



Thurston Conservation District Board of Supervisors

Work Session Topic List & Board Meeting Agenda

April 26th, 2022 5:30pm-7:30pm

Zoom Meeting Link:

<https://zoom.us/j/91658577844?pwd=cDgvaC9jcWRBU0luUFFHc1lrb3hLQT09>

Passcode: 2918

Meeting ID: 916 5857 7844

Call in: 1-253-215-8782

Work Session Topic List

5:30pm – 6:15pm

1. Topic List Review, *All*
2. Staff Presentation: Fostering our Forests in Thurston County, *Margaret Kreder & Mark Mead, Stewardship Foresters*
3. Minutes Review & Revision, *All*
 - a. March 22, 2022, Board Work Session & Meeting Minutes
4. Review Conservation and Education Center RFP, *All*
5. Policy Updates:
 - a. 2.5: ADA Reasonable Accommodation
 - b. 3.1.2: Intern Retention
6. Covid-19 Health Update, *Sarah Moorehead (Executive Director)*
7. Important Updates & Announcements
 - a. Board of Supervisors, *All*
 - b. Executive Director, *Sarah Moorehead (Executive Director)*

Board Meeting

6:30pm – 7:30pm

- | | |
|---|----------------------|
| 1. Welcome, Introductions, Audio Recording Announcement | 6:30 PM
5 minutes |
| 2. Agenda Review | 6:35 PM
5 minutes |
| 3. Consent Agenda – <i>Action Item</i> | 6:40 PM |
| A. March 22, 2022 Board Work Session & Meeting Minutes | 5 minutes |
| B. April 2022 Financial Report | |
| C. WSCC Addendum: ASRP Regional Implementation Team | |

- D. Partners for Fish and Wildlife Program: Restoring South Sound Prairies
- E. TCD Policy 2.5: ADA Reasonable Accommodation
- F. TCD Policy 3.1.2: Intern Retention

- 4. Public Comment** **6:45 PM**
 *Three minutes per person *10 minutes*
- 5. Partner Reports (if present)** **6:55 PM**
15 minutes
- A. Natural Resources Conservation Service (NRCS), *Robin Buckingham*
 - B. Washington State Department of Ecology, *Alena Reynolds*
 - C. Washington State Conservation Commission (WSCC), *Jean Fike*
 - D. Washington Association of Conservation Districts (WACD), *Doug Rushton*
 - E. National Association of Conservation Districts (NACD), *Doug Rushton*
- 6. Governance, All – Action Item** **7:10 PM**
- A. Ratifying TCD Resolution # 2022-02 Authorizing Use of Cash Operating Reserve Fund *5 minutes*
 - B. WADE Conference – June 13 -15
 - C. NACD Summer Meeting
 - D. May 2022 Work Session Topic List & Meeting Agenda Development
- 7. Executive Session:** To discuss potential litigation with legal counsel. **7:15 PM**
RCW 42.30.110 (i) To discuss with legal counsel representing the agency litigation or potential litigation.

Adjourn **7:25 PM**

Informational Only Items:
 I. *Executive Director’s Report*

2022 Important Dates

April		
28 th	Pasture Walk: Plant ID, 9:00 – 11:00am	Violet Prairie Preserve, Tenino
 May		
17-19 th	WSCC Meeting	Spokane, WA
24 th	Board Work Session & Meeting 5:30-7:30pm	Virtual (Zoom)
 June		

13 -15 th	WADE Conference	Leavenworth, WA
27 th	Board Work Session & Meeting 5:30-7:30pm	Virtual (Zoom)

Item

3

Thurston Conservation District Consent Agenda Decision Sheet April 26, 2022 Board Meeting



-
- A. March 22, 2022 Board Meeting and Work Session Minutes
- a. Proposed action: accept without amendment and approve.
 - b. Action was taken:
 - c. ☐ Passed ☐ Moved for discussion during meeting ☐ Tabled to a future meeting
- B. April 2022 Financial Report
- a. Proposed action: accept without amendment and approve.
 - b. Action was taken:
 - c. ☐ Passed ☐ Moved for discussion during meeting ☐ Tabled to a future meeting
- C. WSCC Addendum: ASRP Regional Implementation Team
- a. Proposed action: accept without amendment and approve.
 - b. Action was taken:
 - c. ☐ Passed ☐ Moved for discussion during meeting ☐ Tabled to a future meeting
- D. Partners for Fish and Wildlife Program: Restoring South Sound Prairies
- a. Proposed action: accept without amendment and approve.
 - b. Action was taken:
 - c. ☐ Passed ☐ Moved for discussion during meeting ☐ Tabled to a future meeting
- E. TCD Policy 2.5: ADA Reasonable Accommodation
- a. Proposed action: accept without amendment and approve.
 - b. Action was taken:
 - c. ☐ Passed ☐ Moved for discussion during meeting ☐ Tabled to a future meeting
- F. TCD Policy 3.1.2: Intern Retention
- a. Proposed action: accept without amendment and approve.
 - b. Action was taken:
 - c. ☐ Passed ☐ Moved for discussion during meeting ☐ Tabled to a future meeting

ADOPTED BY THE BOARD OF THE THURSTON CONSERVATION DISTRICT, WASHINGTON ON
APRIL 26, 2022, AND EFFECTIVE IMMEDIATELY
SIGNED:

TJ Johnson, Board Chair

Helen Wheatley, Vice-Chair

Doug Rushton, Board Member

David Iyall, Board Auditor

Betsie DeWreede, Board Member

ATTEST:

Sarah Moorehead, Executive Director

Thurston Conservation District Board of Supervisors

Work Session Minutes

March 22, 2022

Virtual Zoom Meeting

Meeting Time: 5:30pm –6:20 pm

Originally scheduled: 5:30pm – 6:15pm



Present at Meeting:

TJ Johnson, TCD Board Chair

Helen Wheatley, TCD Vice-Chair

Betsie DeWreede, TCD Board Supervisor

David Iyall, TCD Board Supervisor

Doug Rushton, TCD Board Supervisor

Tom Beckwith, Beckwith Consulting

Sarah Moorehead, TCD Executive Director

Leah Kellogg, TCD Staff

Karin Strelieff, TCD Staff

- 1 1. Topic List Review, *All*
- 2 2. Conservation and Education Center Development
- 3 a. Discussion re: Report on Stakeholder Engagement
- 4 b. Prioritization of CEC attributes for property RFP
- 5 3. Staff Presentation: Overview of Community Requests for TCD Service, *Karin Strelieff*
- 6 (*Conservation Program Manager*)
- 7 4. Covid-19 Health Update

8 Respectfully,

X

T J Johnson

T C D Board of Supervisors Chair

9

Thurston Conservation District Board of Supervisors

Regular Board Meeting Minutes

March 22, 2022

Virtual GoToMeeting

Meeting Time: 6:30pm – 7:29pm

Originally scheduled: 6:30pm – 7:30pm



Present at Meeting:

TJ Johnson, TCD Board Chair

Helen Wheatley, TCD Vice-Chair

Betsie DeWreede, TCD Board Supervisor

David Iyall, TCD Board Supervisor

Doug Rushton, TCD Board Supervisor

Ben Cushman, TCD Legal Counsel

Sarah Moorehead, TCD Executive Director

Leah Kellogg, TCD Staff

Robin Buckingham, Natural Resources

Conservation Service (NRCS)

Summary of Action Items

- **ACTION ITEM: A revised version of the TCD Policy 2.5: ADA Reasonable Accommodation, with line numbers, will be presented to the Board on April 26, 2022, Work Session and Board Meeting.**
- **ACTION ITEM: Due to audio issues, a written version of the Executive Report will be included with the March 22nd, 2022 Board Meeting Minutes.**

Summary of Motions Passed

- ***Supervisor DeWreede moved to adopt the revised Agenda. Supervisor Wheatley seconded. Motion passed unanimously, (5-0).***
- ***Supervisor Rushton moved to approve the revised Consent Agenda. Supervisor DeWreede seconded. Motion passed, unanimously (5-0).***
- ***Supervisor Iyall moved to approve the revised February 22, 2022, Board Work Session & Meeting Minutes. Supervisor Wheatley seconded. Motion passed, unanimously (5-0).***
- ***Supervisor Wheatley moved to adjourn. Supervisor Iyall seconded. Motion passed unanimously, (5-0).***

Full Version of the Minutes

Welcome & Introductions

At 6:30 pm, TCD Board Chair TJ Johnson called the March 22, 2022, Regular Board Meeting to order via the Zoom online forum. TCD Board and Staff were introduced by the Board Chair. For each vote, TCD Board Chair Johnson called out Supervisors by name. He announced the meeting was being video recorded.

Agenda Review

- Three items from the Work Session were added under item 6, Governance.
 - 6.B - Review & Revise February 22, 2022 Board Work Session & Meeting Minutes

- 6. C - TCD Policy 2.5: ADA Reasonable Accommodation
- 6.D - WSCC Board Supervisor Email Transition
- Board of Supervisors and Executive Director Important Updates & Announcements was added as item 8.

Supervisor DeWreede moved to adopt the revised Agenda. Supervisor Wheatley seconded. Motion passed unanimously, (5-0).

Consent Agenda

- March 2022 Financial Report
- 22-12116 RCO Authorization Creekside Chehalis

Supervisor Rushton moved to approve the revised Consent Agenda. Supervisor DeWreede seconded. Motion passed, unanimously (5-0).

Public Comment

No members of the public gave comments.

Partner Reports

- A. Natural Resources Conservation Service (NRCS), Robin Buckingham
 - Robin Buckingham was present and provided an update.
 - Robin will no longer represent the Thurston County region for NRCS. A new NRCS representative position has not been filled; Erin Gutierrez and Frank Curtin are interim contacts in Thurston County.
- B. Department of Ecology (DOE), Alena Reynolds
 - Alena Reynolds was not present; no update was provided.
- C. Washington State Conservation Commission (WSCC) Update, Jean Fike
 - Jean Fike was not present. No update was provided.
- D. Washington Association of Conservation Districts (WACD) Update, TCD Supervisor and WACD Board Member Rushton
 - A written update was provided in the Board Packet.
- E. National Association of Conservation Districts (NACD) Update, TCD Supervisor and NACD Board Member Rushton
 - A written update was provided in the Board Packet.
 - A supplemental update report was provided to the Board and staff via email.

