



Thurston Conservation District Board of Supervisors Work Session Topic List & Board Meeting Agenda

January 24, 2023, 5:00 pm -7:45 pm

Zoom Meeting Link:

<https://zoom.us/j/91658577844?pwd=cDgvaC9jcWRBU0luUFFHc1lrb3hLQT09>

Passcode: 2918

Meeting ID: 916 5857 7844

Call in: 1-253-215-8782

Work Session Topic List

5:00 pm – 6:00 pm

1. Topic List Review, *All*
2. Staff Presentation: TCD Soil Testing Services, Adam Peterson
3. Minutes Review & Revision, *All*
 - a. December 20, 2022, Board Work Session & Meeting Minutes
4. Conservation and Education Center Development, *All*
5. 2023 TCD Annual Plan, *All*
6. Legislation & Legislative Outreach, *All*
7. Important Updates & Announcements
 - a. Board of Supervisors, *All*
 - b. Executive Director, *Sarah Moorehead (Executive Director)*

Board Meeting

6:30 pm – 7:30 pm

- | | |
|--|----------------------|
| 1. Welcome, Introductions, Audio Recording Announcement | 6:30 PM
5 minutes |
| 2. Agenda Review | 6:35 PM
5 minutes |
| 3. Consent Agenda – <i>Action Item</i> | 6:40 PM
5 minutes |
| <ol style="list-style-type: none">A. December 20, 2022, Board Work Session & Meeting MinutesB. January 2023 & 2022 Year-End Financial ReportC. Sustainable Farm and Fields – No-Till Drill Grant AddendumD. FY23 Thurston County TCD Office Lease Extension Amendment | |
| 4. Public Comment | 6:45 PM |

*Three minutes per person

10 minutes

5. Partner Reports *(if present)*

6:55 PM

A. Natural Resources Conservation Service (NRCS), *TBD*

15 minutes

B. Washington State Department of Ecology, (DOE) *Alena Reynolds*

C. Washington State Conservation Commission (WSCC), *Jean Fike*

D. Washington Association of Conservation Districts (WACD), *Doug Rushton*

E. National Association of Conservation Districts (NACD), *Doug Rushton*

6. TCD Resolution #2023-01: 2023 Cost of Living Adjustment

7:10 PM

5 minutes

7. Governance, *All – Action Item*

7:15 PM

A. Farmland Protection and Land Access (FPLA) Support Letter

5 minutes

B. February 28, 2023, Work Session Topic List & Meeting Agenda Development

8. Executive Session: To discuss Potential Litigation

7:20 PM

RCW 42.30.110 (I) To discuss with legal counsel representing the agency litigation or potential litigation.

10 Minutes

Adjourn

7:25 PM

Informational Only Items:

I. Executive Director's Report

Important Dates

January 2023

TCD Board & Staff Winter Hootenanny (Black Lake Grange)

January 27

February 2023

WACD Legislative Days

February 8 (plus or minus 2 weeks)

NACD Annual Meeting (New Orleans)

February 11-15

Presidents' Day – TCD Office Closed

February 20

Board Work Session & Meeting 5:00 -7:30 pm In-person and Virtual (Zoom)

February 28

March 2023

Washington State Conservation Month

March 1 – March 31

TCD Election

March 14

WSCC Business Meeting – Everett and Virtual (Zoom)

March 15-16

Board Work Session & Meeting 5:00 -7:30 pm In-person and Virtual (Zoom)

March 28

Item

3



Thurston Conservation District Consent Agenda Decision Sheet January 24, 2023 Board Meeting

- A. December 20, 2022 Board Meeting and Work Session Minutes
- a. Proposed action: accept without amendment and approve.
 - b. Action was taken:
☐ Passed ☐ Moved for discussion during meeting ☐ Tabled to a future meeting
- B. January 2023 & 2022 Year-End Financial Report
- a. Proposed action: accept without amendment and approve.
 - b. Action was taken:
Passed ☐ Moved for discussion during meeting ☐ Tabled to a future meeting
- C. Sustainable Farm and Fields – No-Till Drill Grant Addendum
- a. Proposed action: accept without amendment and approve.
 - b. Action was taken:
☐ Passed ☐ Moved for discussion during meeting ☐ Tabled to a future meeting
- D. FY23 Thurston County TCD Office Lease Extension Amendment
- a. Proposed action: accept without amendment and approve.
 - b. Action was taken:
☐ Passed ☐ Moved for discussion during meeting ☐ Tabled to a future meeting

ADOPTED BY THE BOARD OF THE THURSTON CONSERVATION DISTRICT, WASHINGTON ON
January 24, 2023, AND EFFECTIVE IMMEDIATELY

SIGNED:

TJ Johnson, Board Chair

Helen Wheatley, Board Vice-Chair

David Iyall, Board Auditor

Doug Rushton, Board Member

Betsie DeWreede, Board Member

Attest: Sarah Moorehead, Executive Director

Thurston Conservation District Board of Supervisors

Work Session Minutes

December 20, 2022

Hybrid In-Person and Virtual on Zoom

Originally Scheduled: 5:00 pm – 6:00 pm

Actual Meeting Time: 5:00 pm – 6:00 pm



Present at Work Session:

TJ Johnson, TCD Board Chair

Ben Cushman, TCD Legal Counsel

Doug Rushton, TCD Board Supervisor

Sarah Moorehead, TCD Executive Director

Helen Wheatley, TCD Board Vice Chair

Betsie DeWreede, TCD Board Supervisor

- 1 **1.** Topic List Review, *All*
- 2 **2.** Minutes Review & Revision, *All*
- 3 a. November 15, 2022, Board Work Session & Meeting Minutes
- 4 **3.** Conservation and Education Center Development, *All*
- 5 **4.** Final Draft 2023 Budget Review & Discussion, *All*
- 6 **5.** December Consent Agenda Items, *All*
- 7 **6.** Potential Legislation, *All*
- 8 **7.** Important Updates & Announcements
- 9 a. Board of Supervisors, *All*
- 10 b. Executive Director, *Sarah Moorehead (Executive Director)*

Respectfully,

TJ Johnson, TCD Board Chair

Thurston Conservation District Board of Supervisors

Regular Board Meeting Minutes

December 20, 2022

Hybrid In-Person and Virtual on Zoom

Originally Scheduled: 6:30 pm – 8:10 pm

Actual Meeting Time: 6:30 pm – 7:53 pm



Present at Meeting:

TJ Johnson, TCD Board Chair

Helen Wheatly, TCD Board Vice Chair

Betsie DeWreede, TCD Board Supervisor

Doug Rushton, TCD Board Supervisor

Sarah Moorehead, TCD Executive Director

Ben Cushman, TCD Legal Counsel

Jean Fike, Washington State Conservation

Commission (WSCC)

Summary of Action Items

- 1 • None.

Summary of Motions Passed

- 2
- 3 *Supervisor Wheatly moved to remove the November 15, 2022 Board Work Session & Meeting*
- 4 *Minutes from the Consent Agenda.*
- 5 *Supervisor DeWreede moved to approve the amended Agenda. Supervisor Wheatley*
- 6 *seconded. Motion passed unanimously, (4-0).*
- 7 *Supervisor Rushton moved to approve the Consent Agenda. Supervisor Wheatley seconded.*
- 8 *Motion passed unanimously, (4-0).*
- 9 *Supervisor DeWreede moved to approve the revised November 15, 2022 Board Work Session*
- 10 *& Meeting Minutes. Supervisor Rushton seconded. Motion passed unanimously, (3-0-1*
- 11 *abstention).*
- 12 *Supervisor Rushton moved to adopt the 2023 Thurston Conservation District Budget.*
- 13 *Supervisor DeWreede seconded. Motion passed unanimously, (4-0).*
- 14 *Supervisor DeWreede moved to adjourn the December 20, 2022 TCD Board Meeting.*
- 15 *Supervisor Wheatley seconded. Motion passed unanimously, (4-0).*

Full Version of the Minutes

16 Welcome & Introductions

17 At 6:30 pm, TCD Board Chair TJ Johnson called the December 20, 2022, Regular Board Meeting

18 to order via the Zoom online forum. TCD Board and Staff were introduced by the Board Chair.

19 For each vote, TCD Board Chair Johnson called out Supervisors by name. He announced that the

20 meeting was being video recorded. TCD Supervisor Iyall was not present. TCD Supervisors

21 Johnson, DeWreede, and Wheatly attended the meeting virtually. Supervisor Rushton and

22 Executive Director Moorehead attended the meeting in person at the TCD office.

23 **Agenda Review**

24 ***Supervisor Wheatly moved to remove the November 15, 2022 Board Work Session & Meeting***
25 ***Minutes from the Consent Agenda.***

26 ***Supervisor DeWreede moved to approve the amended Agenda. Supervisor Wheatley***
27 ***seconded. Motion passed unanimously, (4-0).***

28 **Consent Agenda**

- 29 A. November 2022 Financial Report
30 B. Advance Payment Request for WSCC Meyer Salmon Recovery Project
31 C. Advance Payment Request for RCO Riverbend Phase 2 Project
32 D. NACD JBLM Sentinel Landscape Program Amendment
33 E. RCO Signature Authorization Form – Oregon Spotted Frog (OSF) Outreach Project

34 ***Supervisor Rushton moved to approve the Consent Agenda. Supervisor Wheatley seconded.***
35 ***Motion passed unanimously, (4-0).***

36 **November 15, 2022, Board Work Session & Meeting Minutes**

37 ***Supervisor DeWreede moved to approve the revised November 15, 2022 Board Work Session***
38 ***& Meeting Minutes. Supervisor Rushton seconded. Motion passed unanimously, (3-0-1***
39 ***abstention).***

40 **Public Comment**

41 No public members were present.

42 **Partner Reports**

- 43 A. Natural Resources Conservation Service (NRCS) Update, Rebecca Anderson-Bellanca
44
 - Rebecca Anderson was not present.
45
 - Ms. Anderson has taken a new urban agriculture position within NRCS. NRCS will
46
 - identify another staff member to provide the NRCS partner report in the future.
47
 - Supervisor Johnson will be invited to participate in the TCD Olympia farmland
48
 - meeting with Rebecca in her new role.
49 B. Department of Ecology (DOE) Update, Alena Reynolds
50
 - Alena Reynolds was not present. A written report was provided.
51 C. Washington State Conservation Commission (WSCC) Update, Jean Fike
52
 - The announcement for the Food Systems grant (maximum \$5,000) is out.
53
 - More Sustainable Farms and Fields grant money will be coming out soon.
54
 - Ms. Fike provided a preliminary update on the Governor's Budget.
55 E. Washington Association of Conservation Districts (WACD) Update, TCD Supervisor and
56 WACD Board Member Rushton
57
 - Supervisor Rushton provided an update. A written update was provided in the
58
 - Board Packet.

F. National Association of Conservation Districts (NACD) Update, TCD Supervisor and NACD Board Member Rushton

- Supervisor Rushton provided an update. A written update was provided in the Board Packet.

2023 Thurston Conservation District Budget

Supervisor Rushton moved to adopt the 2023 Thurston Conservation District Budget.

Supervisor DeWreede seconded. Motion passed unanimously, (4-0).

Governance

- January 24, 2023 Work Session Topic List & Meeting Agenda Development

Work Session

- Topic List Review, *All*
- Staff Presentation: Soil Health Program, Adam Peterson
- Minutes Review & Revision, *All*
 - December 20, 2022, Board Work Session & Meeting Minutes
- Conservation and Education Center Development, *All*
- 2023 Annual Plan, *All*
- Real Estate Update, *All*
- Potential Legislation, *All*
- Important Updates & Announcements
 - Board of Supervisors, *All*
 - Executive Director, *Sarah Moorehead (Executive Director)*

Board Meeting Agenda

- Welcome, Introductions, Audio Recording Announcement
- Agenda Review
- Consent Agenda
 - December 20, 2022 Board Work Session & Meeting Minutes
 - December 2022 & 2022 Year-End Financial Report
- Public Comment
- Partner Reports (if present)
 - Natural Resources Conservation Service
 - Washington State Department of Ecology
 - Washington State Conservation Commission
 - Washington Association of Conservation Districts
 - National Association of Conservation Districts
- 2023 TCD Annual Plan, *All*
- Governance, *All*
 - February 28, 2023 Work Session Topic List & Meeting Agenda Development

96 • Executive Session: To discuss Potential Litigation

97 **Executive Session:** To discuss the performance of the Executive Director.

98 In attendance: TCD Board Members Johnson, Rushton, DeWreede, and Wheatley; Executive
99 Director Moorehead for a portion of the session.

100 *RCW 42.30.110 (g) To evaluate the qualifications of an applicant for public employment or*
101 *to review the performance of a public employee.*

102 Executive Session opened at 6:52 pm to last no more than 30 minutes and concluded at
103 7:12 pm.

104 **Executive Session Report Out:**

105 No action was taken.

106 **Executive Session:** To discuss possible Real Estate Transactions.

107 In attendance: TCD Board Members Johnson, Rushton, DeWreede, and Wheatley; TCD Legal
108 Counsel Ben Cushman; and Executive Director Moorehead.

109 *RCW 42.30.110 (b) To consider the selection of a site or the acquisition of real estate by*
110 *lease or purchase when public knowledge regarding such consideration would cause a*
111 *likelihood of increased price.*

112 Executive Session opened at 7:13 pm to last no more than 10 minutes and concluded at
113 7:23 pm.

114 **Executive Session Report Out:**

115 No action was taken.

116 **Executive Session:** To discuss potential litigation with legal counsel.

117 In attendance: TCD Board Members Johnson, Rushton, DeWreede, and Wheatley; TCD Legal
118 Counsel Ben Cushman; and Executive Director Moorehead.

119 *RCW 42.30.110 (l) To discuss with legal counsel representing the agency litigation or*
120 *potential litigation.*

121 Executive Session opened at 7:23 pm to last no more than 20 minutes and concluded at
122 7:43 pm.

123 **Executive Session Report Out:**

124 No action was taken.

125 **Executive Session:** To discuss potential litigation with legal counsel.

