



Thurston Conservation District Consent Agenda Decision Sheet October 25, 2022 Board Meeting

- A. September 27 Board Meeting and Work Session Minutes
- Proposed action: accept without amendment and approve.
 - Action was taken:
☒ Passed ☐ Moved for discussion during meeting ☐ Tabled to a future meeting
- B. October 2022 Financial Report
- Proposed action: accept without amendment and approve.
 - Action was taken:
☒ Passed ☐ Moved for discussion during meeting ☐ Tabled to a future meeting
- C. RCO Agreement: Outdoor Learning Grant
- Proposed action: accept without amendment and approve.
 - Action was taken:
☒ Passed ☐ Moved for discussion during meeting ☐ Tabled to a future meeting
- D. Update B1 21-23 WSCC Authorized Signatures
- Proposed action: accept without amendment and approve.
 - Action was taken:
☒ Passed ☐ Moved for discussion during meeting ☐ Tabled to a future meeting

ADOPTED BY THE BOARD OF THE THURSTON CONSERVATION DISTRICT, WASHINGTON ON
OCTOBER 25, 2022, AND EFFECTIVE IMMEDIATELY

SIGNED:

DocuSigned by:

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 TJ Johnson, Board Chair

DocuSigned by:

 6684B5D68017447...
 Helen Wheatley, Board Vice-Chair

DocuSigned by:

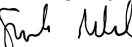
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 David Iyall, Board Auditor

DocuSigned by:

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 Doug Rushton, Board Member

DocuSigned by:

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 Betsie DeWreede, Board Member

DocuSigned by:

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 Attest: Sarah Moorehead, Executive Director

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Betsie DeWreede

Betsie.DeWreede@ThurstonCD.com

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David Iyall

David.Iyall@ThurstonCD.com

Security Level: Email, Account Authentication
(None)

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Doug Rushton

Doug.Rushton@ThurstonCD.com

Security Level: Email, Account Authentication
(None)

DocuSigned by:



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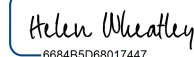
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Helen Wheatley

Helen.Wheatley@ThurstonCD.com

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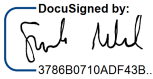
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Signed: 11/2/2022 8:09:43 PM

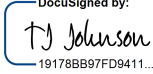
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Signer Events	Signature	Timestamp
Sarah Moorehead Smoorehead@thurstoncd.com Executive Director Thurston Conservation District Security Level: Email, Account Authentication (None)	 <p>DocuSigned by: 3786B0710ADF43B...</p> <p>Signature Adoption: Drawn on Device Using IP Address: 73.181.237.240</p>	Sent: 10/26/2022 2:40:20 PM Viewed: 10/26/2022 2:41:29 PM Signed: 10/26/2022 2:41:35 PM

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TJ Johnson olyurbanagrarian@gmail.com Chair, Board of Supervisors Security Level: Email, Account Authentication (None)	 <p>DocuSigned by: 19178BB97FD9411...</p> <p>Signature Adoption: Pre-selected Style Using IP Address: 73.254.216.221</p>	Sent: 10/26/2022 2:40:18 PM Viewed: 10/27/2022 11:18:05 AM Signed: 10/27/2022 11:18:24 AM
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Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	10/26/2022 2:40:21 PM
Certified Delivered	Security Checked	10/27/2022 11:18:05 AM
Signing Complete	Security Checked	10/27/2022 11:18:24 AM
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- ii. send us an email to ydong@thurstoncd.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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- Until or unless you notify Thurston Conservation District as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Thurston Conservation District during the course of your relationship with Thurston Conservation District.

Thurston Conservation District Board of Supervisors

Work Session Minutes

October 25, 2022

Virtual Zoom Online Forum

Originally Scheduled: 5:00 pm – 6:00 pm

Actual Meeting Time: 5:00 pm – 6:00 pm



Present at Work Session:

Helen Wheatley, TCD Board Vice-Chair

David Iyall, TCD Board Supervisor

Doug Rushton, TCD Board Supervisor

Betsie DeWreede, TCD Board Supervisor

Ben Cushman, TCD Legal Counsel

Sarah Moorehead, TCD Executive Director

Mara Healy, TCD Senior Habitat Restoration
Specialist

Nora Carman-White, TCD Communications &
Education Manager

1. Topic List Review, *All*
2. Staff Presentation: Riverbend Ranch Restoration, *Mara Healy, Senior Habitat Restoration Specialist*
3. Minutes Review & Revision, *All*
 - a. September 27, 2022, Board Work Session & Meeting Minutes
4. Conservation and Education Center Development, *All*
5. Letter Regarding the Proposed Thurston County Airport, *Sarah Moorehead (Executive Director)*
6. WACD Resolutions, *All*
 - a. SW Area Meeting Resolutions
 - b. Annual Meeting Registration
7. Covid-19 Health Update, *Sarah Moorehead (Executive Director)*
8. Important Updates & Announcements
 - a. Board of Supervisors, *All*
 - b. Executive Director, *Sarah Moorehead (Executive Director)*
 - i. *Thurston County VSP Cost Share Amendment*