Governance

- A. Preliminary Report on 2022 TCD Elections
 - The 2022 Board Supervisor Election has concluded; ballots are still being collected in the mail until March 25, 2022.

- Preliminary results will be available on the TCD website on March 25, 2022, while the certified Washington State Conservation Commission (WACC) official results will be posted in May 2022.

B. Minutes Review & Revision

- February 22, 2022, Board Work Session & Meeting Minutes

Supervisor Iyall moved to approve the revised February 22, 2022, Board Work Session & Meeting Minutes. Supervisor Wheatley seconded. Motion passed, unanimously (5-0).

C. TCD Policy 2.5: ADA Reasonable Accommodation

- The revisions clarified: procedural language and updated current state and federal guidelines.
- TCD Legal Counsel Ben Cushman will review the staff disclosure language of the policy in regards to HIPPA, and he will review the illegal substance language of the policy regarding State vs Federal compliance.

ACTION ITEM: A revised version of the TCD Policy 2.5: ADA Reasonable Accommodation, with line numbers, will be presented to the Board on April 26, 2022, Work Session and Board Meeting.

D. WSCC Board Supervisor Email Transition

- The WSCC will no longer host Board of Supervisor emails due to changes by the carrier, Google.
- TCD Board Supervisor emails will be hosted by TCD, staff will facilitate this change.

E. April 26, 2022, Work Session Topic List and Board Meeting Agenda Development.

Work Session

- Topic List Review
- Staff Presentation: TBD
- Minutes Review & Revision
 - March 22, 2022, Board Work Session & Meeting Minutes
- Conservation and Education Center Development
- Policy Updates:
 - 2.5: ADA Reasonable Accommodation
 - 3.1.2: Intern Retention
- Covid-19 Health Update
- Important Updates & Announcements
 - Board of Supervisors
 - Executive Director

Board Meeting Agenda

- Agenda Review

- 105 • Consent Agenda
- 106 ○ March 22, 2022, Board Work Session & Meeting Minutes
- 107 ○ April 2022 Financial Report
- 108 ○ TCD Policy 2.5: ADA Reasonable Accommodation
- 109 ○ TCD Policy 3.1.2: Intern Retention
- 110 • Public Comment
- 111 • Partner Reports (if present)
- 112 ○ Natural Resources Conservation Service
- 113 ○ Washington State Department of Ecology
- 114 ○ Washington State Conservation Commission
- 115 ○ Washington Association of Conservation Districts
- 116 ○ National Association of Conservation Districts
- 117 • Governance
- 118 ○ WADE Conference – June 13 -15
- 119 ○ NACD Summer Meeting
- 120 ○ May 2022 Work Session Topic List & Meeting Agenda Development
- 121 ○ Adjourn

122 **Executive Session: To discuss potential litigation with legal counsel.**

123 In attendance: TCD Board Members, TCD Legal Counsel Ben Cushman, and Executive Director
124 Moorehead

125 *RCW 42.30.110 (i) To discuss with legal counsel representing the agency matters relating to*
126 *agency enforcement actions, or to discuss with legal counsel representing the agency litigation*
127 *or potential litigation to which the agency, the governing body, or a member acting in an official*
128 *capacity is, or is likely to become, a party when public knowledge regarding the discussion is*
129 *likely to result in an adverse legal or financial consequence to the agency.*

130 Executive Session opened at 7:15 to last no more than 10 minutes and concluded at 7:23 pm.

131 **Executive Session Report Out:**

132 No action was taken.

133 **Important Updates & Announcements**

- 134 A. Board of Supervisors
- 135 B. Executive Director, Sarah Moorehead

136 **ACTION ITEM: Due to audio issues, a written version of the Executive Report will be included**
137 **with the March 22nd, 2022 Board Meeting Minutes.**

138 ***Supervisor Wheatley moved to adjourn. Supervisor Iyall seconded. Motion passed***
139 ***unanimously, (5-0).***

140 **Adjourn 7:29**

141 Respectfully,

X

TJ Johnson
TCD Board Chair

142

Thurston Conservation District

April 2022 Financial Notes



Total (Restricted and Unrestricted) Year-to-Date and March Profit and Loss

1. The District is again reporting a Year-to-Date (YTD) negative net income (\$72,108). We expect to continue reporting YTD negative net income amounts until the May Financial Report, which will include the 1st large Rates & Charges installment.
2. However, for March, the District reports a positive net income of \$39,623. This is due to additional income from grants requiring quarterly, rather than monthly, invoicing. TCD usually reports almost twice the monthly grant income for the last month of each quarter.
3. In March, the District again broke its record for *Soil Testing* income with \$1,443 compared to the previous record high of \$1,413 reported in February 2022.
4. This month you'll see \$1,631 reported for *Miscellaneous Revenue*. TCD received this unexpected income from Wells Fargo for two credit card transactions disputed back before 2018.
5. In March, TCD purchased a new computer for the new Landscaping Crew Lead. The cost of this computer was charged to a grant.
6. In March, the District also purchased a new cargo trailer to haul the off-road vehicle purchased for landscaping work. The cost of this trailer was charged to grants.

Profit & Loss Prev Year Comparison

7. For 2022, TCD reported an almost 3% increase in *Plant Sale* income compared to 2021. The income from each Plant Sale straddles two years. If we compare the 2021-22 Plant Sale to the 2020-21 Plant Sale, we actually see a nearly 8% increase in *Plant Sale* income.
8. Because of the 2019-20 Audit, you will see a 457% in *Audit and Accounting* expenses this year compared to last year. The Audit is nearly finished; we expect to report TCD's final audit expense in the May Financial Report.
9. The 474% increase in *Equipment Rental* expense is due to the rental of a cold-storage trailer to store plants for the Skookumchuck project. These expenses were charged to grants.

Unrestricted Budget

10. The District is spending the following program budgets quicker than the expected average YTD rate for the 1st Qtr (25%) for the following reasons:
 - a. *Soil Conservation and Health* (42%) – The District has invested significant time developing a new Smartsheet workflow to track nutrient spreader reservations more efficiently. It is expected that this work will eventually save the TCD time and expense and reduce the possibility of errors. This work is now complete; so the rate of spending will likely slow. Still, we might want to revisit the *Soil Conservation and Health* budget as part of the Mid-Year Budget Revision process.
 - b. *Plant Sale* (72%) – The rate of spending for this program will likely slow now that Plant Sale is complete. Spending will pick up again in the autumn for the pre-sale portion of the 2023 Plant Sale.

Thurston Conservation District

April 2022 Financial Notes

- c. *Elections* (78%) - The rate of spending for this program will likely slow now that the 2022 Election is complete. Spending will pick up again in the autumn as TCD prepares for the 2023 Election.
 - d. *Teens in Thurston Volunteer Program* (42%) and *Envirothon* (99%) – The District is spending down the TCD unrestricted allocations for these programs first. The main funding for these programs comes from external grants. Please see the Restricted Budget vs Actual report.
11. The higher rate of spending for *Repairs & Maintenance* (79%) is due to some much-needed repairs for the District's vehicles. We might want to revisit this budget as part of the Mid-Year Budget Revision process.
 12. The higher rate of spending for *Staff Travel* (35%) seems to be due to increasing fuel costs. We have seen a more than 60% increase in fuel costs since January. This increase will be partially offset by the state's increased fuel reimbursement rate – from \$0.56 to \$0.585. Still, we might want to revisit this budget as part of the Mid-Year Budget Revision process.

Thurston Conservation District

Profit & Loss

January through March 2022

	Jan - Mar 22
Ordinary Income/Expense	
Income	
3431100 · Retail Sales	
3431110 · Plant Sales	15,099.22
3431140 · Poultry Equipment & Tool Rentals	65.23
3431130 · Soil Testing	3,121.27
3431120 · Rental Income	131.88
Total 3431100 · Retail Sales	18,417.60
3611100 · Interest Income	51.89
3300000 · Grant Revenue	410,922.12
3685100 · Partner Fee for Service	1,174.08
3685201 · Rates and Charges	54,018.91
3670000 · Contributions Private	7,514.56
3600000 · Miscellaneous Revenue	1,631.13
Total Income	493,730.29
Gross Profit	493,730.29
Expense	
5966699 · Vehicle Allocation	0.00
5314999 · Overhead Allocation	0.00
5531010 · Salaries & Benefits	355,418.29
5314101 · Legal Fees & Services	4,000.00
5314102 · Audit & Accounting	4,351.23
5314103 · Computer Services	4,641.00
5314100 · Professional Services	35,704.26
5314119 · Cultrual Resources	5,959.00
5314400 · Advertising	145.50
5314117 · Soil Testing	703.20
5314104 · Janitorial Services	1,950.00
5314501 · Office Rent	13,104.00
5314700 · Utilities	2,069.76
5314503 · Equipment Leases	3,529.86
5314504 · Vehicle Leases	1,281.48
5314200 · Communications	2,784.60
5313102 · Photocopier Usage	49.41
5314505 · Software Licenses	1,364.20
5354800 · Repairs & Maintenance	2,661.67
5313101 · Office Supplies	1,183.77
5314202 · Postage & Shipping	776.04
5314203 · Printing Services	426.88
5313401 · Plants for Resale	14,503.40
Project Expenses	6,195.72
5314902 · Organizational Dues & Licenses	1,068.50
5314302 · Staff - Conference & Training	350.00
5314300 · Staff - Travel	1,818.47
5314108 · Construction & Landscaping	81,549.16
5314110 · Bank Fees & Interest Charges	30.00
5314600 · Liability Insurance Premiums	6,204.99
66300 · Sales Tax Adjustments	37.74
5945360 · Capital Outlays	
5966601 · Equipment & Office Furniture	221.53
5966402 · Computer Hardware	2,726.33
5966400 · Machinery and Tools	360.57
5966604 · Vehicle Purchases	8,667.75
Total 5945360 · Capital Outlays	11,976.18
Total Expense	565,838.31
Net Ordinary Income	-72,108.02
Net Income	-72,108.02

