



**TCD Board of Supervisors
Annotated Special Board Meeting Agenda
June 6, 2017 (10:00am)
2918 Ferguson St SW, Suite A, Tumwater, WA 98512, 360.754.3588**

| No. | Item | Time Allotted | Tab # |
|-----|--|---|----------|
| 1. | Welcome, Introductions, Audio Recording Announcement and Pledge of Allegiance | 5 minutes | |
| 2. | Public Comment | 5 minutes | |
| 3. | Agenda Review | 5 minutes | |
| 4. | Thurston County HCP Update , Chris Chaput, Thurston Co. <i>Not yet confirmed as of 5/31/17 if Chris can reschedule to attend June 6th meeting; Will modify agenda as needed on June 6th</i> | 15 minutes | |
| 5. | Staff Reports: 2 min update from each Staff person present <i>Seeking Board decision on whether or not to keep Staff reports on Agenda; If kept, will need to be high up on Agenda, as this is when Staff are present.</i> | 15 minutes | |
| 6. | Executive Session: Evaluate a Complaint/Charge & Potential Litigation <i>Unknown on 5/31/17 if an executive session will be needed; Will modify agenda as needed at June 6th meeting</i> | 30 minutes | |
| 7. | Financial Report , Amy Franks A. Monthly Financial Report B. Check Register (Action Item) | 15 minutes | 1 |
| 8. | Board Meeting Minutes Review , All (Action Items for A-F) A. February 21, 2017 Special Meeting Minutes Review, All B. February 28, 2017 Board Meeting Minutes Review, All C. March 28, 2017 Board Meeting Minutes Review, All D. April 28, 2017 Strategic Plan Work Session Minutes Review, All E. April 25, 2017 Board Meeting Minutes Review, All F. May 18, 2017 Special Meeting Minutes Review, All G. TCD Board Meeting Minutes Format/Transcription Services, Ashley | 15 minutes 15 minutes 5 minutes 5 minutes 5 minutes 2 minutes 2 minutes | 2 |
| 9. | Policy Updates , Kathy Whalen (Action Items) A. Resolution #02-2017: Board of Supervisor Guidelines & Officer Position Descriptions <i>ED strongly recommends approving current updates (per 2016 Board decisions); Staff & Board recognize policy requires thorough review in 2017</i> B. Resolution #06-2017: Policy #4.6 Subcontracting Procedures and Bid Thresholds Update <i>ED recommends approving policy, as we cannot contract services we currently need until approved</i> | 20 minutes | 3 |
| 10. | TCD Annual Board Officer Appointments , Kathy Whalen (Action Item) | 10 minutes | |
| 11. | Resource Technician Position Hiring , Kathy Whalen | 2 minutes | |
| 12. | Standing Agenda Items: A. Conservation Easement Update, Amy HW B. TCD Relocation Update, Aslan Meade/Kathy Whalen Mottman Center Lease Agreement , Kathy Whalen (Action Item) C. Rates & Charges Update, Kathy Whalen | 5 minutes 5 minutes 5 minutes 5 minutes | 4 |

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| 13. | Roundtable & Adjourn, All A. Update on Treacy Kreger & David Hall Recognition, Ashley McBee B. November/December Board Meeting Dates, Kathy Whalen | 10 minutes | |

Total Time Allotment: 201 minutes (3.35 hours)
Agenda Items cut from May 30th mtng, added here
Agenda Items #4 & #6 not yet confirmed