126 In attendance: TCD Board Members Johnson, Rushton, DeWreede, and Wheatley; TCD Legal
127 Counsel Ben Cushman; and Executive Director Moorehead.

128 *RCW 42.30.110 (l) To discuss with legal counsel representing the agency litigation or*
129 *potential litigation.*

130 Executive Session opened at 7:43 pm to last no more than 10 minutes and concluded at
131 7:53 pm.

132 **Executive Session Report Out:**

133 No action was taken.

134 ***Supervisor DeWreede moved to adjourn the December 20, 2022 TCD Board Meeting.***

135 ***Supervisor Wheatley seconded. Motion passed unanimously, (4-0).***

136 **Adjourn 7:53 pm**

Respectfully,

TJ Johnson, TCD Chair

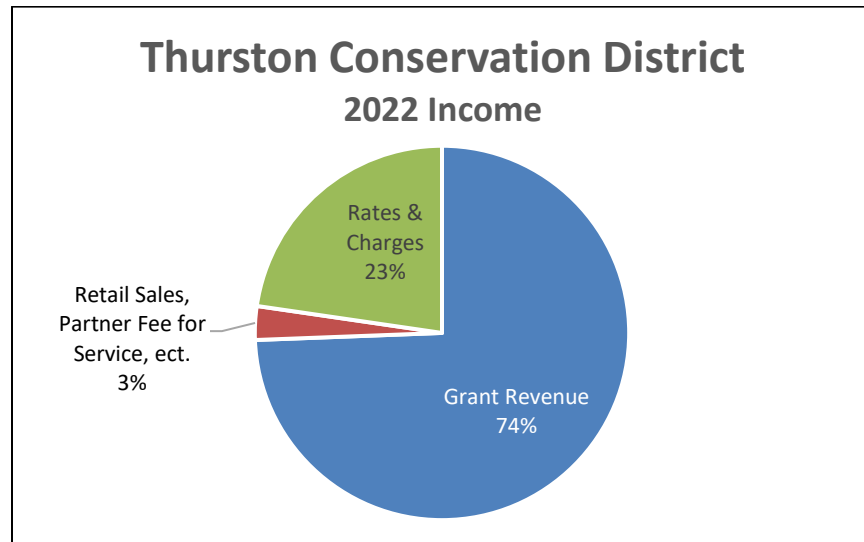
Thurston Conservation District

January 2023 Financial Notes

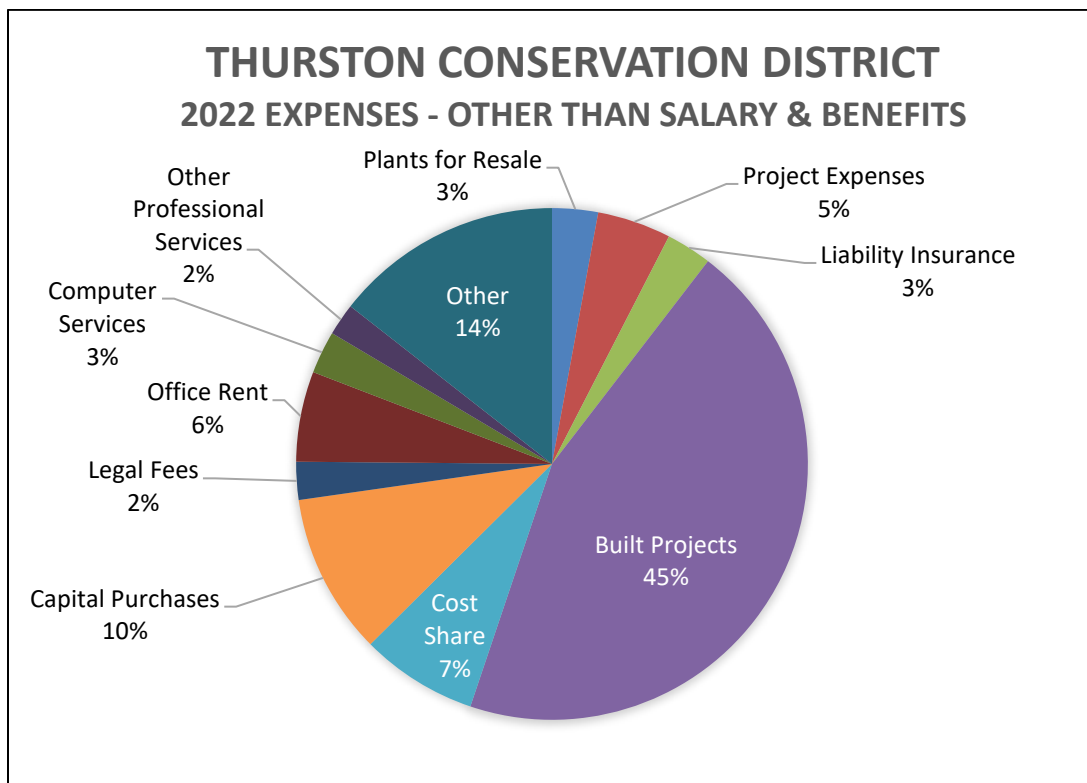


Year-to-Date Profit & Loss

1. The District ended 2022 with a net income of \$165,356.
2. The District realized revenues of \$2,455,275 in 2022.
3. The new Partner Fee for Service income stream realized \$10,123 in 2022.



4. In 2022, the District incurred \$2,289,919 in expenses, an increase of 23% over 2021 year-end. Not including Salaries and Benefits expenses, between Cost Share and Built Projects (including \$122,638 of the Professional Services Expense for project design), 52% of TCD's expenses went into investments for on-the-ground built projects.



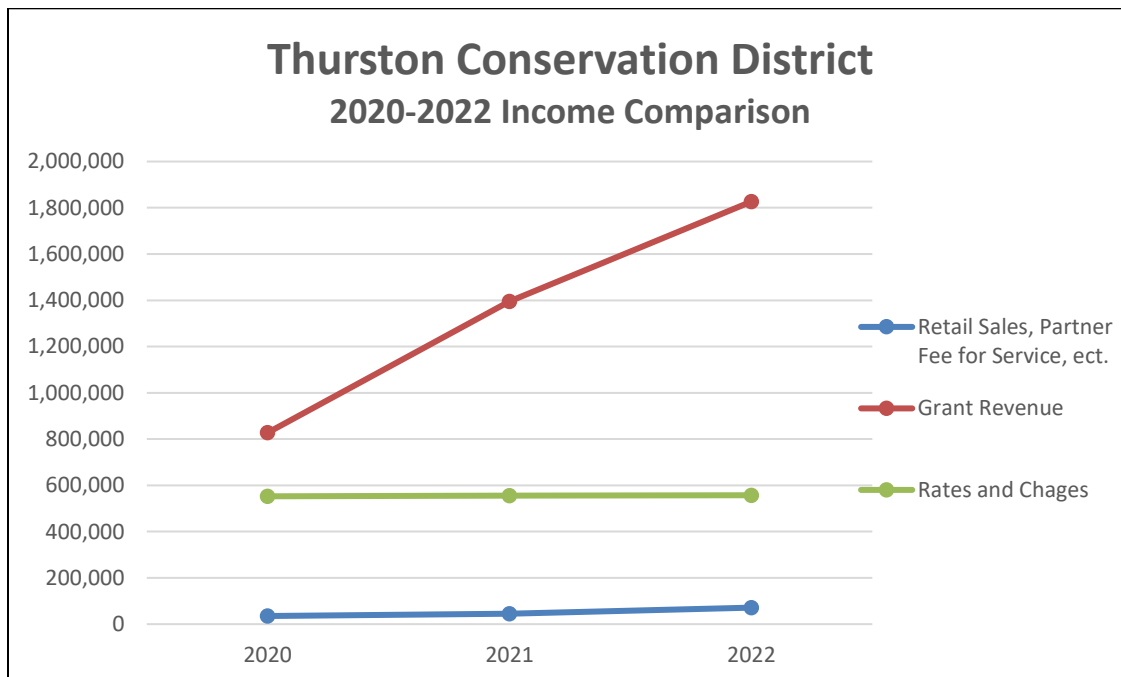
Thurston Conservation District

January 2023 Financial Notes



Profit and Loss Previous Year Comparison

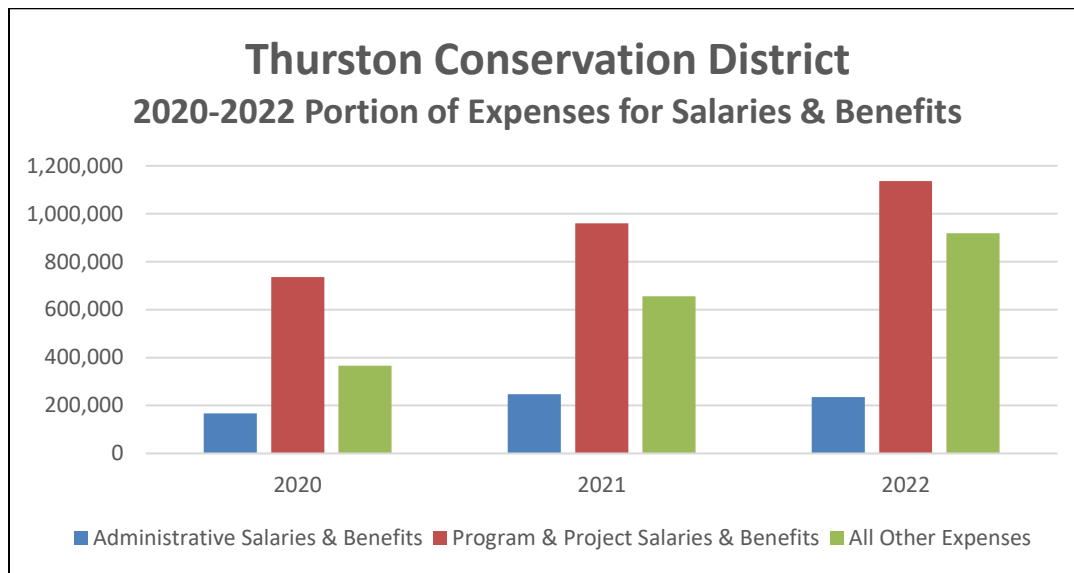
5. Compared to 2021 the District saw:
- a. An increase of 23% in gross income over 2021 year-end.
 - b. A 31% increase in net income over the previous year.
 - c. The Partner Fee for Service income increased 150% over 2021 year-end.
 - d. Rates and Charges are becoming a smaller part of the District's income sources – a 5% decrease compared to 2021 year-end.



Thurston Conservation District January 2023 Financial Notes



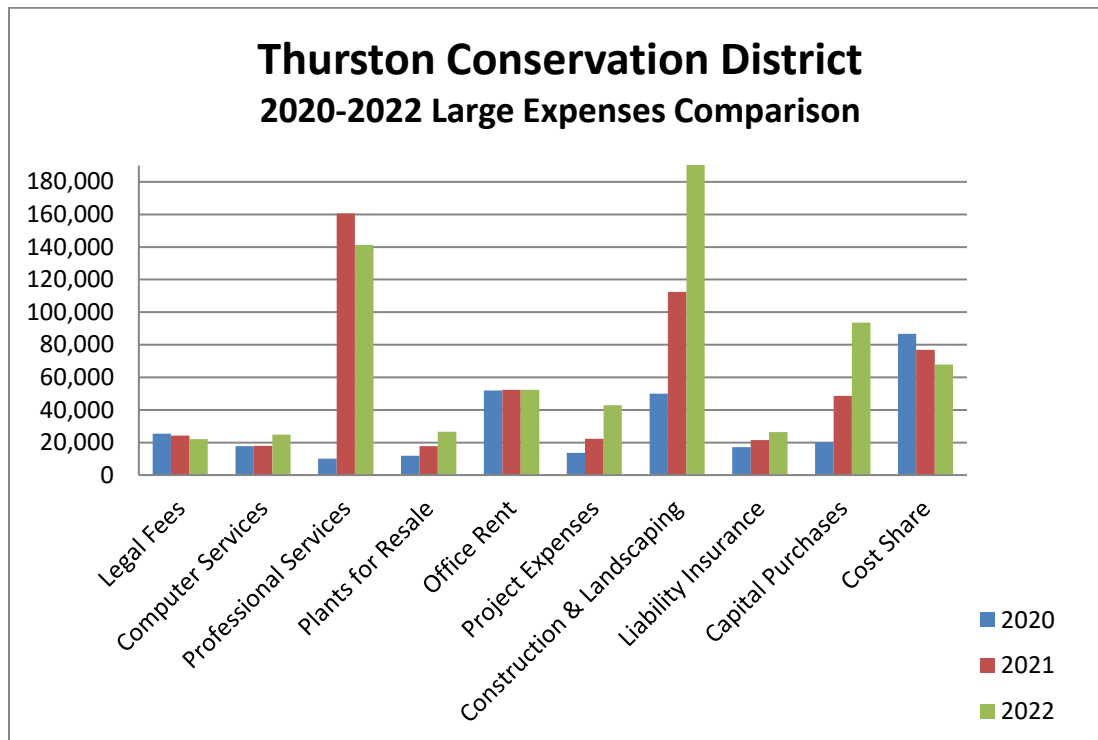
6. In 2022, the District incurred \$2,289,919 in expenditures. Of that amount, \$1,370,887 (60%) went toward Salaries and Benefits. Of the total Salaries and Benefits expenses, \$234,738 (17%) went to Administrative Salaries and Benefits while \$1,136,149 (83%) went to grant and program funding Salaries and Benefits.
- The Salaries and Benefits percentage of total expenditures has decreased by 5% compared to 2021.
 - Also, in 2022 the District saw a 4% shift from administrative Salaries and Benefits to grant and program Salaries and Benefits. In other words, a 4% greater portion of the District's Salaries and Benefits expenditures are spent on projects and programs rather than on District administration.



Thurston Conservation District January 2023 Financial Notes



7. For a second year in a row, the District saw a large increase in expenses related to Construction & Landscaping (157%); although, Cost Share expenses actually saw a small decrease for a second year (-12%).
8. The District experience 50% in the Plants for Resale expense.
9. Capital Purchases increased by 93%, mostly due to the purchase of a new District truck.