Thurston Conservation District

Profit & Loss

March 2022

	Mar 22
Ordinary Income/Expense	
Income	
3431100 · Retail Sales	
3431110 · Plant Sales	12,146.72
3431140 · Poultry Equipment & Tool Rentals	17.07
3431130 · Soil Testing	1,442.70
3431120 · Rental Income	65.94
Total 3431100 · Retail Sales	13,672.43
3611100 · Interest Income	17.57
3300000 · Grant Revenue	199,575.26
3685100 · Partner Fee for Service	202.43
3685201 · Rates and Charges	29,010.52
3670000 · Contributions Private	14.56
3600000 · Miscellaneous Revenue	1,631.13
Total Income	244,123.90
Gross Profit	244,123.90
Expense	
5966699 · Vehicle Allocation	0.00
5314999 · Overhead Allocation	0.00
5531010 · Salaries & Benefits	123,029.53
5314102 · Audit & Accounting	1,453.62
5314103 · Computer Services	1,481.00
5314100 · Professional Services	3,945.26
5314119 · Cultrual Resources	5,959.00
5314400 · Advertising	33.33
5314117 · Soil Testing	314.40
5314104 · Janitorial Services	600.00
5314501 · Office Rent	4,368.00
5314700 · Utilities	618.57
5314503 · Equipment Leases	1,630.33
5314504 · Vehicle Leases	452.84
5314200 · Communications	999.88
5314505 · Software Licenses	1,117.08
5354800 · Repairs & Maintenance	724.35
5313101 · Office Supplies	389.97
5314202 · Postage & Shipping	361.07
5313401 · Plants for Resale	10,870.20
Project Expenses	4,242.11
5314902 · Organizational Dues & Licenses	38.50
5314300 · Staff - Travel	648.77
5314108 · Construction & Landscaping	28,552.81
5314600 · Liability Insurance Premiums	2,068.33
5945360 · Capital Outlays	
5966402 · Computer Hardware	1,923.25
5966400 · Machinery and Tools	10.83
5966604 · Vehicle Purchases	8,667.75
Total 5945360 · Capital Outlays	10,601.83
Total Expense	204,500.78
Net Ordinary Income	39,623.12
Net Income	39,623.12

11:22 AM

04/22/22

Accrual Basis

Thurston Conservation District

Profit & Loss Prev Year Comparison

January 1 through April 22, 2022

	Jan 1 - Apr 22, 22	Jan 1 - Apr 22, 21	\$ Change	% Change
Ordinary Income/Expense				
Income				
3431100 · Retail Sales				
3431110 · Plant Sales	15,099.22	14,672.43	426.79	2.9%
3431140 · Poultry Equipment & Tool Rentals	65.23	92.82	-27.59	-29.7%
3431130 · Soil Testing	3,121.27	1,510.19	1,611.08	106.7%
3431120 · Rental Income	197.82	290.76	-92.94	-32.0%
Total 3431100 · Retail Sales	18,483.54	16,566.20	1,917.34	11.6%
3611100 · Interest Income	51.89	35.55	16.34	46.0%
3300000 · Grant Revenue	410,922.12	286,858.92	124,063.20	43.3%
3685100 · Partner Fee for Service	1,174.08	0.00	1,174.08	100.0%
3685201 · Rates and Charges	54,018.91	53,116.81	902.10	1.7%
3670000 · Contributions Private	7,514.56	0.00	7,514.56	100.0%
3600000 · Miscellaneous Revenue	1,631.13	0.00	1,631.13	100.0%
Total Income	493,796.23	356,577.48	137,218.75	38.5%
Gross Profit	493,796.23	356,577.48	137,218.75	38.5%
Expense				
5966699 · Vehicle Allocation	0.00	0.00	0.00	0.0%
5314999 · Overhead Allocation	0.00	0.00	0.00	0.0%
5531010 · Salaries & Benefits	420,515.07	338,190.86	82,324.21	24.3%
5314101 · Legal Fees & Services	4,000.00	8,141.00	-4,141.00	-50.9%
5314102 · Audit & Accounting	4,525.12	962.89	3,562.23	370.0%
5314103 · Computer Services	5,993.00	7,453.00	-1,460.00	-19.6%
5314100 · Professional Services	37,838.41	6,544.95	31,293.46	478.1%
5314119 · Cultrual Resources	5,959.00	0.00	5,959.00	100.0%
5314400 · Advertising	145.50	1.00	144.50	14,450.0%
5314117 · Soil Testing	1,395.45	1,297.20	98.25	7.6%
5314104 · Janitorial Services	1,950.00	1,983.00	-33.00	-1.7%
5314501 · Office Rent	17,472.00	13,104.00	4,368.00	33.3%
5314700 · Utilities	2,153.45	2,979.45	-826.00	-27.7%
5314503 · Equipment Leases	3,529.86	838.64	2,691.22	320.9%
5314504 · Vehicle Leases	1,760.08	1,515.80	244.28	16.1%
5314200 · Communications	2,784.60	3,197.16	-412.56	-12.9%
5313102 · Photocopier Usage	49.41	229.43	-180.02	-78.5%
5314505 · Software Licenses	1,364.20	909.60	454.60	50.0%
5354800 · Repairs & Maintenance	2,885.94	872.86	2,013.08	230.6%
5313101 · Office Supplies	1,183.77	1,222.42	-38.65	-3.2%
5314202 · Postage & Shipping	800.81	1,130.05	-329.24	-29.1%
5314203 · Printing Services	426.88	1,108.77	-681.89	-61.5%
5313401 · Plants for Resale	14,503.40	12,241.53	2,261.87	18.5%
Project Expenses	6,195.72	5,775.03	420.69	7.3%
5314902 · Organizational Dues & Licenses	1,203.50	1,482.49	-278.99	-18.8%
5314302 · Staff - Conference & Training	401.50	270.00	131.50	48.7%
5314300 · Staff - Travel	1,833.10	1,782.50	50.60	2.8%
5314108 · Construction & Landscaping	81,549.16	33,988.24	47,560.92	139.9%
5314109 · Cost Share	0.00	21,812.90	-21,812.90	-100.0%
5314110 · Bank Fees & Interest Charges	30.00	0.00	30.00	100.0%
5314600 · Liability Insurance Premiums	6,204.99	5,056.76	1,148.23	22.7%
5314111 · Late Fees & Penalties	0.00	382.57	-382.57	-100.0%
66300 · Sales Tax Adjustments	37.74	40.60	-2.86	-7.0%
5945360 · Capital Outlays				
5966601 · Equipment & Office Furniture	221.53	75.43	146.10	193.7%
5966402 · Computer Hardware	2,755.86	6,575.31	-3,819.45	-58.1%
5966400 · Machinery and Tools	360.57	0.00	360.57	100.0%
5966604 · Vehicle Purchases	8,667.75	0.00	8,667.75	100.0%
Total 5945360 · Capital Outlays	12,005.71	6,650.74	5,354.97	80.5%
Total Expense	640,697.37	481,165.44	159,531.93	33.2%
Net Ordinary Income	-146,901.14	-124,587.96	-22,313.18	-17.9%
Net Income	-146,901.14	-124,587.96	-22,313.18	-17.9%

Thurston Conservation District

Balance Sheet

As of March 31, 2022

	Mar 31, 22
ASSETS	
Current Assets	
Checking/Savings	
3081001 · Checking-7444 Timberland	66,558.32
3088020 · Savings Accounts	
3082002 · Saving-6568 Reserve Fund	167,697.78
3082003 · Saving-2410 Education Center	57,517.63
Total 3088020 · Savings Accounts	225,215.41
3088030 · Counter Cash	100.00
3088040 · PayPal Account	1,809.63
Total Checking/Savings	293,683.36
Accounts Receivable	284,835.05
Other Current Assets	
3090500 Prepaid Accounts	
3090501 · 309.05.01 Prepaid Insurance	10,809.69
3090506 · Security Deposit - Ferguson ST	3,835.00
Total 3090500 Prepaid Accounts	14,644.69
3092000 · 309.20.00 Cash on Hand	29,017.52
Total Other Current Assets	43,662.21
Total Current Assets	622,180.62
TOTAL ASSETS	622,180.62
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	26,693.02
Credit Cards	3,509.37
Other Current Liabilities	
3861100 · Sales Tax Payable	1,709.05
3861000 · Payroll Liabilities	
3861008 · Union Dues	987.72
3861005 · PERS Deferral Payable	19,103.94
3861007 · State Unemployment Payable	4,303.85
3861009 · State L&I Payable	586.28
3861010 · WA - Family & Medical Leave	915.87
3861011 · Vacation & Sick Leave Payable	91,391.12
3861013 · WA State Cares Act	691.50
Total 3861000 · Payroll Liabilities	117,980.28
Total Other Current Liabilities	119,689.33
Total Current Liabilities	149,891.72
Total Liabilities	149,891.72
Equity	472,288.90
TOTAL LIABILITIES & EQUITY	622,180.62

