



Board of Supervisors
Monthly Meeting Minutes
Tuesday, March 28, 2017
2:00pm

Present at Meeting:

Eric Johnson, TCD Board Chair	Richard Mankamy, TCD Board
Aslan Meade, TCD Board	Doug Rushton, TCD Board
Mark Antonnetti, Enduris	Robin Buckingham, TCD Staff
Amy Franks, TCD Staff	Joe Hanna, Public
Joel Hansen, TCD Assoc. Supervisor	Amy Hatch-Winecka, TCD Staff
Amy Hendershot, NRCS	Shana Joy, WSCC
Ashley McBee, TCD Staff	Chris Stearns, TCD Assoc. Supervisor
Nicole Warren, TCD Staff	Kathleen Whalen, Executive Director

Action Items:

1. Board will review draft audio recording and written minutes format again at April Board Meeting
2. Staff will continue with current written minute's format and provide written minutes to Board electronically, within 10 business days of meeting
3. Staff will begin saving 'raw' form of written board meeting minutes
4. Shana will provide Board & Staff with links to CPDS training dates/times
5. Shana will provide Board with Bill Eller's contact info, for clarification on VSP funding
6. Staff will send updated Resource Technician job description to whole Board, with timeline for input, on Thursday (3/30/17)
7. Staff will coordinate the (4/10) Strategic Plan Sub-Committee meeting to be a public meeting
8. Staff will clarify when Mottman Lease expires
9. Staff will discuss lease options under one year (incl. month-to-month) with landlord
10. Staff will discuss landlord's interest in selling Mottman property to TCD
11. Staff will purchase two plaques to recognize David Hall & Treacy Kreger's service
12. Shana will clarify if Board Bonding Time can occur in 21+ location/must be accessible to all members of public
13. Staff will post public notice for Board Bonding Meeting and put on Google calendar
14. Staff will send WADE Registration forms to Board electronically

Eric Johnson called the meeting to order at 2:00 p.m. There was a quorum.

- Eric called meeting to order and directed Staff to set up conference call
- Doug Rushton: Requested to know who is on phone and what is topic of discussion?; Mark Antonnetti: Enduris Representative; Responding to request to attend/call-in to Board Meeting in response to memorandum from TCD Staff to TCD Board of Supervisors: Unintended Consequences (Dissenting Opinion) Responding to letter

1. Welcome, Introductions, Audio Recording Announcement, and Pledge of Allegiance

- Welcome & Introductions conducted
- Eric announced meeting being recorded, and requested participants request the floor and state their name for recording purposes

2. Public Comment

- Joe Hanna: Prepared statement and notes shared are based on his (Joe Hanna's) opinions; Board Supervisors and public have asked why he is attending board meetings; At first seeking to gain position on the Board; Now have interest as citizen in actions of district and what district does; Serving as 'watchdog' for public; Has watched Board try to go in a new direction for 2-3 years; Progress slow and trying to figure out why; Through attending meetings, reviewing meeting minutes, public disclosure requests, and discussions with State and TCD supervisors, has concluded cause is resistance, at a minimum, and at worst defiance of Staff; Resource Tech situation: Employee currently in position, that has been here for 2 years;

54 Staff and Board acknowledge he has made great progress; Staff should realize this as a large investment;
55 Sees failing of Staff to inform Board, that David Nygard was hired as a Specialist, not a Technician; Staff
56 has been less than honest in hiring process, in his view; Executive Director (ED) disregarded Board
57 direction by posting as a Tech position; TCD Budget: Requested budgets through public disclosure request
58 and found concerning information within; Board has discussed re-opening 2017 budget to hire qualified
59 Resource Technician; While Board relies on Staff recommendation for budget, Board approves final
60 budget; From 2014-2016 Annual Budgets, wages increased by 69%; At same time, 10% increase in Staff;
61 Staff is entrusted as being responsible stewards of finances, as is Board; Can't see how 69% increase in
62 wages is justified; Called on Board to ask if their businesses can sustain this increase in wages;
63 Memorandum from Staff to Board: Staggered at what was heard being said about elected and appointed
64 Supervisors, when read at February Board Meeting; Staff member who is paid and have access to grievance
65 process, addressed issues that include unsubstantiated allegations and outright lies in an open public
66 meeting on district time; Sees actions as: insubordinate, possibly slanderous, and gross misuse of district
67 funds; Hopes Eric Johnson has consulted attorney related to the issue of slander and possible defamation;
68 ED was aware of letter, content, and reading during the meeting; Observed Board give numerous directions
69 that Staff have forgotten, misunderstood, or overlooked (their words); One example of
70 unresponsiveness/outright defiance: Staff not involving Board in hiring process after asked; Board was told
71 there was an immediate need to hire and (Joe Hanna) will issue Public Disclosure Request to find out;
72 Deputy Director (DD) behavior unacceptable; ED allowing this behavior is unacceptable; ED job to ensure
73 board/staff relationship , at a minimum, remains professional; Does not matter what Staff personally think
74 of Supervisors, their job to follow direction of these elected/appointed officials; ED unwillingness/ inability
75 to manage staff and ensure professional relationship maintained is root issue of current problems within
76 district; Only resolve he (Joe Hanna) can come to is major change: Elected Board Supervisors are here to
77 stay until term ends; Encourages Board to terminate ED and immediately start nationwide search for a
78 manager to fill her position; If Board feels need to continue to have a DD, should be a conservation
79 professional/manager; Biggest need at this point is a manager

