



Board of Supervisors  
Special Meeting Minutes  
Tuesday, September 5, 2017  
1:30pm

**Present at Meeting:**

Eric Johnson, TCD Board Chair	Samantha Fleischner, TCD Board Auditor
Richard Mankamy, TCD Board	Doug Rushton, TCD Board
Ashley McBee, TCD Staff	Sarah Moorehead, Acting Executive Director
Michelle Fossum, Enduris (via phone)	

**Action Items:**

None

Eric Johnson called the meeting to order at 1:30pm. There was a quorum.

**1. Welcome, Introductions, Audio Recording Announcement, and Pledge of Allegiance**

- Welcome, Introductions, & Pledge of Allegiance conducted
- Eric announced meeting being recorded

**2. Public Comment**

- None

**3. Agenda Review**

- No revisions
- Doug: Was not notified about setting up this meeting or last meeting; Policy states this should be collaborative process; Eric & Doug agreed; Eric will call or email Board members when considering a meeting and share the proposed agenda topics
- Samantha: Cannot keep up with current meeting frequency; Impeding personal work schedule; Does not appear these agenda items require special meeting

**4. Executive Sessions: To Evaluate a Complaint/Charge & Potential Litigation and Performance of a Public Employee**

- Executive Session commenced at 1:35pm for 15 minutes, with Board Supervisors and Michelle Fossum (via phone) in attendance
- Board exited Executive Session and returned to public meeting at 1:50pm and announced an additional 15 minutes were needed
- Board exited Executive Session and returned to public meeting at 2:05pm and announced an additional 10 minutes were needed
- Board exited Executive Session and returned to public meeting at 2:15pm and announced no decisions were made

**5. WRIA 13 Salmon Habitat Recovery Lead Entity 2015-17, RCO 8/23/2017 Amendment, Sarah Moorehead**

- Sarah distributed contract amendment; Extends project period, with \$20k funding, from August 30<sup>th</sup> (last amendment) to December 31<sup>st</sup>; Able to utilize remainder of \$10k from last amendment
- RCO providing this additional funding to carry forward Lead Entity's statewide through December; At that time, will make another determination on next steps
- Doug: Any downsides? Sarah: None; Routine; Fortunate returned project funding reallocated

50 **Doug moved to sign WRIA 13 Salmon Habitat Recovery Lead Entity 2015-17: Project 15-1411P**  
51 **Amendment #4. Samantha seconded. No discussion. Vote: All in favor. Motion passed.**

52  
53 **6. Review Employee FMLA Leave, Eric Johnson**

54  
55 **Doug moved to approve requested FMLA leave. Samantha seconded. No discussion. Vote: All in**  
56 **favor. Motion passed.**

57  
58 **7. System of Rates & Charges Update, Sarah Moorehead**

59 **A. Review of Rates & Charges Ordinance, Resolution #09-2017: Adopted System of Rates &**  
60 **Charges**

- 61 ▪ Board direction to prepare R&C Ordinance for Thurston County BOCC; Once they receive, and  
62 provide feedback, will be able to schedule public hearing; Sarah sent out ordinance via email to  
63 Board; Drafted utilizing PCD R&C vetted process; Poster process to follow around state of WA;  
64 Checking in to see if any Board feedback; Includes WSCC & FCS review input; Will provide final  
65 draft for Board review
- 66 ▪ Board approved Eric to sign a formal resolution to have on file; Was a template used by PCD and  
67 needs to be adapted to TCD; Will seek additional guidance from WSCC in that process; Will have  
68 done by Thursday for Eric to sign
- 69 ▪ Doug: Word search for Pierce? Sarah: Yes. And will do it again; Doug: Has it undergone legal  
70 review; Sarah: Thinks it has but will follow up
- 71 ▪ Doug: Designation of resolution numbers are inconsistent; Sarah: Will change
- 72 ▪ Doug: Section 2.2.4 – “Adopted by Thurston County” - theirs or ours? Sarah: Ours; Will clarify  
73 when it is TCD and when it is Thurston County
- 74 ▪ Doug: Regularly scheduled meeting within XX days; Eric suggested 90 days; Sarah: 90 days not a  
75 bad idea; Typical; Establishing a new process

76 **B. Resolution #10-2017: Rates & Charges Appeals Process**

- 77 ▪ Part of Statute, Board is to set and adopt an appeals process for landowners, under R&C structure;  
78 Utilized PCD and created a proposed resolution
- 79 ▪ Eric: Ordinance (above) – ‘Obtain grant funding and support....related to endangered salmon  
80 species’; Why is this here? Why is it a component of this ordinance? Doug: B/c addressing water  
81 quality includes this; Sarah: TCD Strategic Plan priority & statewide priority that districts serve;  
82 Sarah: Board can change; Doug: include, ‘Such as’, Samantha: Remove salmon all together; Board  
83 decision to remove ‘related to endangered salmon species’
- 84 ▪ Doug: Farmlands needs to be changed to working lands; Board decision: ‘Farm, forest, and other  
85 working lands’
- 86 ▪ Doug: Reviewed and included Strategic Plan priorities?; Sarah: Yes.
- 87 ▪ Eric: ‘Whereas programs to be supported are consistent with the county’s comprehensive plan’ –  
88 Do we want to keep that language; Sarah: It is saying this system of R&C & TCD work supports  
89 elements of TCCP; Decision: Board okay with language
- 90 ▪ Eric: R&C Appeal process? Sarah explained process; Richard: Who reviews?: Sarah: Board; See  
91 section 2.5 in Review Process; Outlines process PCD developed; Eric: More time than 14 days?  
92 Doug: May be something statutory; Sarah: Straight from PCD; Says will schedule within 14 days,  
93 not hold; Not sure if statutory requirement
- 94 ▪ Eric: Any pictures required prior to hearing; Suggests adding ‘supporting documentation (pictures,  
95 drawings, etc.)’ shall be submitted no later than 7 days prior to...; Board agrees
- 96 ▪ Doug: When process complete, would like to see us send a letter of thanks to Ryan Mello and PCD  
97 Board Chair

99 Doug moved to adopt Resolution #10-2017, with amendments. Samantha seconded. Discussion:  
100 Eric: Executive Director authority in appeals process?; Sarah: ED authorized to work with county  
101 and landowners to make the settlement happen. Vote: All in favor. Motion passed.

102

103 **8. Roundtable & Adjourn**

- 104     ▪ Sarah: Authorized bank signature form needs Doug's signature and will submit by Friday; Action  
105     Item Followup: Contacted Shana Joy's suggested CDs to look at local attorney RFQs and got good  
106     information to be provided at Sept meeting; Finding that a lot of CDs go directly through Enduris  
107     for legal review; Doug: Went to local attorney b/c Enduris turn around was not quick enough;  
108     Sarah: Yes, and other services; Enduris can help develop RFQ  
109     ▪ Samantha: Would like to not have meetings weekly; Eric: Doesn't know how to address b/c the  
110     agenda items are time sensitive; Samantha: Sarah called everyone to get input on these agenda  
111     items; Sarah: In future, we can provide a teleconference option; Samantha: We may not have been  
112     able to have a quorum; Waste of Staff and Supervisor time; Eric: Responsibility of Supervisors  
113     ▪ Doug: Interviewing WACD ED top three candidates tomorrow  
114

115 Respectfully Submitted,

116

117

118

119

  
Eric Johnson, Board Chair