2022 Restricted Budgets vs Actuals



As of March 31, 2022

	Grant Name	Account Number	Grant Number	Grant Start Date	Grant End Date	Total Grant Amount	Official Remaining	2022 Budget	2022 Actual	2022 Remaining Budget	% of Total Time	% of Total Budget
1	RCO											
2	ESRP Shore Friendly	R035		07/01/21	06/30/23	340,458	223,461	171,974	36,053	135,921	33.29%	34.36%
3	ASRP Independence	R040	20-1905	05/15/20	04/01/22	93,600	9	20,351	20,342	9	95.34%	99.99%
4	ASRP Riverbend	R050	20-1908	05/15/20	04/01/22	86,000	0	14,575	14,575	0	95.34%	100.00%
5	SRFB Cozy Valley	R060	21-1089C	09/23/21	09/23/23	132,778	126,580	116,951	4,949	112,002	21.75%	4.67%
6	ESRP Zangle Cove	R070	20-1517R	07/01/21	12/31/23	110,072	106,898	8,739	1,061	7,679	26.59%	2.88%
7	DOE											
8	Deschutes	E100	WQC-2018-ThurCD-00174	07/01/19	04/30/22	244,401	181,810	55,058	3,503	51,555	94.11%	25.61%
9	Federal											
10	Frogs on Farm Cost Share	US080		08/15/20	08/15/25	93,135	92,431	43,178	407	42,771	30.82%	0.76%
11	WSCC											
12	Livestock	W025	22-13-LT	07/01/21	06/30/23	20,000	15,123	10,000	379	9,621	33.29%	24.38%
13	Skookumchuck Planting	W030	20-13-ER	04/01/20	12/31/24	744,780	347,082	197,426	75,015	122,411	40.26%	53.40%
14	Chehalis Flood Plain	W050	22-13-FL	09/01/21	06/30/23	128,333	104,985	100,821	16,952	83,869	27.10%	18.19%
15	Chehalis Lead	W150	22-13-RIT	10/01/21	06/30/23	72,000	64,628	47,711	6,039	41,672	23.67%	10.24%
16	Shellfish Cost Share	W060	22-13-SH	07/01/21	06/30/23	196,409	171,217	183,812	12,595	171,217	33.29%	12.83%
17	CREP	W070	22-13-CE	07/01/21	06/30/23	20,399	14,005	10,490	497	9,993	33.29%	31.34%
18	NRI Cost Share TA	W080	22-13-NR	07/01/21	06/30/23	99,927	94,374	79,898	2,785	77,113	33.29%	5.56%
19	Post Natural Disaster TA	W086.2	22-13-IM	01/10/22	03/31/22	2,500	10	2,500	2,490	10	61.73%	99.58%
20	Miscellaneous											
21	Orca Recovery Day	M060		07/01/19	until spent	7,090	904	904	0	904	NA	87.24%
22	Western SARE - Grassland Grazing	M070	WSARE-R2GR	09/01/21	08/31/23	20,273	18,396	12,165	1,877	10,288	24.79%	9.26%
23	Sentinel Landscape Program (SLP)	M075		10/01/21	07/30/24	888,225	790,523	371,607	48,531	323,077	14.60%	11.00%
24	One Tree Planted	M085		09/03/21	until spent	33,404	31,790	32,243	453	31,790	NA	4.83%
25	WCRRRI Prairie Habitat Enhancement	M095		01/01/22	06/30/25	119,954	119,599	27,993	355	27,637	4.62%	0.30%
26	WFC Meyer	M100		10/01/20	02/15/22	3,600	26	140	113	26	102.58%	99.27%
27	Thurston County											
28	FY21-23 VSP	TC400		07/01/21	06/30/23	150,000	84,721	78,025	20,005	58,020	33.29%	43.52%

	Grant Name	Account Number	Grant Number	Grant Start Date	Grant End Date	Total Grant Amount	Official Remaining	2022 Budget	2022 Actual	2022 Remaining Budget	% of Total Time	% of Total Budget
29	TC Riparian Streamside 1	TC510	06-21	07/01/21	08/31/22	52,285	13,321	42,338	28,950	13,388	56.91%	74.52%
30	TC Riparian Streamside 2	TC520	07-21	07/01/21	08/31/22	76,505	9,330	31,294	23,976	7,318	56.91%	87.80%
31	TC Riparian Streamside 3	TC530	08-21	07/01/21	08/31/22	49,964	32,100	39,218	7,118	32,100	56.91%	35.75%
32	NTAqua	TC700		07/01/19	09/30/22	196,000	90,725	109,021	18,296	90,725	81.99%	53.71%
33	South Sound GREEN											
34	FY 20-21 Interlocal	G019-SS		01/01/22	12/31/22	51,200	36,255	51,200	14,945	36,255	16.16%	29.19%
35	FY20-21 NOAA B-WET	G019.106		01/01/22	12/31/23	12,881	12,307	5,000	574	4,426	8.08%	4.45%
36	NFWF Five Star	G019.108		01/01/22	12/31/22	11,700	11,700	11,700	0	11,700	16.16%	0.00%
37	Dawkins 2021	G019.28		01/01/21	until spent	22,000	2,371	8,150	5,778	2,372	NA	89.22%
38	Dawkins 2022	G019.28		01/01/22	until spent	25,000	25,000	25,000	0	25,000	NA	0.00%
39	Community Foundation	G019.29		01/01/22	until spent	5,000	0	5,000	5,000	0	NA	100.00%
40	TCC	TCC		01/01/18	until spent	9,418	40		0	0	NA	99.57%
41	Teens in Thurston Volunteer Program									0		
42	WCS TNT	T070		01/01/22	until spent	500	500	500	0	500	NA	0.00%
43	Nisqually TNT 2021	G019.60		01/13/21	until spent	4,900	1,211	1,211	0	1,211	NA	75.28%
44	Nisqually TNT 2022	G019.60		01/19/22	until spent	4,000	4,000	4,000	0	4,000	NA	0.00%
45	Envirothon Program									0		
46	Chehalis Tribe Envirothon	T040		01/01/22	until spent	2,500	2,123	2,500	377	2,123	NA	15.09%
47	Nisqually Indian Tribe Envirothon	T040		01/01/22	until spent	5,000	5,000	5,000	0	5,000	NA	0.00%
48	Partner Fee for Service											
49	Engineer Cluster Agreement	P400		NA	NA	NA	NA	NA	1,174	NA	NA	NA

2022 Unrestricted Budget vs Actual



March 25%

Account Name	2022 Budget	2022 Actual	\$ Over Budget	% of Budget
- Income	892,991	108,158	-784,833	12.1%
- 3431100 · Retail Sales	55,200	18,469	-36,731	33.5%
+ Food Production and Consumption	1,900	65	-1,835	3.4%
+ Soil Conservation and Health	5,850	3,121	-2,729	53.4%
- Community Outreach and Education	46,500	15,099	-31,401	32.5%
3431110 · Plant Sales	46,500	15,099	-31,401	32.5%
TCD Swag Shop	0	0	0	
- Other Retail Income	950	184	-766	19.3%
3670000 · Contributions Private	0	0	0	
3431120 · Rental Income	800	132	-668	16.5%
3611100 · Interest Income	150	52	-98	34.6%
+ 3300000 · Grant Revenue	117,823	0	-117,823	0.0%
3685201 · Rates and Charges	554,668	54,019	-500,649	9.7%
+ Overhead	165,300	35,670	-129,630	21.6%
Cash Surplus / 2021 Carry Overs	88,456	0	-88,456	0.0%
- Program Allocation	432,645	114,970	-317,675	26.6%
- Local Food Production and Consumption	16,500	1,304	-15,196	7.9%
Poultry Equipment Rentals	16,500	1,304	-15,196	7.9%
+ Producer Support & Preservation and Expansion of Working Lands	22,300	1,712	-20,588	7.7%
+ Water Quality & Quantity and Protection & Restoration of Ecosystems	5,000	0	-5,000	0.0%
+ Soil Conservation and Health	46,600	19,472	-27,128	41.8%
- Community Outreach and Engagement	181,620	64,855	-116,765	35.7%
Conservation Education Center	61,920	12,179	-49,741	19.7%
District Communications	68,750	15,277	-53,473	22.2%
Plant Sale	41,750	30,188	-11,562	72.3%
Elections	9,200	7,211	-1,989	78.4%
- Adult and Youth Conservation Education	52,500	19,035	-33,465	36.3%
South Sound Green	46,300	15,288	-31,012	33.0%
Teens in Thurston Volunteer Program	4,200	1,760	-2,440	41.9%
Envirothon	2,000	1,987	-13	99.4%
- Climate Change Adaptation & Mitigation and Other Strategic Plan Priorities	108,125	8,591	-99,534	7.9%
Conservation TA	98,125	8,591	-89,534	8.8%
JEDI Work	10,000	0	-10,000	0.0%
- Expense	473,802	113,557	-360,245	24.0%
+ Administrative Salaries & Benefits	231,725	66,451	-165,274	28.7%
- Professional Services	63,036	12,992	-50,044	20.6%
5314101 · Legal Services	25,000	4,000	-21,000	16.0%
5314102 · Audit & Accounting	14,036	4,351	-9,685	31.0%
5314103 · Computer Services	19,000	4,641	-14,359	24.4%

