission has established guidelines and controls to govern the conservation districts' use of state funds, property, and services.

Purpose & Background

The purpose is to improve the accountability and performance of each of the 45 conservation districts in the State of Washington. The basic philosophy is to always be looking for ways to improve programs and services, increase efficiency, and offer support to willing landowners and others.

Accountability Requirements

The accountability requirements checklist is comprised of statutorily required functions and activities that conservation districts must perform. Not meeting all legal accountability requirements may require the district board to meet with the Commission, the development of a performance improvement action plan, and follow-up assistance from Commission staff. Noncompliance may affect Commission funding eligibility.

Performance Standards

Standards are for districts' use to evaluate how well they are doing by assessing themselves against a specified list of voluntary performance standards. The Commission's goal is to help each district reach the highest possible level of performance. The focus is on interactive visits and learning experiences to help-each participating district determine where it can improve its operation to get closer to where it wants to be as a highly functional organization. The Performance Standards checklist (2 through 8) is voluntary and for district internal use.

Commission Assistance

The Commission members and staff will assist and guide local conservation districts by:

- Providing transparent accountability requirements and performance standards;
- Providing on-going feedback to improve district performance;
- Providing assistance to enhance public confidence in conservation districts' abilities to provide effective and efficient delivery of programs and services;
- Ensuring that assistance is available to help districts achieve annual and longrange goals in an effective, efficient, economic, and ethical manner;
- Providing assistance for district oversight of responsible management and stewardship of public funds;
- Providing assistance to ensure that conservation district elections are open to public, as well as conducted in a fair and impartial manner under the RCW and WAC
- Center for Technical Development (CTD) to help build technical capacity:
- Assisting districts with engaging the public in identifying and measuring desired outcomes; and
- Allocating resources to districts in accordance with demonstrated conservation needs and available funding.

Process Timeline:

January – March - The CAPP Accountability and Performance standards are sent to districts in the 1st quarter to be utilized in an optional self-evaluation early in the calendar year. The accountability section (Standard 1) of the checklist is required, and the performance section (Standards 2-8) is voluntary. Districts are encouraged to develop an action plan to follow-up on any capacity building activities that are identified.

April – June - An interim report of CAPP status will be prepared by staff for the May Commission meeting. Regional managers and other Commission staff, as needed, will continue work with districts on accountability and performance elements needing attention or improvement.

July - Annual CAPP report is prepared for the July Commission meeting. Commission members review the report and take action on recommendations from Commission staff. The Commission may, at their discretion, reduce or withhold funding to a district not in-compliance with all Standard 1 accountability requirements.

August – December - Commission regional managers, in consultation with applicable Commission staff, will continue working with districts to implement an action plan to address deficiencies under Standard 1 mandatory accountability requirements.

STANDARD 1

Compliance with Laws (required standard)

Conservation Districts fulfill their legal requirements as Political Subdivisions of the State of Washington and comply with all laws and the Washington Administrative Code.

	Compliance with Laws and Requirements	Citation (link to RCW or WAC	Yes	No
1.	Annual report of accomplishments was submitted on time, in the prescribed format to the WSCC	RCW 89.08.070 (11)		
2.	District Long Range Plan submitted on time & meeting RCW and Commission requirements	RCW 89.08.220 (7)		
3.	District Annual Work Plan submitted on time & meeting RCW and Commission requirements	RCW 89.08.220 (7)		
4.	The District has made a demonstrated effort to address their top resource needs identified in their Long Range Plan	RCW 89.08.220 (7)		
5.	Upon request, District contracts and agreements have been submitted to the Commission	RCW 89.08.210		
6.	Supervisor Elections & Appointments are conducted according to RCW and WAC requirements	RCW 89.08.190 & 89.08.200		
	according to Kerr and Whe requirements	WAC 135-110		
7.	All State Auditor identified issues (during SAO audits) have been resolved to the extent possible	RCW 89.08.070 (12)		
8.	Open Public Meetings Act is followed including executive sessions	RCW 42.30		4400
9.	State Public Records Act is followed	RCW 42.56		
10.	All Board Supervisors and Public Records Officers are current on the required Open Public Meetings and Public Records Act Training	RCW 42.30.210 & RCW 42.56.150		
	Annual reporting to State Auditor's Office completed correctly and on time	RCW 89.08.210		
	Keeping public informed of conservation district activities.	RCW 89.08.220 (13)		
13.	State Ethics laws for public officials are being followed	RCW 42.20 & 42.23		
14.	District in compliance with terms of Commission/District Master Agreement	RCW 89.08.070 (5)		
15.	Demonstrated diligence in complying with state and federal statutes related to contracting, non-discrimination, labor laws, etc, through adoption of up-to-date policies and training.	Listing needed & check against Schedule 22		***************************************

Standard 1 Ideas for Improvement

STANDARD 2

Natural Resource Conservation

Conservation Districts address natural resource concerns with landowners and land managers using incentive-based technical, financial, and educational assistance at the request of the landowner or manager.