- 80 ▪ No Board questions
- 81 ▪ Doug: Would like to have known about this discussion beforehand; Appears Chair engaged in discussions
82 outside Board to orchestrate this; Aslan: Seems Eric knew Joe was going to use significant portion of
83 agenda time for this, Did Eric know about call in from Enduris Representative? Eric: Yes, Called Mark
84 Clark, recommended to call Enduris; Aslan & Doug: Board should have been made aware prior to meeting
- 85 ▪ Chris Stearns: Been Associate Board Supervisor since 1994; Observed a long evolution at the district; As
86 public elected Official, it is important that Board realize General Manager is in charge of hiring, by statute;
87 Appreciates his manager insulates from being sued over employee concerns; Has ability to hire/fire
88 manager; Appreciates that insulation from employee grievances, informed but insulated

90 3. Agenda Review

- 91 ▪ Addition of Grant Report in Administrative Reports
- 92 ▪ Moving 5A & 5B to April Board Meeting to allow Supervisors more time to review written minutes
- 93 ▪ Audio Recording Update included after Executive Session
- 94 ▪ Board Bonding Time scheduling included in Roundtable

96 4. Executive Session: Evaluate Complaint/Charge and Performance of Employee

- 97 ▪ Executive Session commenced at 2:26pm for 90 minutes, with Board Supervisors, Shana Joy, and Mark
98 Antonnetti in attendance
- 99 ▪ Board exited Executive Session and returned to public meeting at 3:56pm

100
101 **Doug moved TCD Supervisors hold a Special Meeting on March 29th (1pm) to continue an Executive**
102 **Session for the purpose of Evaluating Complaint/Charge and Performance of Employee. Executive Session**
103 **tentatively scheduled for 90 minutes. Richard seconded. Discussion: None. Vote: All in favor. For the**
104 **record: Chair in favor as well. Motion passed.**

105 ▪ Ashley reviewed Audio Recording procedures; Audio recording ceases during breaks and for Executive
106 Sessions; Reminded participants to speak clearly and refrain from interrupting/having more than one speaker at
107 a time; First time conducting audio recording and testing the current device; Will purchase additional
108 microphones for future, if needed
109

110 **5. Board Meeting Minutes Review**

111 ▪ Action Item Follow-Up Summaries included in packet (Informational Only)

112 **A. Review of February 21, 2017 Special Meeting minutes, All**
113 Tabled (See Agenda Review)

114
115 **B. Review of February 28, 2017 Board Meeting minutes, All**
116 Tabled (See Agenda Review)

117
118 **C. TCD Board Meeting Minutes Format, Ashley McBee**

119 ▪ Per action item request, Ashley presented Board with draft motions to solidify content/format of written
120 board meeting minutes moving forward

121 ▪ Ashley also provided Board with draft motions to address management of TCD's audio recordings of
122 meetings

123 ▪ Motions drafted include language to address feedback expressed by each Supervisor, at February Board
124 Meeting, as it pertains to audio recordings and written minutes

125 ▪ Shana recommended adding statement "and conservation district records retention schedule" to end of draft
126 motion outlining storage and public posting of audio recordings; Board agreed

127 ▪ Doug: Shana, are any other CDs conducting recordings and how do they manage? Those that record, use
128 recordings to draft minutes; No other policy beyond that