Balance Sheet

10. Due to some large expenditures in December 2022, the \$37,500 budgeted for both the Reserve Fund and Conservation and Education Center will be transferred in late January 2023 to manage the District's cash flow.
11. The District ended the year with \$113,973 in its checking account.

Unrestricted Budget vs Actual

12. Overall, the District ended the year under budget by \$11,364 (line 91)– after the \$75,000 budgeted for savings is transferred.
13. The District exceeded its budgeted amounts in some of the income line items:
 - a. For the 2nd year in a row, Soil Testing income (line 6) exceeded its budgeted amount – in 2022 by 23%.
 - b. Plant Sales income (line 9) exceeded its budgeted amount by 34%.
 - c. As mentioned earlier, the new Partner Fee for Service (line 12) revenue stream did better than expected, exceeding its budget by 251%
14. The District exceeded its budget amounts for a couple of Programs. The Finance Department anticipates that Program budgets will become more refined as it gains experience and knowledge from this year's data collection of program expenses.
 - a. Poultry Equipment Rentals (line 28) by 16%

Thurston Conservation District

January 2023 Financial Notes



- b. Restoration Crew & Equipment (line 33) exceed its budget by 59%, mostly due to the unexpected increase in Partner Fee for Service work.
15. Finally, the District exceeded its 2022 budget in a few expense areas:
- a. Computer Services expenses (line 60) exceeded its budget by 13%, most likely due to a number of staffing changes during the year.
 - b. Staff Conferences & Training expenses (line 80) exceeded its budget by 136%, due to the unexpected need for the Conflict Resolution Training for staff.
 - c. Staff Travel expenses (line 82) exceeded its budget by 20%, due in part to increased gas prices. A portion of this over-budget amount is offset by the overage in the Vehicle Allocation (line 24) - 8%.
 - d. Finally, Bank Fees & Interest Charges expenses (85%) exceeded its budget by 23% because the fee from Thurston County to process TCD's Rates and Charges was not included in the original budget.

Thurston Conservation District

Profit & Loss

January through December 2022

	Jan - Dec 22
Ordinary Income/Expense	
Income	
3400000 · Charges for Goods and Services	
3451100 · Soil/Water Conservation Service	
3451110 · Soil Testing	7,264.58
3451120 · Nutrient Spreader Rentals	495.64
3451130 · Poultry Equipment & Tool Rentals	1,720.03
3451140 · Plant Sales	48,268.96
3451150 · Partner Fee for Service	10,123.23
Total 3451100 · Soil/Water Conservation Service	67,872.44
3417000 · Sales of Merchandise	597.90
Total 3400000 · Charges for Goods and Services	68,470.34
3300000 · Grant Revenues	1,751,796.76
3600000 · Miscellaneous Revenues	
3699100 · Miscellaneous Other	1,806.51
3685000 · Special Assessments - Service	557,274.50
3670000 · Nongovernmental Contributions	74,850.40
3610000 · Interest and Other Earnings	201.01
3620000 · Rents and Leases	875.39
Total 3600000 · Miscellaneous Revenues	635,007.81
Total Income	2,455,274.91
Gross Profit	2,455,274.91
Expense	
Vehicle Allocation	0.00
Overhead Allocation	0.00
5531000 · Salaries & Benefits	1,370,887.02
5314000 · Stipends	2,311.33
5314101 · Legal Fees & Services	22,000.00
5314102 · Audit & Accounting	12,418.16
5314103 · Computer Services	24,764.51
5314100 · Professional Services	141,301.11
5314400 · Advertising	4,298.88
5314203 · Printing Services	1,789.63
5314104 · Janitorial Services	7,507.50
5314501 · Office Rent	52,416.00
5314700 · Utilities	6,456.38
5314503 · Equipment Leases	12,463.47
5314504 · Vehicle Leases	5,785.46
5314200 · Communications	12,285.43
5313102 · Photocopier Usage	587.03
5354800 · Repairs & Maintenance	8,090.42
5314505 · Software Licenses	13,588.51
5313101 · Office Supplies	3,820.53
5314202 · Postage & Shipping	1,569.31
5314902 · Organizational Dues & Licenses	6,043.29
5314117 · Soil Testing	4,524.44
5313401 · Plants for Resale	26,626.35
Project Expenses	42,821.41
5314310 · Board Meeting Snacks	-6.35
5314302 · Staff - Conference & Training	10,275.92
5314306 · Board - Conference & Training	1,807.72
5314300 · Staff - Travel	10,238.18
5314301 · Board Travel	58.76
5314119 · Cultural Resources	5,959.00
5314108 · Construction & Restoration Work	288,444.35
5314109 · Cost Share	67,923.58
5314110 · Bank Fees & Interest Charges	661.03
5314600 · Liability Insurance Premiums	26,479.00
66300 · Sales Tax Adjustments	96.16
5945360 · Capital Outlays	
5945363 · Equipment & Office Furniture	23,446.83
5945364 · Computer Hardware	10,566.86
5945365 · Machinery and Tools	10,073.01
5945366 · Vehicle Purchases	49,539.00
Total 5945360 · Capital Outlays	93,625.70
Total Expense	2,289,919.22
Net Ordinary Income	165,355.69
Net Income	165,355.69

Thurston Conservation District

Profit & Loss

November 2022

	Nov 22
Ordinary Income/Expense	
Income	
3400000 · Charges for Goods and Services	
3451100 · Soil/Water Conservation Service	
3451110 · Soil Testing	514.55
3451130 · Poultry Equipment & Tool Rentals	172.24
3451140 · Plant Sales	7,878.74
Total 3451100 · Soil/Water Conservation Service	8,565.53
Total 3400000 · Charges for Goods and Services	8,565.53
3300000 · Grant Revenues	142,687.60
3600000 · Miscellaneous Revenues	
3685000 · Special Assessments - Service	18,303.15
3670000 · Nongovernmental Contributions	877.45
3610000 · Interest and Other Earnings	15.34
3620000 · Rents and Leases	65.94
Total 3600000 · Miscellaneous Revenues	19,261.88
Total Income	170,515.01
Gross Profit	170,515.01
Expense	
Vehicle Allocation	0.00
Overhead Allocation	0.00
5531000 · Salaries & Benefits	124,943.46
5314000 · Stipends	-86.28
5314101 · Legal Fees & Services	2,000.00
5314102 · Audit & Accounting	460.22
5314103 · Computer Services	1,882.00
5314100 · Professional Services	16,563.47
5314400 · Advertising	333.44
5314104 · Janitorial Services	525.00
5314501 · Office Rent	4,368.00
5314700 · Utilities	242.04
5314503 · Equipment Leases	1,067.33
5314504 · Vehicle Leases	484.18
5314200 · Communications	1,027.92
5354800 · Repairs & Maintenance	799.91
5314505 · Software Licenses	3,875.26
5313101 · Office Supplies	304.54
5314202 · Postage & Shipping	73.20
5314902 · Organizational Dues & Licenses	117.00
5314117 · Soil Testing	567.10
Project Expenses	2,908.32
5314310 · Board Meeting Snacks	-6.35
5314306 · Board - Conference & Training	50.52
5314300 · Staff - Travel	703.32
5314108 · Construction & Restoration Work	35,484.46
5314600 · Liability Insurance Premiums	2,432.58
5945360 · Capital Outlays	
5945364 · Computer Hardware	533.97
5945365 · Machinery and Tools	1,269.52
Total 5945360 · Capital Outlays	1,803.49
Total Expense	202,924.13
Net Ordinary Income	-32,409.12
Net Income	-32,409.12

Thurston Conservation District

Profit & Loss

December 2022

	Dec 22
Ordinary Income/Expense	
Income	
3400000 · Charges for Goods and Services	
3451100 · Soil/Water Conservation Service	
3451110 · Soil Testing	320.80
3451130 · Poultry Equipment & Tool Rentals	83.35
3451140 · Plant Sales	6,704.41
3451150 · Partner Fee for Service	0.00
Total 3451100 · Soil/Water Conservation Service	7,108.56
Total 3400000 · Charges for Goods and Services	7,108.56
3300000 · Grant Revenues	276,622.32
3600000 · Miscellaneous Revenues	
3699100 · Miscellaneous Other	75.00
3685000 · Special Assessments - Service	2,559.16
3670000 · Nongovernmental Contributions	9,599.36
3610000 · Interest and Other Earnings	17.96
3620000 · Rents and Leases	137.47
Total 3600000 · Miscellaneous Revenues	12,388.95
Total Income	296,119.83
Gross Profit	296,119.83
Expense	
Vehicle Allocation	0.00
Overhead Allocation	0.00
5531000 · Salaries & Benefits	115,804.25
5314101 · Legal Fees & Services	2,000.00
5314102 · Audit & Accounting	284.03
5314103 · Computer Services	2,302.00
5314100 · Professional Services	52,129.59
5314104 · Janitorial Services	600.00
5314501 · Office Rent	4,368.00
5314700 · Utilities	951.93
5314503 · Equipment Leases	337.33
5314504 · Vehicle Leases	505.08
5314200 · Communications	1,077.06
5354800 · Repairs & Maintenance	350.52
5314505 · Software Licenses	1,204.80
5313101 · Office Supplies	316.61
5314202 · Postage & Shipping	83.30
5314117 · Soil Testing	230.25
Project Expenses	7,800.67
5314302 · Staff - Conference & Training	1,470.47
5314306 · Board - Conference & Training	882.20
5314300 · Staff - Travel	1,168.45
5314108 · Construction & Restoration Work	18,660.55
5314600 · Liability Insurance Premiums	2,432.58
5945360 · Capital Outlays	
5945364 · Computer Hardware	226.08
5945365 · Machinery and Tools	191.65
Total 5945360 · Capital Outlays	417.73
Total Expense	215,377.40
Net Ordinary Income	80,742.43
Net Income	80,742.43

Thurston Conservation District Profit & Loss Prev Year Comparison

January through December 2022

	Jan - Dec 22	Jan - Dec 21	\$ Change	% Change
Ordinary Income/Expense				
Income				
3400000 · Charges for Goods and Services				
3451100 · Soil/Water Conservation Service				
3451110 · Soil Testing	7,264.58	4,830.79	2,433.79	50.4%
3451120 · Nutrient Spreader Rentals	495.64	0.00	495.64	100.0%
3451130 · Poultry Equipment & Tool Rentals	1,720.03	2,481.88	-761.85	-30.7%
3451140 · Plant Sales	48,268.96	32,927.80	15,341.16	46.6%
3451150 · Partner Fee for Service	10,123.23	4,049.77	6,073.46	150.0%
Total 3451100 · Soil/Water Conservation Service	67,872.44	44,290.24	23,582.20	53.2%
3417000 · Sales of Merchandise	597.90	0.00	597.90	100.0%
Total 3400000 · Charges for Goods and Services	68,470.34	44,290.24	24,180.10	54.6%
3300000 · Grant Revenues	1,751,796.76	1,354,220.57	397,576.19	29.4%
3600000 · Miscellaneous Revenues				
3699100 · Miscellaneous Other	1,806.51	0.00	1,806.51	100.0%
3685000 · Special Assessments - Service	557,274.50	555,711.87	1,562.63	0.3%
3670000 · Nongovernmental Contributions	74,850.40	40,629.64	34,220.76	84.2%
3610000 · Interest and Other Earnings	201.01	136.18	64.83	47.6%
3620000 · Rents and Leases	875.39	878.98	-3.59	-0.4%
Total 3600000 · Miscellaneous Revenues	635,007.81	597,356.67	37,651.14	6.3%
Total Income	2,455,274.91	1,995,867.48	459,407.43	23.0%
Gross Profit	2,455,274.91	1,995,867.48	459,407.43	23.0%
Expense				
Vehicle Allocation	0.00	0.00	0.00	0.0%
Overhead Allocation	0.00	0.00	0.00	0.0%
5531000 · Salaries & Benefits	1,370,887.02	1,207,786.86	163,100.16	13.5%
5314000 · Stipends	2,311.33	0.00	2,311.33	100.0%
5314101 · Legal Fees & Services	22,000.00	24,141.00	-2,141.00	-8.9%
5314102 · Audit & Accounting	12,418.16	5,991.18	6,426.98	107.3%
5314103 · Computer Services	24,764.51	17,846.47	6,918.04	38.8%
5314100 · Professional Services	141,301.11	160,535.20	-19,234.09	-12.0%
5314400 · Advertising	4,298.88	2,301.56	1,997.32	86.8%
5314203 · Printing Services	1,789.63	1,400.35	389.28	27.8%
5314104 · Janitorial Services	7,507.50	7,733.00	-225.50	-2.9%
5314501 · Office Rent	52,416.00	52,416.00	0.00	0.0%
5314700 · Utilities	6,456.38	7,096.24	-639.86	-9.0%
5314503 · Equipment Leases	12,463.47	4,473.05	7,990.42	178.6%
5314504 · Vehicle Leases	5,785.46	5,562.44	223.02	4.0%
5314200 · Communications	12,285.43	11,211.60	1,073.83	9.6%
5313102 · Photocopier Usage	587.03	683.13	-96.10	-14.1%
5354800 · Repairs & Maintenance	8,090.42	5,983.81	2,106.61	35.2%
5314505 · Software Licenses	13,588.51	17,506.88	-3,918.37	-22.4%
5313101 · Office Supplies	3,820.53	4,252.36	-431.83	-10.2%
5314202 · Postage & Shipping	1,569.31	1,863.42	-294.11	-15.8%
5314902 · Organizational Dues & Licenses	6,043.29	7,367.48	-1,324.19	-18.0%
5314117 · Soil Testing	4,524.44	3,449.20	1,075.24	31.2%
5313401 · Plants for Resale	26,626.35	17,763.48	8,862.87	49.9%
Project Expenses	42,821.41	22,228.31	20,593.10	92.6%
5314310 · Board Meeting Snacks	-6.35	0.00	-6.35	-100.0%
5314307 · Licenses and Permits	0.00	140.00	-140.00	-100.0%
5314302 · Staff - Conference & Training	10,275.92	2,569.08	7,706.84	300.0%
5314306 · Board - Conference & Training	1,807.72	562.24	1,245.48	221.5%
5314300 · Staff - Travel	10,238.18	6,388.62	3,849.56	60.3%
5314301 · Board Travel	58.76	426.72	-367.96	-86.2%
5314119 · Cultural Resources	5,959.00	2,950.00	3,009.00	102.0%
5314108 · Construction & Restoration Work	288,444.35	112,394.53	176,049.82	156.6%
5314109 · Cost Share	67,923.58	76,962.64	-9,039.06	-11.7%
5314110 · Bank Fees & Interest Charges	661.03	586.22	74.81	12.8%
5314600 · Liability Insurance Premiums	26,479.00	21,506.64	4,972.36	23.1%
5314111 · Late Fees & Penalties	0.00	382.57	-382.57	-100.0%
66300 · Sales Tax Adjustments	96.16	92.80	3.36	3.6%
5945360 · Capital Outlays				
5945363 · Equipment & Office Furniture	23,446.83	2,185.78	21,261.05	972.7%
5945364 · Computer Hardware	10,566.86	7,909.12	2,657.74	33.6%
5945365 · Machinery and Tools	10,073.01	24,628.30	-14,555.29	-59.1%
5945366 · Vehicle Purchases	49,539.00	13,900.00	35,639.00	256.4%
Total 5945360 · Capital Outlays	93,625.70	48,623.20	45,002.50	92.6%
Total Expense	2,289,919.22	1,863,178.28	426,740.94	22.9%
Net Ordinary Income	165,355.69	132,689.20	32,666.49	24.6%
Net Income	165,355.69	132,689.20	32,666.49	24.6%