Best Practices

A. Prioritizing Resource Concerns

Prioritizes which natural resource concerns to engage in based on community input and support, resource data, importance at state and regional levels, relevance, other groups working on the issue, magnitude of the issue, research conducted on issue, and appropriate role for the district.

B. Addressing Known Resource Concerns with Landowners

District actively provides contact and assistance to landowners (may not yet be a customer or cooperator) with known, high priority resource issues or in geographic areas of significant resource concern.

C. Services for Customers/Cooperators

District builds services and programs based on the needs of customers/cooperators for their conservation work along with the natural resource needs of the region. District actively engages customers/cooperators for their input on services and programs needed.

D. Quantifies Impact

District quantifies, in some method, its impact on the local natural resources by obtaining and/or maintaining quantifiable data on local impacts, maintains quantifiable cumulative impacts of district programs/work, and reports cumulative impacts to funders and other partners.

E. Technical Capacity

District has documented access to technical capacity to provide timely and efficient planning and implementation assistance for land owners to maintain conservation on the ground with reliable and consistent quality. For example, has certified technical employees, has access to at least one conservation planner, and participates in CTD data collection and certification programs.

F. Research & Technology Integrated

District integrates research and science into program development and implementation including connection with academic professionals; district offers to assist in advancing scientific research on emerging issues.

Standard 2 Ideas for Improvement

STANDARD 3

Board Governance & Policies

Conservation District Boards govern and conduct the affairs of the organization to provide conservation services and programs for land owners within their district.

Best Practices

A. Board Roles & Responsibilities

Individual board members are informed of and understand their role and their responsibilities as local government board members and as representatives of a division of local government of Washington State, including their legal and fiduciary duties.

B. Board Governance & Leadership

Board of supervisors actively governs the district by demonstrating leadership in conservation stewardship as well as instilling an ethic and culture of constant improvement. Board has a written policy / procedure for supervisors and associate supervisors. Board leads budget development, strategic planning & implementation. The Board leads and directs outreach efforts to engage the public who live in the district to serve on the Board and to build partnerships with the District on natural resource conservation efforts.

C. Supervisor Participation, Vacancy Filling, Quorum

District board holds board meetings attended by a quorum of supervisors who have chosen a chair, actively pursues filling vacant supervisor positions, promotes the development of future board supervisors through community engagement and outreach, and have meetings rescheduled or cancelled due to lack of a quorum.

D. Board Effectiveness and Development

District board collectively does a self-assessment of overall board effectiveness, membership, and actively seeks board and supervisor development activities. Works with the Commission to develop needed and/or new supervisor and board development activities.

E. Effective Board Meetings

Regularly held and effective board meetings with well thought out agendas, minutes, active participation by supervisors and public (if present). Regular meetings ideally are less than 3 hours except under special circumstances. Board meetings should be held at least monthly with time and location advertised in local media and other conspicuous public locations. Meeting materials are distributed several days in advance to contribute to an effective meeting. There is a time and opportunity for public input at each board meeting. Meetings are not cancelled, except in special/extreme circumstances due to a lack of quorum. Staff input is sought by the board as needed or directed by the board. Board meetings are conducted in

accordance with the Open Public Meetings Act and with respect, tact, and professionalism to all who attend.

F. Legal Questions

District always utilizes proper legal counsel for legal questions and/or needs (Enduris, WSCC, MRSC, and/or an attorney). The District has a policy for when legal counsel is to be used, how it is to be used, and how the Board engages the services of legal counsel.

G. District Operations Policies

Current district operations policies are reviewed and updated annually. When operations policy issues arise, the district utilizes needed expertise to address those issues and craft policies as needed.

Standard 3 Ideas for Improvement

STANDARD 4

Fiscal Oversight

Conservation District Supervisors are ultimately responsible for the fiscal oversight for their conservation district and conducting the business affairs in a lawful, ethical and responsible manner.