129 ▪ Eric: Requested Board receives written minutes 10 days after meeting; Doug: Supports request; Clarified in
130 10 business days

131 ▪ Board consensus: Review these draft motions again at April Board Meeting; Make Staff recommendation
132 clear at that time; Continue with current written minutes format; Provide written meeting minutes to Board
133 within 10 business days of meeting

134 ▪ Shana: Does Eric or Board want to receive raw notes in future, as requested via email? Board consensus:
135 Save raw version, so they are available if requested by Board Supervisors
136

137 **AI – Board will review draft audio recording and written minutes format again at April Board Meeting**

138 **AI – Staff will continue with current written minute's format and provide written minutes to Board**
139 **electronically, within 10 business days of meeting**

140 **AI – Staff will begin saving 'raw' form of written board meeting minutes**
141

142 **6. Partner Reports:**

143 **A. NRCS, Jeff Swotek**

144 ▪ Not present; Sent written report via email; Finishing obligating first round of Environmental Quality
145 Incentive Program (EQIP) applications; Ranking and screening second round; 113 total applicants to date
146 this year

147 **B. WSCC, Shana Joy**

148 ▪ Provided updates and deadlines for WSCC programming

149 ▪ Budget moving through legislature; House & Senate budgets restored \$1 million deficit in Governor's
150 Budget for WSCC and CD operating funding; House & Senate budgets both included \$7.6 million VSP;
151 Senate budget includes \$4 million for shellfish and \$4 million for non-shellfish funding; House has not
152 issued Capital budget yet; Encouraged continued communication with legislators for pertinent requests;
153 WSCC requested more detail from CDs on how funding pots are allocated in practice; Requesting CDs
154 indicate what was allocated to each funding pot in current fiscal year to provide clarity for WSCC audits
155 and help speak to WSCC's legislative budget requests; Data requested by end of April

156 ▪ Implementing accountability portion of Conservation Accountability and Performance Program (CAPP)
157 (new version of Good Governance); Contains 14 accountability measures, which are 'yes' or 'no'

158 indicators; One accountability measure is whether or not CD has long range plan on file with WSCC;
159 Reiterated importance of Board action to finalize TCD's 5-year Strategic Plan to remain in compliance;
160 WSCC will continue to draft the 31 performance measures over next year; Rolling out new Conservation
161 Practice Database System (CPDS) by end of April; CPDS trainings will occur in April; Kathy: Will there be
162 another opportunity for training? Will record training in webinar format; Doug: Supervisor participation
163 worthwhile? Yes. Provides Supervisors perspective on how system and process works; Will send link to
164 RSVP form with dates/times across state
165

- Moving towards end of biennium; Wrapping up projects and workplans
- Richard: When will VSP funds be available and how do county's access funds? If legislature passes budget
166 July 1st, at earliest; Then WSCC will renew contracts for county funding; TCD negotiates our funding terms
167 with Thurston County; What are rules for accessing funds? Not sure. Bill Eller is VSP Coordinator and can
168 provide more detail for how those funds will be divvied out; Shana will provide contact information for Bill
169 Eller
170
171

172 **AI – Shana will provide Board & Staff with links to CPDS training dates/times**

173 **AI – Shana will provide Board with Bill Eller's contact info, for clarification on VSP funding**

174
175 **C. WACD/NACD, Doug Rushton**

- 176
 - **WACD:** Providing Tribal Training on May 22nd; Announcement for training content and location will be
177 released soon
 - 178 **NACD:** Emailed summary of NACD 'fly-in' to Board; Comparable to national version of WACD Leg Day;
179 Representatives from NRCS, NACD, & FSA met with 10 of 12 of Congressional delegates from WA state;
180 Requested delegates support a Fiscal Year 2018 appropriations of \$865 million for Technical Assistance
181 and approx. \$234.7 for state and private forestry; Early in process and funding requests/budgets will
182 change; Requested delegation work together, as currently lack delegates on Ag committees; Used to have
183 two but both currently on Appropriations committee; Recommended delegation coordinate to support
184 Leonard Jordan for Chief of NRCS appointment
 - 185 **Richard:** What is overall atmosphere/consensus on what is happening with CDs?; Health care had sucked
186 oxygen out of room at that time; Will 2018 Farm Bill include full funding requests comparative to 2014
187 Farm Bill? Will rearrange funding buckets and consolidate some program funding; Still early in process;
188 What role does NACD play in 2018 Farm Bill?; Farm Bill principles, priorities, and funding requests on
189 NACD website for reference
 - 190
 - Delegation receptive; Met mostly with staff, 4 in person meetings with congressmen/women
 - 191
 - Does USDA have new leader yet? No. Probably not until April 21st