Thurston Conservation District

Balance Sheet

As of December 31, 2022

	Dec 31, 22
ASSETS	
Current Assets	
Checking/Savings	
3081001 · Checking-7444 Timberland	113,973.45
3088020 · Savings Accounts	
3082002 · Saving-6568 Reserve Fund	167,814.44
3082003 · Saving-2410 Education Center	57,539.30
Total 3088020 · Savings Accounts	225,353.74
3088030 · Counter Cash	100.00
3088040 · PayPal Account	6,669.32
Total Checking/Savings	346,096.51
Accounts Receivable	479,845.74
Other Current Assets	
3090500 Prepaid Accounts	
3090501 · 309.05.01 Prepaid Insurance	19,928.68
3090506 · Security Deposit - Ferguson ST	3,835.00
Total 3090500 Prepaid Accounts	23,763.68
3091000 · 309.10.00 Inventory Asset	2,884.35
3092000 · 309.20.00 Cash on Hand	23,178.71
Total Other Current Assets	49,826.74
Total Current Assets	875,768.99
TOTAL ASSETS	875,768.99
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	55,659.97
Credit Cards	2,723.95
Other Current Liabilities	
3861100 · Sales Tax Payable	2,534.33
3861000 · Payroll Liabilities	
3861002 · Medical Insurance Payable	25.05
3861005 · PERS Deferral Payable	19,478.83
3861007 · State Unemployment Payable	2,808.76
3861008 · Union Dues	762.69
3861009 · State L&I Payable	1,492.49
3861010 · WA - Family & Medical Leave	966.43
3861011 · Vacation & Sick Leave Payable	79,509.23
Total 3861000 · Payroll Liabilities	105,043.48
Total Other Current Liabilities	107,577.81
Total Current Liabilities	165,961.73
Total Liabilities	165,961.73
Equity	709,807.26
TOTAL LIABILITIES & EQUITY	875,768.99

2022 Unrestricted Budget vs Actual



December 100.00%

	Account Name	2022 Mid-Year Revised Budget	2022 Actual	\$ Over Budget	% of Budget
1	Income	903,172	901,132	-2,040	99.8%
2	3451100 · Soil/Water Conservation Service	47,881	64,213	16,332	134.1%
3	Food Production and Consumption	1,600	1,720	120	107.5%
4	3451130 · Poultry Equipment & Tool Rentals	1,600	1,720	120	107.5%
5	Soil Conservation and Health	6,550	7,760	1,210	118.5%
6	3451110 · Soil Testing	5,900	7,265	1,365	123.1%
7	3451120 Soil Health Equipment Rental	650	496	-154	76.3%
8	Community Outreach and Education	36,000	48,326	12,326	134.2%
9	3451140 · Plant Sales	36,000	48,269	12,269	134.1%
10	TCD Swag Shop - Net Income	0	57	57	
11	Water Quality & Quantity and Protection & Restoration of Ecosystems	1,000	3,514	2,514	4
12	Partner Fee for Service - Landscaping Crew	1,000	3,514	2,514	351.4%
13	Other Income	2,731	2,893	162	105.9%
14	3670000 · Nongovernmental Contributions	100	0	-100	0.0%
15	3620000 · Rental Income	800	875	75	109.4%
16	3611100 · Interest Income	200	201	1	100.5%
17	3600000 · Miscellaneous Income	1,631	1,817	186	111.4%
18	3300000 · Grant Revenue	132,823	124,560	-8,263	93.8%
19	3340000 · State Grants	130,823	122,560	-8,263	93.7%
20	One Tree Planted	2,000	2,000	0	100.0%
21	3685201 · Rates and Charges	554,668	536,412	-18,256	96.7%
22	Overhead	167,800	175,946	8,146	104.9%
23	5314999 · Overhead Allocation	155,800	163,043	7,243	104.6%
24	5966699 · Vehicle Allocation	12,000	12,903	903	107.5%
25	Cash Surplus / 2021 Carry Overs	88,456	0	-88,456	0.0%
26	Program Allocation	417,933	325,790	-92,143	78.0%
27	Local Food Production and Consumption	8,500	9,873	1,373	116.2%
28	Poultry Equipment Rentals	8,500	9,873	1,373	116.2%
29	Producer Support & Preservation and Expansion of Working Lands	7,850	4,244	-3,606	54.1%
30	Working Lands Preservation Initiative	7,850	4,244	-3,606	54.1%
31	Water Quality & Quantity and Protection & Restoration of Ecosystems	1,500	2,382	882	158.8%
32	TCD Habitat Cost Share	0	0	0	
33	Restoration Crew & Equipment	1,500	2,382	882	158.8%
34	Soil Conservation and Health	53,150	52,514	-637	98.8%
35	Soil Health Testing	38,900	39,571	671	101.7%
36	Soil Health Equipment Rental	14,250	12,943	-1,307	90.8%
37	Community Outreach and Engagement	186,308	145,616	-40,692	78.2%
38	Conservation Education Center	66,608	25,860	-40,748	38.8%
39	District Communications	68,750	65,905	-2,845	95.9%

	Account Name	2022 Mid-Year Revised Budget	2022 Actual	\$ Over Budget	% of Budget
40	Plant Sale	41,750	44,620	2,870	106.9%
41	Elections	9,200	9,231	31	100.3%
42	<input type="checkbox"/> Adult and Youth Conservation Education	52,500	52,524	24	100.0%
43	South Sound Green	46,300	46,324	24	100.1%
44	Teens in Thurston Volunteer Program	4,200	4,200	0	100.0%
45	Envirothon	2,000	2,000	0	100.0%
46	<input type="checkbox"/> Climate Change Adaptation & Mitigation and Other Strategic Plan Priorities	108,125	58,638	-49,487	54.2%
47	Conservation TA	98,125	58,638	-39,487	59.8%
48	JEDI Work	10,000	0	-10,000	0.0%
49	<input type="checkbox"/> Expense	498,695	488,978	-9,717	98.1%
50	<input type="checkbox"/> Administrative Salaries & Benefits	231,725	234,738	3,013	101.3%
57	<input type="checkbox"/> Professional Services	62,500	61,740	-760	98.8%
58	5314101 · Legal Services	23,000	22,000	-1,000	95.7%
59	5314102 · Audit & Accounting	12,500	12,418	-82	99.3%
60	5314103 · Computer Services	22,000	24,765	2,765	112.6%
61	5314100 · Professional Services	5,000	2,558	-2,443	51.2%
62	<input type="checkbox"/> Facility, Vehicles and Maintenance	151,350	142,233	-9,117	94.0%
63	5314104 · Janitorial Services	8,000	7,508	-493	93.8%
64	5314501 · Office Rent	50,000	49,296	-704	98.6%
65	5314700 · Utilities	8,000	6,273	-1,727	78.4%
66	5314503 · Equipment Leases	3,550	3,474	-76	97.9%
67	5314504 · Vehicle Leases	5,700	5,785	85	101.5%
68	5966604 · Vehicle Purchase	41,000	40,871	-129	99.7%
69	5314200 · Communications	11,500	11,788	288	102.5%
70	5313102 · Photocopier Usage	800	587	-213	73.4%
71	5354800 · Repairs & Maintenance	5,000	3,272	-1,728	65.4%
72	Computer Hardware Purchases	4,500	2,166	-2,334	48.1%
73	Computer Software	7,800	6,627	-1,173	85.0%
74	Equipment & Office Furniture	5,500	4,587	-913	83.4%
75	<input type="checkbox"/> Supplies	11,800	9,414	-2,386	79.8%
76	5313101 · Office Supplies	3,500	3,480	-20	99.4%
77	5314202 · Postage & Shipping	550	323	-227	58.7%
78	5314902 · Organizational Dues & Licenses	7,750	5,611	-2,139	72.4%
79	<input type="checkbox"/> Conferences, Training and Travel	13,000	13,758	758	105.8%
80	5314302 · Staff Conference & Training Fees	2,000	4,716	2,716	235.8%
81	Board Conference and Training Fees	2,500	1,808	-692	72.3%
82	5314300 · Staff Travel	6,000	7,176	1,176	119.6%
83	Board Travel	2,500	59	-2,441	2.4%
84	<input type="checkbox"/> Insurance and Banking	28,320	27,095	-1,225	95.7%
85	5314110 · Bank Fees & Interest Charges	500	616	116	123.2%
86	5314600 · Liability Insurance Premiums	27,320	26,479	-841	96.9%
87	5314111 · Late Fees & Penalties	500	0	-500	0.0%
88	<input type="checkbox"/> Savings	75,000	0	-75,000	0.0%
89	Reserve Fund	37,500	0	-37,500	0.0%
90	Conservation Education Center Savings Plan	37,500	0	-37,500	0.0%
91	Net Income (Surplus or Deficit)	0	86,364	86,364	

2022 Restricted Budgets vs Actuals



As of December 31, 2022

	Grant Name	Account Number	Grant Number	Grant Start Date	Grant End Date	Total Grant Amount	Official Remaining	2022 Budget	2022 Actual	2022 Remaining Budget	% of Total Time	% of Total Budget
1	RCO											
2	ESRP Shore Friendly	R035		07/01/21	06/30/23	340,458	147,921	111,594	111,594	0	75.21%	56.55%
3	ASRP Independence	R040	20-1905	05/15/20	04/01/22	93,600	9	20,342	20,342	Closed	100.00%	99.99%
4	ASRP Riverbend	R050	20-1908	05/15/20	04/01/22	86,000	0	14,575	14,575	Closed	100.00%	100.00%
5	ASRP Riverbend Phase 2	R050	20-1908	03/28/22	06/30/27	7,674,839	7,588,745	86,094	86,094	0	14.52%	1.12%
6	SRFB Cozy Valley	R060	21-1089C	09/23/21	09/23/23	132,778	100,533	30,996	30,996	0	63.61%	24.28%
7	ESRP Zangle Cove	R070	20-1517R	07/01/21	12/31/23	110,072	105,927	2,031	2,031	0	60.07%	3.77%
8	DOE											
9	Deschutes	E100	WQC-2018-ThurCD-00174	07/01/19	04/30/23	218,752	85,990	73,674	73,674	0	91.43%	60.69%
10	Federal											
11	Frogs on Farm Cost Share	US80		08/15/20	08/15/25	93,135	84,753	8,086	8,086	0	47.56%	9.00%
12	USFWS Restoring South Sound Prairies	US90		07/01/22	07/01/27	60,000	22,937	37,063	37,063	0	10.07%	61.77%
13	Zangle Cove PMEP	US100		09/30/22	09/30/24	40,000	40,000	0	0	0	0.00%	0.00%
14	WSCC											
15	Livestock	W025	22-13-LT	07/01/21	06/30/23	20,000	6,013	9,489	9,489	0	75.21%	69.94%
16	Skookumchuck Planting	W030	20-13-ER	04/01/20	12/31/24	744,780	236,189	185,908	185,908	0	57.89%	68.29%
17	Chehalis Flood Plain	W050	22-13-FL	09/01/21	06/30/23	128,333	42,301	79,636	79,636	0	72.90%	67.04%
18	Shellfish Cost Share	W060	22-13-SH	07/01/21	06/30/23	89,240	0	76,643	76,643	Closed	75.21%	100.00%
19	CREP	W070	22-13-CE	07/01/21	06/30/23	87,870	77,060	4,913	4,913	0	75.21%	12.30%
20	NRI Cost Share TA	W080	22-13-NR	07/01/21	06/30/23	99,927	92,581	4,577	4,577	0	75.21%	7.35%
21	Post Natural Disaster TA	W086.2	22-13-IM	01/10/22	03/31/22	2,500	0	2,500	2,500	Closed	100.00%	100.00%
22	Food Support Program	W090	22-13-FP	05/16/22	06/30/22	5,000	3	5,000	4,997	Closed	100.00%	99.93%
23	Engineering	W100	23-13-PE	07/27/22	06/30/23	82,000	23,103	58,897	58,897	0	46.61%	71.83%
24	Meyer Salmon Recovery	W111	23-13-SRF	07/01/22	06/30/23	60,000	55,831	4,169	4,169	0	50.41%	6.95%
25	Riparian Outreach, Assessment, and Restoration (ROAR) Project	W112	23-13-SRF	07/01/22	06/30/23	65,000	52,446	12,554	12,554	0	50.41%	19.31%
26	Riparian Restoration (RRIP)	W113	23-13-SRF	07/01/22	06/30/23	410,000	31,162,153	98,378	98,378	0	50.41%	23.99%
27	Lower McLane Riparian Plantings	W114	23-13-SRF	12/09/22	06/30/23	22,550	2,133,401.	1,216	1,216	0	11.27%	5.39%
28	Chehalis Lead	W150	22-13-RIT	10/01/21	06/30/23	72,000	41,539	29,128	29,128	0	71.63%	42.31%

