



**Board of Supervisors  
Monthly Meeting Minutes  
Tuesday, February 7, 2017  
2:00 PM**

**Thurston**  
**Conservation District**  
*Local solutions to local problems*

**Present at the meeting:**

- |    |                                     |                              |
|----|-------------------------------------|------------------------------|
| 9  | Marguerite Abplanalp, TCD Intern    | Robin Buckingham, Staff      |
| 10 | Samantha Fleischner, Board Auditor  | Amy Franks, Staff            |
| 11 | Steve Hallstrom, GHCD               | Joe Hanna, Public            |
| 12 | Joel Hansen, Public                 | Amy Hatch-Winecka, Staff     |
| 13 | Mara Healy, Staff                   | Eric Johnson, Board Chair    |
| 14 | Shana Joy, WSCC                     | Richard Mankamyer, TCD Board |
| 15 | Ashley McBee, Staff                 | Aslan Meade, Board Member    |
| 16 | Sarah Moorehead, Staff              | Doug Rushton, Board Member   |
| 17 | Chris Stearns, Thurston P.U.D.      | Jeff Swotek, NRCS            |
| 18 | Kathleen Whalen, Executive Director |                              |

**Action Items:**

1. **Primary: Staff will contact landowner regarding potential easement donation**
2. **Secondary: Staff will develop pros and cons for three types of easements (HCP, NRCS, & Donation)**
3. **Secondary: Staff will develop draft criteria/rating scale for considering parcels for easements**
4. **Aslan will work with staff to develop timeline, next steps, and more time on agenda for TCD relocation**
5. **Staff will provide policy/context that clarifies board process to set cost share rates**
6. **Staff will send associates information on upcoming events and opportunities to engage**
7. **Staff will help associates establish a district email**
8. **Staff will update website to include new associate supervisors**
9. **Send Draft Strategic Plan to Grays Harbor CD for input**
10. **Richard & Eric will form sub-committee and interview the top Resource Tech candidate**
11. **Staff will send resume and letter of interest for top candidate to board**
12. **Staff will send details of Vets on Farm program to Aslan**
13. **Staff will check if Vicki Carter's presentation at WACD annual meeting is available**

Eric Johnson called the meeting to order at 2:00 p.m. There was a quorum.

**1. Welcome, Introductions and Pledge of Allegiance**

**2. Public Comment**

None

**3. Agenda Review**

- Board discussed concern regarding meetings being too long & priority assigned to agenda items
- Comment that Rates & Charges is too far down on the agenda; Comment that Action Items should be prioritized; Comment to make Agendas shorter & stick to topics and times allotments
- No changes made to agenda

**4. Partner Reports:**

**A. NRCS, Jeff Swotek**

- Provided updates and deadlines for NRCS programs (detailed account of NRCS update will resume in next meeting minutes)

**B. WSCC, Shana Joy**

- Provided updates and deadlines for WSCC programming

**C. WACD/NACD, Doug Rushton**

- 54     ▪ **WACD:** Reviewed details of upcoming Legislative Day (February 14); Staff and Board discussed location,  
55     travel, and scheduling logistics; WACD Officers and Director's meeting February 13th
- 56     ▪ **NACD:** Attended National Convention, Denver CO; 3 resolutions passed from WA state; Provided updates  
57     on officer elections - Tim Palmer (Iowa) is first VP; Michael Crowder (WA) is 2nd VP; and Kim LaFleur  
58     (MA) is secretary-treasurer.