192
193 **7. Financial Report, Amy Franks**

194 **A. Monthly Financial Report**

- 195
 - Amy presented balance sheet and other financials to board
 - 196
 - Visa/Wells Fargo statements included? Yes.
 - 197
 - Where are we on 2017 Annual Budget? Currently under budget

198 **B. Check register**

199
200 **Check Register Approval: Richard moved to approve the February check register for checks #19159-**
201 **19179, totaling \$\$75,921.34 & no voided checks. Aslan seconded. Discussion: Doug: Check #19140 –**
202 **Riverbend Properties? CREP project. Vote: All in favor. Motion passed.**
203

204 **C. Resolution #04-2017: Cost of Living Adjustment (COLA)**

- 205
 - Amy F presented COLA Resolution and reviewed process TCD utilizes to arrive at a recommended COLA
206

207 **Doug moved to pass Resolution #04-2017: Cost of Living Adjustment. Aslan seconded. Discussion: Does**
208 **this include new hires? Whole salary table will increase by 2%; Was this included in budget? Yes. Vote: All**
209 **in favor. For the record: Chair opposes. Motion passed.**
210

- 211 8. **Resource Technician Position Hiring Update**, Kathleen Whalen
212 ▪ Sub-committee meeting scheduled tomorrow; Sub - committee will review job description, and issue
213 updated version to whole Board for final review; Recruitment plan will be updated post sub-committee
214 meeting; Board Supervisor members of subcommittee submitted a revised job description for Staff review;
215 Sub-comm meets tomorrow to finalize a draft job description and update the Recruitment Plan; When can
216 rest of Board expect to receive post Sub-committee updated version of job description? Thursday, and will
217 provide timeline for feedback as well
218

219 **AI – Staff will send updated Resource Technician job description to whole Board, with timeline for input,**
220 **on Thursday (3/30/17)**
221

- 222 9. **Cost Share Contract Approval**, Kathleen Whalen
223 ▪ Kathy presented a CREP Cost Share Agreement connected with CREP project #01-2015; CREP funding
224 covering 100% of fencing costs, but will not cover \$7,750.00 of the cost of water facilities (i.e. water well);
225 Submitted this portion of project to CPDS for funding and was approved; Seeking Board approval for
226 CPDS funding of water facilities
227 ▪ Eric: Is funding for well only or does it include lines and trenches as well? Kathy read details from contract;
228 Contract states “watering facility costs”? Kathy: Assume includes lines and ditches; Eric: Did we utilize
229 NRCS standards on the CREP plan? Yes, CPA52 and Cultural Resources Exemption have also been issued;
230 Eric expressed concern that district Board liable if projects/plans do not comply with Endangered Species
231 regulations; Eric: Have we conducted a Habitat Conservation Plan (HCP) for this process to ensure
232 compliance? Are we covered on Habitat Conservation? Is that what CPA52 indicates? Kathy: Need to
233 check with Kathleen Berger for clarification; Shana: WSCC does not have policy or requirement for
234 endangered species for cost share funding; Amy Hendershot: Point of Clarification, National Environmental
235 Policy Act (NEPA) requires federal agencies to comply with Section 7 of Endangered Species Act; NRCS
236 conducts Section 7 consultation with US Fish & Wildlife; This is the requirement for NRCS and FSA, and
237 do not conduct HCPs; Doug: Usually requires Letter of Occurrence or Biological Opinion
238 ▪ Eric suggested tabling to April Board Meeting; Aslan: Does it hurt process to delay approval? CPDS funds
239 cannot be dispersed and work cannot begin until TCD Board approves cost share contract; WSCC requires
240 funds be utilized by end of June; Board moved on to next Agenda Item while Staff attempted to contact
241 Kathleen Berger for clarification; Board did not return to Agenda Item
242