	Grant Name	Account Number	Grant Number	Grant Start Date	Grant End Date	Total Grant Amount	Official Remaining	2022 Budget	2022 Actual	2022 Remaining Budget	% of Total Time	% of Total Budget
29	- Miscellaneous											
30	Orca Recovery Day	M060		07/01/19	until spent	7,090	775	130	130	0	NA	89.07%
31	Ross ORD	M063		07/01/22	09/30/22	7,500	297	7,500	7,203	Closed	200.00%	96.04%
32	Western SARE - Grassland Grazing	M070	WSARE-R2GR	09/01/21	08/31/23	20,273	12,105	8,168	8,168	0	66.71%	40.29%
33	Sentinel Landscape Program (SLP)	M075		10/01/21	12/31/22	579,000	307,125	222,704	222,704	0	100.00%	46.96%
34	One Tree Planted	M085		09/03/21	until spent	33,076	30,087	1,828	1,828	0	NA	9.04%
35	WCRII Prairie Habitat Enhancement	M095	2022-06	01/01/22	06/30/25	119,954	100,775	19,179	19,179	0	28.58%	15.99%
36	WFC Meyer	M100		10/01/20	06/06/22	4,224	26	737	737	Closed	100.00%	99.38%
37	Partner District Support	M400		NA	NA	NA	NA	NA	1,875	NA	NA	NA
38	- Thurston County											
39	FY21-23 VSP	TC400		07/01/21	06/30/23	150,000	43,610	61,116	61,116	0	75.21%	70.93%
40	FY21-23 VSP Cost Share	TC450		10/11/22	06/30/23	251,163	242,262	8,901	8,901	0	31.18%	3.54%
41	TC Riparian Streamside 1	TC510	06-21	07/01/21	08/31/22	52,285	1,492	40,780	40,780	Closed	100.00%	97.15%
42	TC Riparian Streamside 2	TC520	07-21	07/01/21	08/31/22	76,505	-424	33,731	33,731	Closed	100.00%	100.55%
43	TC Riparian Streamside 3	TC530	08-21	07/01/21	08/31/22	49,964	316	38,902	38,902	Closed	100.00%	99.37%
44	NTAqua	TC700		07/01/19	09/30/22	196,000	590	108,431	108,431	Closed	100.00%	99.70%
45	- South Sound GREEN											
46	FY 21-25 Interlocal	G019-SS		01/01/22	12/31/22	51,200	1,089	50,111	50,111	0	100.00%	97.87%
47	ESD 113 Climate Education	G019.104		05/01/22	08/31/22	10,000	0	10,000	10,000	Closed	199.19%	100.00%
48	NOAA B-WET	G019.106		01/01/22	12/31/23	12,881	6,999	5,882	5,882	0	50.00%	45.67%
49	RCO Outdoor Learning	G019.109		10/01/22	06/30/23	77,625	70,020	7,605	7,605	0	33.70%	9.80%
50	Dawkins 2021	G019.28		01/01/21	until spent	22,000	-0	8,150	8,150	Closed	NA	100.00%
51	Dawkins 2022	G019.28		01/01/22	until spent	25,000	13,350	11,650	11,650	0	NA	46.60%
52	Community Foundation	G019.29		01/01/22	until spent	5,000	0	5,000	5,000	Closed	NA	100.00%
53	TCC	TCC		01/01/18	until spent	9,418	40		0	0	NA	99.57%
54	- Teens in Thurston Volunteer Program									0		
55	WCS TNT	T070		01/01/22	until spent	500	0	500	500	Closed	NA	100.00%
56	Nisqually TNT 2021	G019.60		01/13/21	until spent	4,900	0	1,211	1,211	Closed	NA	100.00%
57	Nisqually TNT 2022	G019.60		01/19/22	until spent	4,000	1,975	2,025	2,025	0	NA	50.62%
58	- Envirothon Program									0		
59	Chehalis Tribe Envirothon	T040		01/01/22	until spent	2,500	0	2,500	2,500	Closed	NA	100.00%
60	Nisqually Indian Tribe Envirothon	T040		01/01/22	until spent	5,000	274	4,726	4,726	0	NA	94.51%

Thurston Conservation District
Payment Report
November - December 2022

Type	Num	Date	Name	Funding Source	Expense Account	Paid Amount
Credit Card Charge	10791	11/01/2022	Advantage Lock & Key	UNRESTRICTED:A010 - Administrative Expenses	5313101 · Office Supplies	177.99
Credit Card Charge	10783	11/01/2022	Home Depot	MISC:M085 - One Tree Planted:M085.2 Riparian Str	5314107 · Project Supplies	3.02
Credit Card Charge	10787	11/01/2022	J & I Power Equipment	WSCC:WSCC FY22-23 Salmon Recovery Funding:V	5313500 · Small Tools & Equipment	234.04
Credit Card Charge	10788	11/01/2022	J & I Power Equipment	WSCC:WSCC FY22-23 Salmon Recovery Funding:V	5314107 · Project Supplies	416.21
Credit Card Charge	10796	11/02/2022	Ace Hardware	WSCC:WSCC FY22-23 Salmon Recovery Funding:V	5314107 · Project Supplies	32.37
Credit Card Charge	10792	11/02/2022	Home Depot	WSCC:W100 - Engineering	5314107 · Project Supplies	45.85
Credit Card Charge	10794	11/02/2022	Tenino Market Fresh	MISC:M095 - WCRRI Prairie Habitat Enhancement	5314901 · Meeting & Event	18.45
Credit Card Charge	10793	11/03/2022	Trader Joes	MISC:M095 - WCRRI Prairie Habitat Enhancement	5314901 · Meeting & Event	33.20
Credit Card Charge	10861	11/03/2022	United Pacific	WSCC:WSCC FY22-23 Salmon Recovery Funding:V	5313201 · Vehicle Fuel	118.98
Check	EFT	11/03/2022	Wells Fargo			9,452.54
Bill Pmt -Check	21477	11/04/2022	All City Cleaning Services	UNRESTRICTED:A010 - Administrative Expenses	5314104 · Janitorial Services	600.00
Bill Pmt -Check	21478	11/04/2022	Anchor QEA	RCO:R050 - FY 22-27 ASRP Riverbend:R050.1 - Wc	5314100 · Professional Services	11,468.97
Bill Pmt -Check	21479	11/04/2022	Clark's Native Trees	WSCC:WSCC FY22-23 Salmon Recovery Funding:V	5314108 · Construction & Restoration Work	9,686.90
Bill Pmt -Check	21480	11/04/2022	Crains Office Supply	UNRESTRICTED:A010 - Administrative Expenses	5313101 · Office Supplies	272.42
Bill Pmt -Check	21481	11/04/2022	Daily Journal of Commerce	RCO:R050 - FY 22-27 ASRP Riverbend:R050.2 - Wc	5314400 · Advertising	296.80
Bill Pmt -Check	21482	11/04/2022	Deschutes Law Group	UNRESTRICTED:A010 - Administrative Expenses	5314101 · Legal Fees & Services	2,000.00
Bill Pmt -Check	21483	11/04/2022	Emily Landrus	WSCC:WSCC FY22-23 Salmon Recovery Funding	5314304 · Mileage	162.50
Bill Pmt -Check	21484	11/04/2022	Goebel Septic Tank Service, Inc	WSCC:W030 - Skookumchuck:W030.3 -Mngmnt & F	5314503 · Equipment Leases	150.00
Credit Card Charge	9698	11/04/2022	Hach Company	GREEN:G019-SS GREEN Interlocal (Quarterly)	5314107 · Project Supplies	1,316.26
Bill Pmt -Check	21485	11/04/2022	Haley Hernandez	WSCC:WSCC FY22-23 Salmon Recovery Funding:V	5314108 · Construction & Restoration Work	1,000.00
Bill Pmt -Check	21486	11/04/2022	J & I Power Equipment	WSCC:WSCC FY22-23 Salmon Recovery Funding:V	5945365 · Machinery and Tools	1,269.52
Bill Pmt -Check	21487	11/04/2022	Kuker-Ranken (KR)	WSCC:W100 - Engineering	5945363 · Equipment & Office Furniture	14,060.98
Bill Pmt -Check	21488	11/04/2022	Lew Rents	WSCC:WSCC FY22-23 Salmon Recovery Funding:V	5314108 · Construction & Restoration Work	2,174.43
Bill Pmt -Check	21489	11/04/2022	Marguerite Abplanalp	Thurston County:TC400 - VSP:TC400.2 - Education	5314304 · Mileage	21.25
Bill Pmt -Check	21490	11/04/2022	Midwest Labs	TCD Programs:T098 - Soil Health Testing:T098.1 - T	5314117 · Soil Testing	567.10
Bill Pmt -Check	21491	11/04/2022	Mountain Mist	UNRESTRICTED:A010 - Administrative Expenses	5313101 · Office Supplies	34.99
Bill Pmt -Check	21492	11/04/2022	National Association of Conservation Dist	UNRESTRICTED:A010 - Administrative Expenses	5314902 · Organizational Dues & Licenses	775.00
Bill Pmt -Check	21493	11/04/2022	Petrocard	UNRESTRICTED:A120 - Vehicles	5313201 · Vehicle Fuel	324.47
Bill Pmt -Check	21494	11/04/2022	Reed Ingalls	WSCC:WSCC FY22-23 Salmon Recovery Funding:V	5314108 · Construction & Restoration Work	1,000.00
Bill Pmt -Check	21495	11/04/2022	Sarah Moorehead_V	UNRESTRICTED:A010 - Administrative Expenses	5314306 · Board - Conference & Training	50.52
Bill Pmt -Check	21496	11/04/2022	WACD	Various	Construction & Restoration Work, Staff/Boarc	1,590.00

Type	Num	Date	Name	Funding Source	Expense Account	Paid Amount
Bill Pmt -Check	21497	11/4/2022	William Townsend	WSCC:W070 - CREP:W070 CS	5314109 · Cost Share	700.00
Bill Pmt -Check	21498	11/4/2022	Yan Dong_V	Various	Mileage, Postage & Shipping	95.95
Credit Card Charge	10798	11/07/2022	Cheveron	WSCC:WSCC FY22-23 Salmon Recovery Funding:V	5314107 · Project Supplies	13.00
Credit Card Charge	1190386422	11/07/2022	QuickBooks Time Support (TSheets)	UNRESTRICTED:A010 - Administrative Expenses	5314102 · Audit & Accounting	162.06
Check	EFT	11/07/2022	Regence - Health Care		5531021 · Medical Benefits	12,955.49
Credit Card Charge	10799	11/08/2022	Paulson's	WSCC:WSCC FY22-23 Salmon Recovery Funding:V	5354803 · Vehicle Maintenance	463.60
Check	EFT	11/08/2022	TPSC Benefits		5531021 · Medical Benefits	289.72
Liability Check	EFT	11/09/2022	Internal Revenue Service			11,896.70
Liability Check		11/09/2022	QuickBooks Payroll Service		Payroll	34,806.25
Liability Check	EFT	11/09/2022	WA St Dept of Retirement Systems		3861005 · PERS Deferral Payable	500.00
Liability Check	EFT	11/09/2022	WFSE Union Dues		3861008 · Union Dues	1,002.01
Check	EFT	11/10/2022	Delta Dental		5531022 · Dental Benefits	1,420.90
Credit Card Charge	2892500	11/10/2022	Right Networks	UNRESTRICTED:A010 - Administrative Expenses	5314102 · Audit & Accounting	20.75
Credit Card Charge	10806	11/10/2022	WA Dept of Fish and Wildlife	GREEN:TCC:G019.28 Dawkins	5314902 · Organizational Dues & Licenses	117.00
Liability Check	EFT	11/10/2022	WA St Dept of Retirement Systems		3861005 · PERS Deferral Payable	14,933.93
Credit Card Charge	10795	11/10/2022	Wal Mart	MISC:M085 - One Tree Planted:M085.2 Riparian Str	5314107 · Project Supplies	54.68
Credit Card Charge	10802	11/12/2022	Amazon	WSCC:W100 - Engineering	5945364 · Computer Hardware	65.69
Credit Card Charge	4345110	11/14/2022	Buzzsprout	TCD Programs:T030 - District Communications:T030	5374001 · Web Hosting and Maintenance	12.00
Credit Card Charge	10803	11/15/2022	Ace Hardware	WSCC:WSCC FY22-23 Salmon Recovery Funding:V	5314107 · Project Supplies	29.53
Bill Pmt -Check	EFT	11/15/2022	Comcast	UNRESTRICTED:A010 - Administrative Expenses	Internet Services & Telephone	299.57
Bill Pmt -Check	EFT	11/15/2022	Pacific Disposal	UNRESTRICTED:A010 - Administrative Expenses	5314702 · Garbage Service	62.08
Check	EFT	11/15/2022	TPSC Benefits	UNRESTRICTED:A010 - Administrative Expenses	5531021 · Medical Benefits	67.50
Check	EFT	11/15/2022	TPSC Benefits		5531021 · Medical Benefits	195.00
Credit Card Charge	10853	11/16/2022	Facebook	WSCC:WSCC FY22-23 Salmon Recovery Funding:V	5314400 · Advertising	3.74
Credit Card Charge	10808	11/17/2022	Amazon	WSCC:WSCC FY22-23 Salmon Recovery Funding:V	5314107 · Project Supplies	57.78
Credit Card Charge	10809	11/17/2022	Cheveron	WSCC:WSCC FY22-23 Salmon Recovery Funding:V	5314107 · Project Supplies	25.24
Credit Card Charge	E0300L3JLU	11/19/2022	Microsoft	UNRESTRICTED:A010 - Administrative Expenses	5314505 · Software Licenses	49.28
Credit Card Charge	E0300L3L39	11/19/2022	Microsoft	UNRESTRICTED:A010 - Administrative Expenses	5314505 · Software Licenses	162.61
Credit Card Charge	10808	11/20/2022	Amazon	WSCC:WSCC FY22-23 Salmon Recovery Funding:V	5314107 · Project Supplies	110.96
Credit Card Charge	10808	11/20/2022	Amazon	WSCC:WSCC FY22-23 Salmon Recovery Funding:V	5314107 · Project Supplies	109.59
Credit Card Charge	10755	11/21/2022	Nisqually Valley News	TCD Programs:T036 - Elections	5314400 · Advertising	92.88
Credit Card Charge	10811	11/21/2022	Olympian, The	TCD Programs:T036 - Elections	5314400 · Advertising	236.82
Credit Card Charge	10813	11/22/2022	Tenino Market Fresh	WSCC:WSCC FY22-23 Salmon Recovery Funding:V	5314107 · Project Supplies	34.54
Credit Card Charge	10814	11/22/2022	Thurston County Solid Waste	WSCC:WSCC FY22-23 Salmon Recovery Funding:V	5314702 · Garbage Service	69.00
Credit Card Charge	P1-78463201	11/23/2022	Intuit	UNRESTRICTED:A010 - Administrative Expenses	5314102 · Audit & Accounting	109.98
Liability Check		11/23/2022	QuickBooks Payroll Service		Payroll	32,092.60