Best Practices

A. Leveraging Financial & Other Resources

District is leveraging, or can demonstrate it has tried to leverage all their funding with other resources from other districts and local, state, federal, non-governmental or private partners.

B. Financial Reporting & Vouchering

All financial reporting and vouchering to the WSCC and other funders is on time, complete, accurate, and complies with funders' financial policies and grants procedures.

C. Use of Allocated Funding

District has utilized WSCC and all allocated public funding in a timely manner, or has notified the funder at least three months before the end of the fiscal year that funding allocations for that fiscal year cannot be utilized, allowing for funding to potentially be used by another district.

D. Funding & Budgeting

District has adopted & followed a budget that maintains cash reserves to meet financial commitments.

E. Internal Financial Controls

District has excellent internal controls and policies that it follows to safeguard public funds. District has maintained clean internal and state audits for a minimum of two (2) audit cycles. District seeks out and utilizes good examples of effective internal controls and policies.

Standard 4 Ideas for Improvement

STANDARD 5

Human Resources

Conservation Districts have skilled personnel to carry out their programs, whether volunteers, paid staff and/or consultants/contractors and have a governing board of five Supervisors that actively govern the human resources policies of the district.

Best Practices

A. Delegated Authority

Any delegation of responsibilities (authority) to a district manager, or equivalent is clearly set out in writing, is consistent with board approval requirements of the WSCC, and commensurate with the experience of the board and manager, within the scope of the job description of the manager, and acknowledged by both the manager and board chair in writing.

B. Training

The District has an appropriate training policy and plan for all supervisors & staff. Staff and supervisors are actively participating in annual training opportunities (WACD, WADE, WSCC, Enduris, NRCS, etc.). The training policy includes actively pursuing opportunities for cross-training.

C. Performance Evaluations

Board members assure that performance evaluations are conducted for each staff member annually, and directly evaluate performance of the lead staff (manager, executive, director).

D. Personnel Policies & Procedures

Board members have developed and shared personnel policies and procedures with each employee.

Standard 5 Ideas for Improvement

STANDARD 6 Planning

Conservation Districts build their long range and annual plans to address high priority resource concerns using public and partner input.

Best Practices

A. Public & Stakeholders Input for Program & Plan Development

Input is sought from public and stakeholders in program development, during annual and long range plan development, public and stakeholder input is gathered, and solicited before annual work plan and long range plan are approved by the board. At a minimum, one open public meeting in the community shall be held to seek input from the public and stakeholders.

B. Annual Work Plan

Annual Work Plan addresses the specific natural resource concerns in a prioritized manner as approved by the board of supervisors. The district board actively pursues implementation of activities to meet the goals of the annual plan.

C. Regular Review and Use of Annual and Long Range Plans

Meeting agendas are built with reference to annual and long range plan priorities and actions. Board members and staff regularly review and refer to annual and long range plans.

Standard 6 Ideas for Improvement

STANDARD 7

Partnering

Conservation Districts partner with organizations and agencies in the delivery of conservation programs and projects.

Best Practices

A. Partnering with Public, Private, Tribal, and Nonprofit Partners

Demonstrated ability to work and coordinate with current and potential partners to identify and target areas for natural resource conservation and improvement, projects, opportunities for sharing funding, and workforce resources.

B. Partnering with Other Conservation Districts

Demonstrated ability to work and coordinate with other conservation districts to identify and target areas for natural resource conservation and improvement, projects, opportunities for sharing funding, and workforce resources.

C. Working Relationships with Elected Officials & Tribal Governments

District supervisors and staff have regular contact including meetings and tours, with elected officials and staff in cities, counties, state legislature, tribal government, and congress to provide information on conservation projects and services.

D. Participation in Affiliated Organizations

District supervisors and staff actively participate in affiliated organizations' events, committees, elected positions, and activities (e.g., WACD, WADE, WCS, and NACD), including payment of annual membership.

E. Working Relationships with Conservation Commission

District supervisors and staff provide open and constructive feedback to the WSCC, and actively bring up and work to resolve in a timely manner any issues.

Standard 7 Ideas for Improvement

STANDARD 8

Public Outreach & Education

Conservation Districts provide conservation information and education to a wide variety of audiences.

Best Practices

A. Public Outreach

District has a public outreach plan (in annual and-or Long Range Plan plan) including regularly publishing and distributing information regarding district activities, as demonstrated by: press releases, newsletters, social media presence, district tours of projects, and distribution of information to partners, diverse stakeholders, and funders.