- 243 10. **Strategic Plan Work Session**, Kathleen Whalen/Ashley McBee
244 ▪ Strategic and 2017 Annual Plan required by WSCC by end of May for CAPP accountability measures
245 compliance; Rates & Charges consultant requires Strategic and Annual Plans by beginning of May to draft
246 a rate schedule for parcels in our district; Annual Plan will be drafted directly after Strategic Plan is adopted
247 ▪ Stu Trefry facilitating Work Session to conduct final review and adoption of Strategic Plan; Stu
248 recommends convening a Sub-Committee of two Board representatives, management-level Staff, and Stu to
249 conduct an initial review of edits/feedback; Sub-Committee will bring edits requiring full Board discussion
250 back for the final Work Session to conduct final review and adoption of the 2017-2022 Strategic Plan; Full
251 Board invited to submit comments on edits for the Sub-Committee discussion; Board consensus to follow
252 Stu’s recommendation; Board discussed dates for both Sub-Committee and final Work Session
253 ▪ Doug requested Sub-Committee meeting be a public meeting, so other Supervisors can attend as able;
254 Board agreed
255 ▪ Ashley will send out final draft documents for review by Tuesday, April 4th
256 ▪ Richard and Samantha (prior to meeting) volunteered to serve as Board representatives on the Strategic Plan
257 Sub-Committee
258

259 **AI – Staff will coordinate the (4/10) Strategic Plan Sub-Committee meeting to be a public meeting**
260

- 261 11. **Rates & Charges (R&C) Update**, Amy HW
262 ▪ Staff held initial kick-off meeting with FCS Group (R&C consultant); Discussed process and timeline; Next
263 meeting in mid-May to review all County Assessor data and make initial decisions on how rates would be

- 264 applied to various property categories (residential, ag, state govt, etc.); FCS will attend May Board meeting
 265 to make initial recommendation on how to distribute rate structure
 266 ▪ Scheduling briefings with County Commissioners in April & October; Goal to continue sharing TCD
 267 programs/achievements and begin dialogue about R&C; Briefings are public meetings.
 268 ▪ Doug: Reminded staff to post commissioner briefings and FCS meetings on google calendar, as scheduled
 269 ▪ Eric: Where did funds come from to pay for R&C? From 'contingency' funds; R&C was not in budget when
 270 adopted b/c Board had not yet decided to adopt R&C transition
 271 ▪ Doug: Any red/yellow flags? Not so far; Will come down to timing issue; Need to have Strategic & Annual
 272 Plans to ensure budget, plans, and R&C all align
 273 ▪ Doug: Clark CD is beginning process; Amy HW: Have tried contacting them several times
 274

275 **12. Updates on Conservation Futures Easement Proposal, Amy HW**

- 276 ▪ Standing Agenda Item
 277 ▪ Submitted Conservation Futures application; Have not heard any feedback to date
 278 ▪ Follow up to February Action Items: 'Contacting local land trusts and PCC' – Reached out to land trusts
 279 and only heard back from Joe Kane at Nisqually Land Trust and have heard back from one; Can provide
 280 robust written update re: opportunities to partner, once hear back from all three; 'Contact Sentinel Lands
 281 Group re: partnership opportunities on future RCPP applications' – Reached out and will attend their next
 282 meeting; Don't know if they are applying for RCPP funds in 2017; Assessing opportunity to partner at
 283 small scale again and/or grow future partnership opportunities, depending on receptivity
 284 ▪ Doug: Meeting with Govt Relations Staff at Forterra and can communicate; NACD: WA is leading nation
 285 in RCPP; 52% of state under RCPP; Amy HW: Currently a small pot of RCPP funds for TCD & Mason CD
 286 to share a forestry Staff person, for non-industrial forest landowners
 287 ▪ Capitol Land Trust & Nisqually Land Trust provided letters of guidance in the strategic plan feedback
 288 process
 289 ▪ Kathleen B & Amy going out to meet with a potential landowner in Rochester
 290

291 **13. TCD Relocation Update, Aslan Meade/Kathy Whalen**

- 292 ▪ Standing Agenda Item
 293 ▪ Mottman lease is up in Spring 2017 (May?); Board direction to discuss varying options for lease
 294 renewal/land purchase
 295 ▪ Ag Business Park: \$660k included in Senate Capitol Budget for project infrastructure; House Capital
 296 Budget not released to date; State funding will increase chances of receiving Trans Alta funding; Trans Alta
 297 not moving quickly
 298 ▪ Aslan & Richard comprise TCD Relocation Sub-Committee; Open to ideas/direction for action
 299 ▪ WACD likely moving out in May
 300 ▪ Doug: Suggest we continue to look at other relocation options, in addition to business park
 301