Type	Num	Date	Name	Funding Source	Expense Account	Paid Amount
Bill Pmt -Check	EFT	11/23/2022	Ricoh USA, Inc.	UNRESTRICTED:A010 - Administrative Expenses	5314503 · Equipment Leases	247.33
Credit Card Charge	10810	11/24/2022	Amazon	WSCC:WSCC FY22-23 Salmon Recovery Funding:V	5314107 · Project Supplies	109.59
Bill Pmt -Check	21499	11/28/2022	Aquaveo	WSCC:W100 - Engineering	5314505 · Software Licenses	3,590.00
Bill Pmt -Check	21500	11/28/2022	Community Farmland Trust	TCD Programs:T099 - Food Processing and Tools R	5314501 · Office Rent	260.00
Bill Pmt -Check	21501	11/28/2022	Deschutes Law Group	UNRESTRICTED:A010 - Administrative Expenses	5314101 · Legal Fees & Services	2,000.00
Bill Pmt -Check	21502	11/28/2022	Erika Macs	WSCC:WSCC FY22-23 Salmon Recovery Funding:V	5314108 · Construction & Restoration Work	1,200.00
Bill Pmt -Check	21503	11/28/2022	FP Mailing Solutions	UNRESTRICTED:A010 - Administrative Expenses	5314503 · Equipment Leases	134.00
Credit Card Charge	10862	11/28/2022	Grainger	UNRESTRICTED:A010 - Administrative Expenses	5354803 · Vehicle Maintenance	102.27
Liability Check	EFT	11/28/2022	Internal Revenue Service		Federal Income Tax Payable & FICA Payable	10,615.02
Credit Card Charge	10851	11/28/2022	Intuit	UNRESTRICTED:A010 - Administrative Expenses	5314102 · Audit & Accounting	128.09
Bill Pmt -Check	21504	11/28/2022	James Leifer	WSCC:WSCC FY22-23 Salmon Recovery Funding:V	5314108 · Construction & Restoration Work	1,200.00
Bill Pmt -Check	21505	11/28/2022	Karin Strelloff	WSCC:W100 - Engineering	5313101 · Office Supplies	74.07
Bill Pmt -Check	21506	11/28/2022	Kathy Jacobson	RCO:R060 - SRFB Cozy Valley:R060.4 - Task 4 Out	5314100 · Professional Services	1,000.00
Bill Pmt -Check	21507	11/28/2022	Katrinka Hibler	WSCC:W100 - Engineering	5314304 · Mileage	47.38
Bill Pmt -Check	21508	11/28/2022	Lacey Parks Culture & Recreation	MISC:M095 - WCRRI Prairie Habitat Enhancement	5314901 · Meeting & Event	133.68
Bill Pmt -Check	21509	11/28/2022	Leah Kellogg		5531023 · Retirement - PERS	128.60
Bill Pmt -Check	21510	11/28/2022	Marguerite Abplanalp	TCD Programs:T080 - Stewardship TA:T080.2 - Agri	5314304 · Mileage	33.13
Bill Pmt -Check	21511	11/28/2022	Olympia School District	GREEN:TCC:G019.28 Dawkins	5314112 · Bus Transportation	284.74
Bill Pmt -Check	21512	11/28/2022	Petrocard	UNRESTRICTED:A120 - Vehicles	5313201 · Vehicle Fuel	168.45
Bill Pmt -Check	21513	11/28/2022	Puget Sound Energy	UNRESTRICTED:A010 - Administrative Expenses	Electricity & Gas	322.43
Bill Pmt -Check	21514	11/28/2022	Sydney Flemister	WSCC:WSCC FY22-23 Salmon Recovery Funding:V	5314108 · Construction & Restoration Work	1,200.00
Bill Pmt -Check	21515	11/28/2022	Thurston County Central Services	UNRESTRICTED:A010 - Administrative Expenses	5314501 · Office Rent	4,108.00
Bill Pmt -Check	21516	11/28/2022	Tri-element LLC	WSCC:WSCC FY22-23 Salmon Recovery Funding:V	5314108 · Construction & Restoration Work	1,312.80
Bill Pmt -Check	21517	11/28/2022	Uline	MISC:M085 - One Tree Planted:M085.2 Riparian Str	5945363 · Equipment & Office Furniture	1,222.72
Bill Pmt -Check	21518	11/28/2022	WA St Conservation Commission	UNRESTRICTED:A010 - Administrative Expenses	5314504 · Vehicle Leases	484.18
Liability Check	EFT	11/28/2022	WA St Dept of Retirement Systems		3861005 · PERS Deferral Payable	538.57
Bill Pmt -Check	21519	11/28/2022	WA St University Energy Program	UNRESTRICTED:A010 - Administrative Expenses	5314103 · Computer Services	1,882.00
Bill Pmt -Check	21520	11/28/2022	White, Nora	Various	Mileage, Postage & Shipping, Meeting & Eve	206.34
Credit Card Charge	10725	11/29/2022	Amazon	Thurston County:TC400 - VSP:TC400.1 - Contract A	5945364 · Computer Hardware	468.28
Credit Card Charge	10863	11/29/2022	Amazon	GREEN:G019-SS GREEN Interlocal (Quarterly)	5314107 · Project Supplies	191.55
Credit Card Charge	10843	11/29/2022	Burke Museum	GREEN:G019.106 NOAA B-WET	5314100 · Professional Services	65.58
Credit Card Charge	10848	11/29/2022	Chevron	Depart of Ecology:E100 - ECY Deschutes (Quarterly)	5314107 · Project Supplies	12.00
Credit Card Charge	MC12614499	11/29/2022	Mail Chimp	TCD Programs:T030 - District Communications:T030	5314505 · Software Licenses	73.37
Credit Card Charge	10847	11/29/2022	Staples Inc	UNRESTRICTED:A010 - Administrative Expenses	5314102 · Audit & Accounting	39.34
Check	EFT	11/29/2022	TPSC Benefits		5531021 · Medical Benefits	581.60
Credit Card Charge	10849	11/29/2022	Wal Mart	WSCC:WSCC FY22-23 Salmon Recovery Funding:V	5314107 · Project Supplies	9.76

Type	Num	Date	Name	Funding Source	Expense Account	Paid Amount
Check	EFT	12/01/2022	Delta Dental		5531022 · Dental Benefits	1,292.65
Credit Card Charge	10881	12/01/2022	TCD Programs:T097 - Plant Sale	WSCC:WSCC FY22-23 Salmon Recovery Funding:V	5314108 · Construction & Restoration Work	1,215.99
Credit Card Charge	10850	12/01/2022	US Postal Service	TCD Programs:T098 - Soil Health Testing:T098.0 - S	5314202 · Postage & Shipping	19.46
Credit Card Charge	10895	12/03/2022	Adobe Inc	Various	5314505 · Software Licenses	919.54
Check	EFT	12/05/2022	Regence - Health Care		5531021 · Medical Benefits	15,069.44
Credit Card Charge	10818	12/06/2022	NewEgg	UNRESTRICTED:A010 - Administrative Expenses	5945364 · Computer Hardware	112.33
Credit Card Charge	10819	12/06/2022	NewEgg	UNRESTRICTED:A010 - Administrative Expenses	5945364 · Computer Hardware	113.75
Check	EFT	12/06/2022	TPSC Benefits		5531021 · Medical Benefits	700.00
Credit Card Charge	11796047831	12/07/2022	QuickBooks Time Support (TSheets)	UNRESTRICTED:A010 - Administrative Expenses	5314102 · Audit & Accounting	153.30
Bill Pmt -Check	EFT	12/07/2022	VSP - Vision Care		5531021 · Medical Benefits	173.12
Check	EFT	12/07/2022	Wells Fargo			6,864.34
Liability Check		12/08/2022	QuickBooks Payroll Service		Payroll	32,816.13
Credit Card Charge	10857	12/08/2022	US Postal Service	TCD Programs:T098 - Soil Health Testing:T098.0 - S	5314202 · Postage & Shipping	13.95
Bill Pmt -Check	21521	12/9/2022	All City Cleaning Services	UNRESTRICTED:A010 - Administrative Expenses	5314104 · Janitorial Services	525.00
Bill Pmt -Check	EFT	12/09/2022	Comcast	UNRESTRICTED:A010 - Administrative Expenses	Internet Services & Telephone	299.57
Bill Pmt -Check	21522	12/9/2022	Erika Macs	Various	5314108 · Construction & Restoration Work	1,200.00
Bill Pmt -Check	21523	12/9/2022	FCS Group	UNRESTRICTED:A010 - Administrative Expenses	5314100 · Professional Services	2,557.50
Bill Pmt -Check	21524	12/9/2022	Haley Hernandez	WSCC:WSCC FY22-23 Salmon Recovery Funding:V	5314108 · Construction & Restoration Work	847.05
Bill Pmt -Check	21525	12/9/2022	Half Moon Sanitation	GREEN:G019.109 - RCO Outdoor Learning	5314503 · Equipment Leases	820.00
Bill Pmt -Check	21526	12/9/2022	James Leifer	Various	5314108 · Construction & Restoration Work	1,200.00
Bill Pmt -Check	21527	12/9/2022	Kadin Woolever	Various	5314108 · Construction & Restoration Work	933.33
Bill Pmt -Check	21528	12/9/2022	Marguerite Abplanalp	Thurston County:TC400 - VSP:TC450 - VSP Cost St	5314304 · Mileage	15.00
Bill Pmt -Check	21529	12/9/2022	Midwest Labs	TCD Programs:T098 - Soil Health Testing:T098.1 - T	5314117 · Soil Testing	230.25
Bill Pmt -Check	21530	12/9/2022	Mountain Mist	UNRESTRICTED:A010 - Administrative Expenses	5313101 · Office Supplies	34.99
Bill Pmt -Check	21531	12/9/2022	Natural Waters, LLC	RCO:R060 - SRFB Cozy Valley:R060.2 - Task 2 Proj	5314100 · Professional Services	1,450.00
Bill Pmt -Check	EFT	12/09/2022	Pacific Disposal	UNRESTRICTED:A010 - Administrative Expenses	5314702 · Garbage Service	62.08
Bill Pmt -Check	21532	12/9/2022	Petrocard	UNRESTRICTED:A120 - Vehicles	5313201 · Vehicle Fuel	246.85
Bill Pmt -Check	21533	12/9/2022	Puget Sound Energy	UNRESTRICTED:A010 - Administrative Expenses	Electricity & Gas	439.80
Bill Pmt -Check	21534	12/9/2022	Qwg Applied Geology	RCO:R035 - ESRP Shore Friendly:R035.3 - Task 3/F	5314100 · Professional Services	3,493.75
Bill Pmt -Check	21535	12/9/2022	Regence - Life Insurance		5531026 · Life Insurance	60.74
Credit Card Charge	2929844	12/09/2022	Right Networks	UNRESTRICTED:A010 - Administrative Expenses	5314102 · Audit & Accounting	20.75
Bill Pmt -Check	21536	12/9/2022	Riverbend Ranch	USFWS:US90 Restoring South Sound Prairies	5314108 · Construction & Restoration Work	25,105.00
Bill Pmt -Check	21537	12/9/2022	Sydney Flemister	Various	5314108 · Construction & Restoration Work	1,200.00
Bill Pmt -Check	21538	12/9/2022	TJ Johnson	UNRESTRICTED:A010 - Administrative Expenses	5314306 · Board - Conference & Training	882.20
Bill Pmt -Check	21539	12/9/2022	WA St Conservation Commission	UNRESTRICTED:A010 - Administrative Expenses	5314504 · Vehicle Leases	505.08
Bill Pmt -Check	21540	12/9/2022	WA St University Energy Program	UNRESTRICTED:A010 - Administrative Expenses	5314103 · Computer Services	2,302.00