B. Youth Education

District has a youth education program assisting school teachers and administrators, including classroom and field activities that have a clear connection with school programs, the education requirements of the school district, and its related natural resource educational impact.

C. District Physical Location

Has a physical location that provides regular, weekday office hours for public access, information, and services. Office hours are clearly posted at office location and on district website. District has signage visible from a public right of way adjacent to the district office.

D. Annual Report of Accomplishments

Annual report of accomplishments includes outstanding examples of conservation work completed, compared to what the district planned to do or needs to do.

Standard 8 Ideas for Improvement

District Capacity Building Ideas, Actions & Record of Exceptional Activities **STANDARD 2 -** Natural Resource Conservation **STANDARD 3** - Board Governance & Policies **STANDARD 4 - Fiscal Oversight STANDARD 5 - Human Resources STANDARD 6 - Planning STANDARD 7 - Partnering**

STANDARD 8 - Public Outreach & Education

	•	

Transition Issues for Thurston Conservation District, April – December 2019

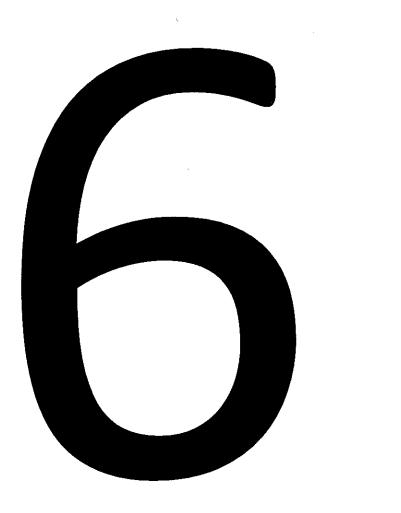
Priority 1 = critical, must be done in April

Priority 2 = urgent, complete by end of May

Priority 3 = long-term importance, June-December

Ite	n	Priority
1.	Catch up passing minutes	1
2.	Mid-term supervisor replacement selection and orientation	1
3.	Pass resolution for bank signatures	1
4.	Candidate interviews and selection for supervisor mid-term vacancy	1
5.	Review Mr. Cushman's performance and contract	1
6.	Governance: Initiate use of Consent Agenda	1
	a. Propose check register and reviewed minutes go on consent calendar	1
	b. Discuss creating a Correspondence agenda item on consent calendar	1
7.	Budget workshop	1
8.	Policy Review: Minutes policy	1
9.	Labor negotiations training	1
10.	Policy Review: Supervisor duties	
	a. Commitment for work between meetings – add to policy	2
	b. Meet 1:1 with AED between meetings	2
11.	Explore setting up governance training with Aspen	2
	http://aspengroup.org/coherent-governance-implementation-protocol/	
12.	Establish process for governance review, including organizational changes and policy updates	2
13.	Workshop for strategic planning and annual plan development	2
14.	Establish process for R&C renewal and meet with TCBOCC	2
15.	Review and finalize the annual Board Calendar	3
16.	Pass Annual Plan	3
17.	Establish organizational chart and adopt job classes	3
18.	Negotiate union contract	3
19.	Advertise for new Executive Director	3
20.	High level review of policy manual – prioritize areas for review and revision	3
21.	Determine process to create R&C Advisory Committee	3
22.	Review of Associate Supervisors: schedule for recruitment, appointments, annual review, what can we have them do that will be helpful?	3

1		
~		
~		
ı		



		·		
		:		

To: TCD Board of Supervisors

From: Sarah Moorehead (Interim Executive Director)

Date: April 8, 2019

Subject: Interim Executive Director's Report



Priority Initiative Updates

Voluntary Stewardship Program

CD and Grays Harbor CD staff have been focusing on: collaboration and communication with the VSP workgroup, site visits to landowners, Individual Stewardship Plan development, outreach to producers, coordination of a May VSP workshop, and working with Thurston County on reporting mechanisms for the 5-year reporting period.

We are close to meeting our contracted goal of 12 ISPs before June 30th, 2019! Currently, we have 24 landowners participating in VSP, 18 ISP checklists have been completed, and two (2) ISPs have been fully completed. We have exceeded the number of participants and plan to continue to enroll participants continuously. Per the proposed hiring plan (see below), a Natural Resource Specialist is proposed to start asap to support the demand for ISPs in Thurston County. It has been designed that this individual would start by May 1st, 2019, allowing them to receive training and orientation from Grays Harbor CD staff whom have been subcontracted to develop ISPs for Thurston CD.