59  
60     **5. Conservation Easement Sub-Committee Update, Amy HW**

- 61     ▪ Amy reviewed attendees and take-away points from December 20<sup>th</sup> Sub-Committee meeting summary notes
- 62     ▪ Amy discussed considerations specific to easement opportunities identified through this meeting: Federal  
63     programs require previous experience to be eligible to hold (sponsor) an easement; HCP will require  
64     organization that holds easement to engage in a regulatory capacity, reporting issues back to county; Amy  
65     clarified that holding any easements presents regulatory and liability considerations, to monitor properties  
66     and be held legally responsible for violations; With respect to these considerations, Amy requested full  
67     board discussion and decisions on moving forward with a TCD held easement
- 68     ▪ Board chair requested update on communications with landowner who expressed interest to donate land for  
69     easement; Staff responded that they did not understand this to be an action item from the sub-committee  
70     meeting; Board discussion and consensus to connect with this landowner and research feasibility to apply  
71     for Conservation Futures funding at end of February, if landowner communications show concurrent  
72     interests and timeline
- 73     ▪ Jeff inquired if we would like to keep TCD on a list of organizations that landowners can contact if  
74     interested in an easement; Board consensus to remain on that contact list
- 75     ▪ Board Discussion: Eric expressed concern and frustration that pursuing easements has been listed in our  
76     Strategic Plan for three years and the process is still not moving forward efficiently; Feels push back from  
77     Staff; Aslan expressed input that we should not turn away an easement if it is donated; Samantha asked if  
78     we have the staff capacity (i.e. a human) to assign to easement work, even if donated? Eric responded the  
79     funding for capacity will be provided via money that comes with easements
- 80     ▪ Eric shared discussion with Tom, from Capitol Land Trust; Tom expressed concern over TCD competing  
81     for finite funding available to pursue easements; Eric assured Tom we are seeking pathways to achieve  
82     working lands easements that benefit all parties, not compete; They discussed opportunity for TCD to  
83     facilitate the working lands easements process and a land trust will hold the easement; Amy shared this  
84     was also a suggestion from county, with regards to HCP: TCD could bring together a workgroup and utilize  
85     role as entity who works with landowners meet the requested need for help identifying and connecting with  
86     viable options, which also removes regulatory and liability issues
- 87     ▪ Board needs to see description of the three pathways for TCD to potentially hold an easement, and the pros  
88     and cons of each type; Board requested Staff develop draft criteria and/or rating scale for use in  
89     screening/assessing consideration; Both of these Action Items will take secondary priority to assessing  
90     potential for land donation and Conservation Futures application by end of February

91  
92     **Doug moved to contact landowner who expressed interest in donating land for easement. If outcome of**  
93     **conversation is positive, Staff will move forward with filling out a Conservation Futures application. After**  
94     **this work is complete Staff will develop draft criteria and/or rating scale to assess feasibility. Aslan**  
95     **seconded. No discussion. Vote: All in favor. Motion passed.**

96  
97     **AI – Primary: Staff will contact landowner regarding potential easement donation**

98     **AI – Secondary: Staff will develop pros and cons for three types of easements (HCP, NRCS, & Donation)**

99     **AI – Secondary: Staff will develop draft criteria/rating scale for considering parcels for easements**

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101     **6. Staff Reports**

102     **A. Ashley McBee**

- 103     ▪ Coordinating Strategic Plan feedback, Legislative Day scheduling and gathering landowner testimonials, &  
104     regular duties associated with board support, staff support, and responding to land manager requests

105     **B. Sarah Moorehead**

- 106     ▪ Hosted three events in January; Partnered with Office of Farmland Preservation & local land trust to deliver
- 107     a successional planning course; Renewable Farm Energy workshop with Pierce CD in Rainier; Spurred
- 108     development of services that connect cooperators with Rural Energy for America Program and PSE energy
- 109     efficiency incentives
- 110     ▪ TCD & event marketing increasing as TCD's outreach capacity increases; Provided plant sale planning
- 111     update
- 112     **C. Robin Buckingham**
- 113     ▪ Introduced new TCD Intern, Marguerite Abplanalp
- 114     **D. Mara Healy**
- 115     ▪ Newly hired Habitat Technician; Assisting with CREP programs and Chehalis spurred farmpad designs
- 116     **E. Amy Hatch-Winecka**
- 117     ▪ Candidate identified to offer Resource Tech position; After thorough vetting process, unanimous #1
- 118     candidate among hiring committee
- 119     ▪ Rates & Charges: Working with contractor & assigning committee meetings to staff
- 120     ▪ Wrapped up Shellfish grants and presented to shellfish stakeholders
- 121     ▪ Writing grants! Discussed several grants coming up
- 122     ▪ Devoting much time to legislative outreach and planning for trip to DC in May related to salmon recovery
- 123     ▪ Salmon Recovery: Received project funding in December and gearing up for grant process again

124

125 **7. Review of Meeting Minutes, All**

126 Chair introduced **October 25, 2016 Meeting Minutes** for additional edits:

- 127     Line:             205: Remove statement re: only Doug attending
- 128                     Future minutes: Include any referenced attachments before board review
- 129

130 **December 13, 2016 Board Meeting Minutes** edits:

- 131     Line Edits:     20: Spell out STEDI
- 132                     48: Change to say, TCD no longer has rotating meeting chair
- 133                     59: Future minutes: Include full details of NRCS program updates
- 134                     123: Include, 'Associate supervisors are not eligible and sometimes will not serve
- 135                     on boards due to this'
- 136                     'Clarified that Board approved ranked project list'
- 137                     136: 'Board shared concerns; See 10b above re: cost share to board supervisors'
- 138                     230: Vote: Richard & Eric abstained. Sam, Doug, & Aslan in favor
- 139                     Future minutes: Include board member names in voting record
- 140     Add somewhere that Eric expressed he wanted to be involved in hiring of Resource
- 141     Technician
- 142

143 **Doug moved to remove statement on line 25. Samantha seconded. No discussion. Vote: All in favor. Motion**

144 **Passed.**

145

146 **Doug moved to approve December 13, 2016 meeting minutes, as amended. Aslan seconded. No discussion.**

147 **Vote: All in favor. Motion passed.**

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149 **A. Action Item Follow-up**

150 Action items from December 13, 2016 board meeting addressed in separate report

151

152 **8. Financial Report, Amy Franks**

153 **A. Nov/Dec Monthly Financial Report**

154 Amy presented end of year balance sheet and other financials to board; Amy provided notes

155 **B. 2016 Budget Recap**

- 156     ▪ Any red flags? None.
- 157     ▪ Eric requested update on 2016 unfunded activities budget; Amy distributed and provided update; Asked
- 158     Board if any questions/concerns; Supervisors indicated none

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**C. Check register**

**Check Register Approval: Richard moved to approve the December check register for checks #19075-19161, totaling \$127,642.13 & no voided checks. Aslan seconded. Discussion: No discussion. Vote: All in favor. Motion passed.**

**9. TCD Relocation Update, Amy Franks/Aslan Meade**

- Amy communicating with municipal advisor; Provided financials for last three years and awaiting response
- Farm Bureau has space available in their building for lease; Not a contiguous space and under the square footage we are seeking; Bob Schroeter has list of potential office spaces in the downtown area he is utilizing for exploration of new WACD office
- Ag Business Park update: May be coming to fruition!; Aslan provided background review of grant application/partnership scope; 1<sup>st</sup> project to get this far for this grantor; Grantor requested they show active pursuit of additional funding; Succeeded in getting Sen Braun & Rep DeBolt to sponsor a capitol budget request for the project; Presenting again to Grantor this week and demonstrating strong legislative support; We do not have to decide on relocation at this point; We must first find out what borrowing capacity will be available to us and assess site to see what we are able to build or renovate that fits our needs
- Based on feedback, Aslan will work with staff to develop timeline, next steps, and more time on agenda

**AI - Aslan will work with staff to develop timeline, next steps, and more time on agenda for TCD relocation**

**10. TCD Logo Selection**

- Sarah reviewed logo selection process and conceptual designs to choose from
- Board conducted tally votes for each logo option; Option A received the most votes
- Final edits feedback: Make less black in top portion of logo, include conifer, remove water, add website when applicable

**Aslan moved to adopt TCD Logo Option A. Samantha seconded. No discussion. Vote: All in favor. Motion passed.**

**11. Conservation Practice Database (CPDS) Project Review, Amy HW/Robin Buckingham**

- Amy reviewed CPDS background, TCD's historical process for approving projects, and expanding project ranking to entire resource team in future (resource and habitat team)
- Robin summarized potential projects pulled from CPDS database by WSCC on January 23<sup>rd</sup>; One project was removed from CPDS back due to landowner timeline; Remaining (one) project was pulled by WSCC
- Questions: What is budget for project pulled by WSCC? \$50k; Cap and rate for landowner depends on geographic area/watershed and type of project; District board sets the cost share rates

**Samantha moved for Staff to draft a CPDS policy, based on provided recommendations. Doug seconded. No discussion. Vote: All in favor. Motion passed.**

**AI – Staff will provide policy/context that clarifies board process to set cost share rates**

**12. Associate Board Supervisor Candidate Interviews, All**

- Kathy provided background/context for materials in the packet
- Interview questions as follows:
  1. What would you like to accomplish as a Thurston Conservation District Associate Supervisor?
  2. Describe any work you have done with agriculture, conservation, and natural resources.
  3. Associate Board Supervisors are required to delegate time to attend board meetings quarterly, volunteer at District events, and serve on sub-committees when needed. Do you have the ability to set your schedule to accommodate these commitments when they occur during regular business hours?