Type	Num	Date	Name	Funding Source	Expense Account	Paid Amount
Bill Pmt -Check	21541	12/9/2022	Yan Dong_V	Various	Mileage, Postage & Shipping	87.26
Credit Card Charge	10733	12/12/2022	Grocery Outlet	TCD Programs:T030 - District Communications:T03C	5314302 · Staff - Conference & Training	12.90
Liability Check	EFT	12/12/2022	Internal Revenue Service		Federal Income Tax Payable & FICA Payable	10,641.16
Credit Card Charge	10757	12/12/2022	Olympia Food Co-Op	TCD Programs:T030 - District Communications:T03C	5314302 · Staff - Conference & Training	25.00
Credit Card Charge	10868	12/12/2022	Shell Gas	WSCC:WSCC FY22-23 Salmon Recovery Funding:V	5314107 · Project Supplies	9.98
Liability Check	EFT	12/12/2022	WA St Dept of Retirement Systems		3861005 · PERS Deferral Payable	15,395.91
Credit Card Charge	10732	12/12/2022	Wal Mart	TCD Programs:T030 - District Communications:T03C	5314302 · Staff - Conference & Training	50.62
Liability Check	EFT	12/12/2022	WFSE Union Dues		3861008 · Union Dues	901.92
Credit Card Charge	10870	12/13/2022	Amazon	UNRESTRICTED:A010 - Administrative Expenses	5313101 · Office Supplies	24.74
Credit Card Charge	10756	12/13/2022	Ralphs Thriftway	TCD Programs:T030 - District Communications:T03C	5314302 · Staff - Conference & Training	21.95
Credit Card Charge	10869	12/13/2022	Shell Gas	WSCC:WSCC FY22-23 Salmon Recovery Funding:V	5314107 · Project Supplies	9.80
Credit Card Charge	4444629	12/14/2022	Buzzsprout	TCD Programs:T030 - District Communications:T03C	5374001 · Web Hosting and Maintenance	12.00
Credit Card Charge	10827	12/15/2022	Costco	UNRESTRICTED:A010 - Administrative Expenses	5313101 · Office Supplies	99.04
Credit Card Charge	10873	12/15/2022	Shell Gas	WSCC:WSCC FY22-23 Salmon Recovery Funding:V	5314107 · Project Supplies	52.95
Credit Card Charge	10826	12/15/2022	US Postal Service	TCD Programs:T098 - Soil Health Testing:T098.0 - S	5314202 · Postage & Shipping	10.61
Credit Card Charge	10874	12/16/2022	Celebrations and Events	MISC:M095 - WCRRI Prairie Habitat Enhancement	5314901 · Meeting & Event	282.66
Credit Card Charge	10914	12/17/2022	Doos Donuts	GREEN:TCC:G019.60 Nisqually Indian Tribe 2%	5314901 · Meeting & Event	58.25
Credit Card Charge	10880	12/18/2022	Bass Pro	RCO:R060 - SRFB Cozy Valley:R060.5 - Task 5 Data	5314107 · Project Supplies	176.47
Credit Card Charge	10884	12/19/2022	Amazon	GREEN:G019.109 - RCO Outdoor Learning	5314107 · Project Supplies	187.01
Credit Card Charge	E0300LHWRC	12/19/2022	Microsoft	UNRESTRICTED:A010 - Administrative Expenses	5314505 · Software Licenses	162.61
Credit Card Charge	E0300LHWRD	12/19/2022	Microsoft	UNRESTRICTED:A010 - Administrative Expenses	5314505 · Software Licenses	49.28
Credit Card Charge	10875	12/19/2022	Shell Gas	WSCC:WSCC FY22-23 Salmon Recovery Funding:V	5314107 · Project Supplies	9.53
Credit Card Charge	10898	12/20/2022	Carson Hot Springs Resort	WSCC:W100 - Engineering	5314303 · Lodging	140.48
Credit Card Charge	10877	12/20/2022	J & I Power Equipment	WSCC:WSCC FY22-23 Salmon Recovery Funding:V	5314107 · Project Supplies	202.35
Check	EFT	12/20/2022	TPSC Benefits		5531021 · Medical Benefits	955.00
Liability Check	EFT	12/21/2022	Internal Revenue Service		Federal Income Tax Payable & FICA Payable	10,398.78
Liability Check	EFT	12/21/2022	WA St Dept of Retirement Systems		3861005 · PERS Deferral Payable	515.00
Liability Check		12/22/2022	QuickBooks Payroll Service		Payroll	32,094.71
Credit Card Charge	10878	12/22/2022	US Postal Service	TCD Programs:T098 - Soil Health Testing:T098.0 - S	5314202 · Postage & Shipping	12.03
Credit Card Charge	P1-79317854	12/23/2022	Intuit	UNRESTRICTED:A010 - Administrative Expenses	5314102 · Audit & Accounting	109.98
Bill Pmt -Check	EFT	12/27/2022	Ricoh USA, Inc.	UNRESTRICTED:A010 - Administrative Expenses	5314503 · Equipment Leases	247.33
Check	EFT	12/27/2022	TPSC Benefits		5531021 · Medical Benefits	750.00
Credit Card Charge	10893	12/28/2022	Home Depot	WSCC:WSCC FY22-23 Salmon Recovery Funding:V	5945365 · Machinery and Tools	191.65
Credit Card Charge	10892	12/28/2022	Napa	WSCC:WSCC FY22-23 Salmon Recovery Funding:V	5313500 · Small Tools & Equipment	61.30
Bill Pmt -Check	21542	12/29/2022	All City Cleaning Services	UNRESTRICTED:A010 - Administrative Expenses	5314104 · Janitorial Services	600.00
Bill Pmt -Check	21543	12/29/2022	Anchor QEA	Various	5314100 · Professional Services	7,996.64

Type	Num	Date	Name	Funding Source	Expense Account	Paid Amount
Credit Card Charge	10918	12/29/2022	Best Buy	GREEN:G019.109 - RCO Outdoor Learning	5313101 · Office Supplies	27.33
Bill Pmt -Check	21544	12/29/2022	Blue Coast Engineering	RCO:R035 - ESRP Shore Friendly:R035.5 - Task 5/F	5314100 · Professional Services	4,325.00
Bill Pmt -Check	21545	12/29/2022	Community Farmland Trust	TCD Programs:T099 - Food Processing and Tools R	5314501 · Office Rent	260.00
Bill Pmt -Check	21546	12/29/2022	Crains Office Supply	UNRESTRICTED:A010 - Administrative Expenses	5313101 · Office Supplies	67.81
Bill Pmt -Check	21547	12/29/2022	Deschutes Law Group	UNRESTRICTED:A010 - Administrative Expenses	5314101 · Legal Fees & Services	2,000.00
Bill Pmt -Check	21548	12/29/2022	Erika Macs	Various	5314108 · Construction & Restoration Work	1,200.00
Bill Pmt -Check	21549	12/29/2022	Half Moon Sanitation	WSCC:WSCC FY22-23 Salmon Recovery Funding:V	5314503 · Equipment Leases	90.00
Bill Pmt -Check	21550	12/29/2022	James Leifer	Various	5314108 · Construction & Restoration Work	1,200.00
Bill Pmt -Check	21551	12/29/2022	Kadin Woolever	Various	5314108 · Construction & Restoration Work	1,200.00
Bill Pmt -Check	21552	12/29/2022	Karin Strelloff	UNRESTRICTED:A017 - Staff Wellness Program	5531029 · Wellness Program	282.00
Bill Pmt -Check	21553	12/29/2022	Marguerite Abplanalp	Various	5314304 · Mileage	32.50
Bill Pmt -Check	21554	12/29/2022	North Thurston Public Schools	Various	5314112 · Bus Transportation	5,773.28
Bill Pmt -Check	21555	12/29/2022	Olympia School District	Various	5314112 · Bus Transportation	899.69
Bill Pmt -Check	21556	12/29/2022	Petrocard	UNRESTRICTED:A120 - Vehicles	5313201 · Vehicle Fuel	378.74
Bill Pmt -Check	21557	12/29/2022	Pioneer Fire & Security, Inc	UNRESTRICTED:A010 - Administrative Expenses	5314704 · Security Monitoring	78.84
Bill Pmt -Check	21558	12/29/2022	River Restoration Northwest	Various	5314302 · Staff - Conference & Training	1,360.00
Bill Pmt -Check	21559	12/29/2022	Riverbend Ranch	USFWS:US90 Restoring South Sound Prairies	5314108 · Construction & Restoration Work	2,890.14
Bill Pmt -Check	21560	12/29/2022	Sarah Moorehead_V	UNRESTRICTED:A010 - Administrative Expenses	Meals / Per Diems, Lodging, Mileage, Postage	713.89
Bill Pmt -Check	21561	12/29/2022	Service Saw Workwears	WSCC:WSCC FY22-23 Salmon Recovery Funding	5313500 · Small Tools & Equipment	289.22
Bill Pmt -Check	21562	12/29/2022	Susan Shelton	UNRESTRICTED:A010 - Administrative Expenses	5313101 · Office Supplies	39.38
Bill Pmt -Check	21563	12/29/2022	Sydney Flemister	Various	5314108 · Construction & Restoration Work	1,200.00
Bill Pmt -Check	21564	12/29/2022	Thurston County Central Services	UNRESTRICTED:A010 - Administrative Expenses	5314501 · Office Rent	4,108.00
Bill Pmt -Check	21565	12/29/2022	WA St Dept of Veterans Affairs	Various	5314108 · Construction & Restoration Work	4,954.42
Credit Card Charge	MC12753371	12/30/2022	Mail Chimp	TCD Programs:T030 - District Communications:T030	5314505 · Software Licenses	73.37

Yan Dong

From: Commission@scc.wa.gov <noreply+8424e8a37d3ee7b7@formstack.com>
Sent: Monday, January 23, 2023 3:54 PM
To: Yan Dong
Subject: FORM 4: Addendum

Washington State Conservation Commission

FORM 4: ADDENDUM

Jan 23, 2023 3:53 PM

Conservation District: Thurston

GRANT PROGRAM: Other: Sustainable Farms and Fields - No Till Drill

Overhead Rate: 25%

Submitted By: Yan Dong
Email: ydong@thurstoncd.com

Total Grant Award: 62500.00

Basic Allocation Award (if applicable):

Total to be obligated under this Addendum: 62500.00

Intermediate Outcome #1: 12500.00

Technical Assistance

Intermediate Outcome #2: 50000.00

Purchase No-Till drill

Intermediate Outcome #3:

Intermediate Outcome #4:

Intermediate Outcome #5:

Total of Intermediate Outcomes: 62500.00

LEASE AGREEMENT
AMENDMENT NO. 1

This Amendment No. 1 is made by and between **Thurston County, hereinafter “LESSOR”** and **Thurston Conservation District, hereinafter “LESSEE”**.

The parties hereto mutually agree that their April 26, 2021 Lease Agreement for the premises located at 2905 & 2915 29th Ave SW and 2918 Ferguson St Tumwater WA 98512, shall be amended as follows:

1. Paragraph 2 Term: The term of this Lease shall be for Three (3) years and shall commence on the 1st day of February, and shall terminate on the last day of January 2024.
2. Except as expressly provided by this AMENDMENT NO. 1 all other terms and conditions of the original Lease Agreement remains in full force and effect.

IN WITNESS WHEREOF, THE LESSOR AND THE LESSEE HAVE CAUSED THIS AMENDMENT NO. 1 TO BE EXECUTED THIS ____ DAY OF _____, 2023.

LESSEE: **THURSTON CONSERVATION DISTRICT** LESSOR: **THURSTON COUNTY**

Sarah Moorehead, Executive Director

Robin Campbell, Assistant County Manager

Approved as to form:

JON TUNHEIM
PROSECUTING ATTORNEY

By: _____
Scott Cushing, Senior Deputy Prosecuting Attorney

STATE OF _____)
) ss.
County of _____)

On this ____ day of _____, 20____ before me personally appeared _____ and said person(s) acknowledged that _____ signed this instrument, and on oath stated that _____ was authorized to execute the instrument and acknowledged it as the _____ of _____ to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

In Witness Whereof I have hereunto set my hand and affixed my official seal the day and year first above written.

Notary Public in and for the State of Washington,
Residing at _____
My commission expires _____

STATE OF WASHINGTON)
) ss.
County of Thurston)

I, the undersigned, a Notary Public, do hereby certify that on this ____ day of _____, 20____, personally appeared before me _____, _____, _____, Thurston County, State of Washington, to me known to be the individual described in and who executed the within instrument, and acknowledged that he signed and sealed the same as the free and voluntary act and deed of the Department, for the purposes and uses therein mentioned, and on oath stated that he was duly authorized to execute said document .

In Witness Whereof I have hereunto set my hand and affixed my official seal the day and year first above written.

Notary Public in and for the State of Washington,
Residing at _____
My commission expires _____



Item

5

WACD and NACD Updates
Thurston Conservation District Board Meeting
January 24, 2023

NACD

NCF-Envirothon Opens Applications for 2023 Diversity Grant Program

The **National Conservation Foundation (NCF)** and the **NCF-Envirothon** announce a request for proposals on the [NCF-Envirothon Diversity Grant webpage](#), and apply through the online application by **11:59 p.m. ET on Friday, February 3, 2023**. Awards will be announced in early March 2023. Contact *Jennifer Brooks, NCF-Envirothon Program Manager*, at jennifer-brooks@nacdnet.org or call 1-800-825-5547 x 2.

NACD Urban and Community Grant Applications - FY 2023 application period for NACD's Urban and Community Grant is open. Application **deadline is March 13**, 11:59 PM Pacific time. More information on [NACD's Urban and Community Conservation Webpage](#).

NACD 2023 Annual Meeting in New Orleans and Items at that Meeting

Same as last month -- registration for the NACD Annual Meeting is [still open](#)! The 2023 Annual Meeting will be in New Orleans from February 11-15 at the New Orleans Marriot. Early bird registration extended to December 30, 2022.

WACD Resolutions – The NACD resolutions committee reviewed our five resolutions. Suggested changes were edits and did not change substance. There will be opportunity at annual meeting for clarifications.

Upcoming Events

- **NACD Spring Fly-In - March 22-23, 2023** scheduled to be in person in Washington, DC. Additional information will be shared as the fly-in dates get closer.
- **NACD Summer Conservation Forum and Tour** – The NACD Summer Conservation Forum and Tour to be held **July 15-18, 2023** in Bismarck, North Dakota. More information to follow.
- **2024 Annual Meeting** – February 10-14, San Diego, California

NACD Pacific Region

Joint SW/Pacific NACD regions meeting will be August 22-24 at Lake Tahoe. Focus will be fuels and fires with tours on harvesting burnt trees, a new lumber mill, a biomass steam plant and how fuel thinning saved the Tahoe basin.

WACD

Legislation – Items related to WACD legislative activities so far - <https://hub.wadistricts.org/>

General legislative overview from WACD perspective.