District Operations

February 26th, 2019 Action Items:

1. Sarah will follow up regarding the third party audit with Mr. Ooms to express appreciation for his efforts and the intent to continue moving forward with a defined scope and deliverables.

Completed 2.27.2019.

2. Ben Cushman and Sarah will follow up on the public disclosure request issue noted in the CAPP.

Completed 3.20.2019. Issue resolved, Board of Supervisors notified electronically on 3.20.2019.

3. Sarah will draft an email demonstrating TCD's progress on CAPP for the Chair to send to Kirk Robinson and Allison Halpern at WSCC.

Completed 3.19.2019. TCD Chair signed letter submitted to WSCC electronically.

4. Sarah will follow up with Tom Salzer and The Aspen Group to gather information for the Board on costs and governance structure/culture training opportunities.

Completed 3.20.2019. Information to be presented at April 8th Board Meeting.

5. Sarah will follow up with WFSE and PERC to schedule a collective bargaining training for Board and staff.

Completed. April 12th 1:00pm - 5:00pm at Thurston CD Office.

March 12th, 2019 Action Items:

1. Susan will send the totals of the expenses incurred to date in the categories labeled 'must have' with expenditures anticipated after May 1, 2019 and 'should have'.

Completed 3.13.2019.

- 2. Supervisors will review the updated draft 2019 budget and address any questions with TCD Staff prior to April 8th Board Meeting.
- 3. Sarah Moorehead, IED will look into consent calendar models and bring some examples to the meeting (particularly Whatcom CD).

Completed. Information to be presented at April 8th Board Meeting.

Grant Funding

Deliverable completion as well as fund management of existing grants remains on track for all grants. Please see note below regarding staffing capacity and hiring, to ensure that we continue to meet our deadlines on existing grant contracts.

Additional awarded grants from DOE and Thurston County remain in contracting. Draft contracts are expected to arrive at Thurston CD for review ahead of the April 30th Board meeting. These grants include funding for conservation planning, technical assistance, cost share, habitat restoration and education in geographies the District does not currently have adequate funding to serve landowners.

Staffing Capacity and Hiring

A revised draft staffing plan has been provided to the TCD Board of Supervisors as a component to the draft 2019 Annual Budget for discussion as part of the April 8th, 2019 Board Meeting packet. It is imperative that Thurston CD move forward according to this hiring schedule, once the staffing plan is approved by the Board, to maintain appropriate capacity to complete existing grant funded deliverables on time. Delay in increasing staffing capacity could result in non-completion of grant work and/or returning grant dollars to the funder.

The recommended staffing positions for hire are as follows:

- For hire in April 2019:
 - Natural Resource Specialist (VSP, cost share, conservation planning) 1
 FTE
 - Environmental Program Manager (grant writing, project management and implementation oversight) 1 FTE
- For hire in May 2019:
 - o Administrative Assistant (reception, E.D. support, meeting support) 1 FTE
- For hire in June 2019:
 - o Education Assistant (events, social media, workshops) .5 FTE
 - South Sound GREEN Program Assistant (water quality monitor, classroom lessons) 5 FTE
- For hire in July 2019:
 - Executive Director (District management) 1 FTE (This item anticipated to allow for the full Board to participate in the recruitment and interview process.)

The proposed staffing plan for consideration allows Thurston CD to continue to explore restructuring. Currently, the IED proposes a more department-focused approach, with three departments: 1.) technical, 2.) education, communications and outreach, and 3. administrative and finance. Each department has a lead staff position that is responsible for mentoring staff, tracking deliverables and funds, and carrying out direction from the Executive Director – within their assigned departments. This is a similar structure, although smaller in scale, to Pierce Conservation District that has been adapted to fit our program areas. A proposed organizational chart was provided to the Board at the February 26th, 2019 Board meeting.

2018 Accountability Audit (2015-2017)

The Washington State Auditor's Office is currently wrapping up this routine accountability audit. An Audit Entrance Conference was held on March 26th with the IED, TCD Accountant and Board Auditor in attendance. At this time, no findings have been issued. Auditor's Office staff have made some helpful recommendations to TCD processes, that will be included in their final report.