- 210 4. What areas of interest and skills would you like to utilize in your work with Thurston Conservation  
211 District?  
212 5. Describe a situation in which you were involved in a conflict and what was your role? What  
213 happened, and how did you resolve the conflict?  
214 6. Please describe your experience with participation in boards or other governing organizations.  
215 7. Do you have any questions for us?  
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217 **Aslan moved to accept interview questions utilized for previous board supervisor interview. Samantha**  
218 **seconded. No discussion. Vote: All in favor. Motion passed.**  
219

220 ■ Chris Stearns Interview:

- 221 ○ #1: Have read website, attended board meetings, and have volunteered at plant sales in past (want  
222 to again this year); Interested in aquatic lands and Puget Sound clean up; Interested in programs or  
223 program development in that area
- 224 ○ #2: Worked on wheat and dairy farms; Worked in salmon habitat conservation; Personally own  
225 forest land
- 226 ○ #3: Yes. I do.; Have gotten to know people at TCD and important to be seen by public, outside of  
227 board requirements
- 228 ○ #4: Worked with all three tribes and NW Fisheries Commission; Was a fisheries biologist for  
229 Chehalis tribe; Participated in shoreline review for Squaxin tribe; Other skills include work in  
230 bioremediation and knowledge of salmon recovery programs
- 231 ○ #5: Interviewing replacements for board; realized replacement was union member and had to recuse  
232 himself due to conflict of interest; Board clarified requesting example of interpersonal conflict:  
233 While working for Fish & Wildlife, was tasked to go on property advance request to conduct  
234 research; Learned how to handle people who are very negative re: government; Listened carefully;  
235 Recognize reactions are not personal; Got them to come around to giving information
- 236 ○ #6: Neighborhood association, groundwater advisory committee; Serving second term on Public  
237 Utility District commission
- 238 ○ #7: Have read associate supervisor policy, are there other expectations for how to be of service?  
239 What other sub-committees exist? Sub-committees are developed as needed; Historically, we have  
240 not had active associates, so have not developed pathways to plug associates in; Goal is to plug in  
241 associates where their expertise and skills are needed; This could look like shoreline restoration  
242 based on Chris' experience

243 ■ Joel Hansen Interview:

- 244 ○ #1: Interests: farmland preservation, strengthening local food systems, keeping working lands  
245 working and involving young people in farming, are areas that he works in and has interest
- 246 ○ #2: Personally a hobby farmer; Board of Tumwater Farmers Market; Founded Olympia Meat  
247 Collective, teaching classes on whole animal butchery; Educational organization that spawned  
248 alternative distribution system; Now in process of relaunching with emphasis on 'buying club' to  
249 connect people to local farmers as a private buying club
- 250 ○ #3: Yes.
- 251 ○ #4: Has skills and experience in business/organizational development: development, fundraising,  
252 leadership development, etc.
- 253 ○ #5: Used to serve on Parks & Rec citizens advisory committee for Olympia; Controversy around  
254 dog park on Westside; Park was implemented without consideration/input of surrounding  
255 community; Couldn't get vote to approve any motion to address the concerns because of a divided  
256 board; Listened and took notes on concerns, and parsed down to small actions that could get  
257 support from various factions; Made small & specific motions to meet needs of all involved; The  
258 group was at an impasse, and he actively created a path forward by breaking down to small pieces
- 259 ○ #6: United Communities AIDS network, learned how to do fundraising and writing grants; Slow  
260 Food Olympia, Tumwater Farmers Market; Planning commission for Tumwater; Used to be on

261 Olympia boards and advisory committees until annexed to Tumwater; Enjoys working with people  
262 and working towards future goals for community  
263 ○ #7: Have lots of questions about programs; One reason for wanting to get involved; Attended  
264 meetings and workshops held by TCD; Started interactions with TCD through our Equipment  
265 Rental Program and fascinating to continue to learn how many services we provide  
266  
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268 **13. Executive Session: Discuss Associate Supervisor Qualifications**

- 269 ■ Executive Session commenced at 4:32pm, for 10 minutes, with Board Members only in attendance
- 270 ■ Board exited executive session and returned to public meeting at 4:35pm

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272 **Samantha moved to accept both associate board supervisor candidates. Aslan seconded. No discussion.**  
273 **Vote: All in favor. Motion passed.**  
274

275 **AI – Staff will send associates information on upcoming events and opportunities to engage**