Account Name	2022 Budget	2022 Actual	\$ Over Budget	% of Budget
5314100 · Professional Services	5,000	0	-5,000	0.0%
<input type="checkbox"/> Facility, Vehicles and Maintenance	129,000	24,152	-104,848	18.7%
5314104 · Janitorial Services	8,000	1,950	-6,050	24.4%
5314501 · Office Rent	50,000	12,324	-37,676	24.6%
5314700 · Utilities	8,000	2,027	-5,973	25.3%
5314503 · Equipment Leases	3,000	840	-2,160	28.0%
5314504 · Vehicle Leases	5,700	1,281	-4,419	22.5%
5966604 · Vehicle Purchase	30,000	0	-30,000	0.0%
5314200 · Communications	10,300	2,773	-7,527	26.9%
5313102 · Photocopier Usage	1,000	49	-951	4.9%
5354800 · Repairs & Maintenance	2,000	1,570	-430	78.5%
Computer Hardware Purchases	4,500	803	-3,697	17.8%
Computer Software	5,000	314	-4,686	6.3%
Equipment & Office Furniture	1,500	222	-1,278	14.8%
<input type="checkbox"/> Supplies	11,750	2,352	-9,398	20.0%
5313101 · Office Supplies	3,500	1,072	-2,428	30.6%
5314202 · Postage & Shipping	500	250	-250	50.0%
5314902 · Organizational Dues & Licenses	7,750	1,030	-6,720	13.3%
<input type="checkbox"/> Conferences, Training and Travel	10,971	1,405	-9,566	12.8%
5314302 · Staff Conference & Training Fees	1,971	0	-1,971	0.0%
Board Conference and Training Fees	2,500	0	-2,500	0.0%
5314300 · Staff Travel	4,000	1,405	-2,595	35.1%
Board Travel	2,500	0	-2,500	0.0%
<input type="checkbox"/> Insurance and Banking	27,320	6,205	-21,115	22.7%
5314110 · Bank Fees & Interest Charges	500	0	-500	0.0%
5314600 · Liability Insurance Premiums	26,320	6,205	-20,115	23.6%
5314111 · Late Fees & Penalties	500	0	-500	0.0%
<input type="checkbox"/> Savings	75,000	0	-75,000	0.0%
Reserve Fund	37,500	0	-37,500	0.0%
Conservation Education Center Savings Plan	37,500	0	-37,500	0.0%
Net Income (Surplus or Deficit)	0	-120,369	-120,369	-

Thurston Conservation District
Payment Report
March 2022

Type	Num	Date	Name	Funding Source	Expense Account	Paid Amount
Credit Card Charge	9992	3/1/2022	Lowes	WSCC:W030 - Skookumchuck	5314107 · Project Supplies	83.23
Credit Card Charge	10089	3/1/2022	Advantage Lock & Key	WSCC:W030 - Skookumchuck	5314107 · Project Supplies	3.39
Credit Card Charge	10467	3/1/2022	Always Safe & Lock	UNRESTRICTED:A010-Overhead	5313101 · Office Supplies	13.13
Check	EFT	3/1/2022	Delta Dental		5312012 · Dental Benefits	1,164.40
Credit Card Charge	10068	3/2/2022	Safeway	TCD Programs:T097 - Plant Sale	5314901 · Meeting & Event	8.99
Credit Card Charge	10068	3/2/2022	Safeway	TCD Programs:T097 - Plant Sale	5314107 · Project Supplies	35.01
Bill Pmt -Check	EFT	3/3/2022	Pacific Disposal		5314702 · Garbage Service	60.84
Credit Card Charge	10066	3/5/2022	Meconi's	TCD Programs:T097 - Plant Sale	5314901 · Meeting & Event	89.57
Credit Card Charge	1146687993	3/7/2022	QuickBooks Time Support (TSheets)	UNRESTRICTED:A010-Overhead	5314102 · Audit & Accounting	161.91
Check	EFT	3/7/2022	Regence - Health Care		5312011 · Medical Benefits	12,658.16
Credit Card Charge	10092	3/8/2022	Trader Joes	TCD Programs:T021 - Conservation Education Center	5314901 · Meeting & Event	29.32
Credit Card Charge	10468	3/8/2022	US Postal Service	TCD Programs:T098	5314202 · Postage & Shipping	39.74
Credit Card Charge	10468	3/8/2022	US Postal Service	TCD Programs:T098	5314202 · Postage & Shipping	16.26
Check	EFT	3/8/2022	Wells Fargo		Credit Card Expenses	4,767.41
Liability Check	EFT	3/8/2022	Internal Revenue Service		3861004 · Federal Income Tax Payable	3,194.00
Liability Check	EFT	3/8/2022	Internal Revenue Service		3861003 · FICA Payable	6,046.50
Credit Card Charge	10093	3/9/2022	Tenino Short Stop	WSCC:W030 - Skookumchuck	5314107 · Project Supplies	10.76
Credit Card Charge	10469	3/9/2022	Uline	RCO:R060 - SRFB Cozy Valley	5314107 · Project Supplies	139.68
Credit Card Charge	10470	3/9/2022	Envelopes.com	UNRESTRICTED:A010-Overhead	5313101 · Office Supplies	44.74
Credit Card Charge	10470	3/9/2022	Envelopes.com	TCD Programs:T030 - District Communications	5313101 · Office Supplies	40.00
Liability Check	EFT	3/9/2022	QuickBooks Payroll Service		Payroll	28,409.80
Liability Check	EFT	3/9/2022	WFSE Union Dues		3861008 · Union Dues	967.90
Liability Check	EFT	3/9/2022	WA St Dept of Retirement Systems		3861005 · PERS Deferral Payable	14,454.52
Bill Pmt -Check	EFT	3/9/2022	Comcast	UNRESTRICTED:A010-Overhead	5314204 · Internet Services	139.85
Bill Pmt -Check	EFT	3/9/2022	Comcast	UNRESTRICTED:A010-Overhead	5314201 · Telephone	159.22
Credit Card Charge	10474	3/10/2022	Craigs Office Supply	UNRESTRICTED:A010-Overhead	5313101 · Office Supplies	99.46
Credit Card Charge	10475	3/10/2022	Zoom	MISC:M075 - Sentinel Landscape Program (SLP)	5314505 · Software Licenses	851.86
Bill Pmt -Check	21135	3/10/2022	A & L Western Agricultural Laboratories	TCD Programs:T098 - Soil Health Testing	5314117 · Soil Testing	362.40
Bill Pmt -Check	21136	3/10/2022	All City Cleaning Services	UNRESTRICTED:A010-Overhead	5314104 · Janitorial Services	600.00
Check	21137	3/10/2022	Robert Findlay	TCD Programs:T097 - Plant Sale	3431110 · Plant Sales	38.00
Bill Pmt -Check	21138	3/10/2022	Community Farmland Trust	TCD Programs:T099 - Food Processing and Tools Rentals	5314501 · Office Rent	260.00
Bill Pmt -Check	21139	3/10/2022	Bobs Cold Storage Solutions	WSCC:W030 - Skookumchuck	5314503 · Equipment Leases	1,200.00
Bill Pmt -Check	21140	3/10/2022	The Bark Store	TCD Programs:T097 - Plant Sale	5314107 · Project Supplies	25.00
Bill Pmt -Check	21141	3/10/2022	Joshua Hill	TCD Programs:T097 - Plant Sale	5314100 · Professional Services	100.00
Bill Pmt -Check	21143	3/10/2022	Christy Montermini	TCD Programs:T097 - Plant Sale	5314100 · Professional Services	100.00
Bill Pmt -Check	21144	3/10/2022	WACD	TCD Programs:T097 - Plant Sale	5313401 · Plants for Resale	10,870.20
Bill Pmt -Check	21145	3/10/2022	WA St University Energy Program	UNRESTRICTED:A010-Overhead	5314103 · Computer Services	1,481.00
Bill Pmt -Check	21146	3/10/2022	WA St Conservation Commission	UNRESTRICTED:A120-Vehicles	5314504 · Vehicle Leases	452.84
Bill Pmt -Check	21147	3/10/2022	WA St Auditor's Office	UNRESTRICTED:A010-Overhead	5314102 · Audit & Accounting	1,567.35
Bill Pmt -Check	21148	3/10/2022	Verizon	UNRESTRICTED:A010-Overhead	5314201 · Telephone	598.29
Bill Pmt -Check	21149	3/10/2022	Tree Pro	Thurston County:TC520 - Riparian Streamside 2	5314108 · Construction & Landscaping	5,962.50
Bill Pmt -Check	21150	3/10/2022	Thurston County Central Services	UNRESTRICTED:A010-Overhead	5314501 · Office Rent	4,108.00