Collective Bargaining Training

April 12th 1:00pm – 5:00pm Thurston CD Office

Once TCD Supervisors established a bargaining team, there will be a 10 full day (8 hour) negotiations process beginning this summer. Dates have not been scheduled. When the employer bargaining team has been identified; the participating individuals can help to select dates appropriate for their schedules.

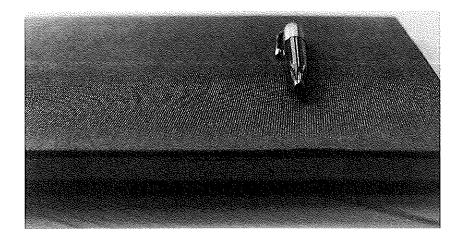
2019 Board Calendar

Please see the attached updated draft 2019 Board Calendar. This is a working document that is meant to be a tool for annual planning, process development, anticipating and preparing for upcoming business and workload, and orienting potential new Supervisors to the District. Please take a look and suggest revisions.

Annual Plan Development

Following the adoption of a 2019 Budget, Thurston CD will next need to adopt an Annual Plan. This annual plan is based on the goals, outcomes and natural resources priorities defined in the 5 Year Strategic Plan (2017-2022) and aligned with the funding in the approved annual budget. This plan is due to the Washington State Conservation Commission by May 21st, 2019. The IED will develop a draft 2019 Annual Plan for review by the Supervisors for the April 30th, 2019 meeting.

BLOG



February 6, 2016

What is a Consent Agenda for a Board Meeting?

Written by Jeremy Barlow

The terms consent agenda and consent calendar are interchangeable terms. A consent agenda is a board meeting practice that groups routine business and

reports into one agenda item. The consent agenda can be approved in one action, rather than filing motions on each item separately. Using a consent agenda can save boards anywhere from a few minutes to a half hour. A consent agenda moves routine items along quickly so that the board has time for discussing more im

What Kinds of Items Appear on a Consent Agenda?

The types of items that appear on a consent agenda are non-controversial items or routine items that are discussed at every meeting. They can also be items that have been previously discussed at length where there is group consensus. The following items are typically found on a consent agenda:

- The meeting minutes
- The financials
- CEO report
- Program or committee reports
- Staff appointments
- Volunteer appointments
- Committee appointments
- Correspondence that requires no action
- Perfunctory items-formal approval of items that had much past discussion

A consent agenda can be an efficient tool to help boards make productive use of their meeting time when it's used appropriately. There are specific rules for using the consent agenda.

How the Consent Agenda Works



The chair takes the lead role in utilizing a consent agenda. The chair prepares an agenda package that includes all of the items on the consent agenda. The package should be distributed to board members soon enough so that they have time to read through the documents prior to the meeting. This is a part of the ov

include:

- The chair decides which items will be placed on the consent agenda. The consent agenda can appear as part of the normal meeting agenda or it can be attached separately to the meeting agenda.
- 2. The chair distributes the consent agenda and associated documents in time for board members to read and review.
- 3. At the beginning of the meeting, the board chair asks members if any of the consent agenda items should be moved to the regular discussion items.
- 4. If a member requests that an item be moved, it must be moved. Any reason is sufficient to move an item. A member can move an item to discuss the item, to query the item, or to vote against it.
- 5. Once the item has been moved, the chair may decide to take up the matter immediately or move it to a discussion item.
- 6. When there are no items to be moved or if all requested items have been moved, the chair or secretary reads out loud the remaining consent items. The chair can move to adopt the consent agenda. Hearing no objections, he can announce that the items on the consent agenda have been adopted. It's not necessary to take a vote on consent agenda items.
- 7. The secretary should include the full text of the resolutions, reports, and recommendations that were adopted as part of the consent agenda.

Stans to Taka Whan a Mamhar



Needs Clarification on a Consent Agenda Item

Make sure that all members understand the consent agenda process to help expedite the meeting. If a

itε

appropriate member prior to the meeting. It's possible that other members have the same question. This should give the member being asked time to prepare an answer and distribute it to all members prior to the meeting. Consent agenda items shouldn't be pulled from the agenda just to have a question answered.

Steps to Take When a Member Disagrees or Suggests Discussion

If a member disagrees with the consent agenda item or wants to move it to the regular agenda, the member would request that the item be pulled from the consent agenda. The chair would ask if the members are in favor of approving the consent agenda minus the pulled item, pause for objections, and then adopt the consent agenda as noted in step #6, above.

