



**TCD Board of Supervisors
Special Meeting Agenda
Tuesday, January 9, 2017 (1:00 pm)
2918 Ferguson St SW, Suite A, Tumwater, WA 98512, 360.754.3588**

No.	Item	Time Allotted	Tab #
1.	Welcome, Introductions, Audio Recording Announcement and Pledge of Allegiance	5 minutes	
2.	Public Comment	20 minutes	
3.	Agenda Review	3 minutes	
4.	Action Item: Policy and Procedures 1.4 Delegation of Authority to District Treasurer, All – <i>Action Item</i>	10 minutes	
5.	Action Item: Policy and Procedures 1.3.1 Delegation of Authority to Acting Executive Director, All – <i>Action Item</i>	30 minutes	
6.	Action Item: Policy and Procedures 6.1.8 Check Writing, All – <i>Action Item</i> Motion 11-010918: Check Writing	20 minutes	
7.	Action Item: Policy and Procedures 5.1.1 Board of Supervisors Travel and Reimbursement Policy, All – <i>Action Item</i> Motion 16-010918: Board of Supervisor Travel & Reimbursement	20 minutes	
8.	Action Item: Policy & Procedures 2.1 Establishing Thurston Conservation District Policy and Procedures, All – <i>Action Item</i>	20 minutes	
9.	Action Item: Policy & Procedures 7.1 Delegation of Authority to Make Policy and Procedure Changes, All – <i>Action Item</i>	20 minutes	
10.	Action Item: Thurston CD Response to RCO, Sarah Moorehead	5 minutes	
11.	Discussion on December 4th, 2017 TCD Staff Letter to Community, Sarah Moorehead A. December 5 th , 2017 Revised Letter to Community B. Acting Executive Director Response	10 minutes	
12.	Thurston CD Elections Update, Nora White (Elections Supervisor)	10 minutes	
13.	Action Item: Develop Executive Director Job Description and Recruitment Plan	20 minutes	
14.	Action Item: Discussion on WSCC November 1st, 2017 Letter re: District Operations and Behavior	20 minutes	
15.	Action Item: Discussion on WSCC December 20th, 2017 Letter re: Options for Board Governance	20 minutes	

16.	Motion 12-010918: Out of County Travel	10 minutes
17.	Motion 13-010918: Telecommuting	10 minutes
18.	Motion 14-010918: Freeze on Hiring, Bonuses, Step Increases, COLAs, etc.	10 minutes
19.	Motion 15-010918: Reduce Full Time Employees to 24 hrs/week	10 minutes
20.	Motion 17-010918: No Travel Per Diem Payments Prior to Events	10 minutes
21.	Motion 18-010918: Board Approval for Mileage Reimbursement	10 minutes
22.	Motion 19-010918: Include Full Names When Using Acronyms	10 minutes
23.	Motion 20-010918: Creation of Board Supervisor Training Program	10 minutes
24.	Salmon Recovery: WRIA 13 Lead Entity Monthly Meetings	5 minutes
25.	Adjourn, All	1 minute

Total Time Allotment: 319 minutes (5.32 hrs)