Respectfully,

DocuSigned by:

Helen Wheatley

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Helen Wheatley, TCD Vice Chair

Thurston Conservation District Board of Supervisors Regular Board Meeting Minutes

October 25, 2022

Virtual Zoom Online Forum

Originally Scheduled: 6:30 pm – 7:30 pm

Actual Meeting Time: 6:30 pm – 7:13 pm



Present at Meeting:

Helen Wheatley, TCD Vice-Chair

David Iyall, TCD Board Supervisor

Betsie DeWreede, TCD Board Supervisor

Doug Rushton, TCD Board Supervisor

Sarah Moorehead, TCD Executive Director

Ben Cushman, TCD Legal Counsel

Nora Carman-White, TCD Communications &
Education Manager

Kayla McCarthy, TCD 2022 Volunteer of the Year
Awardee

Leila Chavez, TCD 2022 Student Leader of the
Year

Mr. Chavez, Leila's Father

Alena Reynolds, Department of Ecology (DOE)

Summary of Action Items

- None.

Summary of Motions Passed

- *Supervisor DeWreede moved to approve the revised Agenda. Supervisor Iyall seconded. Motion passed unanimously, (4-0).*
- *Supervisor DeWreede moved to approve the Consent Agenda. Supervisor Iyall seconded. Motion passed unanimously, (4-0).*
- *Supervisor DeWreede moved to approve the Thurston County VSP Cost Share Amendment. Supervisor Iyall seconded. Motion passed unanimously, (4-0).*
- *Supervisor Rushton moved to authorize Exec Director Sarah Moorehead to distribute the letter, as amended in the Work Session, describing TCD Board of Supervisors' opposition to the CACC proposal to place a new airport in central Thurston County. Supervisor DeWreede seconded. Motion passed unanimously, (4-0).*

Full Version of the Minutes

Welcome & Introductions

At 6:30 pm, TCD Board Vice Chair Helen Wheatley called the October 25, 2022, Regular Board Meeting to order via the Zoom online forum. TCD Board and Staff were introduced by the Board Vice-Chair. For each vote, TCD Board Vice-Chair Wheatley called out Supervisors by name. She announced that the meeting was being video recorded. TCD Supervisors DeWreede, Iyall, and Wheatley attended the meeting virtually. Supervisor Rushton attended in person at the TCD office.

20 **Agenda Review**

21 A proposal was offered to move item 7. *Community Awards Presentation* to before item 3.
22 *Consent Agenda*.

23 During the Work Session, it was proposed to add the *Thurston County VSP Cost Share*
24 *Amendment* to the Agenda after item 3. *Consent Agenda* and to add the *Letter Regarding the*
25 *Proposed Thurston County Airport* to the Agenda after item 5. *Public Comment*.

26 ***Supervisor DeWreede moved to approve the revised Agenda. Supervisor Iyall seconded.***
27 ***Motion passed unanimously, (4-0).***

28 **Community Awards Presentation**

- 29 A. Leila Chavez was awarded the *TCD 2022 Student Leader of the Year Award*.
30 B. Kayla McCarthy was awarded the *TCD 2022 Volunteer of the Year Award*.

31 **Consent Agenda**

- 32 A. September 27, 2022 Board Work Session and Meeting Minutes
33 B. October 2022 Financial Report
34 C. RCO Agreement: Community Field STEM in Thurston County
35 D. Update B1 21-23 WSCC Authorized Signatures

36 ***Supervisor DeWreede moved to approve the Consent Agenda. Supervisor Iyall seconded.***
37 ***Motion passed unanimously, (4-0).***

38 **Thurston County VSP Cost Share Amendment**

39 Funding award for 5 Thurston County VSP Cost Share projects.

40 ***Supervisor DeWreede moved to approve the Thurston County VSP Cost Share Amendment.***
41 ***Supervisor Iyall seconded. Motion passed unanimously, (4-0).***

42 **Public Comment**

43 No public members were present. Board Members received several written public comments
44 regarding the proposed Thurston County Airport.