Type	Num	Date	Name	Funding Source	Expense Account	Paid Amount
Bill Pmt -Check	21151	3/10/2022	The Bark Store	TCD Programs:T097 - Plant Sale	5314107 · Project Supplies	25.00
Bill Pmt -Check	21152	3/10/2022	Regence - Life Insurance	UNRESTRICTED:A010-Overhead	5312017 · Life Insurance	58.10
Bill Pmt -Check	21153	3/10/2022	Puget Sound Energy	UNRESTRICTED:A010-Overhead	5314701 · Electricity	107.93
Bill Pmt -Check	21153	3/10/2022	Puget Sound Energy	UNRESTRICTED:A010-Overhead	5314701 · Electricity	138.14
Bill Pmt -Check	21153	3/10/2022	Puget Sound Energy	UNRESTRICTED:A010-Overhead	5314703 · Gas	221.16
Bill Pmt -Check	21154	3/10/2022	Petrocard	UNRESTRICTED:A120-Vehicles	5313201 · Vehicle Fuel	506.76
Bill Pmt -Check	21155	3/10/2022	Northwest Marketing Resources, Inc	UNRESTRICTED:A010-Overhead	5312011 · Medical Benefits	335.00
Bill Pmt -Check	21156	3/10/2022	Mountain Mist	UNRESTRICTED:A010-Overhead	5313101 · Office Supplies	34.95
Bill Pmt -Check	21157	3/10/2022	Fourth Corner Nurseries	TCD Programs:T097 - Plant Sale	5313401 · Plants for Resale	2,025.92
Bill Pmt -Check	21158	3/10/2022	Ian McKnight	TCD Programs:T097 - Plant Sale	5314100 · Professional Services	100.00
Credit Card Charge	2591408	3/10/2022	Right Networks	UNRESTRICTED:A010-Overhead	5314102 · Audit & Accounting	20.73
Credit Card Charge	10473	3/11/2022	Kiperts Trailer Sales	TCD Programs:T096 - Nutrient Spreader Rentals	5313500 · Small Tools & Equipment	152.71
Credit Card Charge	10095	3/14/2022	DyslexieFont.com	UNRESTRICTED:A010-Overhead	5314505 · Software Licenses	149.95
Credit Card Charge	10100	3/14/2022	Buzzsprout	TCD Programs:T030 - District Communications	5374001 · Web Hosting and Maintenance	12.00
Credit Card Charge	10476	3/14/2022	US Postal Service	TCD Programs:T098 - Soil Health Testing	5314202 · Postage & Shipping	15.70
Credit Card Charge	10478	3/14/2022	Amazon	RCO:R060 - SRFB Cozy Valley	5966400 · Machinery and Tools	10.83
Credit Card Charge	10098	3/15/2022	Meconi's	TCD Programs:T021 - Conservation Education Center	5314901 · Meeting & Event	52.59
Credit Card Charge	10111	3/15/2022	infernos Pizza	TCD Programs:T021 - Conservation Education Center	5314901 · Meeting & Event	17.83
Credit Card Charge	10103	3/16/2022	Facebook	TCD Programs:T097 - Plant Sale	5314400 · Advertising	33.33
Credit Card Charge	10104	3/18/2022	Amazon	UNRESTRICTED:A010-Overhead	5314201 · Telephone	28.39
Credit Card Charge	10480	3/21/2022	Home Depot	UNRESTRICTED:A010-Overhead	5313101 · Office Supplies	12.38
Credit Card Charge	10481	3/21/2022	US Postal Service	TCD Programs:T098 - Soil Health Testing	5314202 · Postage & Shipping	13.58
Check	EFT	3/21/2022	TPSC Benefits		5312011 · Medical Benefits	67.50
Bill Pmt -Check	EFT	3/22/2022	Ricoh USA, Inc.	UNRESTRICTED:A010-Overhead	5314503 · Equipment Leases	235.33
Credit Card Charge	P1-70806553	3/23/2022	Intuit	UNRESTRICTED:A010-Overhead	5314102 · Audit & Accounting	109.98
Credit Card Charge	10482	3/24/2022	Amazon	UNRESTRICTED:A010-Overhead	5313101 · Office Supplies	19.53
Liability Check	EFT	3/24/2022	QuickBooks Payroll Service		Payroll	30,541.96
Liability Check	EFT	3/24/2022	Internal Revenue Service		3861004 · Federal Income Tax Payable	3,661.00
Liability Check	EFT	3/24/2022	Internal Revenue Service		3861003 · FICA Payable	6,493.92
Credit Card Charge	10105	3/28/2022	Dell	RCO:R050 - ASRP Riverbend	5966402 · Computer Hardware	1,923.25
Credit Card Charge	10110	3/28/2022	Mixed Role Productions	UNRESTRICTED:A010-Overhead	5313101 · Office Supplies	60.85
Credit Card Charge	10485	3/28/2022	US Postal Service	TCD Programs:T098 - Soil Health Testing	5314202 · Postage & Shipping	25.79
Liability Check	EFT	3/28/2022	WA St Dept of Retirement Systems		3861005 · PERS Deferral Payable	1,230.29
Bill Pmt -Check	21159	3/29/2022	Antiquity Consulting	WSCC:W060 - Shellfish Cost Share	5314119 · Cultrual Resources	3,236.00
Bill Pmt -Check	21160	3/29/2022	Blue Coast Engineering	RCO:R035 - ESRP Shore Friendly	5314100 · Professional Services	1,722.50
Bill Pmt -Check	21161	3/29/2022	Deschutes Law Group	UNRESTRICTED:A010-Overhead	5314101 · Legal Fees & Services	2,000.00
Bill Pmt -Check	21162	3/29/2022	Goebel Septic Tank Service, Inc	WSCC:W030 - Skookumchuck	5314503 · Equipment Leases	95.00
Bill Pmt -Check	21163	3/29/2022	I-5 Supply LLC	WSCC:W030 - Skookumchuck	5314108 · Construction & Landscaping	2,182.46
Bill Pmt -Check	21164	3/29/2022	Marguerite Abplanalp	UNRESTRICTED:A010-Overhead	5312015 · Field Gear	205.52
Bill Pmt -Check	21164	3/29/2022	Marguerite Abplanalp	WSCC:W080 - NRI Cost Share	5314304 · Mileage	14.63
Bill Pmt -Check	21165	3/29/2022	Natural Systems Design	RCO:R040 - ASRP Independence	5314100 · Professional Services	1,371.00
Bill Pmt -Check	21166	3/29/2022	Northwest Marketing Resources, Inc	UNRESTRICTED:A010-Overhead	5312011 · Medical Benefits	100.00
Bill Pmt -Check	21167	3/29/2022	Peninsula Environmental Group, Inc.	Thurston County:TC530 - Riparian Streamside 3	5314108 · Construction & Landscaping	4,923.00
Bill Pmt -Check	21168	3/29/2022	Sam Nadell	GREEN:TCC:G019.28 Dawkins	5314304 · Mileage	31.24
Bill Pmt -Check	21169	3/29/2022	Terry's Automotive Group	UNRESTRICTED:A120-Vehicles	5354803 · Vehicle Maintenance	571.64

Type	Num	Date	Name	Funding Source	Expense Account	Paid Amount
Bill Pmt -Check	21170	3/29/2022	VSP - Vision Care	UNRESTRICTED:A010-Overhead	5312011 · Medical Benefits	120.43
Bill Pmt -Check	21171	3/29/2022	WA St Dept of Ecology	WSCC:W030 - Skookumchuck	5314108 · Construction & Landscaping	8,841.50
Bill Pmt -Check	EFT	3/29/2022	Postal IA	UNRESTRICTED:A010-Overhead	5314202 · Postage & Shipping	250.00
Credit Card Charge	10113	3/30/2022	Trailer Station of West Olympia	WSCC:W030 - Skookumchuck	5966604 · Vehicle Purchases	100.00
Credit Card Charge	10114	3/30/2022	TC Solid Waste	WSCC:W030 - Skookumchuck	5314702 · Garbage Service	20.00
Credit Card Charge	10115	3/30/2022	Tenino Market Fresh	WSCC:W030 - Skookumchuck	5314107 · Project Supplies	7.55
Credit Card Charge	10486	3/30/2022	Amazon	UNRESTRICTED:A010-Overhead	5313101 · Office Supplies	54.66
Bill Pmt -Check	21172	3/30/2022	Trailer Station of West Olympia	WSCC:W030 - Skookumchuck	5966604 · Vehicle Purchases	4,396.21
Bill Pmt -Check	21172	3/30/2022	Trailer Station of West Olympia	RCO:R050 - ASRP Riverbend	5966604 · Vehicle Purchases	2,171.54
Bill Pmt -Check	21172	3/30/2022	Trailer Station of West Olympia	Thurston County:TC520 - Riparian Streamside 2	5966604 · Vehicle Purchases	2,000.00
Credit Card Charge	10118	3/31/2022	Anderson's True Value	MISC:M075 - Sentinel Landscape Program (SLP)	5313101 · Office Supplies	10.27
Credit Card Charge	MC11643470	3/31/2022	Mail Chimp	TCD Programs:T030 - District Communications	5314505 · Software Licenses	49.23

Washington State Conservation Commission

FORM 4: ADDENDUM

Conservation District: Thurston

GRANT PROGRAM: Other: Thurston Aquatic Species Restoration Plan

Overhead Rate: 25%

Total Grant Award: \$72,000.00

Intermediate Outcome #1: \$72,000.00

Collaboratively develop and adaptively manage ASRP implementation team structure and processes in partnership with ASRP Implementation Manager. Engage and coordinate with project sponsors to participate in ASRP regional Implementation Teams. Organize and facilitate regional Implementation Team meetings. Coordinate with ASRP Implementation Manager to support their management of viable project portfolio. Support sponsor project development and communicate goals of ASRP priority areas to help ensure projects developed will be supported for funding. Coordinate internally, cross-district and with ASRP staff to bring multi-level staff expertise to deliverables. Communicate and coordinate landowner interest from Strategy related engagement with all sponsors participating on regional Implementation Team.

Regional Implementation Teams will coordinate on:

- New project development initiatives
- Project portfolio project proposals
- Project sponsor support

Increase synergy and collaboration between sponsors. Increase collective communication to ASRP Steering Committee by periodic participation at Steering Committee meetings. Provide quarterly progress reports outlining key accomplishments and identified challenges in a format to be prescribed by the WSCC.

Application for funding for the:
Partners for Fish and Wildlife Program

Project Title:	Restoring South Sound Prairies	
Project Applicant:	Thurston Conservation District	
Contact Person:	Sarah Moorehead	
Mailing Address:	2819 Ferguson St. SW Suite A, Tumwater, WA 98512	
Telephone:	(360) 754-3588 x 114	
Email:	smoorehead@thurstoncd.com	
Project Location:	Multiple private properties in South Puget Sound prairies and oak woodlands	
County:	Thurston	
WRIA:	11, 13, 14, 22/23	
TRS: <i>Include quarter section.</i>	All location information will be project specific.	
Lat/Long/GPS:		
Sub-Watershed: <i>Include river mile and/or road mile where appropriate.</i>		
Maps and Photos	<i>Please attach maps and photos of the project location.</i>	
Property Owner:	Multiple private landowners	
Property Use:	Agriculture & Residential	
Service Funding Requested:	\$60,000.00	
Cost Share (\$) to be Provided:		Cost Share (%) to be Provided:
Service Contact for this Project:	Cassie Doll, Nick George	
Priority Species or Habitat:	South Puget Sound prairies and oak woodlands, Mazama pocket gopher, Oregon vesper sparrow, slender-billed white-breasted nuthatch, mardon skipper, Puget blue, Valley silverspot, golden paintbrush	

1. PROJECT TITLE

2. PROBLEM STATEMENT

South Puget Sound prairie and oak woodland habitats have been largely lost due to development, invasive species, and succession, resulting in the listing of several prairie-oak-dependent species.

3. PROJECT OBJECTIVES/BENEFITS

The objective of this project will be to sustainably enhance South Puget Sound prairie and oak woodland habitats in Thurston County, WA.