302 **AI – Staff will clarify when Mottman Lease expires**

303 **AI – Staff will discuss lease options under one year (incl. month-to-month) with landlord**

304 **AI – Staff will discuss landlord's interest in selling Mottman property to TCD**

305 **14. Staff Reports**

306 **A. Ashley McBee**

- 307 ▪ 2017 Equipment rental program and soil testing season moving into full swing; Conducting Strategic
 308 Planning feedback summation; Providing Board support via meeting prep, minutes, and followup

309 **B. Kathy**

- 310 ▪ Attended Puget Sound Caucus meeting; Ray L. will facilitate their strategic plan development in
 311 Edmonds on April 24th; July mtng in Whatcom

312 **C. Amy Franks**

- 313 ▪ Working with Rates & Charges consultant
 314 ▪ Tracking grants and ensuring spend down; As TCD grows, increased communications with Staff and
 315 grant management; Currently allocating funding to 24 grants/programs

- 316 ▪ Providing Public Records Requests for Joe Hanna
317 **D. Amy HW**
318 ▪ Salmon Recovery – Statewide Climate Change convention in June
319 ▪ Working a lot on education and meetings on natural resources with Legislators; Senate Budget came
320 out today and contains more funding than anticipated for salmon recovery
321 ▪ 2017 Salmon Recovery Funding Board grant round kicking off; Sponsors will present projects to local
322 Habitat Workgroup for consideration in April; Site visits in May; Ranking meeting in June
323
324 ▪ Chair Announced: Samantha not here due to work obligations; Recommend Board formally excuse the
325 absence.

326
327 **Doug moved to approve Samantha’s absence from the March Board Meeting, as an excused absence. Aslan**
328 **seconded. Discussion: Doug: Don’t like this process; Want to change but not right now; Kathy: Policy has**
329 **been updated and presented to Board for approval for several months; This will be addressed when**
330 **updates are approved. Vote: All in favor. Motion passed.**
331

- 332 ▪ **Weekly Update Check-In:** Eric: Informative and working well; Richard: Agree; Helps understand more
333 in a couple of weeks than in whole time on Board; Suggest having report come out on Monday to capture
334 whole week ; Kathy: Still reporting on a full week, Friday to Friday; Completing this task on Mondays
335 does not align well with some Staff schedules; Richard: Request including who posted events on Google
336 Calendar; Doug: Weekly update too long; Wants to see limited to one page; Board agreed to keep content
337 as is
338

339 **15. Roundtable & Adjourn, All**

340 **A. Recognition of David Hall & Treacy Kreger’s service**

- 341 ▪ Kathy recommendation to purchase plaques; Board can take up money if want to do anything else
342 ▪ Doug: Concerned regarding recognizing difference in terms of service; Suggested, for example, Supervisors
343 each contribute \$15 for a recognition
344 ▪ Board agreed: Joe H. to donate two steaks for each honored Supervisor and Staff will purchase plaques
345

346 **AI – Staff will purchase two plaques to recognize David Hall & Treacy Kreger’s service**
347

348 **B. Scheduling Board Bonding Time**

- 349 ▪ Board wants to schedule a time to get together outside of Board Meetings for bonding; Seeking
350 opportunity to share personal interests and hopes for TCD direction
351 ▪ Will be public meeting; Does it have to be accessible to all members of public?
352 ▪ Board decision to get together April 10th (4:30pm) at Casa Mia (Plum St)
353

354 **AI – Shana will clarify if Board Bonding Time can occur in 21+ location/must be accessible to all members**
355 **of public**

356 **AI – Staff will post public notice for Board Bonding Meeting and put on Google calendar**
357

358 **C. Round Table**

- 359 ▪ Shana: Working remotely from Spokane for 6 months; Will not impact responsiveness
360 ▪ Kathy: If interested in attending WADE (June 12-14), need registration forms; Participating in Hiring Sub-
361 Committee meeting via telephone
362

363 **AI – Staff will send WADE Registration forms to Board electronically**

364 **Administrative Reports (Information Only)**

- 365 A. Executive Directors Report – included in packet
366 B. Grant Balances Report
367

368 Aslan moved to adjourn. Richard seconded. Meeting adjourned at 6:02pm.

369


370 Respectfully Submitted,

371

372

373

374



Eric Johnson, Board Chair