276 **AI – Staff will help associates establish a district email**

277 **AI – Staff will update website to include new associate supervisors**  
278

279 **14. Legislative Day Coordination, Kathleen Whalen/Sarah**

- 280 ■ Information/updates provided in training; Kathy will email details map, DASH bus schedule, and meeting  
281 location/time  
282

283 **15. Strategic & Annual Plan Activities Update, Kathleen Whalen**

- 284 ■ Kathy provided brief update on these activities  
285

286 **AI – Staff will send Draft Strategic Plan to Grays Harbor CD for input**  
287

288 **16. Rates & Charges (R&C) and Assessment, All**

- 289 ■ Amy provided update on communications with R&C consultant; Referred to contract provided in packet;  
290 This is consulting agency for all other CDs that are/have undergone R&C transition; They will work with  
291 TCD Staff to determine rates structure and then consultant conducts technical parcel analysis, provides  
292 reports, and attends meetings when needed to present R&C proposal; Rates based on estimates of time  
293 required for working with other CDs
- 294 ■ Amy clarified fees stated in estimate; Rate is \$27,990, since not able to partner with another CD; They only  
295 bill as they work; \$27,990 is the “up-to” mark; Range would likely be smaller; Kathy will come back to  
296 board if request for more funding needed; We are getting reduced rate because Pierce CD has gone through  
297 process already; Any red flags from Ryan Mello? No; Have we reached out to other CDs?; Yes, none of  
298 surrounding CDs are ready
- 299 ■ Staff is currently conducting community outreach component
- 300 ■ We can get it done in the timeline; Consultant confident in timeline
- 301 ■ Questions:
  - 302 ○ What is our contingency plan? Current assessment continues to end of 2017; Proposal for either  
303 Assessment or R&C must be submitted by August; Consultant will continue to work with us past August  
304 on finalizing R&C with commissioners and initial implementation
  - 305 ○ Can we get preliminary numbers on budgeting outcome prior to signing contract? Staff attempted to  
306 provide some preliminary numbers, based on past board meeting action item; Not possible because we  
307 have not created a rate structure and we are not capable of an analysis of the data dump needed to apply a  
308 rate structure to all parcels – why we need the consultant
  - 309 ○ How much staff time is required? Did they say? No, we don’t know this, but we have been budgeting for  
310 staff time for this work
  - 311 ○ What is probability of losing assessment? We could lose either one, equally probable; Assessment has  
312 known litigation issues
- 313 ■ Will need to focus on raising cap and bringing in cities that are not part of the district, to make up funds

- 314       ▪ Can engage in dialogue with commissioners to leave open raising cap, when that is available  
315

316 **Doug moved to sign contract as written. Richard seconded. Discussion: We need to do this for several**  
317 **reasons, litigation and losing assessment among those; Will be a necessity at some point regardless, and we**  
318 **will need this study in place to proactively move forward. Vote: All in favor. Aslan not present. Motion**  
319 **passed.**