<https://hub.wadistricts.org/2023/01/week-1-general-legislative-review-2/>

WACD BOARD OF DIRECTORS Meeting - January 23rd from 6:00 – 8:30 PM

Meeting Materials - <https://wacd1.box.com/s/s4z7xl3qfzq3exb90tszcpot2ck2grj8>

Zoom Link - <https://us02web.zoom.us/j/87099941582> **Zoom Number** – 253-205-0468 | **Meeting ID:** 870 9994 1582

More at <https://wadistricts.org/board-of-directors>

King Conservation District is holding an election for Seat #3 on the Board of Supervisors (currently held by Chris Porter). Voting from January 24, 2023 to February 14, 2023. The League of Women Voters of Seattle-King County host a candidate forum Thursday, January 26 at 7pm. <https://www.shorelineareanews.com/2023/01/king-county-conservation-district-board.html>

Information current as of January 18, 2023 and provided by WACD National Director [Doug Rushton](#).

G:\Board Reports and Documents\2023 Supervisor Meeting Documents\01-2023 Supervisor Meeting\Board Meeting\BM Packet\Word & Draft Documents\1-18-23 WACD-NACD Update for 1-24-23 TCD Board & Staff.docx

Item

6



THURSTON CONSERVATION DISTRICT

Resolution #2023-01: Cost of Living Adjustment

A RESOLUTION OF THE THURSTON CONSERVATION DISTRICT PROVIDING FOR A COST OF LIVING ADJUSTMENT (COLA)

WHEREAS, the Board of Supervisors of the Thurston Conservation District (“District”) operates under the laws of the State of Washington applicable to conservation districts; and,

WHEREAS, the District is governed by a five-member board, as set out in Chapter 89.08 RCW; and,

WHEREAS, the approved 2023 TCD Budget included a 3.5% COLA increase for all staff positions.

THEREFORE, BE IT RESOLVED BY THE BOARD OF THE THURSTON CONSERVATION DISTRICT, AS FOLLOWS:

Effective January 1, 2023, all staffing position salaries will be adjusted by 3.5%, in accordance with the 2022-24 Collective Bargaining Agreement, TCD Policy 3.1.7 and passage of this resolution.

ADOPTED BY THE BOARD OF THE THURSTON CONSERVATION DISTRICT ON JANUARY 24, 2023.

TJ Johnson, Board Chair

Betsie DeWreede, Board Member

Helen Wheatley, Vice Chair

Doug Rushton, Board Member

David Iyall, Board Auditor

ATTEST:

Sarah Moorehead, Executive Director

Item

7

HB 1147: \$4 million in the capital budget for Farmland Protection and Land Access

Dear Chair Tharinger and members of the committee,

We are a community of farmland enthusiasts who are celebrating the early success of the Farmland Protection and Land Access (FPLA) program at the State Conservation Commission (SCC). FPLA fills a critical gap to protect farmland in Washington, supporting a “buy-protect-sell” strategy by providing funding for efficient and accessible agricultural easements. It works in tandem with the Farmland Protection and Affordability Investment (FarmPAI) program, a new revolving loan at the Housing Finance Commission that enables a quick purchase of farmland when it hits the real estate market. Both programs prioritize facilitating land access for beginning farmers and historically disadvantaged farmers.

The proposed budget includes a capital investment of \$4 million in the 2023-2025 biennium so that FPLA will continue to leverage other resources to permanently protect valuable farmland at risk of development. We would like this request to be included in the capital budget, along with adequate staffing at the Office of Farmland Preservation to administer the program.

Washington can expect to lose up to 192,000 acres of farmland by 2040 if current development patterns continue.¹ This is on top of the nearly 100,000 that were lost between 2002 and 2016.² The Washington Food Policy Forum, made up of over 40 key stakeholders across the state, has recommended significant funding for these agriculture conservation easements to address this issue. Farmland preservation is also a key strategy for Puget Sound recovery and benefits salmon and orca recovery efforts. Last year, the Puget Sound Partnership ranked FPLA as their second highest funding priority for the capital budget.

FPLA is already working to save farmland from development so it can continue to provide food for local communities. The initial \$2 million allocated in 2022 marked the first funding SCC has received for its agricultural easement account, which was established over 20 years ago. Within the first six months of funding, more than half of the initial allocation is on its way to permanently preserving almost 200 acres, filling a critical gap in the system to protect farmland.

Valdez Farm, a 156-acre farm with pasture and hayfields to raise Wagyu beef cattle, has been around for 26 years. For decades prior, it was a successful dairy farm. This property incorporates areas for habitat and is a particularly important location for aquifer recharge, which is critical to the water supply in the area.

¹ American Farmland Trust, Farms Under Threat 2040: Choosing an Abundant Future
<http://development2040.farmland.org/>

² American Farmland Trust, Farms Under Threat, Washington Conversion Summary
https://storage.googleapis.com/csp-fut.appspot.com/reports/spatial/Washington_spatial.pdf

Located just outside of Oak Harbor city limits on Whidbey Island and zoned for 12 homes, it was at risk of being lost forever. Instead, the Whidbey Camano Land Trust (WCLT) was able to quickly close on a purchase with a \$1,625,000 FarmPAI loan. They then received \$750,000 in FPLA funds and, through a partnership with the U.S. Navy, secured an easement that will permanently protect the farm.

The easement protects the land by permanently removing the development rights, making it more affordable for the upcoming generation of farmers. WCLT is actively seeking the next farmer to own the land, with priority for new or beginning farmers, people of color, and veterans. This project preserves high-quality soils for current and future farmers, all while supporting water quality and contributing to Puget Sound salmon recovery efforts.

The next project is already in the pipeline. The Jefferson Land Trust will soon receive a \$500,000 FarmPAI loan to protect a 39-acre farm. The landowners are eager to sell the land due to age and health, and neighboring properties have already been developed for residential uses. Once the land trust completes the purchase, they intend to pursue FPLA funds to permanently protect the farm and transfer it into the hard-working hands of a next generation farmer.

We appreciate your time and consideration. Please don't hesitate to reach out if you have questions.

Sincerely,

American Farmland Trust

Addie Candib, Pacific Northwest Regional Director

American Rivers

Brandon Parsons, Director of River Restoration

Blue Mountain Land Trust

Amanda Martino, Executive Director

Chelan-Douglas Land Trust

Eunice Youmans, Executive Director

Columbia Land Trust

Stephen F. Cook, General Counsel

Community Farmland Trust

Rachel Friedman, Co-chair

Emerald Alliance

Tracy Stanton, Executive Director

Methow Conservancy

Sarah Brooks, Executive Director

Mountains to Sound Greenway Trust

Amy Brockhaus, Deputy Director

North Olympic Land Trust

Michael Auger, Conservation Director

Okanogan Land Trust

Kate Miller, Executive Director

Palouse Land Trust

Lovina Englund, Executive Director

The Nature Conservancy of Washington

Justin Allegro, Policy Director

LULAC Grows

Ed Hamilton Rosales, CEO

Tilth Alliance

Melissa Spear, Executive Director

Washington Association of Land Trusts

Vanessa Kritzer, Executive Director

Washington Farmland Trust

Hilary Aten, Associate Director

Washington State Dairy Federation

Dan Wood, Executive Director

Washington State Housing Finance

Commission

Lisa Vatske, Division Director

Washington State Potato Commission

Matt Harris, Director of Governmental Affairs

Whatcom Land Trust

Alex Jeffers, Conservation Director

Whidbey Camano Land Trust

Ryan Elting, Executive Director



Thurston Conservation District Board of Supervisors Work Session Topic List & Board Meeting Agenda

February 28, 2023, 5:00 pm -7:25 pm

Zoom Meeting Link:

<https://zoom.us/j/91658577844?pwd=cDgvaC9jcWRBU0luUFFHc1lrb3hLQT09>

Passcode: 2918

Meeting ID: 916 5857 7844

Call in: 1-253-215-8782

Work Session Topic List

5:00 pm – 6:00 pm

1. Topic List Review, *All*
2. Staff Presentation:
3. Minutes Review & Revision, *All*
 - a. January 24, 2022, Board Work Session & Meeting Minutes
4. Conservation and Education Center Development, *All*
5. 2023 Annual Plan, *All*
6. Real Estate Update, *All*
7. Potential Legislation, *All*
8. Important Updates & Announcements
 - a. Board of Supervisors, *All*
 - b. Executive Director, *Sarah Moorehead (Executive Director)*

Board Meeting

6:30 pm – 7:30 pm

- | | |
|---|----------------------|
| 1. Welcome, Introductions, Audio Recording Announcement | 6:30 PM
5 minutes |
| 2. Agenda Review | 6:35 PM
5 minutes |
| 3. Consent Agenda – <i>Action Item</i> | 6:40 PM |
| A. January 24, 2023, Board Work Session & Meeting Minutes | 5 minutes |
| B. January 2023 Financial Report | |
| 4. Public Comment | 6:45 PM |
| *Three minutes per person | 10 minutes |

5. Partner Reports (<i>if present</i>)	6:55 PM
A. Natural Resources Conservation Service (NRCS), <i>TBD</i>	<i>15 minutes</i>
B. Washington State Department of Ecology, <i>Alena Reynolds</i>	
C. Washington State Conservation Commission (WSCC), <i>Jean Fike</i>	
D. Washington Association of Conservation Districts (WACD), <i>Doug Rushton</i>	
E. National Association of Conservation Districts (NACD), <i>Doug Rushton</i>	
6. Governance, All	7:10 PM
A. March 28, 2023, Work Session Topic List & Meeting Agenda Development	<i>5 minutes</i>
7. Executive Session: To discuss Potential Litigation	7:15 PM
<i>RCW 42.30.110 (I) To discuss with legal counsel representing the agency litigation or potential litigation.</i>	<i>10 Minutes</i>
Adjourn	7:25 PM
Informational Only Items:	
<i>I. Executive Director's Report</i>	

Important Dates

March 2023

Washington State Conservation Month	March 1 – March 31
TCD Election	March 14
WSCC Business Meeting – Everett and Virtual (Zoom)	March 15-16
Board Work Session & Meeting 5:00 -7:30 pm In-person and Virtual (Zoom)	March 28

April 2023

Board Work Session & Meeting 5:00 -7:30 pm In-person and Virtual (Zoom)	April 25
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May 2023

Board Work Session & Meeting 5:00 -7:30 pm In-person and Virtual (Zoom)	May 23
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Informational Items

Executive Director's Report

Sarah Moorehead – Executive Director

January 24, 2023

Priority Initiative Updates

Fostering Collaboration for Conservation Across the West

In mid-January, I attended the Partners for Fish and Wildlife Western Region Partnership Forum, along with 80 biologists, ranchers, NRCS staff, and other CDs across the 'west'. The focus of the forum was on sharing ideas, successes, challenges, and lessons in communication and collaboration between land managers and conservation professionals.



The stories and perspectives shared were valuable and gave an opportunity to reassess the way of doing business in our community. Ranchers and land managers offered many examples of how to build trust, develop lasting relationships and focus on mutual respect. Many of these lessons will be woven into staff discussions throughout the coming months as we look at how we can continue to prioritize relationship building as the key driver to success in putting conservation on the ground.



My key takeaways from this experience are:

- Much like conservation projects, relationships need maintenance and monitoring. Making more time for honest check-ins opens doors to more opportunities.
- Never underestimate the power of a working meeting. Offers to maximize time for farmers and ranchers is greatly appreciated. Bringing work gloves and rolling up your sleeves while talking about projects will build mutual respect for the operation and the landscape. Even the willingness to lend a hand is a powerful gesture.
- Conservation professionals need more on-the-ground agricultural operation experience. From questions about the use of our equipment to a better understanding of the nuances and challenges our land managers face, conservation

professionals are even more effective when they are well-rounded with practical experience in addition to academics. This leads to better planning and better communication with community members.

South Sound GREEN 2022 Highlights



South Sound GREEN continues to excel and expand its reach, educating youth in Thurston County! As climate change continues to be at the forefront of science curricula, more and more teachers are looking for engaging ways to connect students to these issues in tangible ways. SSG offers a variety of FieldSTEAM lessons and training for both students and educators! With nearly 6,000 students served in 2022, the future of this program looks bright!

WSSC releases Food Policy Forum solutions to Ag Land Loss

The Washington State Food Policy Forum published a report in December 2022, Land Use Policy Solutions to Stem Agricultural Land Loss. Please take a look at the 11 recommendations included in the report to support farmland loss throughout the state. Issues discussed in this report are not unlike those here in Thurston County, and a statewide focus and call to action of resources and attention would be beneficial to all.

Report: https://uploads-ssl.webflow.com/5faf8a950cdaa224e61edad9/639a0526beb8fd8e739605e7_Forum_Land%20Use%20Policy%20Recommendations%20Dec22.pdf?utm_medium=email&utm_source=govdelivery

Plant Sale Pre-Orders Close – January 31st!

Last chance to pre-order native plants through TCD's 2023 Native Plant Sale! Day of sale items are available in limited quantities, while supplies last.

To pre-order plants: <https://store.thurstoncd.com/products/>

Opportunities to volunteer for the event will be available in the next month.

District Operations

December 20, 2022 Board Meeting Action Items

- No Action Items to report on.

2023 Board of Supervisors Election Information

TCD's candidate filing window closes January 23, 2023 at 4:30 pm.

Candidates will be announced on January 25th, 2023 on the TCD website here:

<https://www.thurstoncd.com/about-us/board-member-elections/>

Ballots may be requested beginning February 6th, 2023 through March 7th, 2023. Information on how to request a ballot will be available at the link above prior to the ballot request window.

Annual Plan Development Timeline - Revised

The timeline for the 2023 Annual Plan has been revised to allow the Board to have more time to discuss this year's plan and the priorities established. The revised timeline is as follows:

- January Work Session: Review and discuss the draft plan and 2023 priorities
- February Work Session: Follow up discussions on the draft 2023 plan
- February Board Meeting: Consider approval of the 2023 Annual Plan

Mileage Rate Increase Effective – Jan 1, 2023

Supervisors seeing mileage reimbursement should be sure to obtain your travel reimbursement form directly from the Board Portal. Please discard any saved reimbursement forms that may have an outdated mileage rate.

For questions please contact Yan Dong (ydong@thurstoncd.com)

Monthly Staff Reports

Reminder – Monthly staff reports can be viewed electronically! The link to view monthly staff reports can be found on your Board Portal.