45 **Letter Regarding the Proposed Thurston County Airport**

46 A letter describing TCD Board of Supervisors' opposition to the WA State Department of
47 Transportation's Commercial Aviation Coordinating Commission's (CACC) proposal to place a
48 new airport in central Thurston County.

49 ***Supervisor Rushton moved to authorize Exec Director Sarah Moorehead to distribute the***
50 ***letter, as amended in the Work Session, describing TCD Board of Supervisors' opposition to***
51 ***the CACC proposal to place a new airport in central Thurston County. Supervisor DeWreede***
52 ***seconded. Motion passed unanimously, (4-0).***

53 **Partner Reports**

- 54 A. Natural Resources Conservation Service (NRCS) Update, Rebecca Anderson-Bellanca
- 55
 - Rebecca Anderson-Bellanca was not present.
- 56 B. Department of Ecology (DOE) Update, Alena Reynolds
- 57
 - Alena Reynolds provided a verbal update.
- 58 C. Washington State Conservation Commission (WSCC) Update, Jean Fike
- 59
 - Jean Fike was not present.
- 60 E. Washington Association of Conservation Districts (WACD) Update, TCD Supervisor and
- 61 WACD Board Member Rushton
- 62
 - Supervisor Rushton was present. A written update was provided in the Board
 - 63 Packet.
- 64 F. National Association of Conservation Districts (NACD) Update, TCD Supervisor and NACD
- 65 Board Member Rushton
- 66
 - Supervisor Rushton provided an update. A written update was provided in the
 - 67 Board Packet.

68 **Governance**

- 69
 - 2023 TCD Election
- 70
 - A. Staff proposes that Susan Shelton, Finance and Administration Manager, act as
 - 71 Election Supervisor for the 2023 Election.
 - 72 B. The proposed election date, March 14, will coincide with WSCC's first annual
 - 73 Conservation Month to increase awareness about conservation districts and
 - 74 their elections.
 - 75 C. The proposed 2023 Election Resolution was included in the October Board
 - 76 Packet.

- 77
 - November 15, 2022 Work Session Topic List & Meeting Agenda Development

78 **Work Session**

- 79
 - Topic List Review, *All*
 - 80
 - Staff Presentation:
 - 81
 - Minutes Review & Revision, *All*
 - 82
 - October 25, 2022, Board Work Session & Meeting Minutes
 - 83
 - Conservation and Education Center Development, *All*
 - 84
 - 2023 Budget Development, *All*
 - 85
 - WACD and NACD Resolutions, *All*
 - 86
 - Potential Legislation, *All*
 - 87
 - Covid-19 Health Update, *Sarah Moorehead (Executive Director)*
 - 88
 - Important Updates & Announcements
 - 89
 - Board of Supervisors, *All*
 - 90
 - Executive Director, *Sarah Moorehead (Executive Director)*

Board Meeting Agenda

- Welcome, Introductions, Audio Recording Announcement
- Agenda Review
- Consent Agenda
 - October 25, 2022 Board Work Session & Meeting Minutes
 - November 2022 Financial Report
- Public Comment
- Partner Reports (if present)
 - Natural Resources Conservation Service
 - Washington State Department of Ecology
 - Washington State Conservation Commission
 - Washington Association of Conservation Districts
 - National Association of Conservation Districts
- Governance, *All*
 - 2023 Election Resolution
 - December 20, 2022, Work Session Topic List & Meeting Agenda Development
- Executive Session: To discuss potential litigation with counsel

Executive Session: To discuss potential litigation with legal counsel.

In attendance: TCD Board Members, Rushton, Wheatley, DeWreede, and Iyall; TCD Legal Counsel Ben Cushman; and Executive Director Moorehead.

RCW 42.30.110 (I) To discuss with legal counsel representing the agency litigation or potential litigation.

Executive Session opened at 7:02 pm to last no more than 10 minutes and concluded at 7:11 pm.

Executive Session Report Out:

No action was taken.

Adjourn 7:13 pm

Respectfully,

DocuSigned by:

Helen Wheatley

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Helen Wheatley, TCD Vice Chair

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Viewed: 11/29/2022 9:44:21 AM

Signed: 11/29/2022 9:44:35 AM

Electronic Record and Signature Disclosure:

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Certified Delivered

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All notices and disclosures will be sent to you electronically

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Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Thurston Conservation District as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Thurston Conservation District during the course of your relationship with Thurston Conservation District.