Benefits of this project will include:

- Enhancing a minimum of 200 acres of prairie and oak woodland habitats in Thurston County, WA
- Knowledge gained and communicated on innovative habitat restoration techniques for prairie and oak woodland habitats
- Indirect habitat benefits for the Mazama pocket gopher, Oregon vesper sparrow, slender-billed white-breasted nuthatch, mardon skipper, Puget blue, Valley silverspot, and various plant species (Roemer's fescue, golden paintbrush, Pacific pea, Hall's aster, Texas toadflax, rose checker-mallow, great polemonium, Scouler's catchfly, white-top aster, dense sage, California compassplant, common bluecup, and weak thistle)
- Increasing awareness and educating landowners and the local community about prairie-oak ecosystems, their fragility, and the incentives that may be available to them

4. PROJECT DESCRIPTION

Thurston Conservation District (TCD) has been working closely with various private landowners in South Puget Sound prairie and oak woodland habitats. TCD is uniquely situated and equipped to help lead this innovative, landscape scale, multi-benefit project on private properties. TCD has identified fear of regulation and uncertainty as a limiting factor for landowners who would be otherwise interested in improving and restoring the upland habitats on their property. This voluntary and non-regulatory program will address these concerns by providing regulatory certainty, while facilitating effective partnerships and restoration.

This agreement will implement a suite of conservation practices that will improve and protect prairie and oak woodland habitats. These practices include but are not limited to prescribed grazing (livestock fencing, pipeline, watering facilities, etc.), prescribed burning, undesirable vegetation control (mechanical and chemical), and native seeding and planting.

5. FISH PASSAGE BARRIERS

N/A

6. CLIMATE CHANGE

Warmer and wetter winters could impact invasive plant infestation. This project will continue to provide guidance on sustainable and adaptive management strategies that could promote more diverse, resilient native plant communities. Improved plant communities will provide the opportunity to expand and connect prairie and oak woodland habitats.

7. INVASIVE SPECIES PREVENTION

A majority, if not all, of project sites will harbor invasive species. Both mechanical and chemical control methods will be available through this agreement. Additionally, grazing prescriptions will also be an effective and efficient method of invasive species management. Staff and contractors will take careful caution to rinse seeds from boots,

tires, and equipment before entering or leaving the site to limit any spread to additional sites. The effects of treatments will also be monitored to inform future practices.

8. PARTNERS

Thurston Conservation District (TCD) – TCD will work collaboratively with USFWS to establish voluntary partnerships with private landowners and to develop projects that maximize benefits to federal trust resources. TCD will maintain an official award file in GrantSolutions and assist with the completion of a sub-recipient agreement with each private landowner selected for funding. Landowners will not be reimbursed until a PFW Program biologist has verified the project has been completed according to specifications. Additionally, TCD will make financial draws from Automated Standard Application for Payments (ASAP) and keep an accurate and up-to-date record of the funds available through this project. TCD will also work jointly with PFW Program biologists to complete annual financial and performance reports for this project.

U.S. Fish and Wildlife Service (USFWS) – Partners for Fish and Wildlife (PFW) Program biologists will develop the projects in conjunction with TCD, help design restoration activities, and ensure construction is done in accordance with FWS 640.1, PFW Program policies. PFW Program biologists will also assist with practice implementation. It will be the responsibility of the PFW Program biologists to complete the Section 7 endangered species, NEPA, and cultural resources clearances, and to provide that information to TCD for the official award file. Additionally, PFW Program biologists will work collaboratively with TCD to complete annual financial and performance reports for this project.

Private Landowners – Projects that will rank high for this initiative are those that have active involvement from the private landowner. We anticipate that, in most situations, private landowners will assist with the site preparation, implementation, or monitoring of some practices.

Natural Resources Conservation Service (NRCS) – NRCS will work collaboratively with PFW/TCD to establish voluntary partnerships with private landowners and to develop project that maximize benefits to federal trust species and the landowner. NRCS will provide general technical assistance, as well as financial assistance from their Environmental Quality Incentives Program (EQIP) funding pool.

9. MONITORING

Both the PFW Program and TCD will monitor the project site to verify the practices are functioning as intended. For the first three years of the contract, overall habitat quality monitoring activities will occur annually, then every other year, or as deemed appropriate for the remainder of the project contract. Annual surveys for listed prairie-oak-dependent species usage will be discussed with the landowner.

10. OUTREACH

Outreach for this project will include, but will not be limited to, landowner workshops within priority areas, targeted mailings, communications/site visits with previous TCD participants. Other conservation organizations and agencies (Ecostudies – WCRI, SW WA Grazing Association, etc.) will be made aware of this funding as they may have interested landowners or can provide matching funds/in-kind services. This project will be highlighted in PFW Program weekly newsletters, social media platforms, and PFW Program HQ annual reports (with landowner approval). TCD will highlight this partnership to their local landowner base and policy makers through monthly newsletters and field tours. Landowners enrolled in the program will be connected to opportunities/resources available to them through the SW WA Grazing Association and the JBLM Sentinel Landscapes to increase landowner-led collaborative efforts in our community.

Habitat Accomplishments	Unit	Value
Wetland restored or enhanced	acres	
Upland restored or enhanced	acres	200
Stream/shoreline restored or enhanced	miles	
Riparian restored or enhanced	miles	
Marine/coastal wetland restored or enhanced	acres	
Marine/coastal upland restored or enhanced	acres	
Marine/coastal stream/shoreline restored or enhanced	miles	
Fish passage barriers removed	#	
Wetland re-opened to fish passage	acres	
Stream/shoreline re-opened to fish passage	miles	
Wetland protected	acres	
Upland protected	acres	
Stream/shoreline protected	miles	
Habitat assessments completed	#	
Wetland habitat assessed	acres	
Upland habitat assessed	acres	
Coastal Shore/Stream habitat assessed	miles	
Riparian habitat assessed	miles	
Aquatic nuisance species early detection surveys	#	
Aquatic nuisance species baseline/trend surveys	#	
Aquatic nuisance species management and control activities	#	
Invasive plant treated	acres	
Invasive/nuisance animal treated	acres	
<i>Outreach/education activities</i>	#	

11. PROJECT COSTS

Object Class Categories	Partners				
	TCD	USFWS PFW Program	Private Landowners	NRCS	Totals
Direct Cost	\$5,000.00	\$60,000.00	\$0.00	\$127,692.00	\$192,692.00
In-Kind	\$15,000.00	\$0.00	\$50,000.00	\$0.00	\$65,000.00
Totals	\$20,000.00	\$60,000.00	\$50,000.00	\$127,692.00	\$257,692.00

Budget Narrative:

TCD (Direct & In-Kind):

Direct: Assisting in the development of a species-specific spatial modeling tool for prairie-oak dependent species, initial technical assistance associated with project development and support will be direct costs. This includes a 10% de minimus rate. - **\$5,000**

In Kind: Staff time for project management/development, additional technical assistance for grazing management prescriptions, such as Mazama pocket gopher, etc. will be counted as in-kind match - **\$15,000**

USFWS PFW Program (Direct Costs):

The **\$60,000.00** in USFWS funds can be used for any contractual cost associated with the proper implementation of agreed upon practices. The funds can also be used to purchase materials if the landowner or partner(s) agrees to use the materials to complete the work per the outlined specifications. Materials that can be purchased must be associated with fence building, invasive species control, upland restoration, monitoring, or related activities approved by USFWS.

Private Landowner (In-Kind):

Each site and landowner will vary with the type of in-kind services they can provide, as well as what materials/services they will need from this agreement. This agreement is flexible as individual sites differ in what they will require for site preparation and establishment. Numbers will generally be obtained from the FY22 Washington NRCS Payment Scenario Report

Total Project Cost: \$257,692.00

Single Audit Reporting Statement:

Our organization was not required to submit a Single Audit report for the organization's most recently closed fiscal year.

Statement of Overlap and Duplication:

There is not any overlap between this agreement and any other active or anticipated restoration projects in terms of activities, cost, or time commitment of key personnel.

Pre-award Cost Statement:

Pre-award cost is not requested for this project.

Indirect Cost Statement:

TCD will bill a 10% de minimus rate, which is included in the budget above.

Compliance Statement:

As a condition of this award, the recipient and any sub-recipient(s) must not begin any potentially impactful work related to this award until the Service has notified you in writing that such work can begin. Recipients and sub-recipients of Federal grants and cooperative agreement awards must comply with the requirements of the National Environmental Policy Act (NEPA), Section 7 of the Endangered Species Act (ESA), and Section 106 of the National Historic Preservation Act (NHPA).

Signatures:

Sarah Moorehead, Executive Director, TCD

Date

Cassie Doll, PFW Biologist, USFWS

Date

Nick George, PFW State Coordinator, USFWS

Date

Item

5

NACD

NACD 2022 Fly-in virtual meetings with our congressional delegation (or staff) started on March 22, 2022. Commission staff, NRCS and WACD coordinated these meetings with WSCC executive director Pettit acting as emcee and others addressing specific subject matter. Ron Shultz laid out the basic process and Ryan Baye with help from Lori Gonzales arranged the meetings, with Roylene Comes at Night speaking for NRCS, and Tom Salzer representing WACD. We were fortunate that NACD president Michael Crowder (Benton CD) was able to represent NACD on most of the meetings. NACD priorities - <https://www.nacdnet.org/general-resources/issue-papers/>

Met virtually with representatives (district in parentheses): Strickland (10th), Kilmer (6th), DelBene (1st), Larsen (2nd), Schrier (8th), and staff for Jayapal (7th), Newhouse (4th), and Herrera Beutler (3rd). All were supportive.

NACD 2022 Summer Conservation Forum and Tour will be held July 16-19, 2022 in San Juan, Puerto Rico. <https://www.nacdnet.org/news-and-events/summer-meeting/> **Registration is open.**

NACD Pacific Region meeting - September 8 – 11, 2022 in Maui. More information to follow.

NACD's 2021 Annual Report is available. [Click here](#) to review. Note on page 24 there is a short article on one of our Washington state Districts.