Sample of Consent Agenda

- 1. Welcome/Introductions
- 2. Consent Agenda
 - 1. Board meeting minutes
 - 2. Executive Director report
 - 3. Marketing committee report
 - 4. Approve insurance renewal
- 3 Old Business



Misuse of Consent Agenda

Problems in using a consent agenda occur when members approve consent agendas without first reviewing documents. The result is that consent items can be hastily approved and result in a cover-up. For ex

overspending or wrong spending can occur without appropriate oversight. Remember that consent agenda items are routine and non-controversial, but even routine items should be reviewed by the entire board. A diligent, well-rounded board holds each other accountable.

A consent agenda is an effective and efficient tool when used appropriately. It can save precious meeting time so the members can attend to other matters. Transparency and accountability are key parts of using a consent agenda. All board members have a responsibility for making sure that consent agenda items are distributed in enough time to review them prior to the meeting. Each board member also has a responsibility to read and review consent agenda items and address any concerns prior to the meeting.

WANT TO SIMPLIFY YOUR BOARD MEETING PROCESS?

Learn why 100k+ users are using BoardEffect for their board portal solution!

LEARN MORE!

Jeremy Barlow



∮ in

Most Popular Posts

Channeling

(

Luna

Collaboration [Slideshare]

Board

Collaboration:

The grease that allows the

engine to run

We addressed

how technology

can be...



Advocacy

Advocacy and

Adjustment

in the

Post-Election,

New

Nonprofit

World, Part 2

Longer-Term

Steps

Nonprofits

Can Take in an

BoardEffect

17011 Jul

Checklist for

Administrator

The new

BoardEffect

iOS app is

live. All

BoardEffect

users will be

prompted to

update...



- The election will be on Tuesday, March 26, 2019
- · Polls will be open from 9:00 am to 6:00 pm
- · Board selected Dawn Bekenyi as Election Supervisor
- Additionally, the District will have a mail-in election with ballot distribution by request only. Voters can request ballots in-person or by using the Whatcom Conservation District's ballot request form on our election page (www.whatcomcd.org/board-elections). Return mail-in ballots by mail, in-person or at the drop box located at the front of the building at the WCD Office. Ballots will be mailed out after the Absentee Ballot (mail-in) Request Deadline and not available for pick up.
- Candidate filing deadline is January 11, 2019 at 4:00 pm
- · The last day to request an absentee (mail-in) ballot is February 8, 2019 at 4:00 pm
- The District chose to publish all further election notices on-line only on the District's website.

Suzzi Snydar seconded the motion. The motion passed.

VI. Consent Agenda.

The Board adopted a consent agenda for approval of the previous meeting minutes, financial report and accounts payable. The financial report was mailed to the Board with their draft minutes from the October meeting. Dawn Bekenyi, Administrative Assistant, presented the financial report. A copy of District invoices and incurred expenses, as listed in the Accounts Payable Report, were reviewed and approved. The Board further authorizes the payment of District expenses incurred subject to their review and approval at the next Board meeting.

Suzzi Snydar moved to approve the consent agenda: minutes of the October 18, 2018 Board meeting as mailed, the financial report and authorize payment of District invoices and incurred expenses (below), as listed in the Accounts Payable Report. The Board further authorizes the payment of District expenses incurred subject to their review and approval at the next Board meeting. Theresa Sygitowicz seconded the motion. The motion passed.

The following voucher/warrants are approved for payment:

October 2018 - balance

Payroll (direct deposit & tax EFTs)		_		totaling	54,345.08
Voucher (check) numbers	26295	through	26302	totaling	11,376.00
Employee Retirement check numbers	26303	through	26307	totaling	2,117.01
November 2018 Payroll (direct deposit & tax EFT)		_		totaling	40,462.87
Employee Retirement check numbers:	26308	through	26311	totaling	1,963.91
Voucher (check) numbers	26312	through	26363	totaling	96,323.75

VII. Presentations.

A. Overview of PDR Program and RCPP Funding.

Chris Elder, Whatcom County Public Works, is the technical staff for Whatcom County's Purchase of Development Rights (PDR) and Regional Conservation Partnership Program (RCPP) programs. He shared his background in farming. Chris gave an overview of each program, how they work, and the number of participants in Whatcom County. He answered questions from the Board and explained how the Whatcom Conservation District is involved with the farm planning aspect of the programs. The purpose of the programs is to keep farmland in farming in Whatcom County.

				7	
			·		
		·			
		·			