320 **17. Hiring Update, Amy HW**

- 321       ▪ Amy reviewed hiring vetting, interview, and decision-making process; Provided list of places resource  
322       technician position was advertised was in packet
- 323       ▪ Received 51 applications and went through two rounds of interviews; Pulled seven applicants to conduct in-  
324       depth interviews; Hiring committee had unanimous consensus on #1 candidate; Conducting reference  
325       checks before offering position
- 326       ▪ Putting together additional funds to try to create another .5 FTE resource technician position capable of  
327       growing into full-time
- 328       ▪ Eric vetted list of places position advertised and shared he could not find the listing at several places  
329       indicated, except TCD website; Position was removed from majority of listing locations once top 14  
330       candidates were chosen for interviews; Position was posted for six weeks
- 331       ▪ Board chair expressed concern because Supervisors stated they wanted to be involved in hiring process at  
332       last board meeting; Eric and Richard expressed concern and desire to see candidates considered with prior  
333       training and experience
- 334       ▪ Questions:
- 335       ○ Was job description sent to board, as requested? Yes. Kathy sent out to board; Richard stated he did not  
336       receive it.
- 337       ○ Are applications time/date stamped? Yes. They are submitted electronically.
- 338       ○ Who are resumes reviewed by? All resumes reviewed by both management, resource team staff, and Amy  
339       Franks
- 340       ○ How was it decided which applications moved forward? Each management and resource team staff  
341       member submitted comments and input on whether or not to interview an applicant; If one or two staff  
342       members wanted to interview, that candidate was pulled; Only candidates who received a unanimous 'no'  
343       were disqualified from moving forward
- 344       ○ Are all interviewed by same questions? Yes.
- 345       ○ Were any applicants trained to walk in and do job? No. How long to train? Robin has been here two  
346       years; Prioritized applicants with specialized skills and agricultural background; Weeded out candidates  
347       that don't have proper experience or background; New hire will be paired with another resource team  
348       member until trained
- 349       ○ Was demographic information requested in initial application? No, we operate within the bounds of  
350       employment laws, which requires candidates to be vetted regardless of demographics, to prevent  
351       discrimination and bias; Whether or not candidates were given opportunity to interview is based purely on  
352       skill and fit for position
- 353       ○ Who made it past first cut? Anyone with ag background; Viewed by all on hiring committee to be able to  
354       appropriately advise, communicate, and thrive in an ag environment
- 355       ○ What was range of experience? Varied greatly; Within group of interviewed candidates, half were just out  
356       of college, a few had some college experience, returned to work, and then finished college; Varied
- 357       ○ Is board requesting to be involved in all future hirings? No. Depends on position
- 358       ▪ Board and Staff discussed TCD policy for delineation between board and staff roles/responsibilities; Shana  
359       Joy's input requested: Shana's feedback is that board is crossing the staff/board purview line; With other  
360       CDs of same size, the Executive Director assesses budget and carries out recruitment process without board  
361       involvement; Can establish a clarifying structure for future interview processes; Suggested board state clear  
362       and specific requests and directives in future
- 363       ▪ Richard expressed concern for ability to respond to VSP needs and we only have one staff person for this  
364       work; Concerned that we need to hire a candidate with prior work and on the ground experience; Staff  
365       explained this type of candidate does not exist, as this is such a specialized position, we would have to

- 366 recruit a CD employee from another CD; None were interested; No current resource staff at TCD were  
367 hired with previous conservation planning experience; Eric pointed out there was at least one person that  
368 met the qualifications
- 369 ▪ Doug expressed, 1) Even if we hire with education background, new hire would have to learn culture; 2)
  - 370 Board should have outlined who wants to be involved two months ago
  - 371 ▪ Eric asked Richard if he wants to set up interview with Richard, Eric, & top 3 candidates? Richard stated
  - 372 we are passed the point to allow that action
  - 373 ▪ Doug expressed that the window for training with Dave Nygard is crucial
  - 374 ▪ Eric expressed he wants to establish a supervisor sub-committee to interview top candidate

375  
376 **AI - Richard & Eric will form sub-committee and interview the top Resource Tech candidate**  
377 **AI – Staff will send resume and letter of interest for top candidate to board**  
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379 **18. Administrative Reports (Information Only)**

- 380 A. Executive Directors Report – included in packet
- 381 B. December Staff Report – included in packet
- 382 C. Vets on Farm Resources – included in packet

383  
384 **AI – Staff will send details of Vets on Farm program to Aslan**  
385 **AI – Staff will check if Vicki Carter’s presentation at WACD annual meeting is available**  
386

387 **19. Policy Updates, Kathleen Whalen**

388 **A. Resolution #1-2017: Conservation Plan Review**

- 389 ▪ Tabled

390 **B. Resolution #2-2017: Board of Supervisor Guidelines & Officer Position Descriptions**

- 391 ▪ Tabled

392 **C. Resolution #3-2017: Public Records & Disclosure**


- 393 ▪ Tabled

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395 **20. Roundtable & Adjourn, All**

- 396 A. Recognition of David Hall & Treacy Kreger’s service: Not discussed
- 397 ▪ Board engaged in brief discussion on how to address need for length of board meetings/making it through
- 398 agendas in future; Board discussed additional meeting per month vs. one longer meeting to catch up on
- 399 action items; Aslan needs three weeks’ notice if scheduling additional meetings; Cannot get extra board
- 400 meeting scheduled in February; Board discussed some stuff agenda items being unnecessary; Board lacked
- 401 consensus on whether or not to receive written updates on things like relocation, logo, etc.; No final
- 402 decisions made
- 403 ▪ There was no roundtable
- 404 ▪ Aslan & Samantha left prior to end of meeting

405 Eric Johnson adjourned the meeting at 5:45p.m.

406  
407 Respectfully Submitted,

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410 Eric Johnson, Meeting Chair  
411