Soil Health Champions Network - If you or someone you know would like to join the NACD Soil Health Champions Network, please visit the [NACD website](#) or contact NACD North Central Region Representative **Beth Mason**, at beth-mason@nacdn.org, for more information.

NACD publications are available [here](#). You can subscribe to these digital newsletters: *eResource*, *The Resource*, *Forestry Notes*, and *Conservation Clips*. These are resources to stay abreast of issues relevant to conservation districts.

WACD

- **Finances** – WACD is in very good shape. Investment committee is working on recommending investment policies to the WACD board. WACD board authorized up to \$5,000 for WADE scholarships. (WSCC is providing \$20,000.)
- **Annual Workplan** – A timeline with actions was provided. Statewide Outreach/Input has commenced and WACD seeks member input - survey/webinar by June 8. Shooting for WACD board approval on June 20.
- **Communications** – The WACD newsletter – “5 Things” will be going to two issues per month. Subscribe [here](#).
- **Annual Meetings**. WACD did a survey seeking input for future annual meetings. The full survey is available [at this link](#). Staff is looking at central WA location for next meeting. Some results:
 - ◇ 69% of respondents want a 100% in-person conference with an option for virtual participation.
 - ◇ 65% of respondents want a 2 or 3-day conference of the WACD Annual Business Meeting, speakers, and social activities.
 - ◇ 62% of respondents want WACD to continue to hold its Annual Conference the week after Thanksgiving

Upon request, [Doug](#) can provide the full meeting packet for the 4-18-22 WACD board meeting.

Item

6



Thurston Conservation District Board of Supervisors

Work Session Topic List & Board Meeting Agenda

May 24th, 2022, 5:30 pm -7:30 pm

Zoom Meeting Link:

<https://zoom.us/j/91658577844?pwd=cDgvaC9jcWRBU0luUFFHc1lrb3hLQT09>

Passcode: 2918

Meeting ID: 916 5857 7844

Call in: 1-253-215-8782

Work Session Topic List

5:30 pm – 6:15 pm

1. Topic List Review, *All*
2. Staff Presentation: TBD
3. Minutes Review & Revision, *All*
 - a. April 26, 2022, Board Work Session & Meeting Minutes
4. Conservation and Education Center Development, *All*
5. Covid-19 Health Update, *Sarah Moorehead (Executive Director)*
6. Important Updates & Announcements
 - a. Board of Supervisors, *All*
 - b. Executive Director, *Sarah Moorehead (Executive Director)*

Board Meeting

6:30 pm – 7:30 pm

- | | |
|---|-----------------------|
| 1. Welcome, Introductions, Audio Recording Announcement | 6:30 PM
5 minutes |
| 2. Agenda Review | 6:35 PM
5 minutes |
| 3. Consent Agenda – <i>Action Item</i> <ol style="list-style-type: none">A. April 26, 2022, Board Work Session & Meeting MinutesB. May 2022 Financial Report | 6:40 PM
5 minutes |
| 4. Public Comment
*Three minutes per person | 6:45 PM
10 minutes |
| 5. Partner Reports (<i>if present</i>) <ol style="list-style-type: none">A. Natural Resources Conservation Service (NRCS), | 6:55 PM
15 minutes |

- B. Washington State Department of Ecology, *Alena Reynolds*
- C. Washington State Conservation Commission (WSCC), *Jean Fike*
- D. Washington Association of Conservation Districts (WACD), *Doug Rushton*
- E. National Association of Conservation Districts (NACD), *Doug Rushton*

6. Governance, All – Action Item

7:10 PM
5 minutes

- A. .
- B. .
- C. June 2022 Work Session Topic List & Meeting Agenda Development

Adjourn

7:15 PM

Informational Only Items:

- I. *Executive Director's Report*

Important Dates

June 2022-

15-18 th WADE Conference	Leavenworth, WA
28 th Board Work Session & Meeting 5:30 -7:30 pm	Virtual (Zoom)

July 2022 -

26 th Board Work Session & Meeting 5:30 -7:30 pm	Virtual (Zoom)
---	----------------



Executive Director's Report

Sarah Moorehead (*Executive Director*)

April 26, 2022

Priority Initiative Updates

Fostering our Forests

The April 2022 Work Session staff presentation will feature our area stewardship foresters Margaret Kreder and Mark Mead. Housed at Mason CD, our stewardship foresters serve multiple CDs in a 'cluster' model of specialized forestry expertise. The presentation will focus on a recent survey of the needs and interests of Thurston County forest landowners, along with highlights of recent forest health projects in our community.

In addition, this month's episode of TCD's podcast, Conservation Starters, featured Margaret discussing how forest landowners of any size and scale can be good stewards. She provides an in-depth look at common problems she sees in forest stands and the best way to combat them.

Additional forestry resources:

Recorded Forestry Education Webinar Series:

<https://www.thurstoncd.com/education/workshops-tours/>

Conservation District Forestry Resources: <https://www.masoncd.org/forest.html>

WSU Extension Forestry Resources: <https://forestry.wsu.edu/>

Farmland Preservation – Thurston County Agricultural Advisory Committee Update

The Thurston County Agricultural Advisory Committee recently submitted a letter to the Thurston Board of County Commissioners calling for action to increase support for farmland preservation efforts.

Several recommendations to increase support by Thurston County were provided by committee members:

1. Develop a land use mitigation policy: This policy would require that either the farmers who convert farmland to residential or commercial use, or the developers who buy their land, must pay an assessment to the County's Purchase of Development Rights (PDR) fund established under Chapter 17.35 of the Thurston County Code.
2. Fund TC's PDR Program through penalty taxes: Require that the assessments of seven or ten years back taxes on farmers who remove their land from current use tax reduction programs must be paid into the county's PDR program.
3. Seek legislative appropriation or bond measures: Substantial funding of this scale would be used to purchase of development rights on large farms.

The full letter was sent to the TCD Board electronically.

In addition, many seats (farmer and non-farmer) remain vacant on the committee. Outreach to the agricultural producer community, encouraging a wide variety of producers and industries to apply, would be appreciated.

For more information on the committee and application process, please visit:

<https://extension.wsu.edu/thurston/agriculture/farming-news-resources/ag-advisory-committee/>

TCD's Habitat Restoration Field Crew

TCD opened our Restoration Crew Internship opportunity to all members of our community! This combination of veteran and non-veteran crew allows our veteran crew members to meet others in the broader community who share similar passions and develop connections to opportunities and build relationships in our local area. We are pleased to announce that we have received robust interest in this new crew model and have several exceptional new members joining us!

Meet TCD's Habitat Restoration Field Crew:

Haley Hernandez: Hayley recently graduated from California State University, Monterey Bay with a Bachelor's in Environmental Studies. She is passionate about preserving and enhancing natural spaces and is interested in gaining experiences in both hands-on restoration work as well as environmental education.

Taylor Sherrow: Taylor is a veteran who has joined our Habitat Restoration Field Crew as a VCC Intern. Taylor is currently studying wildlife and fisheries at the Oregon State College. He brings a background in wildlife management and a strong interest in conserving local natural resources with a specific interest in how this work benefits and supports local communities.

Ashley Lewis: Ashley is a student at The Evergreen State College and is currently studying ecology and environmental science. She has experience in horticulture with a focus on agroecology and is interested in intersecting her passion for preserving the natural world with sustainable agricultural and land management.

Sound Solutions for Clean Water – New Funding!

TCD has been awarded \$7,500 from the Alliance for Healthy South Sound for a behavior change campaign related to clean water. Funds will be used to develop two workshops focused on raingarden construction and landscaping with native plants, recording and producing a podcast episode related to Orca Recovery Day, and planning the Orca Recovery Day event (10/15/22).

Pasture Walk: Plant ID

Thursday, April 28th, 9:00 – 11:00 am
Violet Prairie Preserve, Tenino

This pasture walk will be the first in a series where participants will learn about conservation grazing practices through observation of the same space in different seasons.

This first walk will focus on identifying common forage species, weeds, and native prairie species protected through conservation grazing and other practices. Bring a weed or plant to have identified!

Ranchers, shepherds, and grazers of all types are encouraged to attend!

Please RSVP to Nora Carman-White, nwhite@thurstoncd.com for more information and location details. This event is hosted in partnership with EcoStudies Institute and WSU Extension Thurston County.

District Operations

March 22nd, 2021 Board Meeting Action Items

- 1. A revised version of the TCD Policy 2.5: ADA Reasonable Accommodation, with line numbers, will be presented to the Board on April 26, 2022, Work Session and Board Meeting.**

In progress. This item has been provided to the TCD Board and will be discussed during the April 2022 Board Work Session.

- 2. Due to audio issues, a written version of the Executive Report will be included with the March 22nd, 2022 Board Meeting Minutes.**

Completed.

Annual Washington Association of District Employees Conference

The Annual WADE Conference registration is open! District Supervisors may elect to attend this conference too! This conference is geared towards staff and focused on technical skill building and program development.

A draft list of the presentations is available at this link:

<https://drive.google.com/file/d/1rrrcaNziYS2DRxAUZA4ilunbFD7Biw7h/view>

Conference Details:

June 13th – 15th

Sleeping Lady Resort – Leavenworth, WA

Early Registration Deadline: Friday, April 25th

If you are interested in attending, please let Sarah know before April 25th.

Board Supervisor Email Transition

TCD is in the process of setting up your new TCD-hosted email accounts.

Please be on the lookout for an email with instructions on how our IT providers, WSU Energy, will support transitioning your old email data (contacts, email folders, etc.) into your new account. You will also be provided with a new web link and log-in information.

2019-2021 Accountability Audit

The Washington State Auditor's Office has completed TCD's 2019-2021 Accountability Audit with no findings. TCD continues to achieve a high degree of accountability and transparency regarding public resources.

Monthly Staff Reports

Reminder – Monthly staff reports can be viewed electronically! The link to view monthly staff reports can be found on your Board Portal.